



COMMUNITY-BASED ABORIGINAL TEACHER EDUCATION PROGRAM OJIBWE/CREE LANGUAGE SPEAKERS C.A.T.E.P.

Application Information 2020/2021

Attached you will find a brochure and application package pertaining to the Community-Based Aboriginal Teacher Education Program (CATEP).

This is an opportunity for individuals who are not employees of Seven Oaks School Division to apply for the CATEP, work as Educational Assistants in Seven Oaks School Division while attaining a Bachelor of Arts/Bachelor of Education.

If you are interested in applying for this program, please note the following timeline:

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| <p><u>Information evening</u> to be held by the Seven Oaks School Division.</p> <p>RSVP to cindy.calthorpe@7oaks.org or call 204.586.8061</p> | <p>Tuesday, November 26, 2019 5:00 p.m. – 6:30 p.m. Seven Oaks School Division Board Office 830 Powers Street</p> |
| <p><u>Seven Oaks Application Deadline:</u></p> <p>Please send CATEP application form and all related documents to: CATEP – c/o Cindy Calthorpe Seven Oaks School Division 830 Powers Street Winnipeg, MB R2V 4E7</p> | <p>Thursday, December 19, 2019 at Noon</p> |
| <p>Interview dates with Seven Oaks School Division</p> | <p>January 7 & 8, 2020</p> |
| <p>University Assessment / Testing</p> | <p>January 11, 2020 University of Winnipeg</p> |

Successful candidates must then:

- Complete University of Winnipeg application. Applications will be reviewed by the University of Winnipeg and individuals will be contacted.

Please make sure that the following documents are attached to your Seven Oaks CATEP application:

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| 1. Resume | |
| 2. Completed Application Questions (form attached) | |
| 3. Proof of Indigenous ancestry | |
| 4. Copy of transcripts, relevant certificates and diplomas | |
| 5. Criminal Record Search Certificate -To make a request for a Criminal Record Check for Employment purposes, you have two options: a) You may apply online: http://winnipeg.ca/police/ b) You may apply in person at the Winnipeg Police Headquarters, 245 Smith Street (main entrance off Graham Avenue) or any of the district police stations. You will be requested to provide two-pieces of ID. When applying for a Criminal Record Search Certificate please request <u>vulnerable sector verification</u>. A Criminal Record Search Certificate without the vulnerable sector screening will <u>not be accepted</u> . Please provide the original document as we take copies and return original to you. Document must be current (within 1 year). | |
| 6. Child Abuse Registry Check -To make a request for a Child Abuse Registry for Employment purposes, you have two options: Apply Online: https://web22.gov.mb.ca/AbuseRegistry Apply in person: 1st floor - 777 Portage Ave, Wpg R3G 0N3 Please provide us with the original document as we will take copies and return original to you. Document must be current (within 1 year). | |
| 7. Valid Non-Violent Crisis Intervention Certificate | |
| 8. Valid CPR and First Aid Certificate | |
| 9. 3 supporting references (forms attached) | |

Incomplete applications will not be accepted.

Please ensure all of the above documents are up to date.