



Seven Oaks Immigrant Services invites applications for the following position:

ESL Instructor

POSITION SUMMARY

Seven Oaks Immigrant Services help newcomer individuals and families in the North-West Winnipeg community and beyond by offering information, support systems, enhanced skills and community connections that aids their integration into life in Canada. We do this to empower immigrants and our community to be healthy and thrive.

The Seven Oaks Adult ESL Instructor provides language instruction and supports to ESL learners who are refugee or immigrant newcomers. ESL Instructors report directly to the ESL Coordinator and work cooperatively with the settlement team to support program goals.

Duties and Responsibilities:

Initially, the role will consist of assisting with the recruitment and registration of new students in the North-West zone of Winnipeg for Adult ESL classes, possibly with childcare. The targeted times and location are to be determined. Classes would start as soon as possible this academic year or the 2022-23 academic year.

Once the class commences, the duties and responsibilities will be as follows:

- Teach ESL and work within the PBLA model
- Work along side the Care for Newcomer Children program, which may be attached to this class.
- Attend regular meetings to plan, share resources and coordinate activities with colleagues and settlement team as required.
- Keep ESL coordinator fully advised as to the conditions and needs of the program and students.
- Contribute to program development through ongoing assessment, planning, implementation and evaluation, including monitoring attendance and creating student reports as directed by ESL Coordinator.

REQUIRED AND PREFERRED QUALIFICATIONS:

Qualifications:

- TESL CANADA accreditation (CTESL or TESOL) or equivalent is required.
- PBLA training (or willing to be trained) and a post-secondary degree is required.
- Technically proficient, particularly in using online teaching technologies such as TEAMS, ZOOM or other platforms is required.

- Demonstrated experience working with ESL learners and awareness of the needs of newcomers as it relates to language learning and PBLA implementation is required.
- A valid driver's license and a reliable vehicle is required.

APPLICATION PROCESS

Applications should include a cover letter, resume and three (3) references.

Please apply on-line through applications@7oaks.org

APPLICATION DEADLINE: Monday, June 6, 2022 12:00 p.m.

We thank all applicants for their interest, however only those selected for further consideration will be contacted.

Employment is contingent upon the provision of a clear criminal record (with vulnerable sector search) and child abuse registry checks.

Seven Oaks School Division is committed to building an inclusive and diverse workforce. Reasonable accommodations are available for any candidate who may experience barriers during the interview and assessment process. Please contact Human Resources to arrange reasonable accommodations.