

SUPPORT STAFF PERSONNEL QUALIFICATIONS AND DUTIES**PLUMBER****1. Position Summary**

Under the direction of the Director of Operations and the Assistant Director of Operations the Plumber maintains the plumbing systems in the division's buildings and schools.

2. Repair and Maintenance Duties

- Maintain plumbing-systems by installing replacement components or providing new installations and performing other plumbing repairs individually or in conjunction with other tradespersons or custodial personnel.
- Perform preventative maintenance procedures for all plumbing-systems in accordance with the manufacturer specifications and/or the terms of the equipment warranties.
- Other duties as assigned within skillset.

3. Administrative Duties

- Prepare cost estimates for major repairs and for the replacement of plumbing equipment and fixtures.
- Order and maintain an inventory of plumbing repair supplies and parts.
- Prepare written reports regarding the condition of plumbing-systems in the division including written recommendations regarding the management of the plumbing-systems in the division.
- Supervise a plumber's helper when a helper is required.
- Regular upgrading and professional development.

4. Education

- A complete Grade 12 education with good oral and written communication skills and strong mathematical skills.

Revised:

Adopted: May 25, 1992

- Journeyperson's Certificate in Plumbing.
- Gas Fitter's License "B".
- Backflow and Cross Connection Certification.
- A valid Manitoba driver's license.

5. Experience

- Minimum 3 years at Journeyperson level.

6. Physical Demands

- Lifts heavy objects and is often required to work in cramped, awkward spaces.

7. Working Conditions

- Exposure to dust, fumes and disease agents in the sewer systems.
- Respond to emergency calls after normal working hours.