

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 8, 2013 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Evelyn Myskiw	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Suzanne Ciulla	Administrative Assistant

Trustee Ploszay in the Chair.

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The meeting was called to order at 6:09 p.m.

**MINUTES**

Approved the minutes of Regular Board Meeting of Monday, March 11, 2013.

**12-107 – Approval of the Agenda**

Juan / Myskiw

That the agenda for this meeting be approved as amended. **Carried**

Observed a moment of silence in memory of Bill Rumley, former Trustee.

**12-108 – Moved to Committee of the Whole at 6:10 p.m.**

Juan / McGowan

That the Board move into Committee of the Whole. **Carried**

Trustee Sarbit in the Chair.

## **OFFICERS' REPORT**

- MSBA AGM Update.
- Trustee Juan thanked the Board for their support on her re-election as Region 5 Director.
- Board congratulated Trustee Juan on her re-election as Region 5 Director, Manitoba School Boards Association Executive.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **12-109 – Superintendents' Personnel Report**

Jaworski / Myskiw

That the Superintendents' Personnel Report be ratified.

**Carried**

### **ADMINISTRATIVE LEAVE OF ABSENCE**

Granted Fay Pahl a leave of absence, without pay, effective the 2013-2014 school year.

### **TEACHER APPOINTMENTS**

Appointed the following to Limited Teacher-General (Term) contracts:

- Mellissa Diamond, full-time (1.00) effective April 1, 2013 to June 21, 2013.
- Crystal Gibb, full-time (1.00) effective March 13, 2013 to June 28, 2013.
- Blair Molinski, part-time (.50) effective April 1, 2013 to June 28, 2103.
- Brittany Pastrick, full-time (1.00) effective 2013-2014 school year.
- Meghan Rauch, full-time (1.00) effective 2013-2014 school year.
- Laurie Tyndall, full-time (1.00) effective 2013-2014 school year.

### **TEACHER RETIREMENT**

Receive notice of intent to retire from Claire Coleman effective June 28, 2013.

### **TEACHER RESIGNATIONS**

Received notice of intent to resign effective June 28, 2013 from:

Stav Gamliel  
Laurel Howard

Corinne Krestanowich

## **PERSONNEL REPORT**

### **SUBSTITUTE TEACHER APPOINTMENTS**

Appointed the following to Substitute Teacher contracts effective the 2012-2013 school year:

Lisa Enns  
Blake Ilchyna

Blair Molinski  
Marcia Takahashi

### **TEACHER MATERNITY AND PARENTAL LEAVES**

Granted maternity and parental leave to the following:

- Rebecca Brown, effective June 10, 2013 to June 10, 2014.
- Heather Eckton, effective September 3, 2013 to September 1, 2014.
- Arden Hill, effective November 8, 2013 to June 27, 2014.
- Jodi Kravetsky, effective September 3, 2013 to June 27, 2014.
- Stacey Kwiatkowski, effective May 1, 2013 to May 1, 2014.

### **TEACHER LEAVES OF ABSENCE**

Granted the following full-time (1.00) leaves of absence, without pay:

- Ronit Kantarshi, effective April 2, 2013 to September 1, 2014.
- Kimberley McDonald, effective October 21, 2013 to November 17, 2013.
- Natalie Trudeau, effective November 5, 2013 to September 1, 2014.

Granted the following full-time (1.00) leaves of absence, without pay, for the 2013-2014 school year:

Jessica Dilts  
Nan Fewchuk  
Kim Greening  
Joanna Montanaro

Julie Southam  
Alison Wells-Dyck  
Wanda Works

### **EDUCATIONAL ASSISTANT APPOINTMENTS**

Appointed the following to full-time (6.5 hours per day) Education Assistant positions effective April 1, 2013:

Brett Croft

Jodee-Ann Pescitelli

### **SECRETARIAL-CLERICAL APPOINTMENTS**

Appointed Deenna Brown to a part-time (.50) Secretarial-Clerical position effective  
**PERSONNEL REPORT**

April 8, 2013.

CUSTODIAN APPOINTMENT

Appointed Gilbert Creencia to a full-time (8 hours per day) Custodian position effective April 8, 2013.

**SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- Sport Concussions.
- Board Retreat Update.

**12-110 – Amber Trails Community School Tender**

Dabee / McGowan

Approved Bockstael Construction Ltd. as the successful contractor for the construction of the New School in Amber Trails on the basis of low bid and request permission from the Public Schools Finance Board to approve the Division to sign the construction agreement. **Carried**

**12-111 – Desktop Tender**

Jaworski / Sawka

That the 2013 Desktop Tender be awarded to Dell on the basis of low bid. **Carried**

The following correspondence was received as information:

- Request for a Kindergarten to Grade 5 Milieu Immersion School for the Riverbend Area.
- Elwick Community School Elevator and Grooming Room.
- Amber Trails School Reserve.
- Home Schooled Statistics.

Trustee Ploszay in the Chair.

**12-112 – Maples Commons**

McGowan / Dela Cruz

Approved that the Maples Commons addition to Maples Collegiate be named the

Judy Silver Commons.

**Carried**

### **SPECIAL ORDER**

**7:45 p.m.** Presentation: Gender Gaps in Education.  
Laura Sokal, Professor, Education Department, University of  
Winnipeg.

### **12-113 – Policy Committee Referral**

Sarbit / Dela Cruz

Approved that the Policy Committee be instructed to review Board policy related to conflict of interest and procedures for the conduct of meetings and make recommendations back to the Board prior to the end of this school year.

**Carried**

### **12-114 – Seven Oaks Adult Learning Centre, LIFT Grant Application**

Jaworski / Juan

That the Board support the application of the Seven Oaks Adult Learning Centre for a LIFT Grant to support summer Adult EAL programming.

**Carried**

### **CONSENT AGENDA**

### **12-115 – Consent Agenda**

Sawka / Juan

That the Consent Agenda be approved.

**Carried**

#### March 2013 Expenditure Listing

That cheques #2132558-#2132914, #604-#605, #615-#628, US\$ cheques #213124-#213135, direct deposits \$20134574-#20135165 and pre-authorized debits #201202-#201230 in the amount of \$5,342,157.90 be approved.

#### Ken Green Invoice No. 588272

That Invoice No. 588272 for the new Amber Trails School project in the amount of \$4,200.00 be paid to Ken Green.

#### Mayer's Contract Interior Ltd. Certificate of Payment No. 7

That Certificate of Payment No. 7 for the Garden City Collegiate Science Lab project in the amount of \$40,086.01 be paid to Mayer's Contract Interior Ltd.

## **CONSENT AGENDA**

### Statutory Holdback on Mayer's Contract Interior Ltd. Certificate of Payment No. 7

That the Statutory Holdback on Certificate of Payment No. 7 for the Garden City Collegiate Science Lab project in the amount of \$3,095.45 be paid to the SOSD/Mayer's Contract-446 GCCI Science Lab account.

### Prairie Architects Inc. Invoice No. 4043

That Invoice No. 4043 for the new Amber Trails School project in the amount of \$44,764.96 be paid to Prairie Architects Inc.

### SMS Engineering Ltd. Invoice No. 48901

That Invoice No. 48901 for the Maples Collegiate Chiller Replacement (Geothermal) project in the amount of \$8,189.29 be paid to SMS Engineering Ltd.

### Stantec Consulting Invoice No. 742528

That Invoice No. 742528 for the FY12 Portables Classrooms in the amount of \$4,927.11 be paid to Stantec Consulting.

## **CONFERENCE REPORTS**

Fatumah Mbabaali, Vice-Principal, Margaret Park School: Leading and Learning (Navigating Change . . . Embracing the Leadership Constant), February 14 to 15, 2013 - Winnipeg.

Alyssa Rajotte, Teacher, École Leila North Community School: The Center for Teaching and Learning - Readers and Writers Workshop, November 4 to 9, 2012 - Edgecombe, Maine.

Chloe Plamondon, Teacher, Maples Collegiate: Midwest Band Clinic, December 18 to 22, 2012 - Chicago, Illinois.

Kathleen Lukas, Teacher, Forest Park School: Hawaii International Conference on Education, January 6 to 9, 2013 - Honolulu, Hawaii.

Stacy Stockton, Teacher, West St. Paul School: The Reggio Emilia Approach to Early Years Education - Complexities: Encounters with the Pedagogical Project of Reggio Emilia, October 20 to 21, 2012 - Westminster, British Columbia.

## CORRESPONDENCE

- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Distribution of the Notices of Tax Requirements 2012 (to the City, RMs, DSFM and SFB).
- Physical Activity Coalition of Manitoba: 2013 Conference - Moving Research to Action - Wednesday, April 3, 2013.
- Darryl Gervais, Director - Instruction, Curriculum and Assessment Branch: Consultation Concerning the Proposed Policy for the Recognition of External Language Credentials.
- Edward Ploszay, Chair, Seven Oaks School Division: Letter to the Honourable Nancy Allan supporting the Safe and Inclusive Schools Initiative (Bill 18).
- MSBA ebulletin - March 27, 2013.
- MSBA Education Modules: Trustee Professional Development.
- MSBA Division Dispatches: MSBA YouTube Channel for quick and easy tips, thought-provoking issues, tutorials and more.
- R. John Weselake, A/Executive Director, The Public Schools Finance Board: École Leila North Community School - 2013 Portable Assessment.
- Lynne Mavins, Director, Schools Finance Branch: The Copyright Board of Canada redetermination on the Access Copyright Elementary and Secondary School Tariff.
- Aileen Najduch & Jean-Vianney Auclair, Assistant Deputy Ministers, School Programs Division: Learning to Age 18 Coordinator Grant.
- R. John Weselake, A/ Executive Director, The Public Schools Finance Board Maples Collegiate - Self Funded Commons Addition - Approval to Proceed to Construction Documents.
- Labour Relations, Manitoba School Boards Association: CPI, Unemployment Rate and Regional Trends Up-date.
- Education Week in Manitoba - April 15 to 19, 2013.
- Manitoba School Boards Association: Arbitration Bulletin No. 01-2013.
- Selkirk and District Planning Area: R.M. of West St. Paul Notice of Hearing, Conditional Use No. 4, 2013.
- First Year University Now Brochure.

The meeting adjourned at 9:21p.m.

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Chairperson

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Secretary-Treasurer