

MINI MINUTES

October 26, 2015 Board Meeting

Received as information: Collective Bargaining Update, Personnel Matters, City of Winnipeg Liaison Meeting, Federal Election, Divisional Day Update, Substitute Teachers 2015-2016 Update, K-3 Class Size Percentage Report - September 2012-2015, September 30th Enrolment Report, University of Manitoba Rec and Read program.

Presentation:

Financial Statements for the year ending June 30, 2015. Wayne Shimizu, Secretary-Treasurer; Brian O'Leary, Superintendent; Scott Sissons and Alvin Catamisan, KPMG.

Approved:

- That the Chairperson of the Board forward a copy of the Division's June 30, 2015 Financial Statements and Auditor's Supplementary Report to Manitoba Education.
- That the Board designate a portion of its accumulated surplus for the following projects:
 - \$560,597 for 2014-15 School carry forward.
 - \$126,346 for 2014-15 Board/SOTA PD Fund carry forward.
 - \$18,632 for 2014-15 Board/2938 PD Fund carry forward.
 - \$108,002 for 2014-15 Administrators PD Fund carry forward.
 - \$450,000 for Garden City Collegiate Field and Track.
 - \$300,000 for Amber Trails Community School.
 - \$80,000 for École Rivière-Rouge - site costs.
 - \$45,000 for School signs (balance owing on 3 signs).
- That the Board request permission from the Public Schools Finance Board to advertise surplus property known as 2536 McPhillips Street for sale and request that the timelines in the Policy Statement Governing the Disposition of Surplus Public School Property for advertising be shortened to two months with two advertisements and that there be no additional time allowed for belated submissions.
- That By-Law No. 5-2015 for the borrowing of monies for current operating purposes be given first reading.
- That the Board suspend its regular order of business in order to give second and third reading to By-Law No. 5-2015 for the borrowing of monies for current operating purposes.
- That By-Law No. 5-2015 for the borrowing of monies for current operating purposes be given second reading.
- That By-Law No. 5-2015 for the borrowing of monies for current operating purposes be given third and final reading, be signed and sealed.
- That By-Law No. 6-2015 for the purpose of borrowing monies related to the purchase and renovation of 640 Jefferson Avenue for the MET school relocation and to provide financing therefore be given first reading.
- That By-Law No. 7-2015 for the purpose of borrowing monies related to the purchase of land at 1288 and 1340 Templeton Avenue for a future school site and to provide financing therefore be given first reading.

- That the Board congratulate Assistant Superintendent Lydia Hedrich on receiving the Manitoba Band Association “2015 Outstanding Administrator” award in recognition of her outstanding support for music education.
- That the Board send letters of congratulations to Kevin Lamoureux, Winnipeg North and Mary Ann Mihychuk, Kildonan – St. Paul on their recent election.

Approved for Payment:

- Invoice No. W-2015-186 for the R.F. Morrison addition project in the amount of \$5,496.75 be paid to M. Block & Associates.
- Invoice No. W-2015-187 for the R.F. Morrison addition project in the amount of \$1,417.50 be paid to M. Block & Associates.
- Certificate of Payment No. 1 for the R.F. Morrison addition project in the amount of \$157,270.65 be paid to Gardon Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 1 for the R.F. Morrison addition project in the amount of \$12,144.45 be paid to the Seven Oaks School Division/Gardon 457 account.
- Invoice No. W-2015-205 for the new École Rivière-Rouge project in the amount of \$698.25 be paid to M. Block & Associates.
- Certificate of Payment No. 5 for the École Rivière-Rouge project in the amount of \$1,357,623.83 be paid to Parkwest Projects Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 5 for the École Rivière-Rouge project in the amount of \$104,835.82 be paid to the Seven Oaks School Division/Parkwest Projects account.
- Invoice No. 13736 for the Amber Trails School project in the amount of \$8,945.84 be paid to Canada Green Building Council.
- Invoice No. 971 for the École Rivière-Rouge project in the amount of \$2,257.50 be paid to QCA Building Envelope Ltd.
- Invoice No. 1020 for the École Rivière-Rouge project in the amount of \$787.50 be paid to QCA Building Envelope Ltd.
- Invoice No. 114682 for the Amber Trails School project in the amount of \$9,322.50 be paid to Ambrosie Lighting Services Ltd.
- Certificate of Payment No. 23 for the Amber Trails School project in the amount of \$105,297.62 be paid to Bockstael Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 23 for the Amber Trails School project in the amount of \$8,131.09 be paid to the Seven Oaks School Division/Bockstael Construction account.
- Certificate of Payment No. 24 for the Amber Trails School project in the amount of \$75,505.94 be paid to Bockstael Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 24 for the Amber Trails School project in the amount of \$5,830.57 be paid to the Seven Oaks School Division/Bockstael Construction account.
- Statutory Holdback in the amount of \$34,993.55 plus taxes and accumulated interest in relation to the Amber Trails School project be paid to Bockstael Construction Ltd.
- Invoice No. 3500 for the MET School relocation project in the amount of \$194.25 be paid to Landmark Planning & Design Inc.

- Certificate of Payment No. 4 for the Maples Collegiate Science Lab upgrade project in the amount of \$125,642.32 be paid to Marrbeck Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Maples Collegiate Science Lab upgrade project in the amount of \$9,702.11 be paid to the Seven Oaks School Division/Marrbeck account.
- Certificate of Payment No. 22 for the Maples Collegiate Commons addition project in the amount of \$9,663.13 be paid to Bockstael Construction Ltd.
- Cheques #2160571 to #2161021, and #992 to #1010, US cheques #216014 to #216030, direct deposits #20161073 to #20162217, and pre-authorized debits #2016040 to #2016082 in the amount of \$10,738,508.32 be approved.

Conference Reports

- Anna Mangano, Principal, A.E. Wright Community School. AERA: Toward Justice, Culture, Language and Heritage in Education Research and Praxis, April 16 to 20, 2015 - Chicago, Illinois.
- Jennifer McGowan, Student Services Coordinator, BZERC. Closing the Gap - Assistive Technology, October 14 to 16, 2015 - Minneapolis, Minnesota.

Correspondence Received:

- Justin Remple, Labour Relations Consultant, Manitoba School Boards Association. Payment for MUST Fund cases: MF2015-14, MF2015-15, MF2015-16.
- MSBA Region 5 and 6 Meeting. Saturday, October 31, 2015 - 9:30 a.m. to 3:30 p.m., Norwood Hotel.
- Fall Professional Development Session. For School Board Trustees and Senior Administrators. December 2 and 3, 2015 - Victoria Inn - Brandon, Manitoba.
- 2014-15 Budget Variance Report.
- James Allum, Minister of Education. Proclamation - Manitoba School Library Day.
- Craig Bachynski, Number Ten Architectural Group. Elwick Elevator and Renovation Change Order # 24.
- Melissa McAlister, Prairie Architects Inc. Maples Collegiate science lab renovation Change Order #6.
- Lindsay Oster, Prairie Architects Ltd. École Rivière-Rouge Change Order #12.
- Jamie Kozak, Principal Architect, Prairie Architects Inc. R.F. Morrison addition Change Order #4.
- Andrea Lawson, Project Leader, Public Schools Finance Board. Request for Proposal for Building Commissioning Services, Collège Garden City Collegiate, Major Addition and Renovation.
- James Allum, Minister of Education. Respect in School (RIS) on-line curriculum training program available to all public schools at no cost for the 2015-2016 school year.
- Darryl Gervais, Director, Manitoba Education and Advanced Learning. Grade 9 to 12 Arts Education Framework documents.
- Darryl Gervais, Director, Manitoba Education and Advanced Learning. My Child in the Middle Years: A Parent Resource (Website).
- Darryl Gervais, Director, Manitoba Education and Advanced Learning. Provincial Assessment Document Updates: Provincial Report Card Policy, Business Requirements Document and Parent Brochures.

- Manitoba School Boards Association. Webinar Series 2015: Getting from Here to There.
- Accessibility Standard on Customer Service. Manitoba's accessibility legislation.
- Heroes of Mental Health Awards Luncheon.
- 2015 CATEP Grads. Thank you card.
- Gilles Latour, Chief Operating Officer, Canadian Education Association. CEA's 2015-2016 School Calendar.
- Jean-Vianney Auclair, Assistant Deputy Minister, Bureau de l'éducation française Division. Divisional Profile, School Division Report and Divisional Meeting French Language Education Review - French Immersion Program.

Personnel Report:

- Robert Huebner gave notice of intent to retire from the position of Building Manager, Maples Complex, December 18, 2015.
- Christina Kapac was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 4, 2016 to June 30, 2016.
- Kathleen Nelson was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective October 15, 2015 (indefinite).
- Carrie Snelling was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective October 5, 2015 (indefinite).
- The following teachers were appointed to Substitute Teacher contracts effective the 2015-2016 school year: Maureen Dech, Jonathan Klos, Quan Lien, Morgan Schrader, Barbara Warbanski.
- Kai Schioler gave notice of intent to retire effective June 30, 2015.
- Marc Goldstine gave notice of intent to retire effective January 31, 2016.
- Lori Goodmanson gave notice of intent to retire effective November 2, 2015.
- Sherry Costa was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 19, 2015.
- Donna McDonald was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 8, 2015.
- Pete San Pedro was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 21, 2015.
- David Firth was appointed to the position of Technology Assistant full-time (1.00) effective November 2, 2015.
- The following were appointed to the position of Custodial Assistant part-time (4 hours per day) effective October 13, 2015 to June 30, 2016: Austin Horrox, Kori Jenkinson, Nelson Seaford.
- Geraldine Laforet gave notice of intent to retire effective October 29, 2015.
- Shane Livingstone gave notice of intent to resign effective October 16, 2015.