



## Seven Oaks Immigrant Services Seeks to fill 2 student positions: Assistant Settlement Worker



To be eligible for these positions  
applicants must be under 30 years of age as of June 13, 2022

### Seven Oaks Immigrant Services

The settlement team provides programming, supports, resources and information to immigrants and refugees who are settling in and around the Seven Oaks Community.

### The Position:

In collaboration with Seven Oaks Immigrant Services staff, the Assistant Settlement Worker will be responsible for basic service delivery and programming for the summer.

1. EAL camp classroom support & extended day camp facilitation
2. Program planning for July/August with a focus on children, youth, seniors, and families.
3. Connecting clients to community resources
4. Community outreach & recruitment, includes presentations

Understanding and awareness of the immigrant and/or refugee experience, including an awareness of diversity challenges and a proven ability to work cross-culturally is essential.

### Other Requirements and Qualifications:

- This position is funded by Canada Summer Jobs for applicants under 30 years of age.
- The candidate must be able to work independently and on a team.
- Experience with community and/or connections to the local community will be an asset.
- Another language that represents the local community will also be considered an asset.
- Child Abuse Registry & Criminal Records (Vulnerable Sector) checks are conditions of employment.

**Term:** Two full time positions @ 30 hrs/week for 12 weeks: June 13 - Sept. 2, 2022

**Remuneration:** One position at \$11.95 per hour, one position at \$16.63 per hour.

### To Apply:

Submit applications to [applications@7oaks.org](mailto:applications@7oaks.org) by Friday, May 20, 2022 at 12:00 noon using Assistant Settlement Worker in the subject line.

Please attach a cover letter, resume and two references.

Enquiries to Jana McKee, Program Director at [jana.mckee@7oaks.org](mailto:jana.mckee@7oaks.org)

*Interviews will take place end of May or early June.*

*We thank you for your interest, however only applicants chosen for interviews will be contacted.*

*Seven Oaks School Division is committed to building an inclusive and diverse workforce. Reasonable accommodations are available for any candidate who may experience barriers during the interview and assessment process. Please contact Human Resources to arrange reasonable accommodations.*