

Manitoba

Education



Schools' Finance Branch
511-1181 Portage Avenue
Winnipeg, Manitoba
R3G 0T3

SEVEN OAKS SCHOOL DIVISION

830 POWERS STREET
WINNIPEG, MANITOBA R2V 4E7

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2013

EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom e.g. teachers, educational assistants, textbooks, related supplies, services and equipment such as desks, chairs, tables, audio-visual equipment and computers. Also includes school based administration costs including principals, vice-principals and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory, or emotional/behavioural disabilities or who are identified as gifted. These costs would include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

TABLE OF CONTENTS
2012/13 FRAME BUDGET

	PAGE
EXPENDITURE DEFINITIONS	i
OPERATING FUND	
SCHEDULE OF REVENUE AND EXPENSES	1
REVENUE DETAIL: PROVINCE OF MANITOBA	2 - 3
REVENUE DETAIL: NON-PROVINCIAL GOVERNMENT SOURCES	4
EXPENSES BY FUNCTION AND BY OBJECT	5
EXPENSE DETAIL	
- Function 100: Regular Instruction	6
- Function 200: Student Support Services	7
- Function 300: Adult Learning Centres	8
- Function 400: Community Education and Services	9
- Function 500: Divisional Administration	10
- Function 600: Instructional and Other Support Services	11
- Function 700: Transportation of Pupils	12
- Function 800: Operations and Maintenance	13
DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND	14
STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS	15
FULL TIME EQUIVALENT PERSONNEL	16
CACULATION OF ADMINISTRATION COSTS	17

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2013

Revenue

Provincial Government	82,986,749
Federal Government	6,000
Municipal Government - Property Tax	30,107,451
- Other	-
Other School Divisions	920,000
First Nations	180,000
Private Organizations and Individuals	940,600
Other Sources	52,000
	115,192,800

Expenses

Regular Instruction	67,231,759
Student Support Services	19,700,700
Adult Learning Centres	495,100
Community Education and Services	1,035,000
Divisional Administration	3,351,655
Instructional and Other Support Services	4,178,136
Transportation of Pupils	3,199,440
Operations and Maintenance	11,960,640
Fiscal	2,079,370
	113,231,800

Current Year Operating Surplus (Deficit)	1,961,000
Net Transfers from (to) Capital Fund	(1,961,000)
Net Current Year Surplus (Deficit)	0

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2013

Funding of Schools Program

Base Support		
Instructional	19,412,405	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	604,434	
Information Technology	604,434	
Library Services	926,799	
Student Services	3,457,903	
Counselling and Guidance	826,060	
Professional Development	392,882	
Physical Education	238,000	
Occupancy	3,357,585	29,820,502
<hr/>		
Categorical Support		
Transportation	1,087,664	
Board and Room	-	
Special Needs: Coordinator/Clinician	705,173	
Special Needs: Level 2	2,703,304	
Special Needs: Level 3	3,356,254	
Senior Years Technology Education	293,480	
English as an Additional Language	920,915	
Aboriginal Academic Achievement (included BSSAP)	341,500	
Aboriginal and International Languages	17,715	
French Language Instruction	352,750	
Small Schools	-	
Enrolment Change	1,040,817	
Northern Allowance	-	
Early Childhood Development Initiative	136,032	
Early Literacy Intervention	350,955	
Numeracy	95,843	
Experiential Learning	32,400	
Education for Sustainable Development	14,700	11,449,502
Equalization		16,623,813
Additional Equalization		4,111,702
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	219,840	
Technology Education Equipment Replacement	88,600	
Technical Vocational Initiative - Equipment Upgrade	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	308,440
		<hr/>
		<u>62,313,959</u>

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2013

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
Other:	Employment Programs	4,000	
	GST input tax credit	2,000	
			<hr/> 6,000

Municipal Government

Special Requirement	47,358,741		
Less: Education Property Tax Credit	(11,887,456)		
Less: Tax Incentive Grant	<u>(5,363,834)</u>	30,107,451	
Other:		-	30,107,451

Other School Divisions

Transfer Fees	898,000		
Residual Fees	22,000		
Transportation of Pupils	-		
Other:		-	
			<hr/> 920,000

First Nations

Tuition Fees	180,000		
Transportation of Pupils	-		
Other:		-	
			<hr/> 180,000

Private Organizations and Individuals

Regular Tuition	68,000		
International Tuition	-		
Continuing Education	12,000		
Other Tuition:	1,600		
Food Service	-		
Other:		25,000	
	Bright Futures	100,000	
	CUB Program	25,000	
	Parking	150,000	
	Facilities Rentals	244,000	
	Bus Passes	<u>315,000</u>	940,600

Other Sources

Interest	45,000		
Donations	-		
Other:	Equipment sales	3,000	
	Conference fees	4,000	
			<hr/> 52,000

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

32,206,051

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2013

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2013	2012
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	56,193,610	16,006,890	434,790	640,340	2,108,280	1,977,060	1,812,250	6,011,230		85,184,450	80,537,846
Employees Benefits and Allowances	4,567,810	2,325,700	44,810	152,260	359,000	323,160	400,390	1,176,590		9,349,720	8,978,161
Services	1,339,422	913,000	3,800	52,600	777,575	714,206	396,800	4,163,300		8,360,703	8,295,139
Supplies, Materials and Minor Equipment	4,264,917	148,310	11,700	189,800	106,800	1,042,710	590,000	609,520		6,963,757	6,622,573
Short Term Loan Interest and Bank Charges									250,000	250,000	250,000
Bad Debt Expense										0	N/A
Transfers	866,000	306,800	0	0	0	121,000	0	0	(PAYROLL TAX) 1,829,370	3,123,170	2,918,654
TOTALS	67,231,759	19,700,700	495,100	1,035,000	3,351,655	4,178,136	3,199,440	11,960,640	2,079,370	113,231,800	107,602,373

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2013

REGULAR INSTRUCTION	10				SINGLE TRACK SCHOOLS *			80	90	TOTALS
	ADMINISTRATION	20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION	DUAL TRACK SCHOOLS **	SENIOR YEARS TECHNOLOGY EDUCATION				
CODE OBJECT \ PROGRAM										
3XX SALARIES										
320 Executive, Managerial and Supervisory	5,158,800									5,158,800
330 Instructional - Teaching	4,000	26,611,033		1,103,322	18,367,435	449,600				46,535,390
350 Instructional - Other		1,299,980		59,790	873,690					2,233,460
360 Technical, Specialized and Service		0								0
370 Secretarial, Clerical and Other	2,017,740									2,017,740
390 Information Technology	248,220									248,220
Total Salaries	7,428,760	27,911,013	0	1,163,112	19,241,125	449,600				56,193,610
4XX EMPLOYEES BENEFITS AND ALLOWANCES	808,580	2,284,890		86,390	1,359,350	28,600				4,567,810
5-6XX SERVICES										
510 Professional, Technical and Specialized	52,000	151,400			18,000					221,400
520 Communications	168,395									168,395
540 Travel and Meetings	11,000	5,500		50	200	7,700				24,450
560 Tuition						25,000				25,000
570 Printing and Binding	25,000									25,000
580 Insurance and Bond Premiums										0
590 Maintenance and Repair Services										
610 Rentals	36,000	88,211		3,000	51,081	6,700				148,992
630 Advertising		77,000								113,000
640 Dues and Fees		74,185			2,000					76,185
650 Professional and Staff Development	29,600									29,600
680 Information Technology Services	507,400				0					507,400
Total Services	829,395	396,296	0	3,050	71,281	39,400				1,339,422
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT										
710 Supplies		1,112,439		25,252	651,448	47,000				1,836,139
740 Curricular and Media Materials		383,720		16,860	286,460	7,000				694,040
760 Minor Equipment		479,839		34,300	265,474	12,900				792,513
780 Information Technology Equipment	313,300	308,931		7,900	307,094	5,000				942,225
Total Supplies, Materials & Minor Equipment	313,300	2,284,929	0	84,312	1,510,476	71,900				4,264,917
95X-99 TRANSFERS										
960 School Divisions		647,000		63,000	59,000	97,000				866,000
980 Organizations, Individuals and Other Entities										0
Total Transfers	0	647,000	0	63,000	59,000	97,000				866,000
TOTALS	9,380,035	33,524,128	0	1,399,864	22,241,232	686,500				67,231,759

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2013

STUDENT SUPPORT SERVICES		10	20	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	GIFTED EDUCATION *	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES								
320	Executive, Managerial and Supervisory	265,660		85,920					351,580
330	Instructional - Teaching				272,600	292,240	3,759,450	1,965,520	6,017,210
350	Instructional - Other					8,089,940			8,362,540
360	Technical, Specialized and Service								0
370	Secretarial, Clerical and Other	99,100							99,100
380	Clinician			1,176,460					1,176,460
390	Information Technology								0
	Total Salaries	364,760	0	1,262,380	272,600	8,382,180	3,759,450	1,965,520	16,006,890
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	69,510		84,260	66,400	1,719,490	247,420	138,620	2,325,700
5-6XX	SERVICES								
510	Professional, Technical and Specialized			198,500	72,000	370,100		210,800	851,400
520	Communications	3,100		18,500	3,000				24,600
540	Travel and Meetings	6,000		7,000				1,000	14,000
560	Tuition								0
570	Printing and Binding								0
580	Insurance and Bond Premiums								0
590	Maintenance and Repair Services								0
610	Rentals								10,000
630	Advertising								0
640	Dues and Fees								0
650	Professional and Staff Development								0
680	Information Technology Services								11,000
	Total Services	9,100	0	237,000	85,000	370,100	0	211,800	2,000
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT								913,000
710	Supplies								
740	Curricular and Media Materials			15,500	51,000	1,500		8,400	76,400
760	Minor Equipment			4,000	8,250	5,000	1,550	3,000	17,800
780	Information Technology Equipment			5,000	23,500	500	610	500	29,110
	Total Supplies, Materials & Minor Equipment	0	0	24,500	102,750	7,000	2,160	11,900	25,000
95X-99	TRANSFERS								148,310
960	School Divisions								
980	Organizations, Individuals and Other Entities								75,500
	Total Transfers	0		0	306,800	0			231,300
	TOTALS	443,370	0	1,608,140	833,550	10,478,770	4,009,030	2,327,840	19,700,700

* Does not include enrichment activities undertaken by the School Division.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2013

ADULT LEARNING CENTRES		10	20	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	
3XX	SALARIES			
320	Executive, Managerial and Supervisory	103,620		103,620
330	Instructional - Teaching		239,790	239,790
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other	91,380		91,380
390	Information Technology			0
	Total Salaries	195,000	239,790	434,790
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	33,130	11,680	44,810
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services		2,500	2,500
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development		1,300	1,300
680	Information Technology Services			0
	Total Services	0	3,800	3,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies		2,500	2,500
740	Curricular and Media Materials		8,000	8,000
760	Minor Equipment		1,200	1,200
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	11,700	11,700
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
	TOTALS	228,130	266,970	495,100

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2013

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	TOTALS
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	
3XX	SALARIES					
320	Executive, Managerial and Supervisory			39,070		39,070
330	Instructional - Teaching		86,630			86,630
350	Instructional - Other	84,000		194,060	224,240	502,300
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other	12,340				12,340
380	Clinician					0
390	Information Technology					0
	Total Salaries	96,340	86,630	233,130	224,240	640,340
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	14,670	13,190	47,940	76,460	152,260
5-6XX	SERVICES					
510	Professional, Technical and Specialized			4,400	21,000	25,400
520	Communications			500		500
540	Travel and Meetings			400	1,200	1,600
570	Printing and Binding	24,000				24,000
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising	1,100				1,100
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	25,100	0	5,300	22,200	52,600
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies		50,300	51,500	77,000	178,800
740	Curricular and Media Materials				11,000	11,000
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	50,300	51,500	88,000	189,800
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
	Total Transfers	0	0	0	0	0
	TOTALS	136,110	150,120	337,870	410,900	1,035,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2013

DIVISIONAL ADMINISTRATION		10	20	30	50	TOTALS
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	
3XX SALARIES						
310	Trustees Remuneration	147,850				147,850
320	Executive, Managerial and Supervisory		458,600	409,370	53,700	921,670
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		277,120	566,970	11,800	855,890
390	Information Technology				182,870	182,870
	Total Salaries	147,850	735,720	976,340	248,370	2,108,280
4XX EMPLOYEES BENEFITS AND ALLOWANCES						
5-6XX	SERVICES	38,510	87,320	195,940	37,230	359,000
510	Professional, Technical and Specialized			216,000		216,000
520	Communications		7,700	44,000	6,175	57,875
540	Travel and Meetings	7,000	17,750	57,850	2,200	84,800
570	Printing and Binding		20,000	12,000		32,000
580	Insurance and Bond Premiums			62,000		62,000
590	Maintenance and Repair Services			12,500		12,500
610	Rentals			4,000		4,000
630	Advertising		22,000	3,000		25,000
640	Dues and Fees	90,000	7,500	6,900		104,400
650	Professional and Staff Development	45,900	5,000	17,000	5,000	72,900
680	Information Technology Services	5,200	2,700	15,800	82,400	106,100
	Total Services	148,100	82,650	451,050	95,775	777,575
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies					
740	Curricular and Media Materials		30,000	26,000	500	56,500
760	Minor Equipment					0
780	Information Technology Equipment		12,000	17,300		29,300
	Total Supplies, Materials & Minor Equipment	0	58,000	48,300	500	106,800
95X-99 TRANSFERS						
960	School Divisions					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		334,460	963,690	1,671,630	381,875	3,351,655

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2013

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05	10	20	30	80	TOTALS
CODE	OBJECT \ PROGRAM	CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	
3XX	SALARIES						
320	Executive, Managerial and Supervisory	71,460					71,460
330	Instructional - Teaching		140,760		285,950		426,710
350	Instructional - Other			959,630	4,500	440,130	1,404,260
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other		28,750			45,880	74,630
390	Information Technology						0
	Total Salaries	71,460	169,510	959,630	290,450	486,010	1,977,060
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	4,820	18,700	213,700		85,940	323,160
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications		3,400	7,550			10,950
540	Travel and Meetings		7,000				7,000
570	Printing and Binding			2,000			2,000
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						25,036
610	Rentals			25,036			25,036
630	Advertising			700			700
640	Dues and Fees						0
650	Professional and Staff Development			500			500
680	Information Technology Services			1,000	651,070		652,070
	Total Services	0	10,400	52,736	651,070	0	714,206
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		3,500	4,000	700	735,500	743,700
740	Curricular and Media Materials			285,910			285,910
760	Minor Equipment			5,500			5,500
780	Information Technology Equipment			7,600			7,600
	Total Supplies, Materials & Minor Equipment	0	3,500	303,010	700	735,500	1,042,710
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities					121,000	121,000
	Total Transfers					121,000	121,000
	TOTALS	76,280	202,110	1,529,076	942,220	1,428,450	4,178,136

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2013

TRANSPORTATION OF PUPILS		10	20	70	80	90	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	
3XX	SALARIES						
320	Executive, Managerial and Supervisory	127,980					127,980
350	Instructional - Other						0
360	Technical, Specialized and Service		1,607,340				1,607,340
370	Secretarial, Clerical and Other	76,930					76,930
390	Information Technology						0
	Total Salaries	204,910	1,607,340		0		1,812,250
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	38,670	361,720				400,390
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications	5,100	7,500				12,600
540	Travel and Meetings	1,200					1,200
570	Printing and Binding						0
550	Transportation of Pupils		115,500	100,000		8,000	223,500
580	Insurance and Bond Premiums		52,000				52,000
590	Maintenance and Repair Services	2,000	75,000				77,000
610	Rentals		500				500
630	Advertising						0
640	Dues and Fees	1,000					1,000
650	Professional and Staff Development	7,000	22,000				29,000
680	Information Technology Services						0
	Total Services	16,300	272,500	100,000	0	8,000	396,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	6,000	572,000				578,000
740	Curricular and Media Materials						0
760	Minor Equipment	2,000	7,000				9,000
780	Information Technology Equipment	3,000					3,000
	Total Supplies, Materials & Minor Equipment	11,000	579,000		0	0	590,000
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge		(210,000)			210,000	0
	Total Transfers	0	(210,000)	0	0	210,000	0
	TOTALS	270,880	2,610,560	100,000	0	218,000	3,199,440

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2013

OPERATIONS AND MAINTENANCE		10		20		70		80		TOTALS
		ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS				
CODE	OBJECT \ PROGRAM									
3XX	SALARIES									
320	Executive, Managerial and Supervisory	270,420								270,420
360	Technical, Specialized and Service		5,412,560	34,020	89,470			86,520		5,622,570
370	Secretarial, Clerical and Other	118,240								118,240
390	Information Technology									0
	Total Salaries	388,660	5,412,560	34,020	89,470			86,520		6,011,230
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	81,580	1,058,060	7,670	16,110			13,170		1,176,590
5-6XX	SERVICES									
510	Professional, Technical and Specialized		55,000					85,000		140,000
520	Communications	13,800	10,000		3,500			27,300		57,100
530	Utility Services		1,819,300		103,000			1,922,300		1,922,300
540	Travel and Meetings	1,500	2,900					4,400		4,400
570	Printing and Binding									0
580	Insurance and Bond Premiums		169,000	20,000	6,500			195,500		195,500
590	Maintenance and Repair Services	1,100	555,000	915,000	23,000			100,000		1,594,100
610	Rentals							2,000		2,000
620	Property Taxes		34,200		170,000			20,000		224,200
630	Advertising									0
640	Dues and Fees	4,200						4,200		4,200
650	Professional and Staff Development	12,500	29,000					41,500		41,500
680	Information Technology Services		7,800					7,800		7,800
	Total Services	33,100	2,682,200	935,000	306,000			207,000		4,163,300
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT									
710	Supplies	6,500	511,520	12,000	10,000			10,000		550,020
740	Curricular and Media Materials									0
760	Minor Equipment	5,000	54,500							59,500
780	Information Technology Equipment									0
	Total Supplies, Materials & Minor Equipment	11,500	566,020	12,000	10,000			10,000		609,520
960	School Divisions									
999	Recharge									0
	TOTALS	514,840	9,718,840	988,690	421,580			316,690		11,960,640

**OPERATING FUND - DETAIL OF TRANSFERS
TO (FROM) CAPITAL FUND**

Budget for the Year Ending June 30, 2013

Transfers to Capital Fund

Category "D" School Buildings	200,000	
Bus Reserve	32,700	
Bus Purchases	285,000	
Other: Buildings - Capital shortfall	76,000	
Computer Equipment	393,000	
Debenture - Garden City Collegiate	725,000	
Bus Leases	199,300	
Vehicles	50,000	
_____		1,961,000

Less: Transfers from Capital Fund

_____	-	

_____		0

Net Transfers to (from) Capital Fund 1,961,000

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2013

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
	<i>(thousands of dollars)</i>		
Land			-
Building Construction			-
School Buses, Vehicles & Equipment	620,000		620,000
Software			-
Total	620,000	-	620,000

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM		Estimated F.T.E. Enrolment September 30, 2012
REGULAR INSTRUCTION		
English Language - Single Track		5,770.5
Francais - Single Track		-
French Immersion - Single Track		264.5
Dual Track		
- English Language	3,120.5	
- Francais	-	
- French Immersion	1,074.5	
- Other Bilingual	<u>132.0</u>	4,327.0
Senior Years Technology Education		<u>171.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS		<u><u>10,533.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS	2,774
TOTAL KILOMETERS - LOG BOOK	778,049
TOTAL KILOMETERS - BUS ROUTES	608,384
LOADED KILOMETERS	436,884

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2012/13 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	48.50	3.30	1.00	1.00	7.70	0.50	2.00	3.50	67.50
330	Instructional - Teaching	587.58	80.30	3.20			1.50			672.58
350	Instructional - Other	58.13	218.58	1.00	8.62		28.60			314.93
360	Technical, Specialized and Service							30.96	100.25	131.21
370	Secretarial, Clerical and Other	46.07	2.00	0.80	0.25	15.25	1.50	1.50	2.50	69.87
380	Clinician		15.70							15.70
390	Information Technology	5.25				2.75				8.00
TOTALS (excluding Trustees)		745.53	319.88	6.00	9.87	25.70	32.10	34.46	106.25	1,279.79

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis	3.00
-------------------------------------------------------------------------------------------------------------	------

310 TRUSTEES	9
--------------	---

**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	3,351,655
Curriculum Consulting & Development Administration, Program 605	76,280
Transportation Administration, Program 710	270,880
Operations & Maintenance Administration, Program 810	<u>514,840</u>
Sub-total	4,213,655
Less: Liability Insurance	62,000
Administration portion of self-funded expenses (see below)	<u>0 *</u>
	<u><u>4,151,655 (A)</u></u>

Expense Base

Total Operating Expenses	113,231,800
Plus: Transfers to Capital	1,961,000
Less: Adult Learning Centres, Function 300	<u>495,100</u>
	<u><u>114,697,700 (B)</u></u>

Percentage (A) / (B) **3.6%**

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other:	-
	<u>-</u>
	<u><u>0</u></u>

Associated Revenue ⁽²⁾	<u><u>-</u></u>
-----------------------------------	-----------------

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other:	-
	<u>-</u>
	<u><u>0</u></u>

Associated Revenue ⁽²⁾	<u><u>-</u></u>
-----------------------------------	-----------------

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.