

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, MARCH 4, 2013 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Evelyn Myskiw	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	A/Secretary-Treasurer
	Donna Herold	Administrative Assistant
<b>REGRETS</b>	Bill McGowan	Trustee
	Richard Sawka	Trustee

Trustee Ploszay in the Chair.

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The meeting was called to order at 6:06 p.m.

**MINUTES**

Approved the minutes of Regular Board Meetings of Monday, February 4, 2013.

**12-090 – Approval of the Agenda**

Juan / Jaworski

That the agenda for this meeting be approved as amended.

**Carried**

**12-091 – Moved to Committee of the Whole at 6:08 p.m.**

Jaworski / Dela Cruz

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

## **OFFICERS' REPORT**

- SOTA Benefit Referendum Update.
- MSBA AGM and Conference Update.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **12-092 – Superintendents' Personnel Report**

Dela Cruz / Juan

That the Superintendents' Personnel Report be ratified.

**Carried**

### ADMINISTRATOR RETIREMENT

Received notice of attend to retire from Murray Otter effective June 28, 2013.

### TEACHER APPOINTMENTS

Made the following teacher appointments:

Lisa Dasiewicz was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective February 7, 2013 – indefinite.

Tara Ewanchuk was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to June 27, 2014.

Stephanie Luna was appointed to a full-time (1.00) Teacher-General (permanent) contract effective September 3, 2013.

Pamela Moroz was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to June 27, 2014.

Toshio Nishimura was appointed to a part-time (.20) Limited Teacher-General (term) contract effective February 1, 2013 to June 28, 2013.

Serge Buledi Omar was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective February 25, 2013 to June 28, 2013.

Janelle Prairie was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to June 27, 2014.

Paramjeet Ranouta was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective February 7, 2013 (Indefinite).

## **SUPERINTENDENTS' PERSONNEL REPORT**

Ciara Ziegler was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective February 5, 2013 to June 28, 2013.

### **TEACHER RETIREMENTS**

Received notice of intent to retire effective June 28, 2013 from:

Phyllis Arnold-Luedtke	Gail Kress
Gerald Bohemier	Dianne Moroz
Ernest Creasy	Yvonne Prairie
Patricia Fulcher	Orest Semus
Gary Hanson	Lynne Shepert
Lorraine Kraichy	Bill Wallace
Richard Kraychuk	Barbara Warrack

Received notice of intent to retire effective December 31, 2013 from:

Theresa Gillespie	Esther Hershfield
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### **TEACHER RESIGNATIONS**

Received notice of intent to resign effective June 28, 2013 from:

Jeannine Beattie	Susan Simcoe
Philip Corrin	

### **SUBSTITUTE TEACHER APPOINTMENTS**

Appointed the following to Substitute Teacher contracts effective the 2012-2013 school year:

Rosemarie Densmore	John Fleischaker
Michael Dueck	Lynnette Navarro

### **TEACHER LEAVE OF ABSENCE**

Granted Philip Corrin a full-time (1.00) leave of absence, without pay, effective March 1, 2013 to June 28, 2013.

### **TEACHER MATERNITY AND PARENTAL LEAVE**

Granted maternity and parental leave to Kristya Matwichyna effective May 25, 2013 to May 25, 2014.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### EDUCATIONAL ASSISTANT APPOINTMENT

Appointed Haley Sheldon to a full-time (6.5 hours per day) Educational Assistant position effective February 19, 2013.

### EDUCATIONAL ASSISTANT RETIREMENTS

Received notice of intent to retire effective June 28, 2013 from:

Jo-Ann Hughes

Donna Paulenko

### EDUCATIONAL ASSISTANT RESIGNATIONS

Received notice of intent to resign effective March 1, 2013 from:

Greg Partridge

Ralph Paulson

### SECRETARY RETIREMENT

Received notice of intent to retire from Angela Mundie effective December 31, 2013.

Received notice of intent to retire from Cindy Zdrill effective June 28, 2013.

### LIBRARY TECHNICIAN RETIREMENTS

Received notice of intent to retire effective June 28, 2013 from:

Barbara Johnson

Mary Wolke

### CUSTODIAN APPOINTMENT

Appointed Michael Andrews to a full-time (8 hours per day) Custodial position effective February 11, 2013.

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- 2013-2014 Draft Budget Update.

Trustee Ploszay in the Chair.

## **12-093 – Moved to Committee of the Whole at 7:45 p.m.**

Myskiw / Dabee

That the Board suspend with its regular order of business and move back to Committee of the Whole. **Carried**

Trustee Sarbit in the Chair.

### **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- 2013-2014 Draft Budget Update.
- Divisional Plan – Action Plans Update.
- Malcom Gladwell article: Football, dogfighting and brain damage (The New Yorker).
- Board Agenda Setting and Meeting Process.
- CUPE Local 731 and Seven Oaks School Division Unjust Termination Grievance.
- Manitoba Labour Board Expedited Arbitration Referral.
- MSBA Workshop: Community Building That Works.
- Preferred Consultants for the Edmund Partridge Community School Elevator and Grooming Room.
- Proposed Amber Trails School – Approval to Proceed to Tender.

### **ITEMS OF INFORMATION**

- Trustee Sarbit commented on the Public Budget presentation.
- Trustee Myskiw informed the Board of the upcoming West St. Paul Wastewater System Project meeting.
- Trustee Jaworski inquired about the Grade 5 Science Camp.

Trustee Ploszay in the Chair.

## **12-094 – 12<sup>th</sup> Annual Keeping the Fires Burning**

Dela Cruz / Juan

That the Board purchase a table (10 tickets / \$1,250.00) to the 12th Annual Keeping the Fires Burning Awards Dinner on June 20, 2013. **Carried**

## **12-095 – Manitoba Association of Parents Councils – AGM & Conference**

Sarbit / Jaworski

That Seven Oaks School Division support the Manitoba Association of Parent

Councils as a "Proud Supporter (\$200.00) of MAPC" at their Annual General Meeting and Conference on May 3 & 4, 2013. **Carried**

## **12-096 – Manitoba School Boards Association – 2013 Annual Convention**

Dela Cruz / Dabee

That the Board authorize Trustee Juan to receive the Board Ballots to which the Seven Oaks School Division is entitled at the 2013 Annual Convention of the Manitoba School Boards Association. **Carried**

### **CONSENT AGENDA**

## **12-097 – Consent Agenda**

Dela Cruz / Juan

That the Consent Agenda be approved. **Carried**

### **R.F. Morrison School**

That the request to hold religious exercises at R.F. Morrison School for the 2013-2014 School Year be received.

### **Agassiz Consulting Group Ltd. Invoice No. 8816**

That Invoice No. 8816 for the Maples Collegiate Roof Phase 2 project in the amount of \$2,066.87 be paid to Agassiz Consulting Group Ltd.

### **Agassiz Consulting Group Ltd. Invoice No. 8890**

That Invoice No. 8890 for the Maples Collegiate Roof Phase 2 project in the amount of \$375.80 be paid to Agassiz Consulting Group Ltd.

### **Fiber.ca Invoice No. 2013-02-15-01**

That Invoice No. 2013-02-15-01 for the Divisional Fiber Network project in the amount of \$640,500.00 be paid to Fiber.ca.

### **Fiber.ca Invoice No. 2013-02-15-02**

That Invoice No. 2013-02-15-02 for the Divisional Fiber Network project in the amount of \$11,760.00 be paid to Fiber.ca.

### **Fiber.ca Invoice No. 2013-02-15-03**

That Invoice No. 2013-02-15-03 for the Divisional Fiber Network project in the

## **CONSENT AGENDA**

amount of \$23,072.00 be paid to Fiber.ca.

### Mayer's Contract Interior Ltd. Certificate of Payment No. 6

That Certificate of Payment No. 6 for the Garden City Collegiate Science Lab project in the amount of \$49,274.90 be paid to Mayer's Contract Interior Ltd.

### Statutory Holdback on Mayer's Contract Interior Ltd. Certificate of Payment No. 6

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 6 for the Garden City Collegiate Science Lab project in the amount of \$3,805.01 be paid to the SOSD/Mayer's Contract 446 GCCI Science Lab account.

### Number Ten Architectural Group Invoice No. 11643

That Invoice No. 11643 for the Garden City Collegiate Science Lab project in the amount of \$1,229.07 be paid to Number Ten Architectural Group.

### Prairie Architects Inc. Invoice No. 3982

That Invoice No. 3982 for the Amber Trails School project in the amount of \$198,220.30 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4015

That Invoice No. 4015 for the Amber Trails School project in the amount of \$36,679.45 be paid to Prairie Architects Inc.

## **ITEMS OF INFORMATION**

- Trustee Juan informed the Board about the upcoming Child Nutrition Council of Manitoba 1<sup>st</sup> Annual "Stone Soup" Fundraiser at Manitoba Hydro Place Lobby on March 13, 2013 (11:00 a.m. to 1:00 p.m.).
- Trustee Juan informed the Board of the Active Living Seven Oaks (ALSO) program for Seniors Grand Opening on March 5<sup>th</sup>, 2013 at 7:30 a.m. at the Garden City Shopping Centre.
- Trustee Juan commented on the Manitoba Education Multi-Cultural Policy.

## **CONFERENCE REPORTS**

- Robin Dow, Teacher, Maples Collegiate / Elwick School: Broadway Dance Centre, February 6 to 10, 2012 - New York, New York.

## CONFERENCE REPORTS

- Ava Thompson, Teacher, Garden City Collegiate: NSTA Area Conference, December 6 to 8, 2012 - Phoenix, Arizona.
- Daniel Buchanan, Psychologist, E.C.S.S.: TIES 2012 Education Technology Conference, December 10 to 12, 2012 - Minneapolis, Minnesota.
- Marie-Claude Ferré, Teacher, Garden City Collegiate: NSTA Area Conference, December 6 to 8, 2012 - Phoenix, Arizona.
- Bobbi-Lynn Haegeman, Vice-Principal, Elwick Community School Integrating Technology into the Classroom, January 29 to 31, 2013 - Orlando, Florida.
- Adair Warren, Principal, Met School: Big Picture Learning - Principals' Conference, February 6 to 8, 2013 - Los Angeles, California.

## CORRESPONDENCE

- Manitoba Education - School Programs Division: School Division Implementation of Community Use of Schools Policy.
- Akela Peoples, The Learning Partnership: Akela Peoples new President and CEO of The Learning Partnership effective January 1, 2013.
- Joe Trubyk, Labour Relations Consultant, Manitoba School Boards Association: Partnership initiative with the M.T.S. extended health plan (Blue Cross) and MSBA.
- School District of Whiteshell: Chief Executive Officer position, effective July 1, 2013.
- Manitoba Education - School Programs Division: Scientists in the Classroom Grant.
- Manitoba Education - Instruction, Curriculum and Assessment Branch: Grade 12 Chemistry: A Foundation for Implementation.
- Jeff Pratte, Planner, Qualico Communities: Proposal to subdivide Precinct G.
- Child Nutrition Council of Manitoba: 1st Annual "Stone Soup" Fundraiser.
- Andrew Clark, Special Assistant to the Honourable Nancy Allan: Acknowledgement of receipt of letter dated January 28, 2013 and that the correspondence will be brought to the Minister's attention.
- Jim Murray, Vice-Chairperson Brandon Board Of Trustees: Unanimously endorse the nomination of Trustee Mark Sefton for the position of Director - Region 1 to serve on the 2013/2014 MSBA Executive.
- Robert J. Fraser, Chair, River East Transcona Board of Trustees: Unanimously endorse the nomination of Trustee Wayne Ritcher for the position of Director - Region 5 to serve on the 2013/2014 MSBA Executive.
- Robert J. Fraser, Chair, River East Transcona Board of Trustees: Unanimously supports the nomination of Trustee Peter Kotyk for the position of Vice-President (School Boards larger than 6,000) of the Manitoba School Boards Association.
- Canadian Centre for Diversity: Manitoba Peer Leaders Forum: November 20,



## CORRESPONDENCE

2012: Being an Ally, Breaking Barriers, Building Bridges.

- Prairie Rose School Division Request for Proposals: Prairie Rose School Division invites proposals for the review and rewrite of its current policy manual.
- Special Report TD Economics: November 27, 2012: Early Childhood Education has Widespread and Long Lasting Benefits.
- Keith Thomas, Risk Manager, Manitoba School Boards Association: School Construction - Builders Risk Insurance.
- MSBA Ebulletin - February 27, 2013.
- MSBA Labour Relations: CPI, Unemployment Rate, Regional Trends - Update February 2013.
- Danielle Parent, Education Officer, Bureau de l'éducation française Division: French Second Language Revitalization Program for 2013-2014.
- R. John Weselake, A/Executive Director, The Public Schools Finance Board: Proposed Amber Trails School - Building Envelope Commissioning.
- R. John Weselake, A/Executive Director, The Public Schools Finance Board: Edmund Partridge Community School - Elevator and Grooming Room.
- R. John Weselake, A/Executive Director, The Public Schools Finance Board: Proposed Amber Trails School - Approval to Hire Electrical Consultant for Design Review.
- Andrea Lawson, Project Leader, The Public Schools Finance Board: Assessment of Division's Request for a New K-5 French Immersion Riverbend School.
- Manitoba News Release: February 1, 2013 - Education Minister Announces New Funding for Early Literacy, Reads to Students to Kick Off I Love to Read Month.
- Manitoba News Release: February 27, 2013 - Province Announces New Funding for High Schools to Upgrade Technical Vocational Training Equipment.
- Karen & Floyd Wiebe, TJs Gift Foundation: Thank you for continued support of TJs Gift Foundation.
- Paul Turcotte, Director, Canadian Heritage: 2013 Canada Day Challenge.
- Manitoba Education: Program and Student Services Branch: Life After War: Education as a Healing Process for Refugee and War-Affected Children 2012.

The meeting adjourned at 9:07 p.m.

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Chairperson

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Secretary-Treasurer