

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 5, 2010, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Evelyn C. Myskiw	Vice-Chairperson
	Gary J. Fogg	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O’Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Eddie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:00 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, March 1, 2010 as amended and the Regular Board Meeting of Monday, March 8, 2010 as distributed.

Trustee McGowan here enters the meeting at 6:02 p.m.

10-123 –Approval of the Agenda

Juan/Myskiw

That the agenda for this meeting be approved as listed.

Carried

Observed a minute of silence in memory of Debbie Roberts, Paraprofessional, Garden City Collegiate.

Trustee Ruggles here enters the meeting at 6:05 p.m.

COMMITTEE OF THE WHOLE

10-124 – Moved into Committee of the Whole at 6:06 p.m.

COMMITTEE OF THE WHOLE

Fogg/Jaworski

That the Board move into Committee of the Whole.

Carried

Trustee Myskiw in the Chair.

SUPERINTENDENTS’ PERSONNEL REPORT

10-125 – Superintendents’ Personnel Report

Jaworski/Sawka

That the Superintendents’ Personnel Report be ratified.

Carried

TEACHER APPOINTMENTS

Jason Vanderhooft was appointed to a full-time (1.00) Teacher-General (permanent) contract effective September 7, 2010.

Appointed the following to Limited Teacher-General (term) contracts:

- Samantha Evans, full-time (1.00) effective April 5, 2010 to June 30, 2010
- Jo Fredericks, full-time (1.00) effective April 5, 2010 to June 30, 2010
- Catherine Hart, full-time (1.00) effective February 16, 2010 (indefinite)
- Sharon Hollins, full-time (1.00) effective September 7, 2010 (indefinite)
- Scott Kirkpatrick, full time (1.00) effective March 2, 2010 (indefinite)
- Gabrielle Legare, full-time (1.00) effective September 7, 2010 to June 30, 2011

SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following to substitute teacher contracts effective the 2009-2010 school year:

SUPERINTENDENTS' PERSONNEL REPORT

Christine Boniello	Adeline Melnick
Jayne Davey	Coi Nguyen
Darcy Dewit	Stephen Oberheu
Melissa Francis	Kelly Reimer
Joyce Hill	Joel Reinecke
Marilyn Hosfield	Jason Ritchot
Sharon Kaye	Sabrina Sheocharan
Erin Lees	Barbara Shukster
Steven Mariano	Peter Van Ginkel
Tracy Medeiros	Laura Veitch

BUS DRIVER APPOINTMENT

Appointed Erika Branicki to a 4 hour, On Supply, Bus Driver position effective February 16, 2010.

SECRETARY APPOINTMENT

Appointed Annette Tretiak to a full-time (1.00) secretarial position effective March 25, 2010.

TEACHER LEAVES OF ABSENCE

Granted Karren Blatz a part-time (.50) leave of absence, without pay, effective March 27, 2010 to June 30, 2010.

Granted leaves of absence, without pay for the 2010-2011 school year to:

Jasmin Cavanaugh (.40)	Laura Toppazzini-Bazan (.50)
Cheryl Deans (.50)	

TEACHER MATERNITY / PARENTAL LEAVES

Granted maternity / parental leaves effective the 2010-2011 school year to:

Arden Hill	Melissa Rioux
Lorie Rempel	

Granted maternity / parental leave to Mary-Lynn Berti effective May 25, 2010 to May 22, 2011.

SUPERINTENDENTS' PERSONNEL REPORT

CLERICAL LEAVE OF ABSENCE

Granted Julie-Ann Lodge an extension of her part-time (.50) leave of absence, without pay, effective July 12, 2010 to July 12, 2011.

PARAPROFESSIONAL LEAVE OF ABSENCE

Granted Jodi-Lee Stuart to a full-time (1.00) leave of absence, without pay, effective April 5, 2010 to June 30, 2011.

BRIGHT FUTURES RESIGNATION

Received notice of intent to resign from Jamie Friesen, Student Parent Support Worker, effective March 12, 2010.

ELECTRICIAN RESIGNATION

Received notice of intent to resign from Angelo Iezzi, Electrician, effective March 26, 2010.

SECRETARY RESIGNATION

Received notice of intent to resign from Lynne Petit, School Secretary, effective April 16, 2010.

TECHNOLOGY ASSISTANT RESIGNATION

Received notice of intent to resign from Rita Ghosh, Technology Assistant, effective April 5, 2010.

TEACHER RESIGNATIONS

Received notice of intent to resign from Guy Dubé, Teacher, effective March 31, 2010

TEACHER RETIREMENTS

Received notice of intent to retire from Maureen Justice-Dupuis and Susan Popeski, effective June 30, 2010.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Public Schools Finance Branch Portable Link Update.
- Sunny Mountain Daycare Update.
- Level I Funded Students.

Trustee Sarbit in the Chair.

SPECIAL ORDERS

7:30 p.m. Scott Brooks, West Kildonan Collegiate High School Field Lacrosse Program – request for funding.

10-126 – 2009-2010 Board Calendar

Juan/Fogg

Approved that the Informal Board meeting scheduled for Monday, May 3, 2010 be changed to Monday, June 7, 2010 on the 2009-2010 Board Calendar.

Carried

10-127 – By-Law No. 2-2010

Ruggles/Jaworski

That By-Law No. 2-2010 for the purpose of borrowing the sum of \$452,000.00 and issuing debentures therefore, for the purpose of the New High School – Riverbend Replacement School (West Kildonan Collegiate) be given first reading.

Carried

SUPERINTENDENTS' REPORT

Superintendent Brian O'Leary read the following passage from *Good Education in an Age of Measurement*, Gert J.J. Biesta.

“Although I do not wish to pretend that the ideas presented in this book will settle the discussion about good education once and for all, I have been encouraged by the ways in which those involved in teaching at many different levels and in many different contexts have responded to my work and have found some of the insights and ideas useful. I particularly would like to mention my colleagues and students at the Institute of Education of the University of

SUPERINTENDENTS' REPORT

Stirling, my new academic home; **the inspiring people from the Seven Oaks School Division in Winnipeg, Canada;** and staff and students at the University of Örebro and at Mäardalen University, Sweden and at the University of Oulu, Finland.”

CONSENT AGENDA

10-128 – Consent Agenda

McGowan/Ploszay

That the Consent Agenda be approved.

Carried

SOTA Wine and Cheese – June 3, 2010

Granted permission for SOTA to hold a Wine and Cheese reception honouring Retired and Long Service teachers on June 3, 2010 from 4:00 p.m. to 6:00 p.m. at Garden City Collegiate – Commons.

WKCI 25 Year Class High School Reunion

Approved the Facilities Rental Application submitted by the WKCI 25 Year Class High School Reunion Committee for use of the gym at West Kildonan Collegiate from 6:00 p.m., Saturday, July 31, 2010 to 1:00 a.m. Sunday, August 1, 2010.

Cheque Listing – March 2010

That cheques #2102743-#2103197, #210105-#210132 (US), direct deposit #210003534-#210004132, and pre-authorized debit #20100, in the amount of \$4,706,835.02 be approved.

AMEC Earth & Environmental Invoice No. A02351749

That Invoice No. A02351749 for A.E. Wright/Riverbend Portables in the amount of \$7,063.38 be paid to AMEC Earth and Environmental.

Appin Associates Invoice No. B5532485059

That Invoice No. B5532485059 for the Garden City West HVAC project in the amount of \$2,373.04 be paid to Appin Associates.

CONSENT AGENDA

East Side Ventilation Certificate of Payment No. 7

That Certificate of Payment No. 7 for the Seven Oaks Middle School Ventilation System Upgrade project in the amount of \$5,937.45 be paid to East Side Ventilation.

Statutory Holdback on East Side Ventilation Certificate of Payment No. 7

That 7-1/2% Statutory Holdback on Certificate of Payment No. 7 for the Seven Oaks Middle School Ventilation System Upgrade project in the amount of \$429.83 be paid to the SOSD / Eastside 411 SOMS Ventilation account.

Lombard North Group Invoice No. 534-10

That Invoice No. 534-10 for the Amber Trails Land Exchange in the amount of \$4,462.50 be paid to Lombard North Group.

Lombard North Group Invoice No. 537-10

That Invoice No. 537-10 for the Maples Site Sports Field Redevelopment project in the amount of \$3,064.41 be paid to Lombard North Group.

Number Ten Architectural Group Invoice No. 7700

That Invoice No. 7700 for the Garden City Collegiate Link project in the amount of \$1,660.80 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7701

That Invoice No. 7701 for the Garden City Collegiate West Groom Room & Elevator project in the amount of \$799.12 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7673

That Invoice No. 7673 for the Renovations at Edmund Partridge Community School in the amount of \$5,071.63 be paid to Number Ten Architectural Group.

CONSENT AGENDA

Number Ten Architectural Group Invoice No. 7675

That Invoice No. 7675 for the West St. Paul Groom Room Lifts/Ramp project in the amount of \$1,279.48 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7780

That Invoice No. 7780 for the Renovations at Edmund Partridge Community School in the amount of \$383.33 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7781

That Invoice No. 7781 for the West St. Paul Groom Room, Lifts/Ramp project in the amount of \$68.01 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7787

That Invoice No. 7787 for the Garden City Collegiate West Groom Room & Elevator project in the amount of \$1,092.38 be paid to Number Ten Architectural Group.

POLICY COMMITTEE

10-129 – Policy DJDD – Corporate Credit Card Policy

Jaworski

That Policy DJDD - Corporate Credit Card Policy be approved for inclusion in the Policy Manual. Carried

10-130 – Policy DJDJ – Hand Held Wireless Communication Device (Cell Phone)

Juan

That Policy DJDJ - Hand Held Wireless Communication Device (Cell Phone) Policy be approved for inclusion in the Policy Manual. Carried

10-131 – Policy GABAB – A Procedure for Worker Participation in Workplace Safety and Health Activities

Ploszay

That Policy GABAB - A Procedure for Worker Participation in Workplace Safety and Health Activities be approved for inclusion in the Policy Manual.

Carried

10-132 – Policy GABAB-R1 – Committee Rules for Discharging Duties Under The Workplace Safety and Health Act

Jaworski

That Policy GABAB-R1 - Committee Rules for Discharging Duties Under the Workplace Safety and Health Act be approved for inclusion in the Policy Manual.

Carried

10-133 – Policy GABAC – Site Inspection Procedures

Juan

That Policy GABAC – Site Inspection Procedures be approved for inclusion in the Policy Manual.

Carried

10-134– Policy GABAC-R1 – Scheduled Inspections of Building Systems

Ploszay

That Policy GABAC-R1 – Scheduled Inspections of Building Systems be approved for inclusion in the Policy Manual.

Carried

10-135– Policy GABAD – Resolution Procedures for Safety and Health Concerns

Jaworski

That Policy GABAD – Resolution Procedures for Safety and Health Concerns be approved for inclusion in the Policy Manual.

Carried

10-136– Policy GAB-1 – Duties of Workplace Safety and Health Committees and School Division

Juan

That Policy GAB-1 – Duties of Workplace Safety and Health Committees and School Division be approved for inclusion in the Policy Manual.

Carried

CONFERENCE REPORTS

Gwen Birse, Principal, É.S.O.M.S.: PRIME: Patterns and Algebra, December 8 to 10, 2009 - Toronto, Ontario.

Adair Warren, Principal, Met School: Big Picture - Principals' Conference, March 11 and 12, 2010 - Nashville, Tennessee.

Wendy Chase, Teacher, Maples Collegiate: NAREN National Conference - Youth-at-Risk, February 16 to 19, 2010 - Panama City Beach, Florida.

Tina Lindsay, Teacher, É.S.O.M.S.: TCEA - 2010 Texas Computer Education Association, February 8 to 12, 2010 - Austin, Texas.

Kristen Koshelanyk, Teacher, É.S.O.M.S.: Learning Through the Arts - Banff, Alberta.

Gillian Prout, Teacher, Elwick Community School: The Literacy Promise - Opening Doors for the Adolescent Learner, February 17 to 20, 2010 - Salt Lake City.

Amber Sholikowski, Teacher, Elwick Community School: The Literacy Promise - Opening Doors for the Adolescent Learner, February 16 to 19, 2010 - Salt Lake City, Utah.

Claudia Sarbit, Trustee: ASCD – Critical Transformation, March 2 to 8, 2010 – San Antonio, Texas.

OTHER REPORTS

Overview of the Manitoba School Boards Conference and AGM, March 18 to 20, 2010, Winnipeg and the Board congratulated Trustee Dennis Ruggles on his election as Director, Region 5.

CORRESPONDENCE

- Manitoba News Release: Provincial Budget to be Introduced March 23: Wowchuk. Province Releases Third Quarter Financial Report.
- Rick Dedi, Executive Director, Public Schools Finance Board: Authorization to proceed with the Garden City Collegiate West - Steam Unit Ventilator Replacement - Construction project.
- MSBA e-bulletins: March 3, 2010 and March 24, 2010.
- Borderland School Division: Superintendent/CEO Bulletin.

CORRESPONDENCE

- Louis Riel School Division: Letter from Marilyn Seguire, Chair of the Board and Terry Borys, Superintendent of Schools and CEO regarding the Budget for the 2010-2011 operating year and Media Release.
- Poste De Direction - Commission Scolaire Francophone Du Yukon: Direction École Émilie-Tremblay.
- Saibal Basu, Senior Process Engineer/Senior Associate, Stantec Consulting: West St. Paul School Sewage Treatment Plant - Plant Assessment and Environment Act Proposal.
- Claudia Sarbit, Chair of the Board, Seven Oaks School Division: Letter to Nancy Allan regarding Portioning Rates on Properties for Taxable Assessment Purposes.
- MSBA Executive Highlights - March 17, 2010.
- Randy Stankewich, Schools' Finance Branch, MECY: 2009 Enrolment Report (summarizes enrolment by grade for all schools in Manitoba as reported on September 30, 2009).
- Rick Dedi, Executive Director, Public Schools Finance Board: The Annual Report of The Public Schools Finance Board for the period ending June 30, 2009.
- Craig Wallis, Labour Relations Consultant, MSBA: Non-Teaching Pension Plan Administration Account: Contribution Holiday.
- Deborah Schultz, Labour Relations Secretary, MSBA: Minutes of Pension Trustees Meeting held September 23, 2009.
- Labour Relations Divisional Mail, MSBA: Salary Bulletin No. 03-2010. The Winnipeg School Division and The Winnipeg Association of Non-Teaching Employees - Ratified Agreement.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Notice of Tax Requirements 2010, as submitted to the City of Winnipeg, RM of West St. Paul, RM of St. Andrews, and Calculation of 2010 Special Levy and Adjustment re: D.S.F.M. 2009 Special Levy submitted to Division Scolaire Franco-Manitobaine, with a copy of all of the above-listed sent to Steven Power, Director, Schools' Finance Branch.
- Derek Olson, Hill Sokalski Vincent Walsh Trippier: Letter regarding February 24, 2010 Injury at Forest Park School.
- Workers Compensation Rate Survey 2010: Summary of 2009 & 2010 WCB Assessments Rates for School Divisions in Manitoba.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Letter to Andrea Lawson at Public Schools Finance Board regarding Leila North Community School Portable Classrooms.
- Peter Johannsson, City of Winnipeg: Lease Agreement between the City of Winnipeg and the Seven Oaks School Division for a portion of Riverbend Park (for operating up to six portable classrooms at Riverbend School).

CORRESPONDENCE

- M. Lemoine, Deputy City Clerk, City of Winnipeg: 2010 Mill Rates for the Education Support Levy and Special Levy.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Dell Canada Inc. to extend the term on the Seven Oaks School Division Desktop Tender, as awarded to Dell, for a fourth and fifth year.
- George Coupland, Director, Labour Relations, MSBA: Regional Collective Bargaining Meetings - April 2010 (note: Regions 5 & 6 meeting on Wednesday, April 21, 2010 at Norwood Hotel).
- Paul Cuthbert, Superintendent & CEO, Evergreen School Division: Thank you letters to teachers: Dan Hill, É.S.O.M.S.; Jenni Magnus, Constable Finney; Melissa Rogers, A.E. Wright; Sonja Wiens, Constable Finney; and Principals: Gary Jackson, Constable Finney; Cindy Burkett, A.E. Wright for assistance with "Social Justice and the Inquiry Process" Professional Development Day on February 19, 2010.
- MY Camp Summer 2010 Brochure.
- Education Manitoba Volume 8, Number 2, February 2010.
- Darryl Gervais, Acting Director, Instruction; Curriculum and Assessment Branch: Working Together: Supporting Students in Transition: Sharing Student Information between First Nations and Provincial Schools resource.
- Joanna Blais, Director, Program and Student Services Branch: Student-Specific Planning: A Handbook for Developing and Implementing Individual Education Plans (IEPs).
- Darryl Gervais, Acting Director; Instruction, Curriculum and Assessment Branch: Engaging Middle Years Students in Learning: Transforming Middle Years Education in Manitoba.
- Darryl Gervais, Acting Director; Instruction, Curriculum and Assessment Branch: School Leaders' Guide to Early Years Curricula.
- Anthony Wilson-Smith, Vice-President, Communications, Canada Post: 2010 Canada Post Community Literacy Awards.
- ASCH Conference Daily Newspaper: Article featuring École Riverbend School, "A Canadian School Transforms the School Day".
- Gordon Campbell / Tim Watters, Co-chairs, Schools, United Way: Thank you to staff of Seven Oaks for their donations to the United Way's 2009 Campaign.

ANNOUNCEMENTS

Board Meeting Dates:

Monday, April 19, 2010, 6:00 p.m. - Informal Board

Monday, April 26, 2010, 6:00 p.m. - Regular Board

ANNOUNCEMENTS

Monday, May 10, 2010, 6:00 p.m. - Regular Board
Monday, May 17, 2010, 6:00 p.m. - Informal Board
Monday, June 7, 2010, 6:00 p.m. - Informal Board
Monday, June 14, 2010, 6:00 p.m. – Regular Board

Board Retreat:

Friday, May 28 and Saturday, May 29, 2010 - Board Retreat – Gimli, Manitoba.

Long Service and Retirement Dinner

Wednesday, June 9, 2010 – The Fairmont, 6:30 p.m.

Graduations

- Maples Collegiate - Tuesday, June 22, 7:00 p.m. – Centennial Concert Hall.
- West Kildonan Collegiate – Wednesday, June 23, 7:00 p.m. – Centennial Concert Hall.
- Garden City Collegiate – Thursday, June 24, 7:00 p.m. – Centennial Concert Hall.

10-137 – Moved to Committee of the Whole at 9:00 p.m.

Ruggles/Juan

That the Board here returned to the Committee of the Whole at 9:00 p.m.

Carried

Trustee Myskiw in the Chair.

The following matters were received as information:

- Draft Board Retreat Agenda.
- Instrument Rentals.
- West Kildonan Collegiate Field Lacrosse.
- West St. Paul Treatment Plant Update.
- Manitoba School Boards Association.
- School Bus Tender Information.

Trustee Sarbit in the Chair.

10-138 – West St. Paul Sewage Treatment Plant

Ruggles/Ploszay

That the Division implement the recommendations contained in the Stantec consulting report with respect to the West St. Paul Sewage Treatment Plant.

Carried

10-139– Moved to Committee of the Whole at 9:54 p.m.

Sawka/Ploszay

That the Board here returned to the Committee of the Whole at 9:54 p.m.

Carried

Trustee Myskiw in the Chair.

The following matters were received as information:

- School Board Chairs meeting with Minister of Education Nancy Allan at the Manitoba School Boards Association Conference.

ADJOURNMENT

The meeting adjourned at 10:01 p.m.

Chairperson

Secretary-Treasurer