

## MINI MINUTES

November 21, 2011

At its Regular Meeting of Monday, November 21, 2011 the Seven Oaks School Division Board of Trustees:

- Received as information: Collective Bargaining Update, MSBA Regional Meeting Update, Collective Design Process – Amber Trails Community School, Personnel Matters, 2012 Superintendent /Board Retreat, Enrolment / Capital Planning Update, Disposition of Vacant Surplus Property Update, Ward Boundaries Update, Maples Collegiate Track and Field Redevelopment Design Standards and Methodology, MSBA Call for 2012 Resolutions, Canadian Student Leadership Conference, Maples Channel 7 Oaks TV Station, Maples Collegiate Diwali Mela Celebration.
- Appointed the following to Limited Teacher-General (Term) contracts: Christine Boniello, part-time (.85), effective November 2, 2011 (indefinite); Eric Sung, full-time (1.00) effective November 28, 2011 to June 29, 2012; Wendy Wightman, part-time (.20), effective November 1, 2011 to June 29, 2012; Chantal Wiebe, part-time (.10) effective October 31, 2011 to June 29, 2012; Gavin Winchar, full-time (1.00) effective October 3, 2011 (indefinite); Shelly Zulak-Labay, part-time (.25), effective February 6, 2012 to June 29, 2012.
- Appointed the following to Substitute Teacher contracts effective the 2011-2012 school year: John Holmes, Carmelle Kozak, Jacqueline Parsons, Jarrett Seidler, Elana Waldman, Angelina Yu.
- Granted the following leaves of absence, without pay: Nancy Cosby, teacher, part-time (.25), effective February 6, 2012 to June 29, 2012; Tracy Klassen, Instructor, full-time (1.00), effective October 15, 2011 to January 8, 2012.
- Appointed: Leanne Doll, to the position of full-time (1.00) Educational Assistant effective November 21, 2011; Donald Hardy, to the position of full-time (8 hours per day) Custodian effective November 7, 2011.
- Received notice of intent to resign from: Ari Leibl, Education Assistant, effective September 5, 2011; Nola Popowich, Secretary, effective November 30, 2011.
- Received notice of intent to retire from: Donna Bell, Educational Assistant, effective December 31, 2011; Dwain Waly, Custodian, effective November 4, 2011.
- Rescinded Superintendents' Personnel Report motion #11B-023 – appointing Megan Bamburak, full-time (1.00) Limited Teacher-General (Term) contract effective January 9, 2012 to December 31, 2012.
- Approved that the Board endorse the nomination of Trustee Cory Juan for the position of Director, Region 5 on the Manitoba School Boards Association Provincial Executive 2012-2013.
- Approved that the classroom laptop tender be awarded to Dell on the basis of lowest acceptable bid.
- Approved that By-Law No. 5-2011 for the purpose of borrowing the sum of \$2,478,900.00 for Ventilation Upgrade at École Seven Oaks Middle School (\$783,500); Modular Classroom Installation Project at Belmont, Leila North, A.E. Wright and O.V. Jewitt Community Schools (\$273,900); Grooming Room, Elevator and Lift at West St. Paul School (\$672,000); Roof Replacement at Maples Collegiate

(\$677,000); Elevator and Grooming Room at Garden City Collegiate (\$82,600) and adjustment for increased Manitoba Hydro Boiler Incentive Rebate on Steam Unit Ventilator Replacement at Garden City Collegiate (-\$10,100) be given second reading.

- Approved that By-Law No. 5-2011 for the purpose of borrowing the sum of \$2,478,900.00 for Ventilation Upgrade at École Seven Oaks Middle School (\$783,500); Modular Classroom Installation Project at Belmont, Leila North, A.E. Wright and O.V. Jewitt Community Schools (\$273,900); Grooming Room, Elevator and Lift at West St. Paul School (\$672,000); Roof Replacement at Maples Collegiate (\$677,000); Elevator and Grooming Room at Garden City Collegiate (\$82,600) and adjustment for increased Manitoba Hydro Boiler Incentive Rebate on Steam Unit Ventilator Replacement at Garden City Collegiate (-\$10,100) be given third and final reading, be signed and sealed.
- Approved that the Board endorse the Superintendent's submission to the Public Schools Finance Board.
- Approved for payment:
  - Invoice No. 116409-1 for the Maples Sports Field project in the amount of \$2,396.29 be paid to Shelmerdine Ltd.
  - Statutory Holdback on Invoice No. 116409-1 for the Maples Sports Field project in the amount of \$253.57 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
  - Invoice No. 116527 for the Maples Sports Field project in the amount of \$61,730.66 be paid to Shelmerdine Ltd.
  - Statutory Holdback on Invoice No. 116527 for the Maples Sports Field project in the amount of \$6,494.25 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
  - Invoice No. 116551 for the Maples Sports Field project in the amount of \$110,300.49 be paid to Shelmerdine Ltd.
  - Statutory Holdback on Invoice No. 116551 for the Maples Sports Field project in the amount of \$11,672.01 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
  - Invoice No. 116552 for the Maples Sports Field project in the amount of -\$4,804.38 be credited to Seven Oaks School Division by Shelmerdine Ltd.
  - Statutory Holdback on Invoice No. 116552 for the Maples Sports Field project in the amount of -\$508.40 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
  - Invoice No. B5927485089SOM2 for ÉSOMS Ventilation Upgrade Phase II in the amount of \$16,737.58 be paid to Appin Associates.
  - Certificate of Payment No. 6 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$104,391.48 be paid to East Side Ventilation.
  - 7-1/2% Statutory Holdback on Certificate of Payment No. 6 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$7,655.55 be paid to the SOSD/East Side Ventilation-ÉSOMS Ventilation II account.
  - Certificate of Payment No. 4 for the West St. Paul Elevator project in the amount of \$107,807.50 be paid to Gardon Construction Ltd.
  - 7-1/2% Statutory Holdback on Certificate of Payment No. 4 for the West St. Paul Elevator project in the amount of \$8,324.90 be paid to the SOSD/Gardon 438 West St. Paul Elevator account.

- Certificate of Payment No. 3 for the West St. Paul Grooming Room project in the amount of \$17,272.09 be paid to J & J Penner Construction Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the West St. Paul Grooming Room project in the amount of \$1,333.75 be paid to the SOSD/J & J 432 West St. Paul Grooming Room account.
- Invoice No. 704-11 for the Maples Sports Field Redevelopment project in the amount of \$801.51 be paid to Lombard North Group.
- Invoice No. 9990 for the West St. Paul Grooming Room project in the amount of \$169.67 be paid to Number Ten Architectural Group.
- Certificate of Payment No. 2 for the Swinford Park Soccer Field - Swinford Way project in the amount of \$103,457.66 be paid to Shelmerdine Ltd.
- 7-1/2% Statutory Holdback on Invoice No. 2 for the Swinford Park Soccer Field - Swinford Way project in the amount of \$10,947.90 be paid to the SOSD/Shelmerdine 436 Swinford Soccer account.
- 7-1/2% Statutory Holdback in the amount of \$8,508.35 in relation to the West St. Paul Grooming Room project be paid to J & J Penner Construction Ltd., subject to the approval of the Board's solicitor.
- GST on the Release of Statutory Holdback for the West St. Paul Grooming Room project in the amount of \$425.42 be paid to J & J Penner Construction Ltd.
- Received conference report from: Carol Moar, Special Education Coordinator: 2011 National Forum on Character Education - Building Ethical Communities, October 19 to 22, 2011 - San Francisco, California.
- Correspondence received from:
  - Duane Brothers, Assistant Superintendent, Human Resources: Letter to S.O.T.A. regarding scheduling of Education Leave meeting dates.
  - Aileen Najduch, Assistant Deputy Minister, Manitoba Education: Funding Attendance Initiative.
  - Brian O'Leary, Superintendent, Seven Oaks School Division: Development of lands designated as Precinct B within Seven Oaks School Division.
  - Rick Dedi, Executive Director, The Public Schools Finance Board: Proposed Amber Trails School - Best Practice Commissioning Agent.
  - Kyle Lewkowich, Public Schools Finance Board: Copy of letter to Ian Stewart, Integrated Designs, advising that Integrated Designs has been selected as the successful proponent for the new Amber Trails School.
  - Rick Dedi, Executive Director, Public Schools Finance Board: Maples Collegiate Institute Chillers & Cooling Tower Replacement - Design Only.
  - Brian O'Leary, Superintendent, Seven Oaks School Division: Letter to His Worship Mayor Sam Katz endorsing his plan to reintroduce School Speed Zones.
  - Danielle Parent, Education Officer, Manitoba Education: French Second Language Revitalization Program.
  - Naomi Kruse, Executive Director, Manitoba Association of Parent Councils: 2011-2012 Membership.
  - Canadian Education Association Press Release: James Wilson appointed to the Council of the Canadian Education Association.
  - MSBA Executive Highlights, November 14, 2011.
  - River East Transcona School Division Press Release: Kelly Barkman new Superintendent effective February 1, 2012.

- Wendy Shaw, Coordinator, Accounting and Consolidations, Schools' Finance Branch: FRAME Report 2009/10 Actual - based on the 2009/2010 school division financial statements.
- Manitoba School Boards Association, Labour Relations Divisional Mail: Salary Bulletins No. 20-2011 and No. 21-2011.
- Dr. Donna M. Michaels, Superintendent / CEO, Brandon School Division: 2010/2011 Annual Education Results Report.