SEVEN OAKS
SCHOOL DIVISION
community begins here

SEVEN OAKS SCHOOL DIVISION

invites applications from qualified individuals
for the position of

Accounting Supervisor

The Seven Oaks School Division, situated in Winnipeg's Northwest corner, is seeking a caring and knowledgeable individual to lead its accounting and purchasing functions. The Division has an operating budget of $170 million and has 27 schools with a student population of approximately 12,000.

As a member of the Secretary-Treasurers' Team you will lead the accounting, purchasing and business administration activities of the Division. The successful candidate must have progressively relevant business experience, and a CPA designation is preferred. The successful candidate will have demonstrated strengths and experience in accounting, purchasing, internal control and audit functions, analytical activities, assisting with the preparation of financial statements and annual budgets, and mainframe financial management (experience using CIMS would be an asset) and financial technology, and employee supervision. A complete job description is available here.

The current salary range is $70,500 to $90,029 with a comprehensive benefits plan.

Please email your resume, cover letter and three references (in a PDF format as one document) to **applications@7oaks.org**. Please include *Accounting Supervisor* in the subject line.

Closing date: Monday, April 10, 2023 at 12:00 pm.

We thank all for their interest, however, only those selected for further consideration will be contacted by email. Employment is conditional upon successful clearance by Criminal Records (Vulnerable Sector) and Child Abuse Registry. Responsibility for acquiring these lies with the applicant. Seven Oaks School Division is committed to building an inclusive and diverse workforce. Reasonable accommodations are available for any candidate who may experience barriers during the interview and assessment process. Please contact Human Resources to arrange reasonable accommodations.