

## MINI MINUTES

June 3, 2013

- Received as information: Collective Bargaining Update, MSBA Regional Meeting Update, Personnel Matters, Board Retreat Update, Mondetta Foundation, Maples Commons Update, FRAME Report - Statistical Summary, 2013-2014 Board Calendar, Division Phone Systems, Parent Concern Update, Andrews Early Learning Centre – Victory School Stand-Alone Child Care – approval to proceed to tender, Subtrades at Amber Trails School project, Modular Classroom relocations, MTS Short Term Disability Plan, FIPPA Request, Winnipeg Free Press Article: Anti-bullying video sparks furor, Workplace Safety and Health Steering Committee Reports: 2012-2013 Annual Report, 2012-2013 Serious Accidents Report, 2012-2013 Violent Incident Report.
- Appointed the following to Administrative positions effective September 3, 2013:
  - Joey-Heather Robertson part-time (.50) Vice-Principal, École James Nisbet Community School.
  - Tanya Kohut part-time (.50) Vice-Principal, École Riverbend Community School.
- Appointed Jenny Bilodeau to a full-time (1.00) Teacher-General (Permanent) contract effective September 3, 2013.
- Appointed the following to Teacher-General (Term) contracts effective September 3, 2013 to June 27, 2014:

Aneil Bahadoosingh (1.00)	Scott Mader (1.00)
Mark Behrendt (1.00)	Blair Molinski (1.00)
Reuben Boulette (1.00)	Kiersten Neufeld (1.00)
Toni Brown (1.00)	Buledi Serge Omar (1.00)
Sereen Conner (1.00)	Jason Robillard (1.00)
Melissa Diamond (1.00)	Earl Skead (1.00)
Marion Franczyk (1.00)	Bernadine Thompson (1.00)
Jennifer Gillespie (1.00)	Michelle Thompson (1.00)
Daniel Kammerlock (1.00)	Breanne Treyturik (1.00)
Robert Hodgins (.50)	Cory Waldbauer (1.00)
Dustin Hughes (1.00)	Karen Warner (.50)
- Appointed the following to full-time (1.00) Limited Teacher-General (Term) contracts: Joan Bilow-Budowski, effective May 13, 2013 to June 28, 2013; Justine Ducharme, effective September 3, 2013 to January 31, 2014; Megan Sigvaldason, effective May 29, 2013 to June 28, 2013.
- Appointed the following to Substitute Teacher contracts effective the 2012-2013 school year:

Jennifer Anderson	Stephanie Luna
Sarah Barton	James MacDonald
Devyn Degagne	Petar Momic
Melissa Denoon	Carina Romagnoli
Alexa Klein	Benson Shapiro
Meghan Labrie	Alice Sherwin
Diane Lafournaise	Jesse Thomaschewski

- Granted the following leaves of absence, without pay, effective the 2013-2014 school year: Elma Arthurson (1.00), Vanessa Burrige (1.00), Hasmita Trivedi (1.00), Crystal Wiens (.33), Sonja Wiens (.20).
- Granted Angela Deprez a full-time (1.00) leave of absence, without pay, effective February 21, 2014 to April 6, 2014.
- Granted Brina Larsen a part-time (.50) leave of absence, without pay, effective January 6, 2014 to January 4, 2015.
- Granted Michael Mann a full-time (1.00) leave of absence, as per Article 6.06 of the Board-SOTA Collective Agreement, for the 2013-2014 school year to serve as SOTA President.
- Received notice of intent to resign from: Allyson Coles-Sokal, effective June 28, 2013; Melanie Janzen, effective June 28, 2013; Benson Shapiro, effective May 9, 2013; Fabian Suarez-Amaya, effective June 27, 2013.
- Appointed the following to full-time (6.5 hours per day), Educational Assistant positions: Tracey Cymbalisty, effective May 13, 2013; Alison Lemoine, effective April 29, 2013.
- Granted Heather La Liberte a part-time (.50) leave of absence, without pay, effective the 2013-2014 school year.
- Appointed the following to full-time (1.00) Library Technician positions effective July 2, 2013: Krysta Staub, Sara Wilson.
- Layoff notices were given to the following Child Care Coordinators: Lindsay Grant, Rheanan Tyler.
- Approved:
  - That the Board endorse the request of Jamie Kozak, Prairie Architects, relative to approaching the second lowest bidder for flooring and steel work for the Amber Trails School project.
  - That the Board sign the land exchange agreement with the City of Winnipeg for the exchange of lands near École Leila North Community School.
  - That the Board sign the Retirement Advance Notice Gratuity letter of understanding with the Canadian Union of Public Employees, Local 2938.
  - That Maxim Truck & Trailer be awarded the regular bus tender on the basis of low bid.
  - That Maxim Truck & Trailer be awarded the wheelchair bus tender on the basis of lowest acceptable bid.
  - That the Board approves and supports Governor Semple School's request to implement the Balanced School Day for the 2013-2014 school year.
  - That By-Law No. 3-2013 for the purpose of borrowing the sum of \$1,508,900.00 Dollars for the purpose of the new dual K-8 Amber Trails School (\$1,295,700.00), and Garden City Collegiate Science Room Upgrade (\$213,200.00) be given second reading.
  - That By-Law No. 3-2013 for the purpose of borrowing the sum of \$1,508,900.00 Dollars for the purpose of the new dual K-8 Amber Trails School (\$1,295,700.00), and Garden City Collegiate Science Room Upgrade (\$213,200.00) be given third and final reading, be signed and sealed.
  - That the question of a division-wide scent-free policy be referred to the Policy Committee.

- That the Superintendent explore implementation of a standard leave arrangement with Sadok Nursery School, R.F. Morrison School and report back to the Board.
- That Policy BCB - Board Member Conflict of Interest be approved for inclusion in the Policy Manual.
- That the Board approves and supports West St. Paul School's request to continue with the Balanced School Day for the 2013-2014 school year.
- Approved the following Renewal of Leases:
  - Aleph Bet Child Life Enrichment Program - Forest Park Satellite Site.
  - Aleph Bet Child Life Enrichment Program - Margaret Park Satellite Site.
  - Collicutt Before and After School Program.
  - Little Dipper Montessori Nursery.
  - Kidi-Garden Day Nurseries Inc.
  - Kidi-Garden Day Nurseries Inc. - Victory School Site.
  - Manitoba Association of School Superintendents.
  - Maples Day Care.
  - O.K. Before and After School Child Care Centres Inc.
  - Seven Oaks Child Care Centre Inc.
  - Educational Assistants of Seven Oaks (EA7oaks).
  - Seven Oaks Teachers' Association (SOTA).
  - Sugar-N-Spice Kiddie Haven Inc.
  - Sugar-N-Spice Kiddie Haven Inc. School Age Program.
  - Sunny Mountain Child Care Centre (1985) Inc. - Belmont Before & After School Program.
  - Sunny Mountain Day Care Centre (1985) Inc. – Governor Semple School.
  - YM-YWCA of Winnipeg Before and After School Program.
- Approved for payment:
  - Amber Trails School Site Cost Recovery, as certified by Stantect Consulting Ltd. to be accurate, in the amount of \$710,459.61 be paid to Genstar Development Company.
  - Statutory Holdback in the amount of \$32,334.88 plus GST and accumulated interest in relation to the Garden City Collegiate Science Lab project be paid to Mayer's Contract Interiors Ltd., subject to the approval of the Board's solicitor.
  - Invoice No. 5446 for the Victory Site Day Care in the amount of \$2,048.99 be paid to MCM Architects Inc.
  - Invoice No. 13075 for the 2013 Portables (Belmont and West St. Paul) in the amount of \$3,020.22 be paid to PSA Studio Inc.
  - Invoice No. 49122 for the Maples Geothermal project in the amount of \$31,558.09 be paid to SMS Engineering Ltd.
  - Certificate of Payment No. 5 for the 2012 Portable Classrooms project in the amount of \$24,844.39 be paid to Von Ast Construction (2003) Inc.
  - Certificate of Payment No. 6 for the 2012 Portable Classrooms project in the amount of \$96,058.70 be paid to Von Ast Construction (2003) Inc.

- Statutory Holdback on Certificate of Payment No. 6 for the 2012 Portable Classrooms project in the amount of \$7,417.66 be paid to the SOSD/VonAst 445 Port 45, 46, 47 FY12.
- Statutory Holdback in the amount of \$59,333.04 plus GST and accumulated interest in relation to the 2012 Portable Classrooms project be paid to Von Ast Construction (2003) Inc., subject to the approval of the Board's solicitor.
- Conference Reports:
  - Carol Anandranistakis, Victory School / Julie-Ann Lodge, Riverbend School - School Secretaries: CIMS Conference, April 30 to May 2, 2013 - Granville Island, British Columbia.
  - Sharon Halldorson, Director, Educational & Clinical Support Services: Learning and the Brain Conference: Executive Skills for School Success, May 3 to 5, 2013 - Arlington, Virginia.
  - Kirk Baldwin, Divisional Principal, Board Office: AERA, April 27 to May 1, 2013 - San Francisco, California.
  - Cheryl Gaudet, Principal, James Nisbet Community School: AERA, April 27 to May 1, 2013 - San Francisco, California.
  - Diane Darrach, Principal, Governor Semple School: 2013 Green Schools National Conference, February 20 to 24, 2013 - West Palm Beach, Florida.
  - Angela Bubnowicz, Vice-Principal, École Riverbend Community School: 2013 Green Schools National Conference, February 20 to 24, 2013 - West Palm Beach, Florida.
  - Cheryl Gaudet, Principal, James Nisbet Community School: Apple Technology, March 26 to 29, 2013 - Cupertino, California.
- Correspondence received from:
  - Cathy Horbas, Principal, West St. Paul School: Requesting permission to continue with the Balanced School Day at West St. Paul School.
  - John Sawchuk, Director of Programs/Registrar, Manitoba Education: Registration and Funding for the 2013-2014 program year for: Adult Education Centres (AEC), Urban Circle Training Centre and the Adult Learning Centre.
  - Nancy Allan, Minister of Education: Balanced School Day extended to the 2014/2015 school year.
  - Wendy Bloomfield, Chair, Seine River School Division: Support of Safe and Inclusive Schools Initiative (Bill 18).
  - David Yeo, Director, Manitoba Education: Administrative Handbook for Schools electronic format available.
  - John Sawchuk, Director of Programs/Registrar - Manitoba Education: Manitoba Adult Literacy Program (MALP) Funding Grant for the July 1, 2013 to June 30, 2014 Program Year.
  - Erin Selby, Minister of Advanced Education and Literacy: Adult Education Centres funding for 2013-2014 from Manitoba Advanced Education and Literacy.
  - MERN Awards 2013 Luncheon: June 14, 2013 - 12:00 to 1:30 p.m. - Legislative Building.
  - MERN Treaties and Reconciliation Education Seminar.
  - MSBA e-bulletin - May 22, 2013.

- Association of Canadian Deans of Education: Early Learning and Early Childhood Education.
- Selkirk and District Planning Area Board: Proposed subdivision of Part 6 Residential Zones, 340 Minnehaha Avenue.
- Keith Thomas, Risk Manager, Manitoba School Boards Association: Insurance availability for Community Use of Schools.
- Turtle Mountain School Division: "Response to Intervention" with Dr. Chris Weber on September 3, 2013 - Killarney, Manitoba.
- Wendy Shaw, Coordinator, Accounting & Consolidations, Schools' Finance Branch: FRAME Reports based on the 2011/2012 school division financial statements.
- Southwest Horizon School Division: Posting - Secretary-Treasurer.
- Labour Relations, Manitoba School Boards Association: CPI, Unemployment Rate, Regional Trends Update - May 2013.
- CUPE Local 949: CUPE 949 Executive & Committee List 2013-14.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Bockstael Construction Limited regarding Amber Trails Community School.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Loewen Mechanical regarding Maples Collegiate Chiller Replacement.
- Tom Bobby, Winnipeg School Division: MASBO Winnipeg Region Residual Fee Rates 2013/2014.
- Government of Canada: Calculation of Approved Canada Summer Jobs Contribution Amount for Kildonan Youth Activity Centre (KYAC) 2013.
- Government of Canada: Calculation of Approved Canada Summer Jobs Contribution Amount for Kildonan Youth Activity Centre (KYAC) 2013.
- The Selkirk Journal, Thursday, May 16, 2013: Article by Amanda Lefley "School divisions use RMs as scapegoats".
- Manitoba News Release: May 13, 2013 - Manitoba Introduces New Legislation that would Protect International Students.
- Manitoba News Release: May 24, 2013 - Budget 2013: Construction to Begin for New Gymnasium, Child-Care Centre at Brandon's George Fitton School: Premier.
- Deborah Schultz, Administrative Assistant, Labour Relations/Risk Management, MSBA: \$2,000 Reasons to be SAFE - Safe Work Contest.
- Manitoba News Release: May 27, 2013 - Province Partners to Develop Resources that Support Gay-Straight Alliances in Schools.
- Chris Hagen, Senior Field Officer, Pupil Transportation Unit, Manitoba Education: School Bus Pass by Infractions.
- Globe & Mail Article: Bold Calgary plan aims to slash poverty.
- Manitoba News Release: May 31, 2013 - Budget 2013: Building, Improving Manitoba Schools: Premier. Construction to Begin on Amber Trails Kindergarten to Grade 8 School to Serve Families in Northwest Winnipeg.
- Education Manitoba: Volume 11, Number 2, May 2013.
- Resources for World Refugee Day 2013.
- Resource: Girls, Women and Alcohol: Making Informed Choices.

- Resource: Bed Bug Guide for Schools.
- Annual Report of the Public Schools Finance Board: For the period ending June 30, 2012.