

MINI MINUTES

June 13, 2011

At its Regular Meeting of Monday, June 13, 2011 the Seven Oaks School Division Board of Trustees:

- Received as Information: Collective Bargaining Update, MSBA Regional Meeting Update, Personnel Matters, Orientation Days, Board Retreat Update, Survey of Canadian School Boards, Summer Programs, Arts in the Park.
- Appointed Theresa Hass-Spiers to the position of full-time (1.00) Special Education Coordinator effective September 6, 2011.
- Appointed Matt Meiers to the position of Vice-Principal, ÉSOMS, effective September 6, 2011 to June 29, 2012 (term position).
- Approved the secondment of Marcel Bérubé to Manitoba Education effective September 6, 2011 to June 29, 2012.
- Appointed the following to full-time (1.00) Teacher-General (Permanent) contracts effective September 6, 2011: Matthew Bencharski, Tina Klein, Philip Lapatha, Erica Neufeld, Rachelle Regnier, Kevin Rempel, Kristen Van De Laar.
- Appointed the following to Limited Teacher-General (Term) contracts effective September 6, 2011 to June 29, 2012: Sacha Amaladas (1.00), Raj-Kiran Brar (1.00), Samantha Clarke (1.00), Matthew Durant (1.00), Craig Gawryluk (1.00), Erin Gray (1.00), Catherine Hart (1.00), Karl Hildebrandt (1.00), Lisa Jolly (1.00), Navjeet Kambo (1.00), Brina Larsen (1.00), Michelle Moniz (1.00), Debra Rarog (.30), Nicole Reay (1.00), Angela Sangster (1.00), Maximino Santiago (1.00), Raminder Singh (1.00), Kristyn Single (1.00), Jo-Ann Elizabeth Yvette Thibedeau-Silver (1.00), Aaron Usiskin (1.00), Sarah Wiebe (1.00), Jennifer Young (1.00), Jennifer Zaretski (1.00).
- Appointed the following to Limited Teacher-General (Term) contracts: Tara Lyseyko (1.00), effective October 18, 2011 to June 30, 2012; Sean McGillivray, full-time (1.00), effective May 2, 2011 to May 24, 2011; Sean McGillivray, part-time (.50), effective May 25, 2011 to June 30, 2011; Karen Penner, full-time (1.00), effective May 31, 2011 to June 30, 2011; Sandra Roberts, full-time (1.00), effective May 16, 2011 to June 30, 2011; Barbara Warbanski, part-time (.50), effective September 6, 2011 to February 3, 2012; Kari-Ann White, full-time (1.00), effective September 6, 2011 (indefinite).
- Granted Leslie Deck a full-time (1.00) leave of absence, as per Article 6.06 of the Board-SOTA Collective Agreement for the 2011-2012 school year to serve as SOTA President.
- Granted Melanie Janzen a full-time (1.00) leave of absence, without pay, effective 2011 to 2013 school years.
- Granted the following leave of absence, without pay, effective the 2011-2012 school year: Angela Belot (.50), Lisa Boisjoli (.50), Lyndsay Christianson (.50), Rena Enns (1.00), Kristine Gerhard (1.00), Colleen Herosian (.50), Mia Hoorman (1.00), Tanya Kohut (.20), Pat Isaak (.80), Melissa Rioux (.50), Diana Tabor (.50), Ruth Seck (1.00), Brian Morgan (1.00), Benson Shapiro (1.00), Fletcher Smith (1.00).
- Granted the secondment of Pat Isaak to the Manitoba Teachers' Society to serve as Past President of the Manitoba Teachers' Society, part-time (.20) effective the 2011-2012 school year.

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- Granted the secondment of Mike Mann to the Manitoba Teachers' Society to serve on the Provincial Executive of the Manitoba Teachers' Society, part-time (.20) effective th 2011-2013 school years.
- Appointed Arne Tolentino to a full-time (1.00) technology position effective June 20, 2011.
- Received notice of intent to resign effective June 30, 2011 from Janet Lee, Jennifer O'Connor, Natalia Buciora.
- Appointed the following to the position of Instructor in English as an Additional Language Program effective April 1, 2011 to March 31, 2012: Susan Birdwise, Kevin Boon, Troy Heaps, Tracy Klassen, Jules Mejia, Starr Muckle, Vijayaluxmi Shell.
- Appointed the following to secretarial positions: Gisele Kolodka, full-time, effective August 29, 2011; Bev Mott, full-time, effective July 1, 2011; Nola Popowich, part-time (.50), effective August 22, 2011.
- Granted Maria Cullum a part-time (.50) leave of absence effective the 2011-2012 school year to serve as SOPA President.
- Received notice of intent to retire from Darlene Dzogan, paraprofessional, effective June 30, 2011.
- Appointed Gurpinder Dhindsa to a full-time (8 hours per day), on-supply custodian effective May 31, 2011.
- Approved that the Board send a letter to City Councillors with the recommendation that the City install a pedestrian corridor at Jefferson Avenue and Maevista Place.
- Approved that the Board endorse the Manitoba School Boards Association Reliable Life Student Accident Insurance Program for the 2011-2012 school year and that we continue to update the link on the Division's webpage.
- Approved that the Regular Board Meetings be held in the 2011-2012 year on the following dates: September 12, 2011; October 3, 2011; October 17, 2011; November 7, 2011; November 21, 2011; December 12, 2011; January 16, 2012; January 30, 2012; February 6, 2012; March 5, 2012; March 12, 2012; April 9, 2012; April 30, 2012; May 7, 2012; May 28, 2012; June 11, 2012; August 27, 2012.
- Approved that the Informal Board Meetings be held for the 2011-2012 year on the following dates: September 19, 2011; October 24, 2011; November 14, 2011; December 5, 2011; January 23, 2012; February 13, 2012; April 16, 2012; May 14, 2012; June 4, 2012.
- Approved that the Public Budget Consultation Meeting be held on February 27, 2012.
- Approved that the Planning / Review Retreat be held on June 1 and 2, 2012.
- Approved that the Board submit its Five Year Capital Plan Update 2012-13 to 2016-17 to The Public Schools Finance Board.
- Approved that the Superintendent or his designate approve the awarding of all tenders and capital payments on a regular basis during the months of July and August and report the approvals at the Regular Board Meeting on Monday, August 29, 2011.
- Approved for payment: cheques #2113276-#2113644, US\$ cheques #211144-#211161, direct deposits #211005069-#211005767 and pre-authorized debits #201028-#201029 in the amount of \$5,423,010.06; Invoice No. 9343 for the West St. Paul Elevator project in the amount of \$18,734.71 be paid to Number Ten Architectural Group.
- Approved that Policy IKAB - Assessment be approved for inclusion in the Policy Manual.
- Approved that revised Policy GAEA-R - Procedures for Handling and Resolution of Complaints be approved for inclusion in the Policy Manual.

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- Approved that Policy GCGC Support Staff Personnel Qualifications and Duties Divisional Network Technician: SharePoint be approved for inclusion in the Policy Manual.
- Presentation from Tom Barak, Fundraising Coordinator, Maples Community Centre regarding Maples and Elwick Community Centre sites.
- Approved that the Board support the Maples Recreation Association Inc. request for \$26,000 (BCI Finishing Funds 2011 Proposal) for upgrades at the Elwick site.
- Presentation from CATEP 2011 graduates: Kristine Guilbault, Kim James, Bernadette Smith.
- Conference Reports received from:
 - Janice Hill, Special Education Coordinator: AERA - Inciting the Social Imagination: Education Research for the Public Good, April 8 to 11, 2011 - New Orleans, Louisiana.
 - Carol Moar, Special Education Coordinator: Celebrating Linguistic Diversity Conference, April 28 and 29, 2011 - Toronto, Ontario.
 - David Smeltzer, Seven Oaks Adult Learning Centre: Microcomputers in Education, March 14 to 16, 2011 - Arizona State University.
 - Angela Bubnowicz, Vice-Principal, École Riverbend Community School Inciting the Social Imagination (AERA), April 8 to 12, 2011 - New Orleans, Louisiana.
 - Sharon Halldorson, Director, E.C.S.S.: Canadian Association of Speech Language Pathologists and Audiologists Annual Conference, April 27 to 30, 2011 - Montreal, Quebec.
 - Louise Kneller, Teacher, Forest Park: The Power of Literacy, IRA 56 Annual Convention, May 8 to 11, 2011 - Orlando, Florida.
 - Anne-Marie Dooner, Vice-Principal, École Leila North Community School: Canadian Society for the Study of Education (CSSE) - ICT / Human Rights, May 27 to 31, 2011 - Fredericton, New Brunswick.
 - Peter Obendoerfer, Principal, Edmund Partridge Community School: Canadian Society for the Study of Education (CSSE) - ICT / Human Rights, May 27 to 31, 2011 - Fredericton, New Brunswick.
 - Michelle Jean-Paul & Heather Marks, Vice-Principals, Garden City Collegiate: 2011 Arizona Dropout Prevention Conference, May 2 to 3, 2011 - Phoenix, Arizona.
- Correspondence received from:
 - Rick Dedi, Executive Director, The Public Schools Finance Board: Science Education Major Capital Program announcement.
 - Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Rick Dedi, Executive Director, Public Schools Finance Board, regarding request for Garden City Collegiate Science Lab Renewal under the recently announced Science Education Major Capital Program.
 - Michael Willcock, D'Arcy & Deacon LLP: Report on the Amber Trails land exchange between Seven Oaks School Division and Genstar Development Company, which has been substantially completed.
 - Gary Freeman, PWI Insurance: Employee Life Insurance, Extended Health Care and Dental - September 1, 2011 Renewal Report.
 - Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer, Seven Oaks School Division: 2011-2012 Non-Resident Fees.
 - Manitoba School Boards Association Salary Bulletins.

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- KMPG LLP, Chartered Accountants: Auditor's Report on the Seven Oaks School Divisions' Schedule of Compensation for the year ended December 31, 2010.
- Labour Relations, Manitoba School Boards Association: Update CPI, Unemployment Rate, Regional Trends.
- Manitoba School Boards Association Salary Bulletin: MSBA Salary Bulletin No.11-2011 River East Transcona School Division and CUPE Local 3873 (Library Technicians) - Ratified Agreement.
- Manitoba School Boards Association: Non-Unionized Non-Teaching Support Staff Survey.
- Chris Nelson, Senior Landscape Architect & Manager of Design, Lombard North Group: Memorandum and revised plan for the proposed Athletic Field Development at 50 Swinford Way.
- Jan Sanderson, CEO, Healthy Child Manitoba: Healthy Child Manitoba's 2011/12 funding allocation.
- Rick Dedi, Executive Director, PSFB: PSFB approval - Maples Collegiate Institute - Roof Replacement (additional project support for fire stopping consultant).
- Rick Dedi, Executive Director, Public Schools Finance Branch: PSFB approval - One additional un-linked portable classroom unit for Belmont School.
- Lynne Mavins, Acting Director, Schools' Finance Branch: Approval of capital reserve for new school site in Amber Trails area.
- MSBA Executive Highlights, June 6, 2011.
- MSBA e-bulletins: May 11, May 26, June 8, 2011.
- MSBA Presentation: School Board Leadership for Improving Student Learning: Lessons Learned from the Lighthouse Study - Mary L. Delagardelle.
- Roots of Empathy Recognition: Roots of Empathy Instructors honoured by the Honourable Jim Rondeau: Pat Fulcher, Karen Mozdzen, Maria Mathwig, Cindy Burkett, Rita Globa, Carole McMillan, Cheryl Gaudet.
- Garden City Collegiate 50th Anniversary: Thanking the Board for its contribution in making Garden City's 50th Anniversary a success.
- Allison Potter, Assessment Consultant, MB Education: Outstanding contribution of Suchitra Gill, member of the Grade 12 Pre-Calculus Mathematics Test Development Committee.
- Carolyn Duhamel, Executive Director, MSBA: Letter to Marty Snelling, Chairperson, Brandon School Division acknowledging receipt of correspondence requesting the MSBA Labour Relations Department undertake a comprehensive review of particular aspects of collective bargaining and school operations.
- Brandon School Division: Secretary-Treasurer job bulletin.
- Bernice R. Bowley, Filmore & Riley: Thank you for hard work and assistance in the matter of 4726031 Manitoba Ltd. v. A Stepping Stone Adult Learning Centre.
- Jim Rondeau, Minister of Health Living, Youth and Seniors: Manitoba Grants for Innovation in Citizenship Education.
- Darryl Gervais, Director; Instruction, Curriculum and Assessment Branch: Education for Sustainable Development: Kindergarten to Grade 12 Correlation Chart Template and Kindergarten Tool Kit.

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- Pauline Clarke, Chief Superintendent, Winnipeg School Division: Thank you to the division for a copy of the monograph "Celebrating Strengths: Aboriginal Students and Their Stories and Success in Schools."
- Nancy Allan, Minister of Education: James Nisbet and Edmund Partridge Community Schools successful applicants for the Education for Sustainable Development (ESD) grants.
- MERN crc: Connecting research to community - Issue 1 - 2010/2011.
- Victory Staff: Appointment of principal to Victory School.
- Cliff Meder, Director of Operations: Modular Classroom Installation Project (seven units).
- Barb Cerilli, Vice-Principal, Edmund Partridge Community School: Thank you for the appointment to Principal, Victory School.
- Siobhan Faulkner, Aboriginal Education Coordinator, Interlake School Division: Thank you for sharing, "Celebrating Strength: Aboriginal Students and Their Stories of Success in Schools."
- Greg Selinger, Premier of Manitoba: Congratulating Sara Castellano, West Kildonan Collegiate, recipient of the Manitoba Youth Leadership Scholarship.
- Carolyn Duhamel, Executive Director, MSBA: Graduation Nation - An invitation to High School Valedictorians.
- MERN: Faculty seminar: "Reconciliation and Treaty Learning", MTS, December 1 and 2, 2011.
- Chris Thenhaus, Chairperson, OK Before & After Child Care Centres: Interest in continuing a partnership with Seven Oaks to implement the development of an Early Learning and Child Care program in the New Amber Trails School.
- 2010-2011 Youth Smoking Survey: Thank you to the division for the assistance in implementing the 2010-2011 Youth Smoking Survey.
- Nancy Allan, Minister of Education: Greetings on the occasion of the Manitoba Teachers' Society 92nd Annual General Meeting of Provincial Council, May 26, 2011.
- U of M Summer Institute: Social Justice-Pedagogy-Technology.
- Clean Air Day 2011 - June 8, 2011.
- Darryl Gervais, Director, Manitoba Education: Grade 12 Biology: A Foundation for Implementation - Updated curriculum for 2011/2012.
- Tom Prins, Coordinator, Manitoba Education: Take Our Kids To Work - Wednesday, November 2, 2011.
- Donna Turner, Chair, Partners in Planning for Healthy Living: 2012 Youth Health Survey in fall 2012.
- Manitoba Healthy Choice Fundraiser.
- Blue Cross Group Agreement: Blue Cross Group Agreement for Supplemental Health Benefits.
- Thank you card – Edie, Will and James Wilde.
- Manitoba Teachers' Society 2009-2010 Annual Report.
- Manitoba Conservation: Beach Safety for Groups.
- Education Manitoba: Volume 9, Number 2, May 2011.
- Safe Work: \$2,000 Reasons to be SAFE.
- Darryl Gervais, Director, Manitoba Education: Grade 11 History of Canada Poster.