

## DUTIES OF THE VICE-CHAIRPERSON OF THE BOARD

The Vice Chairperson of the Board shall act as Chairperson of the Board in the absence of the Chairperson. He/she shall become the Acting Chairperson of the Board upon the demise or resignation of the Chairperson until a duly called meeting of the Board can choose a Chairperson. Upon assuming the Chair he/she shall assume all the powers and responsibilities of the Chair for as long as he/she is in the Chair. Without in any way restricting the generality of the foregoing, the Vice Chairperson of the Board:

- (a) Shall assume the Chair and all the duties and responsibilities thereof upon the absence, demise or resignation of the Chairperson or when called upon to do so by the Chairperson of the Board.
- (b) Shall act as a representative of the Board at all public functions called upon to attend in the capacity of Vice Chairperson or Acting Chairperson.
- (c) Shall, in the absence of the Chairperson, be the official spokesperson of the Board.
- (d) Shall be chosen annually at the inaugural meeting of the Board and may hold office for **two** consecutive years and may not then immediately succeed him/herself.
- (e) Shall preside over meetings of Committee of the Whole except during the absence of the Chair, and the Vice Chairperson has had to preside over the Regular Board Meeting.
- (f) Shall preside over informal meetings of the Board.
- (g) In the case of the absence of the Vice Chairperson, the member with the longest continuous service shall assume the responsibilities of the vice chairperson.