

MINI MINUTES

November 3, 2014 Board Meeting

The Board observed a minute of silence in memory of those who sacrificed their lives for us during the two world wars and other conflicts.

Received as information: Personnel Matters, Garden City Theatre Update, Precinct E and F Update, Ted Talk on Equity, 2013-2014 Expenditure Executive Summary, Special Purpose Funds – School Funds, MSBA 2015 Annual Convention, MSBA Provincial Executive By-Election, MSBA Core Services and Revenue Strategies Review committee Report, MSBA Equity in Education Research Study, MSBA Committee Vacancy Opportunities, MSBA Aboriginal Education Leadership Institute, MUST Fund Update, Seven Oaks Settlement Services Amendment #1, 2014 Summer Programs Update, Building Projects Update.

Approved that:

- That the Secretary-Treasurer reply to CUPE 2938's request to begin negotiations with the Board.
- That the Secretary-Treasurer reply to EA7OAKS' request to begin negotiations with the Board.
- That the Chairperson of the Board forward a copy of the Division's June 30, 2014 Financial Statements and Auditor's Supplementary Report to Manitoba Education.
- That the Board designate a portion of its accumulated surplus for the following projects:\$481,880 for 2013-14 School carry forward
 - \$119,467 for 2013-14 Board/SOTA PD fund carry forward
 - \$15,461 for 2013-14 Board/2938 PD fund carry forward
 - \$82,904 for 2013-14 Administrators PD carry forward
 - \$270,000 2013-14 Amber Trails - Technology carry forward
 - \$1,129,350 for Land Purchases, Garden City Collegiate Field & Track and Amber Trails School
 - \$500,000 for VOIP Network
 - \$623,000 for École Rivière-Rouge
 - \$780,000 for MET School - 630/640 Jefferson Avenue
 - \$450,000 for R. F. Morrison School - multi-purpose room and furnishings.
- That the Board request permission from the Schools' Finance Branch (SFB) to establish a reserve for the new school École Rivière-Rouge.
- That the Board request permission from the Schools' Finance Branch (SFB) to establish a reserve for the R.F. Morrison Addition.
- That By-Law No. 4-2014 for the purpose of borrowing the sum of \$8,220,100.00 Dollars for the purpose of the Victory School Stand Alone Childcare (\$368,600.00), Garden City Collegiate East Wing Exterior Wall Replacement (\$614,600.00), New dual K-8 Amber Trails School (\$6,758,600.00), Maples Collegiate Cooling Tower Replacement (\$80,100.00), Maples Collegiate Roof Replacement Phase 1 (\$238,200.00), Portable Classrooms at Arthur E. Wright, O.V. Jewitt and James Nisbet (\$82,000.00) and Portable Classrooms at Belmont, Leila North, Arthur E. Wright and O.V. Jewitt (\$78,000.00) be given second reading.

- That By-Law No. 4-2014 for the purpose of borrowing the sum of \$8,220,100.00 Dollars for the purpose of the Victory School Stand Alone Childcare (\$368,600.00), Garden City Collegiate East Wing Exterior Wall Replacement (\$614,600.00), New dual K-8 Amber Trails School (\$6,758,600.00), Maples Collegiate Cooling Tower Replacement (\$80,100.00), Maples Collegiate Roof Replacement Phase 1 (\$238,200.00), Portable Classrooms at Arthur E. Wright, O.V. Jewitt and James Nisbet (\$82,000.00) and Portable Classrooms at Belmont, Leila North, Arthur E. Wright and O.V. Jewitt (\$78,000.00) be given third and final reading, be signed and sealed.

Approved for Payment:

- Invoice No. 3260 for the MET School Relocation project in the amount of \$194.25 be paid to Landmark Planning & Design Inc.
- Certificate of Payment No.15 for the Maples Collegiate Commons Addition project in the amount of \$278,230.96 be paid to Bockstael Construction.
- 7.5% Statutory Holdback on Certificate of Payment No. 15 in the amount of \$21,485.02 for the Maples Collegiate Commons Addition project be paid to the Seven Oaks School Division/Bockstael 449 account.
- Statutory Holdback in the amount of \$140,722.34 plus taxes and accumulated interest in relation to the Victory Site Day Care project be paid to Gateway Construction & Engineering Ltd., subject to the approval of the Board's solicitor.
- Invoice No. 185042 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$695.63 be paid to Architectural Testing Inc.
- Certificate of Payment No. 3 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$321,240.06 be paid to Canotech Consultants Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$24,806.18 be paid to the Seven Oaks School Division/Canotech Consultants 454 account.
- Invoice No. 5709 for the Victory Site Day Care in the amount of \$1,208.56 be paid to MCM Architects Inc.
- Invoice No. 13537 for the Maples Collegiate Commons Addition project in the amount of \$5,783.36 be paid to Number Ten Architectural Group.
- Invoice No. 13655 for the Maples Collegiate Commons Addition project in the amount of \$5,744.46 be paid to Number Ten Architectural Group.
- Invoice No. 13729 for the Maples Collegiate Commons Addition project in the amount of \$5,989.95 be paid to Number Ten Architectural Group.
- Invoice No. 13727 for the MET School Relocation project in the amount of \$4,975.82 be paid to Number Ten Architectural Group.
- Invoice No. 2996 for the New Amber Trails School project in the amount of \$4,305.00 be paid to Integrated Designs Inc.
- Invoice No. 3070 for the New Amber Trails School project in the amount of \$2,205.00 be paid to Integrated Designs Inc.
- Invoice No. 3098 for the New Amber Trails School project in the amount of \$4,725.00 be paid to Integrated Designs Inc.

- Cheques #2150674 to #2150965, and #879 to #886, US cheques #215019 to #215031, direct deposits #20151395-20152028, and pre-authorized debits #2015033-2015046 in the amount of \$2,549,329.26 be approved.
- Invoice No. 187763 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$1,712.81 be paid to Architectural Testing Inc.
- Certificate of Payment No. 1 for the MET School Relocation project in the amount of \$71,277.02 be paid to Gardon Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 1 for the MET School Relocation project in the amount of \$5,504.02 be paid to the Seven Oaks School Division/Gardon 456 account.
- Prairie Elevator & Lift Consultants be appointed as the elevator consultants for both the Maples Collegiate Elevator Upgrade and École Rivière-Rouge.

Presentation:

Presentation of the Financial Statements for the year ending June 30, 2014. Wayne Shimizu, Secretary-Treasurer; Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer; Brian O'Leary, Superintendent; Scott Sissons and Austin Abas, KPMG.

Correspondence Received:

- Carolyn Duhamel, Executive Director, Manitoba School Boards Association. Government of Manitoba budget consultations.
- James Allum, Minister of Education. Approval of R.F. Morrison class size initiative.
- James Allum, Minister of Education. Equity in education funding.
- Floyd Martens, President, Manitoba School Boards Association. Selection criteria for Executive Director recruitment process.
- Safe Schools Manitoba. Understanding and Responding to Bullying - A Guide for Parents.
- Heather Demetriooff, Associate Director, Manitoba School Boards Association. New Trustee Orientation Sessions and Board Chair Workshop.
- Manitoba News Releases
 - Manitoba Government Announces Action Plan to Close Student Achievement GAP.
 - Manitoba Government Announces More Than 100 New Teachers Hired This Year for Smaller Classes.
 - Manitoba Government, City of Winnipeg Support Expansion of Drop-In Centre for Youth.
 - Students, Teachers, Parents Celebrate Grand Opening of Expansion, Addition to Steinbach Regional Secondary School.
- Manitoba Health, Healthy Living and Seniors. Low cost bike helmet initiative overview.
- Darryl Gervais, Director, Manitoba Education and Advanced Learning. Grade 11 History of Canada: A Foundation for Implementation.
- Keith Thomas, Risk Manager, Manitoba School Boards Association. Live Performance Safety Guideline.
- MSBA e bulletin - October 22, 2014.
- Manitoba School Boards Association – Webinar. Share the Sandbox - Teamwork 101.

- John Weselake, Public Schools Finance Board. École Rivière-Rouge authorization to proceed to 100% construction documents.
- R. Kachur - City of Winnipeg Clerk's Department. Council Minutes - September 24/14 - Rezoning of 630-640 Jefferson Avenue.
- River East Transcona School Division. Colleen Carswell elected Board Chair and Brian Olynik elected Vice-Chair.
- Merle Cox, Vice-President, C.U.P.E. Local 949. New President of Local 949: Donna Wolfram and new member of Labour Management: Christine Wirgau.
- Manitoba School boards Association. CPI Update: September and October 2014.
- Carolyn Duhamel, Executive Director, Manitoba School Boards Association. Region 4 New Trustee Orientation.
- Shane Dilka, Teacher, West Kildonan Collegiate. Europe trip, Spring Break 2016.
- George Coupland, Director, Labour Relations, Manitoba School Boards Association. FIPPA Requests.
- Darryl Gervais, Director, Manitoba Education and Advanced Learning. Trends in International Mathematics and Science study.
- Kelly Henderson, Manager of Finance, Manitoba School Boards Association. Reduction in pension plan administration fee from 1.2% to 1.0% effective January 1, 2015.
- Linda Brazier Lamoureux, United Way. Recipients of the United Way Student Community Services Award:
 - Michelle Nguy, Garden City Collegiate
 - Breanna Gans, Garden City Collegiate
 - Aimee Cortez, Maples Collegiate
 - Tess Bortoluzzi, West Kildonan Collegiate
- Mondetta Charity Foundation. Fall 2014 Newsletter.
- James Allum, Minister of Education. Manitoba Music Month Grant Application 2014/2015.
- M. Lemoine, Senior Election Official, City of Winnipeg. 2014 Civic Election Results.
- Jeffery Moroz, Stantec Architecture Ltd. Garden City Collegiate East Wall/Roof Change Order #12.
- MASS Journal - Fall 2014.
- Pembina Trails School Division 2013/2014 Annual Report to the Community.
- Darryl Gervais, Director, Manitoba Education and Advanced Learning Grade 12 Social Studies Option: Cinema as a Witness to Modern History (Poster).
- 2014 Civic Election - Official Results.

Personnel Report:

- Justin Bretecher was appointed to a part-time (.25) Limited Teacher-General (Term) contract effective October 14, 2014 (indefinite).
- Holly Hunter was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective November 3, 2014 (indefinite).
- Brytani Ivison was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 12, 2014 (indefinite).
- The following teachers were appointed to Substitute Teacher contracts effective the 2014-2015 school year: Miles Breckon, Angelic Lopez, Rhonda May, Evgeny Vishnevsky.

- Sara Clarke was granted maternity and parental leave effective January 5, 2015 to January 4, 2016.
- Jamie Gilbert was granted parental leave effective January 5, 2015 to April 17, 2015.
- Jack Jackman gave notice of intent to retire effective December 19, 2014.
- Jennifer Mazur was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 23, 2014.
- Courtney Nault was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 27, 2014.
- Jennifer-Lynn Wityshyn was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 14, 2014.
- Cory Ash gave notice of intent to resign effective October 31, 2014.
- Jennifer Beanland was appointed to the position of Secretary-Clerk, full-time (7 hours per day) effective October 24, 2014.
- Billy Souch was appointed to the position of Custodian, full-time (8 hours per day) effective October 14, 2014.
- Slavo Federkevic was appointed to the position of Instructor effective September 3, 2014 to July 10, 2015.
- Tracy Klassen gave notice of intent to resign effective October 21, 2014.