

MINI MINUTES

June 17, 2013

- Received as information: SOTA Executive Update, MSBA Regional Meeting Update, PWI Insurance Renewal Report 2013, Sadok Nursery – R.F. Morrison School Update, Seven Oaks School Division Phone Systems Update, New Automatic Fare Collection System Conceptual Model Update.
- Appointed Krista Koblun to a full-time (1.00) Teacher-General (permanent) contract effective September 3, 2013.
- Appointed the following to full-time (1.00) Limited Teacher-General (term) contracts effective September 3, 2013 to June 27, 2014:

Barbara Bottle (1.00)
Jennifer Bouskill (1.00)
Marlee Bragg (1.00)
Rory Brett (1.00)
Karl Campbell (1.00)
Megan Czemerys (1.00)
Lisa Dasiewicz (1.00)
Melissa Denoon (1.00)
Lianne Fournier (1.00)
Michael Galenda (1.00)
Michelle Giesbrecht (1.00)
George Hanna (1.00)
Nicole Haworth (1.00)
John Holmes (1.00)
Rodine Isfeld (1.00)
Larisa Kaiser (1.00)
Yared Keleta (1.00)
Carly Korsunsky (1.00)
Carmelle Kozak (1.00)
Jordan Laidlaw (.60)
Lynnea Luna (1.00)

Carrie Lundy (1.00)
Alison Lynch (1.00)
Lorraine Maciboric (1.00)
Elliot MacDonald (1.00)
Andrea Mair (.50)
Talia Medwick (1.00)
Sarah Murray (1.00)
Mary Oscarson (1.00)
Porfiria Pedrina (1.00)
Christopher Pereira (1.00)
Amanda Rivers (1.00)
Bryan Robertson (1.00)
Lesley Roy (1.00)
Tasha Spillet (1.00)
Julie Springer (1.00)
Kelly Stokotelnny (1.00)
Aaron Story (1.00)
Michelle Thompson (1.00)
Vanessa Wall (1.00)
Nicholas Wiebe (1.00)
Ciara Ziegler (1.00)

- Amber Brown was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to May 13, 2014.
- Steven Collier was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 (indefinite).
- Crystal Gibb was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to April 17, 2014.
- Nerisa Miao was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to January 24, 2014.
- Toshio Nishimura was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to February 28, 2014.
- Maribeth Tabanera was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective November 12, 2013 to June 27, 2014.

- Annette Alix Roussin was appointed to a part-time (.80) Limited Teacher-General (term) contract effective September 3, 2013 to June 27, 2014.
- Ashley Bolt was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to June 27, 2014.
- Daniel Buchanan was appointed to a part-time (.50) Teacher General (permanent) contract effective September 3, 2013.
- Kathleen German was appointed to a full-time (1.00) Teacher General (permanent) contract effective September 3, 2013.
- Andrea MacDonald was appointed to a part-time (.70) Limited Teacher-General (term) contract effective September 3, 2013 to June 27, 2014.
- Angela Rajfur was appointed to a part-time (.60) Teacher General (permanent) contract effective September 3, 2013.
- Matthew MacLeod was appointed to a Substitute Teacher contract effective the 2012-2013 school year.
- The following were granted leaves of absence, without pay, effective the 2013-2014 school year: Lindsay Brown (.31); Nathalie Rousseau (.50).
- Catherine Johnson was granted a leave of absence, part-time (.50), without pay, effective November 12, 2013 to June 27, 2014.
- Diana Tabor was granted a leave of absence, full-time (1.00), without pay, effective November 8, 2013 to June 27, 2014.
- Becky Walter was granted a leave of absence, full-time (1.00), without pay, effective February 8, 2014 to June 27, 2014.
- Amy Ogidan was granted deferred salary leave effective the 2017 – 2018 school year.
- Shannon Stymiest-Tatchell gave notice of intent to resign effective June 28, 2013.
- Approved:
 - That Bockstael Construction Limited be awarded the Maples Commons Tender on the basis of lowest acceptable bid.
 - That the 2013-14 Musical Instrument Tender be awarded to St. John's Music on the basis of lowest bid.
 - That the Regular Board meeting scheduled for Monday, August 26, 2013 be moved to Thursday, August 29, 2013.
 - That the 2013-2014 Board Calendar be approved as listed.
 - Inaugural Board Meeting: September 9, 2013
 - Regular Board Meetings: September 9, 2013; September 30, 2013; October 28, 2013; November 4, 2013; November 25, 2013; December 9, 2013; January 13, 2014; January 27, 2014; February 3, 2014; March 3, 2014; March 10, 2014; April 7, 2014; April 21, 2014; May 5, 2014; June 2, 2014; June 16, 2014; August 28, 2014.
 - Informal Board Meetings: September 23, 2013; October 7, 2013; November 18, 2013; December 2, 2013; January 20, 2014; February 10, 2014; April 14, 2014; May 12, 2014;
 - Public Budget Meeting: February 24, 2014.
 - Board Retreat: August 22 & 23, 2014.

- That the Board endorse the Manitoba School Boards Association Reliable Life Student Accident Insurance Program for the 2013-2014 school year and that we continue to update the link on the Division's webpage.
- That the Seven Oaks School Division renew its support of the Emergency Response Plan of the Rural Municipality of West St. Paul and Middlechurch Home of Winnipeg Inc. by providing resources such as the use of schools, buses, temporary shelter and other related equipment as may be required.
- That the Board sign a lease agreement for the September 1, 2013 to June 30, 2014 term with the YMCA-YWCA of Winnipeg for the rental of Room 118 at West Kildonan Collegiate for their After School Program at a rental fee of \$164.80 per month.
- That the Superintendent or his designate approve the awarding of all tenders and capital payments on a regular basis during the months of July and August, and report the approvals at the Regular Board Meeting on Thursday, August 29, 2013.
- Approved for payment:
 - Cheques #2133255-#2133567 and #660-#684, US\$ cheques #213147-#213152, direct deposits #20135870-#20136657 and pre-authorized debits #201241-#201257 in the amount of \$2,945,055.63 be approved.
 - Invoice No. 9059 for the Maples Collegiate Roof Phase 2 project in the amount of \$1,315.28 be paid to Agassiz Consulting Group Ltd.
 - Certificate of Payment No. 1 for the Amber Trails School project in the amount of \$415,306.50 be paid to Bockstael Construction Limited.
 - Statutory Holdback on Certificate of Payment No. 1 for the Amber Trails School project in the amount of \$32,070.00 be paid to the SOSD/Bockstael Construction account.
 - Certificate of Payment No. 1 for the Maples Geothermal project in the amount of \$51,800.00 be paid to Loewen Mechanical Ltd.
 - Statutory Holdback on Certificate of Payment No. 1 for the Maples Geothermal project in the amount of \$3,750.00 be paid to the SOSD/Loewen Mechanical-448 Maples Geothermal account.
 - Certificate of Payment No. 6 for the Maples Roof Phase 2 in the amount of \$69,177.29 be paid to Master Roofing Ltd.
 - Statutory Holdback on Certificate of Payment No. 6 for the Maples Roof Phase 2 in the amount of \$5,341.88 be paid to the SOSD/Master Roof-447 Maples Roof Phase II account.
 - Certificate of Payment No. 7 for the Maples Roof Phase 2 in the amount of \$73,329.38 be paid to Master Roofing Ltd.
 - Statutory Holdback on Certificate of Payment No. 7 for the Maples Roof Phase 2 in the amount of \$5,662.50 be paid to the SOSD/Master Roof-447 Maples Roof Phase II account.
 - Invoice No. 12054 for the Elwick Elevator and Grooming Room project in the amount of \$3,895.88 be paid to Number Ten Architectural Group.
 - Invoice No. 12055 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$3,895.88 be paid to Number Ten Architectural Group.

- Invoice No. 13094 for the 2013 Portables (Belmont and West St. Paul) in the amount of \$8,760.78 be paid to PSA Studio Inc.
- That as per the instructions of The Public Schools Finance Board in their letter dated June 6, 2013 for the portable classroom relocations (A.E. Wright, O.V. Jewitt and James Nisbet) for the 2012-13 year, the amount of \$1,132,558.00 be paid to The Public Schools Finance Board in lieu of payment to the contractor. Note that, upon receipt of the cheque, the Schools' Finance Branch will initiate the process to debenture the project support for costs.
- Invoice No. 767306 for the 2012 Portables (45, 46, 47 FY12) project in the amount of \$1,058.82 be paid to Stantec Consulting.
- Invoice No. 6882539 for the Amber Trails School project in the amount of \$2,138.93 be paid to Western Financial Group Insurance Solutions.
- Invoice No. 6882540 for the Amber Trails School project in the amount of \$66,092.83 be paid to Western Financial Group Insurance Solutions.
- Invoice No. IN4576 for the 2013-14 MSBA Membership Fees in the amount of \$95,672.39 be paid to Manitoba School Boards Association.
- Conference Reports:
 - Barb Cerilli, Principal, Victory School: AERA 2013 Conference, April 2 to May 1, 2013 - San Francisco, California.
- Correspondence received from:
 - Alvin Catamisan, Manager, KPMG LLP Chartered Accountants: Report on the results of March 31, 2013 audit.
 - Alvin Catamisan, Manager, KPMG LLP Chartered Accountants: Auditor's Report on the Seven Oaks School Divisions' Schedule of Compensation for the year ended December 31, 2012.
 - Kelly Henderson, Manager Finance & Administration, Manitoba School Boards Association: Pension Plan for Non-Teaching Employees of Public School Boards in Manitoba - 2012 Annual Report.
 - Kelly Henderson, Manager, Finance & Administration, MSBA: Travel Accident Insurance.
 - R. John Weselake, A/Executive Director, PSFB: Maples Collegiate Institute - Roof Replacement Phase 1.
 - R. John Weselake, A/Executive Director, PSFB: Portable Classroom Relocations for the 2012-13 year:
 - Arthur E. Wright - 2 Portable Classrooms
 - James Nisbet - 3 Portable Classrooms
 - O.V. Jewitt - 3 Portable Classrooms
 - R. John Weselake, A/Executive Director, PSFB: Request for School Division 2014-15 to 2019-20 Five-Year Capital Plan Updates for The Public Schools Finance Board.
 - Nancy Allan, Minister of Education: Manitoba Scientists in the Classroom Grant awarded to Maples Collegiate.
 - Aileen Najduch, Assistant Deputy Minister, School Programs Division, Manitoba Education: Learning to Age 18 Coordinator Grant.

- Mark Sefton, Chair, Board of Trustees, Brandon School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental and Extended Health Benefits Plan Trust.
- Floyd Martens, President, Manitoba School Boards Association: Letter to Brandon School Division regarding the Manitoba Public School Employees Dental and Extended Health Benefits Plan Trust.
- Mark Sefton, Chair, Board of Trustees, Brandon School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental and Extended Health Benefits Plan Trust.
- Sam Berg, School Board Chair, Garden Valley School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental and Extended Health Benefits Plan Trust.
- Kathlyn McNabb, Secretary-Treasurer, Rolling River School Division: Letter to Manitoba School Boards Association and Mercer Consulting regarding the Manitoba Public School Employees Dental and Extended Health Benefits Plan Trust. This letter is also signed on behalf of Gord Olmstead, Secretary-Treasurer, Beautiful Plains School Division and Jody Parsonage, Secretary-Treasurer, Prairie Spirit School Division.
- ASCD Manitoba: Upcoming professional learning opportunities.
- Autism Society Manitoba: Save the Date - Dr. Temple Grandin - October 29, 2013.
- Darryl Gervais, Director, School Programs Division, Manitoba Education: Celebrating Sustainability Month unConference, October 2013.