

**AGENDAS**

- (a) No member shall present any matter to the Board for its consideration unless: -
  - (1) The matter appears on the Agenda for that meeting of the Board or
  - (2) Leave is granted to present the matter on the affirmative vote of not less than two-thirds of the members present, or
  - (3) It is in accordance with the provisions of the Public Schools Act or can be considered to be new business brought under that item in the Agenda.
  
- (b) The general order of business at every regular meeting shall be as follows:
  - (1) Approval of Minutes
  - (2) Approval of Agenda
  - (3) Committee of the Whole Report
  - (4) Correspondence Enclosed for Board Action
  - (5) Superintendents' Report
  - (6) Special Orders
  - (7) Consent Agenda
  - (8) Committee Reports
  - (9) Unfinished Business and General Orders
  - (10) New Business
  - (11) Items of Information
  - (12) Correspondence
  - (13) Announcements
  - (14) Adjournment
  
- (c) All communications and petitions to the Board or Chairperson on behalf of the Board shall be considered by the Board as a whole.
  
- (d) The business shall in all cases be taken up in the order in which it stands, unless otherwise decided by a vote of two-thirds of the members present, and without debate thereon.
  
- (e) Notice in writing at a previous regular meeting of the Board shall be given for:
  - (1) amendment of by-laws
  - (2) adoption or amendment of special rules of order

These motions may be adopted at a subsequent regular meeting of the Board by a two-thirds majority vote.
  
- (f) If any notice of motion is not brought up at the next regular meeting of the Board, it shall

lapse unless extended by the Board or unless failure to bring up the matter at such meeting may be due to adjournment, in which case it shall be placed on the agenda of each succeeding regular meeting as "Unfinished Business and General Orders" until reached or otherwise disposed of.