

DUTIES OF CO-CHAIRPERSON(S) OF NEGOTIATIONS

The Co-Chairperson(s) of Negotiations shall call all negotiation committee meetings and preside at negotiation meetings at which he/she is present; and in this duty the Chair shall act with impartiality and tact and shall preserve order and decorum at all times. Without in any way restricting the generality of the foregoing, the Chair:

- (a) Shall call all committee and negotiation meetings
- (b) Shall ensure the committee makes the necessary preparation prior to the commencement of negotiations.
- (c) Shall preside at all committee and negotiation meetings with the Association/Unions.
- (d) Shall preserve order and decorum at all times, acting with impartiality in all matters.
- (e) Shall maintain order at all board employee negotiation meetings.
- (f) Shall act as the representative of the Board at all Metro Coordinating meetings.
- (g) Shall be the official spokesperson of the Board at all negotiation meetings with employee groups.
- (h) Shall be elected annually by trustees at the inaugural meeting of the Board.
- (i) The Co-Chairperson(s) of Negotiation shall regularly report at their regular meetings of the Board.