

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, AUGUST 30, 2021 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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|-------------------------------------|-----------------|---------------------------|
| <b>PRESENT</b>                      | Maria Santos    | Vice-Chair                |
|                                     | Diane Cameron   | Trustee                   |
|                                     | Derek Dabee     | Trustee                   |
|                                     | Teresa Jaworski | Trustee                   |
|                                     | Evelyn Myskiw   | Trustee                   |
|                                     | Edward Ploszay  | Trustee                   |
|                                     | Claudia Sarbit  | Trustee                   |
|                                     | Richard Sawka   | Trustee                   |
| <b>PRESENT ELECTRONICALLY</b>       | Greg McFarlane  | Chair                     |
| <b>IN ATTENDANCE</b>                | Brian O'Leary   | Superintendent            |
|                                     | Matt Henderson  | Assistant Superintendent  |
|                                     | Wayne Shimizu   | Secretary Treasurer       |
|                                     | Jennifer Maître | Asst. Secretary Treasurer |
|                                     | Donna Herold    | Executive Assistant       |
|                                     |                 |                           |
| <b>IN ATTENDANCE ELECTRONICALLY</b> | Verland Force   | Assistant Superintendent  |

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*Trustee McFarlane in the Chair.*

The meeting was called to order at 6:08 p.m.

**Trustee Diane Cameron**

*I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, June 14<sup>th</sup>, 2021.

**20B-110 Approval of the Agenda**

Ploszay / Santos

That the Board adopt the agenda for this meeting as amended. **CARRIED**

**20B-111 Moved to Committee of the Whole at 6:11 p.m.**

Jaworski / Cameron  
That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Santos in the Chair.*

**PRESENTATION**

6:15 p.m. Scott Sissons and Kassey Allen, KPMG LLP Chartered Accountants.

**COLLECTIVE BARGAINING**

Superintendent O'Leary reported on developments arising from collective bargaining.

**PERSONNEL REPORT****20B-112 Personnel Report**

Ploszay / Sawka  
That the Personnel Report be ratified.

**CARRIED**

**ADMINISTRATOR APPOINTMENT**

Aneil Bahadoosingh was appointed as Acting Vice-Principal, H.C. Avery School effective September 7, 2021 to December 22, 2021.

Kristin Chartrand was appointed as Acting Vice-Principal, École Rivière-Rouge Community School (Indefinite Term) effective September 7, 2021.

Thom Gross was appointed as Acting Principal, H.C. Avery School effective September 7, 2021 to December 22, 2021.

Leanna Loewen was appointed as Acting Principal, École Templeton (Indefinite Term) effective September 7, 2021.

**DIRECTOR OF INFORMATION TECHNOLOGY APPOINTMENT**

Ray Sharp was appointed to the position of Director of Information Technology effective July 19, 2021.

**DIRECTOR OF INFORMATION TECHNOLOGY RESIGNATION**

Ron Paragas gave notice of intent to resign effective August 2, 2021.



## PERSONNEL REPORT

### CLINICIAN APPOINTMENT

Hannah Burkholder was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 7, 2021 to June 30, 2022.

### SUBSTITUTE TEACHER APPOINTMENT

The following were appointed to a Substitute Teacher contract effective the 2021-2022 school year.

|                    |                    |                    |
|--------------------|--------------------|--------------------|
| Stephanie Anema    | Nadia Hanney       | Julia Neil         |
| Kristina Ansari    | Jennifer Harrison  | Norma Lee Nelson   |
| Joyce Aquino       | Daniel Herpai      | Brittney Newman    |
| Tigisty Asmerom    | Esther Herschfield | Jane Nicholls      |
| Sukhmandeep Aulakh | Adam Hildebrandt   | Maye Nonato        |
| Parminder Bagga    | Wirlana Holowka    | D. Jay Oakes-Munro |
| Rajwant Bagri      | Gord Homenick      | Pamela Odaguchi    |
| Inderjit Bagri     | Donald Horbas      | Heather Oliver     |
| Monika Bansal      | Jenna Icaro        | Kathryn Olson      |
| Sonia Batish       | Roxanne Ilagan     | Venus Olson        |
| Dennis Batt        | Duncan Ingram      | Andrew Olynyk      |
| Tiana Beaudry      | Cristina Iscala    | Leeza Oravec       |
| Hayley Beirnes     | Akanksha Jain      | Miguel Palma       |
| Wendy Bergman      | Gurwinder Jaura    | Dion Palumbo       |
| Holly Bernard      | Prabhjot Johal     | Oksana Panchyshyn  |
| Amandeep Bhullar   | Veena Kaler        | Esther Pangilinan  |
| Diana Borys        | Reetu Kalsi        | Kathy Paracholski  |
| Jashanpreet Brar   | Myron Kashty       | Raquel Pazdor      |
| Justin Bretecher   | Harwinder Kaur     | Susan Peters       |
| Elissa Brok        | Rupinder Kaur      | Quynh Pham         |
| Reid Brown         | Lovleen Kaur       | Jaspal Philloura   |
| David Brown        | Sandeep Kaur       | Paul Piirik        |
| Cynthia Burke      | Taranjeet Kaur     | Camille Pineda     |
| Luca Burroughs     | Jasbir Kaur        | Susan Quinn        |
| Juana Castillo     | Parveen Kaur       | Jamie Quirante     |
| Jemalou Catanghal  | Pawandeep Kaur     | Dillon Ragbirsingh |
| Cherry Cervantes   | Heather Keppler    | Kamiljit Rai       |
| Judy Chan          | Prabhjot Khangura  | Veerinder Raien    |
| Kevin Chau         | Punam Khurana      | Sara Raymond       |
| Micaela Chaulk     | Agatha Klassen     | Carla Rubenfeld    |
| Balwinder Chawla   | Karen Kowalchuk    | Adam Rush          |
| Manpreet Cheema    | Lisa Kowalshyn     | Rajwinder Saini    |
| Jaswinder Cheema   | Kim Kozak          | Kamaljeet Sandhu   |
| Matiksha Chopra    | Meagan Kwiatkowski | Amandeep Sandhu    |
| Irene Chuchman     | David La           | Bill Scherbatiuk   |
| Rachel Coffin      | Dina Laforges      | Darlene Searcy     |
| Jarrett Cole       | Janet Lee          | Shelby Secord      |
| Debbie Cormier     | Mindy Lichtman     | Cory Shapiro       |

## PERSONNEL REPORT

|                       |                           |                     |
|-----------------------|---------------------------|---------------------|
| Jesse Cousins         | Tyler Lischynski          | Neha Sharma         |
| Akram Daneshfar       | Gagandeep Litt            | Bhawna Sharma       |
| Jeidilyn Dayao        | Amritpal Lotey            | Manisha Sharma      |
| Mae De Claro          | Keith Luong               | Peter Sherman       |
| Maureen Dech          | Gurdarshan Maan           | Shabnam Siddiqui    |
| Jasjit Delow          | Kuljinder Maan            | Gursharnjeet Sidhu  |
| Petro Denysenko       | Kevin MacKay              | Ripudaman Sidhu     |
| Gurminder Dhaliwal    | Joyce MacKay              | Diane Sigvaldason   |
| Manjot Dhaliwal       | Esteban Madrid            | Amandeep Singh      |
| Manpreet Dhaliwal     | Rupinder Malhi            | Sabrina Slessor     |
| Ruxandra Dobrev       | Amritdeep Mann            | Andrea Smith        |
| Esmat Dorbeiginameghi | Rupinder Mann             | Prabhjot Sran       |
| Matthew Drysdale      | Noel Mantaring            | Corbin Steinke      |
| Dylan Duval           | Henry Marie               | KeriAnn Stone       |
| Albee Eisbrenner      | Karolyn Maslanka          | Supriya Supriya     |
| Carmelita Espino      | Beverly Mason             | Karlo Talay         |
| Roger Espino          | Michelle Matthews         | Rosemarie Todaschuk |
| Amanda Forest         | Roman Matwyczuk           | Anita Toor          |
| Lindsay Fredette      | Christine McNulty         | Satwinder Toor      |
| Stephen Friedenber    | Kumari Meenakshi          | Jemellie Torres     |
| Everett Fristensky    | Matthew Melnyk            | Joanna Utko         |
| Patricia Fulcher      | Robin Merasty             | Sheryl Wagner       |
| Sylvia Geglawa        | Maricel Mercado           | Kirandeep Wander    |
| Pardeep Gill          | Martika Merriman-Scheffer | Karen Warner        |
| Avneet Gill           | Safa Mian                 | Dylan Waterman      |
| Bailey Gillies        | Bailey Moreau             | Savrine William     |
| Judi Gilmore          | Sydney Morka              | Karli Wishnowski    |
| Tomasz Glowacki       | Tenneille Moskal          | Heather Worden      |
| Orit Gluskin          | Karen Mozdzen             | Yuriy Yamchuk       |
| David Greskiw         | Jagmeet Multani           | Lori Zahara         |
| Christine Grosshans   | Eloisa Musngi             |                     |
| Mikki Grouette        | Edith Muzyka              |                     |
| Melissa Hallett       | Kaitlynn Nachtigall       |                     |
| Haley Hamm            | Joyce Nault               |                     |

## TEACHER MATERNITY/PARENTAL LEAVE

Stephen Barkman was granted parental leave effective September 13, 2021 to November 19, 2021.

Nadine DeRocquigny was granted maternity/parental leave effective November 28, 2021 to May 26, 2023.

Sara Murray was granted maternity/parental leave effective September 7, 2021 to September 5, 2022.

**PERSONNEL REPORT**

Meaghan Proulx was granted maternity/parental leave effective October 18, 2021 to October 17, 2022.

Leah Sutherland was granted maternity/parental leave effective September 23, 2021 to January 4, 2023.

**TEACHER RESIGNATION**

Eric Johnson gave notice of intent to resign effective August 2, 2021.

**EDUCATIONAL ASSISTANT APPOINTMENT**

Karen Beaudin was appointed to a full-time (6.5 hours per day) position effective September 7, 2021.

**EDUCATIONAL ASSISTANT RETIREMENT**

Gail Halbrich gave notice of intent to retire effective September 7, 2021.

**EDUCATIONAL ASSISTANT RESIGNATION**

Jamie Minsky gave notice of intent to resign effective June 18, 2021.

**ADMINISTRATIVE ASSISTANT APPOINTMENT**

Priyanka Mishra was appointed to a full-time position effective August 30, 2021.

**LIBRARY TECHNICIAN LEAVE OF ABSENCE**

Dana Van Aert Pattrosson was granted a full-time leave of absence, without pay, effective September 1, 2021 to June 1, 2022.

**STUDENT PARENT SUPPORT WORKER PARENTAL LEAVE**

Jean Michel Ngenzi was granted parental leave effective September 20, 2021 to October 11, 2021.

**CHILD CARE RESIGNATION**

Prabhjot Randhawa gave notice of intent to resign effective July 31, 2021.

**MAINTENANCE RESIGNATION**

Jaswinder Toor gave notice of intent to resign effective July 2, 2021.

## PERSONNEL REPORT

### IMMIGRANT TEACHER EDUCATION PROGRAM (ITEP) APPOINTMENTS

The following were appointed to the ITEP program effective September 7, 2021 to June 30, 2022.

Raka Badhwar

Ravinder Gill

Lawrentha Iduozee

Kulwinder Kaur Sidhu

Michelle Llana

Chidinma Okasia

Navreet Wander

### SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded Superintendents' Personnel Report Motion #20B-078: Chuck Wheeler gave notice of intent to retire effective December 31, 2021.

### SUPERINTENDENTS' REPORT

The following matters were received as information.

- COVID-19 Update.
- 2021-2022 Board Retreat.

*Trustee McFarlane in the Chair.*

## ADMINISTRATIVE REPORT

### 20B-113 Administrative Report

Jaworski / Sarbit

That the Administrative Report be approved.

**CARRIED**

#### RFP - Photocopiers for Five Locations

That Konica Minolta Business Solutions be awarded the Photocopier Tender on the basis of low bid.

#### Expenditure Listings to June 30, 2021 and August 25, 2021

That cheques #2211395 to #2211501 and #1512 to #1520, US cheques #221070 to #221072, direct deposits #20219445 to #202110279, and pre-authorized debits #2021424 to #2021458 in the amount of \$6,820,923.70 be approved.

That cheques #2220000 to #2220428, US cheques #222000 to #222003, direct deposits #202200000 to #202200586, and pre-authorized debits #2022000 to #2022047 in the amount of \$12,460,787.26 be approved.

#### Kowalchuk Consulting Engineers Ltd. Invoice No. 20-160-1

That Invoice No. 20-160-1 toward the Edmund Partridge roof replacement in the amount of \$3,055.50 be paid to Kowalchuk Consulting Engineers Ltd.

**ADMINISTRATIVE REPORT****Red Lake Construction Co. Ltd. Invoice No. RL876**

That Invoice No. RL2876 toward the Edmund Partridge roof replacement in the amount of \$735.00 be paid to Red Lake Construction Co. Ltd.

**SDO Architecture Inc. Invoice No. 2132**

That Invoice No. 2132 toward the Edmund Partridge roof replacement in the amount of \$16,902.90 be paid to SDO Architecture Inc.

**SDO Architecture Inc. Invoice No. 2133**

That Invoice No. 2133 toward the Edmund Partridge roof replacement in the amount of \$10,395.00 be paid to SDO Architecture Inc.

**Cibinel Architecture Ltd. Invoice No. 2112-01**

That Invoice No. 2112-01 toward the Garden City Collegiate elevator in the amount of \$9,557.90 be paid to Cibinel Architecture Ltd.

**Cibinel Architecture Ltd. Invoice No. 2112-02**

That Invoice No. 2112-02 toward the Garden City Collegiate elevator in the amount of \$9,036.57 be paid to Cibinel Architecture Ltd.

**Wood Canada Limited Invoice No. C03659540**

That Invoice No. C03659540 toward the Garden City Collegiate elevator in the amount of \$2,792.90 be paid to Wood Canada Limited.

**SDO Architecture Inc. Invoice No. 86481**

That Invoice No. 86481 toward expanded capital projects at Garden City Collegiate and R.F. Morrison in the amount of \$19,687.50 be paid to SDO Architecture Inc.

**Dyregrov Robinson Inc. Invoice No. 7126**

That Invoice No. 7126 toward the Garden City Collegiate elevator in the amount of \$1,890.00 be paid to Dyregrov Robinson Inc.

**Scatliff + Miller + Murry Inc. Invoice No. 19658**

That Invoice No. 19658 toward the Garden City Site Works in the amount of \$2,216.00 be paid to Scatliff + Miller + Murry Inc.

**MCW Consultants Ltd. Invoice No. 59822**

That Invoice No. 59822 toward expanded capital projects at Maples Collegiate in the amount of \$4,557.12 be paid to MCW Consultants Ltd.

**MCW Consultants Ltd. Invoice No. 60132**

That Invoice No. 60132 toward expanded capital projects at Maples Collegiate in the amount of \$40,960.40 be paid to MCW Consultants Ltd.



**ADMINISTRATIVE REPORT****MCW Consultants Ltd. Invoice No. 60268**

That Invoice No. 60268 toward expanded capital projects at Maples Collegiate in the amount of \$18,207.00 be paid to MCW Consultants Ltd.

**SDO Architecture Inc. Invoice No. 2134**

That Invoice No. 2134 toward the Margaret Park expanded capital project in the amount of \$5,036.96 be paid SDO Architecture Inc.

**Altus Group Limited Invoice No. 386011**

That Invoice No. 386011 toward the Meadowlands (WSP) Land purchase in the amount of \$4,042.50 be paid to Altus Group Limited.

**D'Arcy & Deacon LLP, Invoice No. 81574**

That Invoice No. 81574 toward the Meadowlands (WSP) Land purchase in the amount of \$958.13 be paid to D'Arcy & Deacon LLP.

**D'Arcy & Deacon LLP, Invoice No. 81572**

That Invoice No. 81572 toward the Precinct F Land - Daytona purchase in the amount of \$10,056.99 be paid to D'Arcy & Deacon LLP.

**Landmark Planning & Design Inc. Invoice No. 6136**

That Invoice No. 6136 toward the Precinct F Land - Daytona purchase in the amount of \$900.38 be paid to Landmark Planning & Design Inc.

**D'Arcy & Deacon LLP, Invoice No. 81575**

That Invoice No. 81575 toward the Precinct G Site Costs (Highland Pointe 9-12) in the amount of \$359.73 be paid to D'Arcy & Deacon LLP.

**Landmark Planning & Design Inc. Invoice No. 5990**

That Invoice No. 5990 toward the Precinct G Costs (Highland Pointe K-8) in the amount of \$315.00 be paid to Landmark Planning & Design Inc.

**Intertek Testing Services NA Ltd. Invoice No. 324856**

That Invoice No. 324856 toward École Templeton in the amount of \$525.00 be paid to Intertek Testing Services NA Ltd.

**LM Architectural Group Invoice No. 1824-24**

That Invoice No. 1824-24 toward École Templeton in the amount of \$2,002.93 be paid to LM Architectural Group.

**Parkwest Projects Ltd. Invoice No. TEMP-COP 22**

That Invoice No. TEMP-COP 22 toward École Templeton in the amount of \$5,074.88 be paid to Parkwest Projects Ltd.

## **ADMINISTRATIVE REPORT**

### Parkwest Projects Ltd. Invoice No. TEMP-HDBK 22

That the 7.5% Statutory Holdback on Certificate of Payment No. TEMP-COP 22 toward École Templeton in the amount of \$391.88 be held for future payment to Westland Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Stantec Consulting Invoice No. 1610064

That Invoice No. 1610064 toward École Templeton in the amount of \$1,387.05 be paid to Stantec Consulting.

### SDO Architecture Inc. Invoice No. 2130

That Invoice No. 2130 toward the Victory roof/attic in the amount of \$11,695.32 be paid to SDO Architecture Inc.

### Prairie Architects Inc. Invoice No. 6170

That Invoice No. 6170 toward the West Kildonan addition in the amount of \$22,491.00 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 6201

That Invoice No. 6201 toward the West Kildonan addition in the amount of \$134,046.36 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 6141

That Invoice No. 6141 toward the West Kildonan addition in the amount of \$22,491.00 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 6249

That Invoice No. 6249 toward the West Kildonan addition in the amount of \$160,642.44 be paid to Prairie Architects Inc.

## **ITEM(S) OF INFORMATION**

Josh Watt, Executive Director, Manitoba School Boards Association. Board Meeting Protocols.

## **CONFERENCE REPORT**

Will Burton, Vice-Principal, Exchange Met School. Canadian Society for Studies in Education - 2021 Congress, May 31 to June 3, 2021 - Virtual.

## **CORRESPONDENCE**

- Josh Watt, Executive Director, Manitoba School Boards Association. MSBA Fall General and Regional meetings moved to September instead of November. First call for nominations to the Provincial Executive and Requests for Action.

## CORRESPONDENCE

- Government of Manitoba News Release. Province releases proposed Accessible Information and Communications Standard regulation
- Manitoba School Boards Association - MUST Fund. The annual MUST Fund assessment calculation for July 1, 2021.
- Josh Watt, Executive Director, MSBA. 2021-2022 Membership Fees.
- Manitoba School Boards Association. CPI Unemployment update May and June 2021.
- Government of Manitoba. Education Property Tax Rebates.
- Driver Education, Manitoba Public Insurance. Driver Z program for 2021-2022. MPI to request use of high schools for Driver Z knowledge testing and vision screening.
- Manitoba Education - Indigenous Inclusion Directorate. BSSIP (Building Student Success with Indigenous Parents) Grant information. Reporting for 2020-21 projects and funding allocations for the 2021-22 school year.
- Craig Howse, Reeve, RM of Grahamdale. Resolution from the RM of Grahamdale and letter to Minister Cullen regarding Bill 64.
- Alex Loepky, Assistant Program Coordinator, Aki Centre. Update on the compost program at the Aki Centre.
- Bruce Gray, Deputy Minister, Municipal Relations. Letter to Alan Campbell, President, Manitoba School Boards Association regarding the passing of Bill 25 - The Municipal Statutes Amendment Act.
- Josh Watt, Executive Director, MSBA. Follow up to the letter regarding Bill 25 - The Municipal Statutes Amendment Act.
- Honourable Cliff Cullen, Minister of Education. Approval of A.E. Wright, École Cst. Finney, James Nisbet and École Templeton Schools continuation of the Balanced School Day to June 30, 2026.
- Seven Oaks School Division. Request for Proposal - Photocopiers for five locations.
- City of Winnipeg, Planning, Property & Development. Proposed subdivision and rezoning on land located south of North Point Boulevard between Atlas Crescent and Ferrier Street (Aurora at North Point-Phase 10) Block 12, Plan 66345 WLTO in RL 25 and 26 Parish of Kildonan Lord Selkirk-West Kildonan Community File No. DASZ 32/2021.
- Dana Rudy, Manitoba Education. Manitoba Education authorization for lease of space at 321 McDermot Avenue for the Exchange Met School.
- 2021-2026 West St. Paul Strategic Plan.

**20B-114 Moved to Committee of the Whole at 7:47 p.m.**

Dabee / Santos

That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Santos in the Chair.*

## SUPERINTENDENTS' REPORT

The following matters were received as information.

- 2021-2022 Board Retreat.
- Trustee Enquiries.

## ADJOURNMENT

The meeting was adjourned at 8:14 p.m.



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Greg McFarlane  
Chairperson



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Wayne Shimizu  
Secretary-Treasurer