

MINI MINUTES

April 5, 2010

At its Regular Meeting of Monday, April 5, 2010 the Seven Oaks School Division Board of Trustees:

- Observed a minute of silence in memory of Debbie Roberts, Paraprofessional, Garden City Collegiate.
- Received as information: Personnel Matters, Public Schools Finance Board – Portable Updates, Sunny Mountain Daycare Update, Draft Board Retreat Agenda, Instrument Rentals, Level I Funded students, School Board Chairs meeting with Minister of Education Nancy Allan, Manitoba School Boards Association Conference Overview, and School Bus Tender Information.
- Passage read from *Good Education in an Age of Measurement*, Gert J.J. Biesta: “Although I do not wish to pretend that the ideas presented in this book will settle the discussion about good education once and for all, I have been encouraged by the ways in which those involved in teaching at many different levels and in many different contexts have responded to my work and have found some of the insights and ideas useful. I particularly would like to mention my colleagues and students at the Institute of Education of the University of Stirling, my new academic home; **the inspiring people from the Seven Oaks School Division in Winnipeg, Canada;** and staff and students at the University of Örebro and at Mäardalen University, Sweden and at the University of Oulu, Finland.”
- Congratulated Dennis Ruggles on his successful election as Director, Region 5, Manitoba School Boards Association.
- Appointed Jason Vanderhooft to a Teacher-General (permanent) full-time (1.00) contract effective September 7, 2010.
- Appointed the following to Limited Teacher-General (term) contracts: Samantha Evans (1.00), effective April 5, 2010 to June 30, 2010; Jo Fredericks (1.00), effective April 5, 2010 to June 30, 2010; Catherine Hart (1.00), effective February 16, 2010 (indefinite); Sharon Hollins (1.00), effective September 7, 2010 (indefinite); Scott Kirkpatrick (1.00), effective March 2, 2010 (indefinite); Gabrielle Legare (1.00), effective September 7, 2010 to September 7, 2010 to June 30, 2011.
- Appointed the following to substitute teacher contracts effective the 2009-2010 school year: Christine Boniello, Jayme Davey, Darcy Dewit, Melissa Francis, Joyce Hill, Marilyn Hosfield, Sharon Kaye, Erin Lees, Steven Mariano, Tracy Medeiros, Adeline Melnick, Coi Nguyen, Stephen Oberheu, Kelly Reimer, Joel Reinecke, Jason Ritchot, Sabrina Sheocharan, Barbara Shukster, Peter Van Ginkel, Laura Veitch.
- Appointed Erika Branicki to a 4 hour, on supply bus driver position effective February 16, 2010.
- Appointed Annette Tretiak to a full-time (1.00) secretarial position effective March 25, 2010.

- Granted Karren Blatz a part-time (.50) leave of absence, without pay, effective March 27, 2010 to June 30, 2010.
- Granted leaves of absence, without pay, for the 2010-2011 school year to: Jasmin Cavanaugh (.40), Cheryl Deans (.50), Laura Toppazzini-Bazan (.50).
- Granted Julie-Ann Lodge an extension to her part-time (.50) leave of absence, without pay, from her clerical position effective July 12, 2010 to July 12, 2011.
- Granted Jodi-Lee Stuart a full-time (1.00) leave of absence, without pay, from her paraprofessional position effective April 5, 2010 to June 30, 2011.
- Received notice of intent to resign from Jamie Friesen, Student Parent Support Worker, Bright Futures effective March 12, 2010.
- Received notice of intent to resign from Angelo Iezzi, Electrician, effective March 26, 2010.
- Received notice of intent to resign from Lynne Petit, School Secretary, effective April 16, 2010.
- Received notice of intent to resign from Rita Ghosh, Technology Assistant, effective April 5, 2010.
- Received notice of intent to retire effective June 30, 2010 from Maureen Justice-Dupuis and Susan Popeski, Teachers.
- Received notice of intent to resign from Guy Dubé, Teacher, effective March 31, 2010.
- Approved that the Informal Board meeting scheduled for Monday, May 3, 2010 be changed to Monday, June 7, 2010 on the 2009-2010 Board calendar.
- Approved that By-Law No. 2-2010 for the purpose of borrowing the sum of \$452,000.00 and issuing debentures therefore, for the purpose of the New High School - Riverbend Replacement School (West Kildonan Collegiate) be given first reading.
- Approved that the Division implement the recommendations contained in the Stantec consulting report with respect to the West St. Paul Sewage Treatment Plant.
- Heard presentation from Scott Brooks regarding West Kildonan Collegiate High School Field Lacrosse.
- Approved that the Board grant permission for SOTA to hold a Wine and Cheese reception honouring Retired and Long Service teachers on June 3, 2010 from 4:00 p.m. to 6:00 p.m. at Garden City Collegiate - Commons.
- Approved that the Facilities Rental Application submitted by the WKCI 25 Year High School Reunion Committee for use of the gym at West Kildonan Collegiate from 6:00 p.m. Saturday, July 31, 2010 to 1:00 a.m. Sunday, August 1, 2010 be approved.
- Approved for payment:
 - cheques #2102743-#2103197, #210105-#210132 (US), direct deposit #210003534-#210004132, and pre-authorized debit #20100, in the amount of \$4,706,835.02 be approved.
 - Invoice No. A02351749 for A.E. Wright / Riverbend Portables in the amount of \$7,063.38 be paid to AMEC Earth & Environmental.
 - Invoice No. B4432485059 for the Garden City West HVAC project in the amount of \$2,373.04 be paid to Appin Associates.

- Certificate of Payment No. 7 for the Seven Oaks Middle School Ventilation System Upgrade project in the amount of \$5,937.45 be paid to East Side Ventilation.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 7 for the Seven Oaks Middle School Ventilation System Upgrade project in the amount of \$429.83 be paid to the SOSD / Eastside 411 SOMS Ventilation account.
- Invoice No. 534-10 for the Amber Trails Land Exchange in the amount of \$4,462.50 be paid to Lombard North Group.
- Invoice No. 537-10 for the Maples Site Sports Field Redevelopment project in the amount of \$3,064.41 be paid to Lombard North Group.
- Invoice No. 7700 for the Garden City Collegiate Link project in the amount of \$1,660.80 be paid to Number Ten Architectural Group.
- Invoice No. 7701 for the Garden City Collegiate West Groom Room & Elevator project in the amount of \$799.12 be paid to Number Ten Architectural Group.
- Invoice No. 7673 for the Renovations at Edmund Partridge Community School in the amount of \$5,071.63 be paid to Number Ten Architectural Group.
- Invoice No. 7675 for the West St. Paul Groom Room Lifts / Ramp project in the amount of \$1,279.48 be paid to Number Ten Architectural Group.
- Invoice No. 7780 for the Renovations at Edmund Partridge Community School in the amount of \$383.33 be paid to Number Ten Architectural Group.
- Invoice No. 7781 for the West St. Paul Groom Room, Lifts / Ramp project in the amount of \$68.01 be paid to Number Ten Architectural Group.
- Invoice No. 7787 for the Garden City Collegiate West Groom Room & Elevator project in the amount of \$1,092.38 be paid to Number Ten Architectural Group.
- That Policy DJDD - Corporate Credit Card Policy be approved for inclusion in the Policy Manual.
- That Policy DJDJ - Hand Held Wireless Communication Device (Cell Phone) Policy be approved for inclusion in the Policy Manual.
- That Policy GABAB - A Procedure for Worker Participation in Workplace Safety and Health Activities be approved for inclusion in the Policy Manual.
- That Policy GABAB-R1 - Committee Rules for Discharging Duties Under the Workplace Safety and Health Act be approved for inclusion in the Policy Manual.
- That Policy GABAC - Site Inspection Procedures be approved for inclusion in the Policy Manual.
- That Policy GABAC-R1 - Scheduled Inspections of Building Systems be approved for inclusion in the Policy Manual.
- That Policy GABAD - Resolution Procedures for Safety and Health Concerns be approved for inclusion in the Policy Manual.
- That Policy GAB-1 - Duties of Workplace Safety and Health Committees and School Division be approved for inclusion in the Policy Manual.
- Received conference reports from:
 - Gwen Birse, Principal, É.S.O.M.S.: PRIME: Patterns and Algebra, December 8-10, 2009 - Toronto, Ontario.
 - Adair Warren, Principal, Met School: Big Picture: Principals' Conference, March 11 & 12, 2010 - Nashville, Tennessee.

- Wendy Chase, Teacher, Maples Collegiate: NAREN National Conference: Youth-at-Risk, February 16-19, 2010 - Panama City Beach, Florida.
- Tina Lindsay, Teacher, É.S.O.M.S.: TCEA: 2010 Texas Computer Education Association, February 8-12, 2010 - Austin, Texas.
- Kristen Koshelanyk, Teacher, É.S.O.M.S.: Learning Through the Arts - Banff, Alberta.
- Gillian Prout, Teacher, Elwick Community School: The Literacy Promise: Opening Doors for the Adolescent Learner, February 17-20, 2010 - Salt Lake City, Utah.
- Amber Sholikowski, Teacher, Elwick Community School: The Literacy Promise: Opening Doors for the Adolescent Learner, February 16-19, 2010 - Salt Lake City, Utah.
- Claudia Sarbit, Trustee: ASCD - Critical Transformation Conference Report, March 6 – 8, 2010, San Antonio, Texas.
- Information received from:
 - Manitoba News Release: Provincial Budget to be Introduced March 23: Wowchuk. Province Releases Third Quarter Financial Report.
 - Rick Dedi, Executive Director, Public Schools Finance Board: Authorization to proceed with the Garden City Collegiate West - Steam Unit Ventilator Replacement - Construction project.
 - MSBA e-bulletins: March 3 & 12, 2010.
 - Borderland School Division – Superintendent / CEO Bulletin.
 - Louis Riel School Division: Letter from Marilyn Seguire, Chair of the Board and Terry Borys, Superintendent of Schools and CEO regarding the Budget for the 2010-2011 operating year and Media Release.
 - Poste De Direction - Commission Scolaire Francophone Du Yukon: Direction École Émilie-Tremblay.
 - Saibal Basu, Senior Process Engineer / Senior Associate, Stantec Consulting: West St. Paul School Sewage Treatment Plant - Plant Assessment and Environment Act Proposal.
 - Claudia Sarbit, Chair of the Board, Seven Oaks School Division: Letter to Nancy Allan regarding Portioning Rates on Properties for Taxable Assessment Purposes.
 - MSBA Executive Highlights - March 17, 2010.
 - Randy Stankewich, Schools' Finance Branch, MECY: 2009 Enrolment Report (summarizes enrolment by grade for all schools in Manitoba as reported on September 30, 2009).
 - Rick Dedi, Executive Director, Public Schools Finance Board: The Annual Report of The Public Schools Finance Board for the period ending June 30, 2009.
 - Craig Wallis, Labour Relations Consultant, MSBA: Non-Teaching Pension Plan Administration Account: Contribution Holiday.
 - Deborah Schultz, Labour Relations Secretary, MSBA: Minutes of Pension Trustees Meeting held September 23, 2009.
 - Labour Relations Divisional Mail, MSBA: Salary Bulletin No.03-2010. The Winnipeg School Division and The Winnipeg Association of Non-Teaching Employees - Ratified Agreement.

- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Notice of Tax Requirements 2010, as submitted to the City of Winnipeg, RM of West St. Paul, RM of St. Andrews, and Calculation of 2010 Special Levy and Adjustment re: D.S.F.M. 2009 Special Levy submitted to Division Scolaire Franco-Manitobaine, with a copy of all of the above-listed sent to Steven Power, Director, Schools' Finance Branch.
- Derek Olson, Hill Sokalski Vincent Walsh Trippier: Letter regarding February 24, 2010 Injury at Forest Park School.
- Workers Compensation Rate Survey 2010: Summary of 2009 & 2010 WCB Assessments Rates for School Divisions in Manitoba.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Letter to Andrea Lawson at Public Schools Finance Board regarding Leila North Community School Portable Classrooms.
- Peter Johannsson, City of Winnipeg: Lease Agreement between the City of Winnipeg and the Seven Oaks School Division for a portion of Riverbend Park (for operating up to six portable classrooms at Riverbend School).
- M. Lemoine, Deputy City Clerk, City of Winnipeg: 2010 Mill Rates for the Education Support Levy and Special Levy.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Dell Canada Inc. to extend the term on the Seven Oaks School Division Desktop Tender, as awarded to Dell, for a fourth and fifth year.
- George Coupland, Director, Labour Relations, MSBA: Regional Collective Bargaining Meetings - April 2010. (Note: Regions 5 & 6 meeting on Wednesday, April 21, 2010 at Norwood Hotel.)
- Paul Cuthbert, Superintendent & CEO, Evergreen School Division: Thank you letters to teachers: Dan Hill, É.S.O.M.S.; Jenni Magnus, Constable Finney; Melissa Rogers, A.E. Wright; Sonja Wiens, Constable Finney; and Principals: Gary Jackson, Constable Finney; Cindy Burkett, A.E. Wright for assistance with "Social Justice and the Inquiry Process" Professional Development Day on February 19, 2010.
- MY Camp Summer 2010 Brochure.
- Education Manitoba Volume 8, Number 2, February 2010.
- Darryl Gervais, Acting Director, Instruction; Curriculum and Assessment Branch: Working together: Supporting Students in Transition: Sharing Student Information between First Nations and Provincial Schools resource.
- Joanna Blais, Director, Program and Student Services Branch: Student-Specific Planning: A Handbook for Developing and Implementing Individual Education Plans (IEPs).
- Darryl Gervais, Acting Director; Instruction, Curriculum and Assessment Branch: Engaging Middle Years Students in Learning: Transforming Middle Years Education in Manitoba.
- Darryl Gervais, Acting Director; Instruction, Curriculum and Assessment Branch: School Leaders' Guide to Early Years Curricula.
- Anthony Wilson-Smith, Vice-President, Communications, Canada Post: 2010 Canada Post Community Literacy Awards.

- ASCH Conference Daily Newspaper: Article featuring École Riverbend School, "A Canadian School Transforms the School Day".
- Gordon Campbell / Tim Watters, Co-chairs, Schools, United Way: Thank you to staff of Seven Oaks for their donations to the United Way's 2009 Campaign.