

MINI MINUTES

June 14, 2010

At its Regular Meeting of Monday, June 14, 2010 the Seven Oaks School Division Board of Trustees:

- Appointed the following to full-time (1.00) administrative positions effective September 7, 2010:
 - Howard Kowalchuk, Principal, École Seven Oaks Middle School
 - Michelle Jean-Paul, Vice-Principal, Garden City Collegiate
 - Tony Kreml, Vice-Principal, Garden City Collegiate
 - Diane Darrach, Vice-Principal, École Riverbend Community School
 - Fay Pahl, Vice-Principal, École Constable Finney School
- Appointed the following to Teacher General (permanent) contracts effective September 7, 2010: Sara Clarke, full-time (1.00); Marie-Claude Ferre, full-time (1.00); Jennifer Greene, full-time (1.00); Nicole Jemielity, full-time (1.00); Erin Lees, part-time (.50); Maria Lamorte, full-time (1.00); Marshall Mays, full-time (1.00); Jenny Menard, full-time (1.00); Mike Nychuk, full-time (1.00); Jill Parent, full-time (1.00); Jeanette Podlesiecki (1.00); Suzana Prazeres, full-time (1.00); Beverly Rosas-Leon, part-time (.75) (Adult Education Centres); Jasmine Turka, full-time (1.00); Jeffrey Zylstra, full-time (1.00).
- Appointed the following to Limited teacher-General (term) contracts effective September 7, 2010 to June 30, 2011: Lisa Ayow, full-time (1.00); Matthew Bencharski, full-time (1.00); Michael Bilyk, full-time (1.00); Dana Brown, part-time (.50); Jayme Davey, part-time (.80); Natasha Deen, full-time (1.00); Darcy Dewit, full-time (1.00); Lori Dubnicoff, part-time (.50); Jason Etienne Nault, full-time (1.00); Barbara Gajda, full-time (1.00); Derek Gebhardt, full-time (1.00); Kiera Gilchrist, part-time (.71); Annette Greene, full-time (1.00); Katlin Globa, full-time (1.00); Samir Hathout, full-time (1.00); Laurel Howard, part-time (.50); Jason Hayward, full-time (1.00); Beth Johnson, full-time (1.00); Jennifer Jonsson, full-time (1.00); Jenny Kemp, full-time (1.00); Madelaine Kettner, full-time (1.00); Natalie Koes, full-time (1.00); Ryyan Koleric, full-time (1.00); Kristen Koshelanyk, full-time (1.00); Corrie Krahn, full-time (1.00); Scott Main, full-time (1.00); Suzy Martins, full-time (1.00); Matthew Medwick, full-time (1.00); Matthew Melnyk, part-time (.50); Jacqueline McDonald, full-time (1.00); Jill McDonald, full-time (1.00); Andrea Misner, full-time (1.00); Jennifer Pasternak, full-time (1.00); Candice Penner, full-time (1.00); Dariusz Piatek, full-time (1.00); Rachelle Regnier, full-time (1.00); Kevin Rempel, full-time (1.00); Steven Serzu, full-time (1.00); Melissa Sigvaldason, full-time (1.00); Krysta Pooley, full-time (1.00); Paula Potosky, part-time (.50); Nicole Russell, full-time

(1.00); Rachelle Regnier, full-time (1.00); Ryan Smithson, full-time (1.00); Heather Stephens, full-time (1.00); Lisa Sylvestre, full-time (1.00); Kim Trudeau, full-time (1.00); Heather Valdez, full-time (1.00); Ashley Venables, full-time (1.00); Martina Vergata, full-time (1.00); Curtis Walker, full-time (1.00); Chad Wilson, full-time (1.00); Edward Younger, full-time (1.00); Charlotte Zajac, full-time (1.00).

- The following were appointed to Limited Teacher-General (term) contracts:
 Melanie Barnes, full time (1.00), effective September 7, 2010 to May 22, 2011
 Michelle Broder, full-time (1.00), effective September 7, 2010 (indefinite)
 Crystal Cousins, full-time (1.00), effective September 7, 2010 to January 28, 2011
 Crystal Cousins, part-time (.50), effective January 29, 2011 to June 30, 2011
 Samantha Evans, full-time (1.00), effective September 7, 2010 to April 17, 2011
 Craig Gawryluk, part-time, (.50), effective September 7, 2010 to December 22, 2010
 Sharon Kaye, part-time (.50), effective September 7, 2010 to December 22, 2010
 Shelly Zulak-Labay, part time (.75) (Adult Education Centres),
 effective September 7, 2010 to January 31, 2011
- Appointed Christine Ryckman and Amanda Toews to substitute teacher contracts effective the 2009-2010 school year.
- Appointed Kevin Harms to the position of full-time (1.00) Technology Assistant effective June 14, 2010.
- Appointed Gerald Klassen to the position of full-time (1.00) Technology Assistant effective June 21, 2010.
- Appointed Lynn Bunn and Ben Lower to full-time (1.00) paraprofessionals effective September 7, 2010.
- Appointed Catherine Stevenson to a part-time (.50) paraprofessional position effective June 2, 2010.
- Granted leaves of absence, without pay, effective the 2010-2011 school year to:
 Stacey Brown, part-time (.50); Yolanda Buchberger, part-time (.10); Ron Budowski, full-time (1.00); Gordon Fritzsche, full-time (1.00); Tanya Kohut, part-time (.50); Linda Mercier, full-time (1.00); Roman Pilipowicz, full-time (1.00); Sheila Tabak, part-time (.50); Claire Yildirim, part-time (.50).
- Granted Crystal Wiens a full-time (1.00) leave of absence, without pay, effective February 1, 2011 to June 30, 2011.
- Granted Lisa Ayow to a full-time (1.00) leave of absence, without pay, effective January 4, 2011 to June 30, 2011.
- Granted Colleen Herosian to a full-time (1.00) leave of absence, without pay, effective January 6, 2011 to June 30, 2011.
- Granted Nancy Charles (Adult Education Centres) a full-time (1.00) leave of absence, without pay, effective November 8, 2010 to January 31, 2011 and a part-time (.50) leave of absence, without pay, effective February 1, 2011 to June 30, 2011.

- Granted Jennine Scott, part-time (.10) and Warren Persowich, part-time (.20) leaves of absence, without pay, effective the 2010-2011 school year.
- Granted Maria Cullum a part-time (.50) leave of absence for the 2010-2011 school year to serve as SOPA President.
- Received notice of intent to resign from Wendy Chase, teacher, effective June 30, 2010.
- Received notice of intent to resign from Michael Bilyk and Dan Rogocki, paraprofessionals, effective June 30, 2010.
- Received notice of intent to resign from Jonathan De Piero, Technology Assistant, effective May 28, 2010.
- Received notice of intent to retire from Barb Sucharov, paraprofessional, effective June 30, 2010.
- Received notice of intent to retire from Sharon Gunter, custodian, effective June 30, 2010.
- Rescinded Superintendents' Personnel Report motion #10-153 granting Sukhbir Gill a part-time (.50) leave of absence, without pay, effective September 7, 2010 to June 30, 2011.
- Received as information: Collective Bargaining Update; MSBA Regional Meeting Update; CSBA Conference 2014 to be held in Winnipeg; City Zoning Variance Meeting, June 16; Portables Update; Amber Trails Update; Land Exchange Agreement between Seven Oaks and Genstar; PWI Employee Life Insurance, Extended Health Care and Dental Renewal; Ward Boundaries, Five Year Capital Plan Update 2011-12 to 2015-16; Workplace Safety and Health Steering Committee 2009-2010 Annual Report; Graduation Rates; Garden City Collegiate receiving award from Rainbow Stage for their Chicago performance; Victory Celebrating 90 years with a Family BBQ on June 15, H.C. Avery Open House, Elwick Flood Update, United to Change Windup.
- Approved the Land Exchange Agreement between the Seven Oaks School Division and Genstar Development Company.
- Approved that the Board pay its Manitoba Association of School Trustees membership fees in the amount of \$75,373.15 plus 5% GST for the period of July 2010 to June 2011.
- Approved that the Board grant \$900 towards the local purchase of needed supplies to support the work of Carol Moar, Special Education Coordinator; Jennine Scott, Psychologist, E.C.S.S. and Alison Wells, Teacher, Margaret Park School with the Canadian Humanitarian Organization for International Relief.
- Approved that the Board appoint Blue Cross as the Employee Assistance Plan provider for Seven Oaks School Division (Non-Teaching Staff) effective August 1, 2010.
- Approved that Maxim Truck and Trailer be awarded the bus tender.

- Approved that the Board endorse the MAST Reliable Life Student Accident Insurance Program for the 2010-2011 school year and that we continue to update the link on the Division's webpage.
- Approved that the Board submit its Five Year Capital Plan Update 2011-12 to 2015-16.
- Heard a delegation from West St. Paul School regarding Community Led Emissions Reduction Program.
- Approved that the Board supports and endorses the Community Led Emissions Reduction Program for the West St. Paul Plan as presented by West St. Paul School.
- Approved that the Superintendent or his designate approve the awarding of all tenders and capital payments on a regular basis during the months of July and August and report the approvals at the Regular Board Meeting on Monday, August 30, 2010.
- That the request to hold religious exercises at West St. Paul School be received.
- Approved that the request to hold the Croatian Pavilion at West Kildonan Collegiate for Folklorama 2010 be received.
- Approved for payment:
 - Cheques #2103517-#2103869, #210148-#210160 (US), direct deposit #210004621-#210005132 and pre-authorized debits #201005-#201006 in the amount of \$4,059,675.72.
 - Invoice No. 7971 for Renovations at Edmund Partridge Community School in the amount of \$94.50 be paid to Number Ten Architectural Group.
 - Invoice No. 7972 for West St. Paul School Groom Room, Lifts & Ramp in the amount of \$983.78 be paid to Number Ten Architectural Group.
- Approved that revised Policy DJEE - Purchasing Procedures be approved for inclusion in the Policy Manual.
- Approved that Policy GABFA - Chemical and Biological Control Plan be approved for inclusion in the Policy Manual.
- Approved that revised Policy DJDJ - Hand Held Wireless Communication Device (Cell Phone) Policy be approved for inclusion in the Policy Manual.
- Approved that Policy GBAF - Dealing with Emergencies be approved for inclusion in the Policy Manual.
- Approved that revised Policy KG/R - Rental of School Facilities be approved for inclusion in the Policy Manual.
- Approved that Policy CGBAF - Accounting Supervisor be approved for inclusion in the Policy Manual.
- Approved that revised Policy CGBAG - Accountant be approved for inclusion in the Policy Manual.
- Received Conference Reports from:

- Suzanne Simpson, Teacher, James Nisbet Community School: 2010 FETC Conference, January 11 to 15, 2010 - Orlando, Florida.
- Carol Stankey, Teacher, Edmund Partridge Community School: NCTM Conference, April 21 to 24, 2010 - San Diego, California.
- Cory Ruppenthal, Teacher, É.S.O.M.S.: Texas Computer Education Association (TCEA), February 8 to 12, 2010 - Austin, Texas.
- Gwen Birse, Principal, ÉSOMS: NCTM 2010 Annual Meeting and Exposition, April 19 to 24, 2010 - San Diego, California.
- Diane Darrach, Vice-Principal, École Constable Finney School: NCTM 2010 Connections Linking Concepts and Context, April 19 to 23, 2010 - San Diego, California
- Received correspondence from:
 - Manitoba Education, School Programs Division: National and International Assessment Activities.
 - MSBA e-bulletin June 2, 2010.
 - Manitoba Healthy Living, Youth and Seniors: Tessa Vallittu, Danny Gomes - Garden City Collegiate and Robin Quintana, Kristin Coulis - West Kildonan Collegiate. Recipients of a Manitoba Youth Leadership Scholarship.
 - Greg Selinger, Premier of Manitoba: Danny Gomes and Tessa Vallittu, Garden City Collegiate - recipients of the Premier's Healthy Living Award for Youth.
 - MSBA Metro Winnipeg Collective Bargaining Coordinating Meeting: Friday, October 8, 2010 at 12:00 noon (approximately 1 1/2 hours).
 - Donna Edmundson, Community Grants Administrator, The Winnipeg Foundation: Approval of a grant of \$2500 in support of the Kildonan Youth Activity Centre youth snack program.
 - Naomi Kruse, Executive Director, Manitoba Association of Parent Councils: Thank you letter to the Division for sponsoring their Annual General Meeting and Conference on April 23 and 24, 2010.
 - Metro Presidents of the Manitoba Teachers' Society: Letters to The Honourable Nancy Allan and Hugh Coburn regarding concern around the safety and well-being of staff and students caused by inclement weather conditions.
 - Barb Cerilli, Edmund Partridge Community School: Letter to West Kildonan Legion #30 thanking the Executive for the generous donation of a refrigerator and freezer for the breakfast program at Edmund Partridge School.
 - Winnipeg Free Press Article "Garden City Collegiate Celebrates Opening".
 - Cliff Meder, Director of Operations, Seven Oaks School Division: Letter to Public Schools Finance Board regarding Modular Classrooms and Link Addition to École Riverbend Community School.
 - MSBA - School Board Candidate Information Sessions.

- Rennie Bodi, Consumer Communications Coordinator-Power Smart, Manitoba Hydro: Letter to Cliff Meder, Director of Operations, thanking him for his recent assistance and contribution to the Manitoba Hydro / Global Television series, It's Bigger Than You Think.
- Jamie Krutkevich Slight, President, Seven Oaks Teachers' Association: Thanking the Board for meeting with teachers on May 10, 2010 to discuss supporting student learning.
- Mystery Lake School Division: Job Bulletin for Assistant Superintendent Human Resources, Personnel and Research.
- Ruth W. Norton, Sagkeeng First Nation Band Member: Commending both Kim Kovacs, Principal and Edith Muzyka, Teacher - Belmont School on a recent play representing various themes related to ethnic groups within Manitoba, with a portion of the play focusing on the Anicinabe people.
- Victory Family BBQ Celebrating 90 Years of Victory.
- Assembly of Manitoba Chiefs: Legacy of the Indian Residential School System, June 16-19, 2010 - The Forks.
- Communiqués - CMEC Copyright Consortium Pleased with New Federal Copyright Legislation.
- George Coupland, Director, Labour Relations, MSBA: Collective Bargaining Update.
- Public Schools Finance Board - Change of Address.
- Announcement - Schools Finance Branch: Lynne Mavins, the Assistant Director of the Schools Finance Branch will become the Acting Director of the Branch effective July 5, 2010.
- Rick Dedi, Executive Director, Public Schools Finance Board: Authorizing the Division to proceed with the renovation to add washroom facilities to École Leila North Community School.
- Rick Dedi, Executive Director, Public Schools Finance Board: Authorizing the Division to proceed with the award for the Modular Classrooms and Link addition at École Riverbend Community School with Van Ast Construction Ltd.
- Paul Birston, Manager of Architectural Services, Public Schools Finance Board: Garden City Collegiate - Elevator and Grooming Room.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Garden City Collegiate Addition and Renovation Change Order No. 11.
- Manitoba NewsRelease: Province Announces Groundbreaking for new School in Southwest Manitoba.
- Manitoba NewsRelease: Provinces Reaches Tentative Labour Agreement with Manitoba Nurses.
- Manitoba NewsRelease: Premier Salutes Youth for Leadership in Healthy Living.
- MSBA Labour Relations: Update - CPI, Unemployment Rate, Regional Trends.

- Carolyn Duhamel, Executive Director, MSBA: Manitoba School Boards Association Fees - July 2010 to June 2011.
- Ron Weston, Chair, Merlin Advisory Board: Merlin Partner Program Policy document.
- Jamie Krutkevich Slight, President, SOTA: Seven Oaks Teachers' Association annual fee for 2010-2011.
- C.U.P.E. 949 Officers and Committee Members.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Notice to Terminate Seven Oaks School Division EAP Services Agreement with Shepell-fgi.
- 2010 Seven Oaks School Division Specified Procedures Report: March 31, 2010 Audit - KPMG.
- Coralie Bryant, Executive Director, Manitoba Association of School Superintendents Inc.: Report to The Winnipeg Foundation on the project developing a DVD on the value of Public Education.
- MSBA Travel Accident Insurance: Renewal of the Travel Accident Policy.
- Selkirk Journal, Article: West St. Paul hires new CAO.
- Manitoba Ombudsman, 2009 Annual Report.
- Thank You Cards received from: Lydia Hedrich, Assistant Superintendent; Emma Robertson, Paraprofessional; Gina Curatolo, Teacher, Victory School.
- Jim Rondeau, Minister Healthy Living, Youth and Seniors: Back Off Tobacco (BOT) Resources.
- John Sawchuk, Director of Programs, Adult Learning and Literacy: Adult Learning Centres in Manitoba Annual Report for 2008-2009.
- Education Manitoba, Volume 8, Number 3, May 2010.
- Canadian Education Association: Reducing Class Size: What Do We Know?
- University of Winnipeg Report to the Community June 2010.
- Blue Cross Employee Assistance Program.