

# MINI-MINUTES

October 15, 2018

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*"I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation."*

The Board observed a minute of silence in memory of David Smeltzer, Teacher, Adult Learning Centre.

## **Received as Information:**

Collective Bargaining Update, Personnel Matters, Capital D Summary, Smudging Protocol Update, Cannabis Legislation Update, Learning and Service Centre Update.

## **Approved:**

- That the Board request approval from the Public Schools Finance Board to proceed with the disposition of 2536 McPhillips to Arni C. Thorsteinson/Shelter Canadian Properties Limited.
- That the Board approve the partnership with the Seven Oaks School Division and Seven Oaks Child Day Care Centre Inc. to develop a daycare centre in the new Templeton Avenue School.
- That the Board award Powerland/Dell the Computer Systems and Services tender on the basis of low bid.

## **Approved for Payment:**

- Invoice No. SOARTS-COP#20 towards the Seven Oaks Performing Arts Centre in the amount of \$14,200.62 be paid to Gardon Construction Ltd.
- Invoice No. W-2018-145 towards the Amber Trails Addition in the amount of \$840.00 be paid to M. Block & Associates.
- Invoice No. GRASSMERE-PE#1 towards the New Learning and Service Centre in the amount of \$157,229.84 be paid to Maple Leaf Construction.
- Invoice No. 5408 towards the Amber Trails Addition in the amount of \$6,377.60 be paid to Prairie Architects Inc.
- Invoice No. 5362 towards the New Learning and Service Centre in the amount of \$913.04 be paid to Prairie Architects Inc.
- Invoice No. 5407 towards the New Learning and Service Centre in the amount of \$9,718.80 be paid to Prairie Architects Inc.
- Invoice No. 5411 towards the New Learning and Service Centre in the amount of \$4,190.10 be paid to Prairie Architects Inc.
- Invoice No. 1306075 towards the Arthur E. Wright Roof/Façade in the amount of \$5,030.50 be paid to Stantec Consulting Ltd.
- Invoice No. 1306114 towards the Collège Garden City Collegiate West Wall in the amount of \$3,754.07 be paid to Stantec Consulting Ltd.
- Invoice No. 29474 towards École Rivière-Rouge in the amount of \$6,375.45 be paid to Canada Green Building Council.
- Invoice No. 1824-5 towards the Templeton New School in the amount of \$174,994.88 be paid to LM Architectural Group.

- Invoice No. ATADD-COP#4 towards the Amber Trails Addition in the amount of \$526,706.70 be paid to Three Way Builders Inc.
- 7.5 % Statutory Holdback on Certificate of Payment No.4 for the Amber Trails Addition in the amount of \$40,672.33 be paid to Three Way Builders Inc.
- Invoice No. AEW-RF-COP#4 towards the Arthur E. Wright New Roof/Façade in the amount of \$569,426.55 be paid to Parkwest Projects Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Arthur E. Wright New Roof/Façade in the amount of \$43,971.16 be paid to Parkwest Projects Ltd.
- Invoice No. GC-W-WL-COP#3 towards the Collège Garden City Collegiate West Wall in the amount of \$699,501.03 be paid to Regent Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Collège Garden City Collegiate West Wall in the amount of \$51,698.92 be paid to Regent Construction Ltd.
- Invoice No. SERVICE-COP#12 towards the New Learning and Service Centre in the amount of \$336,865.01 be paid to PCL Constructors Canada Inc.
- 7.5% Statutory Holdback on Certificate of Payment No. 12 for the New Learning and Service Centre in the amount of \$26,012.75 be paid to PCL Constructors Canada Inc.
- Invoice No. SERVE-GST-HDBK#1 towards the New Learning and Service Centre in the amount of \$42,012.60 be paid to PCL Constructors Canada Inc.
- Invoice No. 4532 toward the Precinct E Land Purchase in the amount of \$2,805.85 be paid to Landmark Planning and Design Inc.
- Invoice No. 1309525 toward the New Learning and Service Centre in the amount of \$2,097.33 be paid to Stantec Consulting Ltd.
- Invoice No. 4567 toward the Precinct E Land Purchase in the amount of \$1,690.50 be paid to Landmark Planning and Design Inc.
- Invoice No. 256708 towards the New Templeton School in the amount of \$630.00 be paid to Intertek Testing Services NA Ltd.
- Invoice No. 2662 toward the Arthur E. Wright Roof/Façade in the amount of \$393.75 be paid to QCA Building Envelope Ltd.
- Invoice No. 2652 toward the New Learning and Service Centre in the amount of \$472.50 be paid to QCA Building Envelope Ltd.
- Invoice No. 2641 toward the R. F. Morrison Roof/Façade in the amount of \$1,207.50 be paid to QCA Building Envelope Ltd.
- Invoice No. 2679 toward the R.F. Morrison Roof/Façade in the amount of \$735.00 be paid to QCA Building Envelope Ltd.

### **Correspondence Received:**

- Barb Isaak, Executive Director, MASS. Members Meeting October 5, 2018.
- Manitoba School Boards Association. Executive Highlights - Monday, September 10, 2018.
- Honourable Kelvin Goertzen, Minister of Education and Training. Cannabis Act.
- Manitoba School Boards Association. Executive Highlights - Monday, September 10, 2018.
- Prairie Architects Inc. Change Orders #42 & #46 - Learning and Service Centre.

- Kelvin Goertzen, Minister, Education and Training. Response to Manitoba School Boards Association letter regarding resolutions.
- Laurie French, President, Canadian School Boards Association. Letter to the Honourable Bill Morneau, PC, House of Commons regarding non-taxable allowance for school trustees.
- Sharon Curtis, Acting Director, Education Administration Services Branch. Amendment to the Elections Act - mandatory non-instruction day be scheduled in years on the date that a fixed date election occurs.
- Kelvin Goertzen, Minister, Education and Training. Maples Met School received *Eco-Globe* Awareness level of sustainability for the 2017/2018 school year.
- Red River Planning District. Proposed subdivision amendment to Lombard North Group.
- S. Syrota Red River Valley School Division. Letter to Ken Cameron, Provincial Executive, MSBA regarding MSBA's membership fees and accumulated surplus.
- Derek Thomas, Risk Manager, Manitoba School Boards Association. 2018-2019 TADD Manitoba Format.
- Winnipeg Free Press. Article: Informed public is required for strong schools - September 26, 2018.
- Manitoba News Release - Public Accounts, September 28, 2018. The Province releases public accounts for the 2017-18 Fiscal Year.
- Manitoba News Release - Minimum Wage, September 28, 2018. The Province increases minimum wage to \$11.35 as of October 1, 2018.
- Workers Compensation Board of Manitoba, October 1, 2018. WCB 2019 Rate Information.
- Ukrainian Canadian Congress, Manitoba Provincial Council. Request from the Ukrainian Canadian Congress, Manitoba Provincial Council to use the facilities at Maples Collegiate during the Folklorama festivities for the period of August 6-9, 2019, August 11-17, 2019 and August 19, 2019.
- Manitoba School Boards Association. Insurance name change from James Dube Spraggs Adjusters Ltd. to Crawford and Company.
- Kelvin Goertzen, Minister, Education and Training. Response to Division's request to meet.
- Prairie Architects Inc. Change Order No. 38 - New Learning and Service Centre.
- George Coupland, Director, Labour Relations, Manitoba School Boards Association. Federal Employment Insurance Changes - EI Parental Sharing Benefit.
- Manitoba Community Newspapers Association. Bill 8 Information.
- City of Winnipeg Planning, Property and Development Department. Precinct "E" - Proposed Concept Plan for the Special Planning Area.
- Josh Watt, Executive Director, Manitoba School Boards Association. "Talking to Kids About Cannabis".
- Pembina Trails School Division. 2018 Report to Our Community.

**Personnel Report:**

- Matt Henderson was appointed to the position of Assistant Superintendent Curriculum and Program.
- Jayne Cormack was appointed to a full-time (.1.00) Limited Teacher-General (Term) contract effective October 1, 2018 to November 16, 2018.
- Lyn Hart was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective November 19, 2018 to June 28, 2019.
- Melissa Kitching was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 18, 2018 to October 26, 2018.
- Shira Richmond was appointed to a part-time (.75) Limited Teacher-General (Term) contract effective September 4, 2018 to November 23, 2018.
- Lia Robinson was appointed to a part-time (.25) Limited Teacher-General (Term) contract effective September 10, 2018 to November 23, 2018.
- Erin Lees was granted a part-time (.50) leave of absence, without pay, effective February 25, 2019 to June 28, 2019.
- The following list of teachers were appointed to Substitute Teacher contracts effective the 2018-2019 school year:

Justin Brown	Marilyn MacNaughton
Laura Carroll	Kumari Meenakshi
Christopher Clements	Taras Melnychuk
Parveen Kaur	Frank Ostlund
Melissa Kitching	Eunice Quitlig
Susanne Klueppel	Khrystyna Sulyma
Carrie Lundy	Tanya Woloshen
Vanessa Lylyk	
- Sonja Beaulieu was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 8, 2018.
- Jean Digbe was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 24, 2018.
- Eric Johns was appointed to a full-time (6.5 hours per day) educational assistant position effective October 1, 2018.
- Evan Knight was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 8, 2018. Ricki Lutchmeesingh was appointed to a full-time (6.5 hours per day) educational assistant position effective October 15, 2018.
- Leanne Olafson was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 8, 2018.
- Malek Zatout was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 1, 2018.
- Mark Markewich gave notice of intent to resign effective September 7, 2018.
- Nghia Bui was appointed to the position of Custodian, full-time (8 hours per day), effective September 24, 2018.
- Alexis Foster was appointed to the position of Custodian, full-time (8 hours per day), effective October 1, 2018.

- Candace Evans was appointed to the position of Maintenance Administrative Assistant, Accounting, on an indefinite term effective October 22, 2018.
- Kayce Funk was appointed to the position of Adult Education Centre Administrative Assistant, effective September 24, 2018 to February 1, 2019.
- Gina Santos was appointed to the position of Maintenance Administrative Assistant, Reception, on an indefinite term effective September 20, 2018.
- Dieter Klein gave notice of intent to retire effective December 21, 2018.