

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, DECEMBER 12, 2011 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Eddie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant
<b>REGRETS</b>	Bill McGowan	Trustee

Trustee Myskiw in the Chair.

---

The meeting was called to order at 6:05 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, November 21, 2011.

**11B-054 – Approval of the Agenda**

Dela Cruz / Juan

That the agenda for this meeting be approved as listed.

**Carried**

**11B-055 – Moved to Committee of the Whole at 6:07 p.m.**

Jaworski / Sawka

That the Board move into Committee of the Whole.

**Carried**

Trustee Ploszay in the Chair.

## **OFFICERS' REPORT**

- Trustee Sawka reported on developments arising from collective bargaining.
- Trustee Juan reported on the MSBA Regional meeting.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **11B-056 – Superintendents' Personnel Report**

Sawka / Dela Cruz

That the Superintendents' Personnel Report be ratified.

**Carried**

## **ADMINISTRATIVE APPOINTMENTS**

Appointed Tony Campos to the position of Assistant Director of Operations effective December 13, 2011.

Appointed Marty Harasymchuk to the position of Coordinator of Maintenance and Custodial Services effective January 9, 2012.

## **TEACHER APPOINTMENTS**

Appointed the following to Limited Teacher-General (Term) contracts:

Holly Budway, part-time (.50), effective November 24, 2011 (indefinite).

Victor Loewen, full-time (1.00), effective December 2, 2011 to June 29, 2012.

Leah Sutherland, full-time (1.00), effective November 28, 2011 to June 29, 2012.

## **SUBSTITUTE TEACHER APPOINTMENTS**

Appointed the following to Substitute Teacher contracts effective the 2011-2012 school year:

Kirsten Carman

Kyle Collins

Laurel Koop

Glen Palmer

## **TEACHER MATERNITY AND PARENTAL LEAVE**

Granted Tina Lindsay maternity and parental leave effective November 28, 2011 to November 23, 2012.

## **CLINICIAN APPOINTMENTS**

Appointed the following Clinicians to Limited Teacher-General (Term)

## **SUPERINTENDENTS' PERSONNEL REPORT**

contracts:

Marissa Gunn, part-time (.40), effective January 9, 2012 to June 29, 2012.  
 Karla Gutierrez, part-time (.20), effective January 9, 2012 to December 21, 2012.  
 Darcia Van Bastelaere, part-time (.40), effective January 9, 2012 to  
 December 21, 2012.  
 Chantal Wiebe, part-time (.10), effective October 31, 2011 to February 28, 2012.

#### EDUCATIONAL ASSISTANT RETIREMENT

Received notice of intent to retire from Gloria Howards effective December 31, 2011.

#### BUS DRIVER APPOINTMENT

Appointed Curtis Brisky to a part-time (4.5 hours per day), bus driver position effective November 28, 2011.

#### SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded the following Superintendents' Personnel Report motion:

#11B-051 - appointing Chantal Wiebe to a part-time (.10) Limited Teacher-General (Term) contract effective October 31, 2011 to June 29, 2012.

#### **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.

### **11B-057 – Capital Planning – Maples Collegiate Commons**

#### **Dela Cruz / Sarbit**

Approved that the Board request permission from the Public Schools Finance Branch to establish a Capital Reserve Fund for Maples Collegiate Commons.

**Carried**

- Maples Football Field Update.

#### **7:00 p.m. WE Day Presentation**

Jenny Hall and Jennifer Streilien, teachers, Edmund Partridge School / Roby Yeung and Barbara Gajda, teachers, Garden City Collegiate.

Trustee Myskiw in the chair.

## SUPERINTENDENT'S REPORT

Received as information:

- MSBA call for nominations – Premier Award for School Board Innovation.
- MSBA 2012 President's Council Award.

### 11B-058 – Daycare Centre – New School Amber Trails

Jaworski / Juan

Approved the partnership with the Seven Oaks School Division and Maples Daycare to develop a daycare centre in the new Amber Trails School.

Carried

## CONSENT AGENDA

### 11B-059 – Consent Agenda

Dela Cruz / Dabee

That the Consent Agenda be approved.

Carried

#### November 2011 Expenditure Listing

That cheques #2120860-#2121262 and #312-#321, US\$ cheques #212032-#212050, direct deposits #20121405-#20122243 and pre-authorized debits #201053-#201058 in the amount of \$3,955,929.66 be approved.

#### D.K. Bennett & Associates Ltd. Invoice No. 627411

That Invoice No. 627411 for the Maples Roof Replacement Phase 1 in the amount of \$3,412.50 be paid to D.K. Bennett & Associates Ltd.

#### Ful-Flo Industries Limited Invoice No. 24413

That Invoice No. 24413 for the Leila North Soccer Field Reorientation project in the amount of \$275.91 be paid to Ful-Flo Industries Limited.

#### Lombard North Group Invoice No. 706-11

That Invoice No. 706-11 for the Leila North Soccer Field Reorientation project in the amount of \$3,570.00 be paid to Lombard North Group.

## CONSENT AGENDA

Number Ten Architectural Group Invoice No. 10008

That Invoice No. 10008 for the West St. Paul Elevator project in the amount of \$632.08 be paid to Number Ten Architectural Group.

Oakwood Roofing & Sheet Metal Certificate of Payment No. 4

That Certificate of Payment No. 4 for the Maples Roof Replacement Phase 1 in the amount of \$126,821.10 be paid to Oakwood Roofing & Sheet Metal Co. Ltd.

Statutory Holdback on Oakwood Roofing Certificate of Payment No. 4

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 4 for the Maples Roof Replacement Phase 1 in the amount of \$9,793.14 be paid to the Oakwood Roof-442 Maples Roof Phase 1 account.

Shelmerdine Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the Swinford Park Soccer Field - Swinford Way project in the amount of \$43,481.34 be paid to Shelmerdine Ltd.

Statutory Holdback on Shelmerdine Ltd. Certificate of Payment No. 3

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the Swinford Park Soccer Field - Swinford Way project in the amount of \$4,601.20 be paid to the Shelmerdine 436 Swinford Soccer account.

**ITEMS OF INFORMATION**

- Trustee Sarbit commented on the River East Transcona School Division Honour Choir with the Winnipeg Symphony Orchestra performance.
- Trustees Dela Cruz and Juan commented on the Elwick School Holiday luncheon.
- Trustees Juan and Jaworski commented on the F&ST Graduation at Margaret Park School.
- Trustee Dabee commented on the West Kildonan Collegiate Band Concert.

**CORRESPONDENCE**

- R. Appelmans, Secretary-Treasurer, Winnipeg School Division: Mark Wasyliw elected Trustee for the remaining term from 2011-2014 in by-election.

**CORRESPONDENCE**

- Nancy Allan, Minister of Education: Strengthening Partnerships: Improving the quality of Teacher Candidate Practicum Experiences in Manitoba.
- Jim Rondeau, Minister of Healthy Living / Nancy Allan, Minister of Education: 2011/2012 grant to support Healthy Schools activities.
- Tania Liba, Office of the Mayor: Acknowledging receipt of Seven Oaks School Division's support for reduced speed limits in school zones.
- Barb Unrau, Executive Assistant, MSBA: Acknowledging receipt of Seven Oaks nomination of Cory Juan for position of Region 5 Director, Manitoba School Boards Association.
- Dianne Zuk, Chair of the Board, Pembina Trails School Division: Letter to Mayor Sam Katz, supporting the City's plan to reintroduce the implementation of reduced speeds in school zones.
- Evelyn Myskiw, Chair, Seven Oaks School Division Board of Trustees: Letter to Region 5 Board Chairs endorsing the candidacy of Cory Juan for the position of Director, Region 5, Manitoba School Boards Association.
- Darryl Gervais, Instruction, Curriculum / Florence Girouard, Educational Support: Programme for International Student Assessment (April-May 2012).
- Delia Dela Cruz, Marketing Programs, Manitoba Hydro Power Smart: Commercial Building Envelope Program BE9162, Pre-Approval and Assembly Verification of 1330 Jefferson Avenue (Maples Collegiate).
- MSBA Labour Relations: November 2011 Update, CPI, Unemployment Rate and Regional Trends.
- Wayne Shimizu, Secretary Treasurer, Seven Oaks School Division: Letter dated November 30, 2011 to Andrea Lawson, Project Leader, Public Schools' Finance Board regarding 2012-13 Portable Requests.
- Maria Amagasu, Architect, Public Schools' Finance Board: Maples Collegiate, Phase 1 - Roof Replacement, Change Order #3.
- Maria Amagasu, Architect, Public Schools' Finance Board: Maples Collegiate, Phase 1 - Roof Replacement, Change Order #4.

## **11B-060 – Moved to Committee of the Whole at 8:13 p.m.**

Sarbit / Juan

That the Board move into Committee of the Whole.

**Carried**

Trustee Ploszay in the chair.

### **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Math Curriculum Follow-Up.

### **ADJOURNMENT**

The meeting adjourned at 8:58 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer