



THE SEVEN OAKS SCHOOL DIVISION
invites applications for

ROOFER – Permanent Full-Time

Under the direction of the Director of Operations and the Supervisor of Maintenance, the roofer/sheet metal/building tradesperson will perform related duties to the building in the Seven Oaks School Division.

Required Qualifications:

- Licensed Red Seal journeyperson's roofer/sheet metal worker required.
- 10 years' experience in flat roof maintenance
- Basic understanding of mechanical HVAC.
- Valid Driver's License, abstract required annually
- Physically capable of performing all duties as required in this classification

Primary Responsibilities Include:

- Repair and maintain all divisional roofs, fences and other exterior metal surfaces, including installation of equipment
- Inspection of outside contractors roof installation work, supervision and/or liaison with assistant(s), contractor(s) and other divisional personnel
- Operate and maintain various power tools and mechanical equipment
- Assisting other tradespersons as required, heavy lifting, etc.

Salary is according to the Collective Agreement.

Hours of Work: 6:30 a.m. to 3:30 p.m.

For detailed job description please visit www.7oaks.org and review [Policy GCBAL](#) (Click on Board & Admin; Board of Trustees; Policies).

Please attach a cover letter and resume detailing education, experience and three references.

**Submit applications to applications@7oaks.org by
Wednesday, May 15, 2019 at 12:00 pm**

The Division will be pleased to accept all applications, however, only those candidates selected for an interview will be contacted by e-mail.

*Employment is conditional upon successful clearance through Child Abuse Registry and Criminal Records Checks.
Responsibility for acquiring these lies with the employee.*