

EXPENSE REIMBURSEMENTS FOR TRUSTEES

Annual Indemnity

The indemnity for trustees shall be established by by-law and shall differentiate between the indemnities for the Chairperson, Vice Chairperson, Negotiating Chairpersons and other trustees.

Conferences and Conventions

Reimbursements for attendance at conferences and conventions outside of Manitoba shall be as follows:

- Actual return airfare as arranged and paid for by the division or an equivalent amount if other transportation arrangements are made.
- Actual convention registration.
- Hotel - actual single rate for dates on the registration plus one additional day.
- Per Diem, as stipulated in Policy DJD, for the actual dates of the conference or convention plus two additional days, or the actual days attended plus two additional days, whichever is the lesser. The per diem allowance includes ground transportation, meals, and all other incidental expenses.
- Flight cancellation insurance, if necessary.
- Blue Cross coverage or similar medical insurance, if necessary.
- Where a saving in airfare can be achieved by staying for a longer period of time at the conference, additional hotel, per diem and insurance expenses can be claimed up to the difference between the two airfares.

Conferences and Conventions

Reimbursements for attendance at conferences and conventions within Manitoba shall be as follows:

- Actual convention registration.
- Hotel - actual single rate for dates on the registration form, if conference is 50 km. or further from the Board Office, and if not included in conference registration fee.

- Actual cost of meals (breakfast, lunch and dinner) to the limits as stipulated in Policy DJD.
- Parking fees upon presentation of receipts.
- If a trustee uses his/her own car, reimbursement shall be at the mileage rate as set by the Board.
- Should an organization other than the Seven Oaks School Division subsidize the attendance of any person covered by this policy, at a conference or convention, the total expense reimbursement received under this policy shall be reduced by the amount of the subsidy received.

Retirement Honorarium

A retiring trustee shall be honored at a Board dinner with the presentation of a suitably inscribed plaque and gift.