

MINI MINUTES

December 12, 2011

At its Regular Meeting of Monday, December 12, 2011 the Seven Oaks School Division Board of Trustees:

- Received as information: Collective Bargaining Update, MSBA Regional Meeting Update, Personnel Matters, WE Day Presentation, MSBA Nominations for Premier Award for School Board Innovation, MSBA 2012 Presidents' Council Award, Maples Football Field Update, Math Curriculum Update, River East Transcona Honour Choir and the Winnipeg Symphony Orchestra, Elwick School Holiday Luncheon, Margaret Park F&ST Graduation, West Kildonan Collegiate Band Concert.
- Appointed Tony Campos to the position of Assistant Director of Operations effective December 13, 2011.
- Appointed Marty Harasymchuk to the position of Coordinator of Maintenance and Custodial Services effective January 9, 2012.
- Appointed the following to Limited Teacher-General (Term) contracts: Holly Budway, part-time (.50) effective November 24, 2011 (indefinite); Victor Loewen, full-time (1.00), effective December 2, 2011 to June 29, 2012; Leah Sutherland, full-time (1.00), effective November 28, 2011 to June 29, 2012.
- Appointed the following to Substitute Teacher contracts effective the 2011-2012 school year: Kirsten Carman, Kyle Collins, Laurel Koop, Glen Palmer.
- Appointed the following Clinicians to Limited Teacher-General (Term) contracts: Marissa Gunn, part-time (.40), effective January 9, 2012 to June 29, 2012; Karla Gutierrez, part-time (.20), effective January 9, 2012 to December 21, 2012; Darcia Van Bastelaere, part-time (.40) effective January 9, 2012 to December 21, 2012; Chantal Wiebe, part-time (.10), effective October 31, 2011 to February 28, 2012.
- Received notice of intent to retire from Gloria Howards, Educational Assistant, effective December 31, 2011.
- Appointed Curtis Brisky to a part-time (4.5 hours per day) bus driver effective November 28, 2011.
- Rescinded Superintendents' Personnel Report #11B-051- appointed Chantal Wiebe to a part-time (.10) Limited Teacher-General (Term) contract effective October 31, 2011 to June 29, 2012.
- Approved that the Board request permission from the Public Schools Finance Branch to establish a Capital Reserve Fund for Maples Collegiate Commons.
- Approved the partnership between Seven Oaks School Division and Maples Daycare to develop a daycare centre in the new Amber Trails School.
- Approved for payment:
 - Cheques #2120860-#2121262 and #312-#321, US\$ cheques #212032-#212050, direct deposits #20121405-#20122243 and pre-authorized debits #201053-#201058 in the amount of \$3,955,929.66 be approved.
 - Invoice No. 627411 for the Maples Roof Replacement Phase 1 in the amount of \$3,412.50 be paid to D.K. Bennett & Associates Ltd.
 - Invoice No. 24413 for the Leila North Soccer Field Reorientation project in the amount of \$275.91 be paid to Ful-Flo Industries Limited.

- Invoice No. 706-11 for the Leila North Soccer Field Reorientation project in the amount of \$3,570.00 be paid to Lombard North Group.
- Invoice No. 10008 for the West St. Paul Elevator project in the amount of \$632.08 be paid to Number Ten Architectural Group.
- Certificate of Payment No. 4 for the Maples Roof Replacement Phase 1 in the amount of \$126,821.10 be paid to Oakwood Roofing & Sheet Metal Co. Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 4 for the Maples Roof Replacement Phase 1 in the amount of \$9,793.14 be paid to the Oakwood Roof-442 Maples Roof Phase 1 account.
- Certificate of Payment No. 3 for the Swinford Park Soccer Field - Swinford Way project in the amount of \$43,481.34 be paid to Shelmerdine Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the Swinford Park Soccer Field - Swinford Way project in the amount of \$4,601.20 be paid to the Shelmerdine 436 Swinford Soccer account.
- Correspondence received from:
 - R. Appelmans, Secretary-Treasurer, Winnipeg School Division: Mark Wasyliw elected Trustee for the remaining term from 2011-2014 in by-election.
 - Nancy Allan, Minister of Education: Strengthening Partnerships: Improving the quality of Teacher Candidate practicum Experiences in Manitoba.
 - Jim Rondeau, Minister of Healthy Living / Nancy Allan, Minister of Education: 2011/2012 grant to support Healthy Schools activities.
 - Tania Liba, Office of the Mayor: Acknowledging receipt of Seven Oaks School Division's support for reduced speed limits in school zones.
 - Barb Unrau, Executive Assistant, MSBA: Acknowledging receipt of Seven Oaks nomination of Cory Juan for position of Region 5 Director, Manitoba School Boards Association.
 - Dianne Zuk, Chair of the Board, Pembina Trails School Division: Letter to Mayor Sam Katz, supporting the City's plan to reintroduce the implementation of reduced speeds in school zones.
 - Evelyn Myskiw, Chair, Seven Oaks School Division Board of Trustees: Letter to Region 5 Board Chairs endorsing the candidacy of Cory Juan for the position of Director, Region 5, Manitoba School Boards Association.
 - Darryl Gervais, Instruction, Curriculum / Florence Girouard, Educational Support: Programme for International Student Assessment (April-May 2012).
 - Delia Dela Cruz, Marketing Programs, Manitoba Hydro Power Smart: Commercial Building Envelope Program BE9162, Pre-Approval and Assembly Verification of 1330 Jefferson Avenue (Maples Collegiate).
 - MSBA Labour Relations: November 2011 Update, CPI, Unemployment Rate and Regional Trends.
 - Wayne Shimizu, Secretary Treasurer, Seven Oaks School Division: Letter dated November 30, 2011 to Andrea Lawson, Project Leader, Public Schools' Finance Board regarding 2012-13 Portable Requests.
 - Maria Amagasu, Architect, Public Schools' Finance Board: Maples Collegiate, Phase 1 - Roof Replacement, Change Order #3.
 - Maria Amagasu, Architect, Public Schools' Finance Board: Maples Collegiate, Phase 1 - Roof Replacement, Change Order #4.
 - Cliff Meder: Thank you card to the Board of Trustees.

- Jim Rondeau, Minister of Healthy Living: Manitoba Healthy Living, Youth and Seniors offering two hundred Manitoba Youth Leadership Scholarships of \$500 each.
- Joanna Blair, Program and Student Services Branch, Manitoba Education: Manitoba Education Services for Students Who Are Blind or Visually Impaired.
- Royal Canadian Geographical Society: Classroom Energy Diet Challenge.
- Ray Dirks, MHC Gallery: Copy of book and DVD, In the Spirit of Humanity, by Ray Dirks and Manju Lodha with Isam Aboud. Donated to all Manitoba Schools.