


**Manitoba**   
Education and Advanced Learning

Schools' Finance Branch  
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Winnipeg, Manitoba  
R3G 0T3

**SEVEN OAKS SCHOOL DIVISION**  
830 POWERS STREET  
WINNIPEG, MANITOBA R2V 4E7

**FRAME BUDGET**

FOR THE FISCAL YEAR ENDING JUNE 30, 2016

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**2015/16 FRAME BUDGET**

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## EXPENSE DEFINITIONS

**Operating Fund** - consists of the nine functions defined below:

**Function 100 - Regular Instruction** - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

**Function 200 - Student Support Services** - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

**Function 300 - Adult Learning Centres** - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

**Function 400 - Community Education and Services** - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

**Function 500 - Divisional Administration** - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

**Function 600 - Instructional and Other Support Services** - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

**Function 700 - Transportation of Pupils** - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

**Function 800 - Operations and Maintenance** - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

**Function 900 - Fiscal** - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**OPERATING FUND  
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2016

**Revenue**

Provincial Government	91,675,197
Federal Government	906,000
Municipal Government - Property Tax	37,054,746
- Other	-
Other School Divisions	1,090,000
First Nations	420,000
Private Organizations and Individuals	1,007,900
Other Sources	53,000
	132,206,843

**Expenses**

Regular Instruction	77,300,925
Student Support Services	22,227,620
Adult Learning Centres	809,020
Community Education and Services	1,939,905
Divisional Administration	3,766,683
Instructional and Other Support Services	5,283,695
Transportation of Pupils	3,671,705
Operations and Maintenance	13,016,910
Fiscal	2,349,380
	130,365,843

Current Year Operating Surplus (Deficit)	1,841,000
Net Transfers from (to) Capital Fund	(1,841,000)
Net Current Year Surplus (Deficit)	0

**OPERATING FUND - REVENUE DETAIL**  
**PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2016

**Funding of Schools Program**

Base Support		
Instructional	20,125,973	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	626,652	
Information Technology	647,540	
Library Services	960,866	
Student Services	3,639,074	
Counselling and Guidance	866,869	
Professional Development	407,324	
Physical Education	251,750	
Occupancy	<u>3,408,030</u>	30,934,078
Categorical Support		
Transportation	1,122,148	
Board and Room	-	
Special Needs: Coordinator/Clinician	731,094	
Special Needs: Level 2	1,883,646	
Special Needs: Level 3	3,251,628	
Senior Years Technology Education	464,063	
English as an Additional Language	954,350	
Aboriginal Academic Achievement (included BSSAP)	352,900	
Aboriginal and International Languages	16,212	
French Language Education	396,000	
Small Schools	-	
Enrolment Change	213,516	
Northern Allowance	-	
Early Childhood Development Initiative	141,927	
Literacy and Numeracy	793,759	
Education for Sustainable Development	<u>14,700</u>	10,335,943
Equalization		23,174,525
Additional Equalization		4,111,702
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	220,320	
Technology Education Equipment Replacement	103,900	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>324,220</u>
		<u>68,880,468</u>

**OPERATING FUND - REVENUE DETAIL  
 PROVINCE OF MANITOBA (CONT'D)  
 Budget for the Year Ending June 30, 2016**

**Other Department of Education and Advanced Learning**

Non-Resident	-
Shared Services	-
Special Needs	421,000
Institutional Programs	-
Nursing Supports (URIS)	75,000
Substitute Fees	-
General Support Grant	1,950,000
Education Property Tax Credit	12,331,938
Tax Incentive Grant	5,354,907
Smaller Classes Initiative (K-3)	870,071
Community Schools	80,000
Healthy Schools Initiative	27,300
Learning to Age 18 Coordinator	-
Other: <u>First Year Now</u>	150,000
<u>Career Development Initiative</u>	93,313
<u>Marking Tests</u>	10,000

21,363,529

**Other Provincial Government Departments (Not including GBE's)**

Employment Programs	17,200
Adult Learning Centres	436,000
Other: <u>Children &amp; Youth Opportunities - Bright Futures</u>	878,000
<u>Children &amp; Youth Opportunities - Lighthouse</u>	12,000
<u>Healthy Child Mb - Early Years Coalition</u>	88,000

1,431,200

**Funding of Schools Program (previous page)**

68,880,468

**TOTAL PROVINCIAL GOVERNMENT REVENUE**

91,675,197

**OPERATING FUND - REVENUE DETAIL  
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2016

**Federal Government**

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:	<u>Citizenship &amp; Immigration-Settlement Program</u>	900,000	
	<u>Employment Programs</u>	4,000	
	<u>GST Rebate</u>	2,000	
			<b>906,000</b>

**Municipal Government**

Special Requirement	54,741,591		
Less: Education Property Tax Credit	(12,331,938)		
Less: Tax Incentive Grant	<u>(5,354,907)</u>	37,054,746	
Other:		-	<b>37,054,746</b>

**Other School Divisions**

Transfer Fees		1,078,000	
Residual Fees		12,000	
Transportation of Pupils		-	
Other:		-	
			<b>1,090,000</b>

**First Nations**

Tuition Fees		420,000	
Transportation of Pupils		-	
Other:		-	
			<b>420,000</b>

**Private Organizations and Individuals (Includes GBE's)**

Regular Tuition		10,000	
International Tuition		-	
Continuing Education		20,000	
Other Tuition:	<u>Summer School</u>	25,000	
Food Service		-	
Government Business Enterprises (GBE's)		9,000	
Other:		296,000	
	<u>Bus Pass</u>	303,800	
	<u>Facilitites Rentals</u>		
	<u>Parking</u>	160,000	
	<u>Fees:Summer Programs,EDGE,Admin</u>	34,100	
	<u>Wayfinders</u>	150,000	<b>1,007,900</b>

**Other Sources**

Interest		51,000	
Donations		-	
Other:	<u>Equipment Sales</u>	2,000	
			<b>53,000</b>

**TOTAL NON-PROVINCIAL GOVERNMENT REVENUE**

**40,531,646**

**OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT**

Budget for the Year Ending June 30, 2016

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2016	2015
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	63,970,440	18,205,420	605,310	1,273,885	2,374,350	2,850,120	2,093,625	6,662,150		98,035,300	92,825,810
Employees Benefits and Allowances	5,167,250	2,641,190	48,010	249,830	405,760	424,740	454,280	1,309,510		10,700,570	10,040,390
Services	2,032,127	983,700	138,700	31,600	901,273	1,485,715	457,800	4,316,400		10,347,315	9,486,010
Supplies, Materials and Minor Equipment	5,265,108	181,810	17,000	384,590	85,300	402,120	666,000	728,850		7,730,778	7,675,855
Short Term Loan Interest and Bank Charges									250,000	250,000	250,000
Bad Debt Expense									-	0	0
Transfers	866,000	215,500	0	0	0	121,000	0	0	(PAYROLL TAX) 2,099,380	3,301,880	3,190,090
<b>TOTALS</b>	<b>77,300,925</b>	<b>22,227,620</b>	<b>809,020</b>	<b>1,939,905</b>	<b>3,766,683</b>	<b>5,283,695</b>	<b>3,671,705</b>	<b>13,016,910</b>	<b>2,349,380</b>	<b>130,365,843</b>	<b>123,468,155</b>



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 100**

Budget for the Year Ending June 30, 2016

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	5,610,690					5,610,690	
330	Instructional - Teaching	0	30,595,255		1,395,548	20,716,497	53,427,950	
350	Instructional - Other		1,496,270		63,160	742,610	2,302,040	
360	Technical, Specialized and Service						0	
370	Secretarial, Clerical and Other	2,362,890					2,362,890	
390	Information Technology	266,870					266,870	
	Total Salaries	8,240,450	32,091,525	0	1,458,708	21,459,107	63,970,440	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	909,830	2,571,820		103,090	1,539,640	5,167,250	
5-6XX	SERVICES							
510	Professional, Technical and Specialized	47,000	176,000			32,000	255,000	
520	Communications	162,750	3,000			200	165,950	
540	Travel and Meetings	14,200	15,500		50		37,450	
560	Tuition		313,000				421,200	
570	Printing and Binding	15,000					15,000	
580	Insurance and Bond Premiums		9,000				9,000	
590	Maintenance and Repair Services		153,680		3,000		224,165	
610	Rentals	183,300	77,100				260,400	
630	Advertising						0	
640	Dues and Fees		74,400			2,000	76,400	
650	Professional and Staff Development	30,400					30,400	
680	Information Technology Services	60,903	330,429		9,083	136,747	537,162	
	Total Services	513,553	1,152,109	0	12,133	231,732	2,032,127	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		1,370,978		29,250	626,260	2,153,488	
740	Curricular and Media Materials		414,860		20,760	281,960	724,580	
760	Minor Equipment	150,000	942,300		13,000	308,140	1,426,340	
780	Information Technology Equipment	39,500	700,105		60,600	155,495	960,700	
	Total Supplies, Materials & Minor Equipment	189,500	3,428,243	0	123,610	1,371,855	5,265,108	
95X-99	TRANSFERS							
960	School Divisions		647,000		63,000	59,000	866,000	
980	Organizations, Individuals and Other Entities						0	
	Total Transfers	0	647,000	0	63,000	59,000	866,000	
<b>TOTALS</b>		<b>9,853,333</b>	<b>39,890,697</b>	<b>0</b>	<b>1,760,541</b>	<b>24,661,334</b>	<b>1,135,020</b>	<b>77,300,925</b>

\* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

\*\* includes multi-track schools.



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 200**  
Budget for the Year Ending June 30, 2016

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	285,780	92,440			95,130		473,350
330	Instructional - Teaching			320,290		4,430,430	2,198,000	6,948,720
350	Instructional - Other			167,390	9,019,790			9,187,180
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	106,820						106,820
380	Clinician		1,489,350					1,489,350
390	Information Technology							0
	Total Salaries	392,600	1,581,790	487,680	9,019,790	4,525,560	2,198,000	18,205,420
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	57,810	112,250	50,160	1,977,840	290,690	152,440	2,641,190
5-6XX	SERVICES							
510	Professional, Technical and Specialized		100,000	174,000	370,100		273,000	917,100
520	Communications	3,100	24,800					27,900
540	Travel and Meetings	14,000	7,000				1,000	22,000
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services			10,000				10,000
610	Rentals		2,800					2,800
630	Advertising							0
640	Dues and Fees		900					900
650	Professional and Staff Development	2,000						2,000
680	Information Technology Services		1,000					1,000
	Total Services	19,100	136,500	184,000	370,100	0	274,000	983,700
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		17,000	51,000	5,500		400	73,900
740	Curricular and Media Materials			8,250	5,000	1,550	1,000	15,800
760	Minor Equipment		4,000	23,500	500	610	500	29,110
780	Information Technology Equipment		43,000	20,000				63,000
	Total Supplies, Materials & Minor Equipment	0	64,000	102,750	11,000	2,160	1,900	181,810
95X-99	TRANSFERS							
960	School Divisions			55,500				55,500
980	Organizations, Individuals and Other Entities			160,000				160,000
	Total Transfers	0	0	215,500	0			215,500
<b>TOTALS</b>		<b>469,510</b>	<b>1,894,540</b>	<b>1,040,090</b>	<b>11,378,730</b>	<b>4,818,410</b>	<b>2,626,340</b>	<b>22,227,620</b>

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<b>ADULT LEARNING CENTRES</b>		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory	109,140		109,140
330	Instructional - Teaching		460,420	460,420
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other	35,750		35,750
390	Information Technology			0
	Total Salaries	144,890	460,420	605,310
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	24,760	23,250	48,010
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services		2,500	2,500
610	Rentals		134,200	134,200
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development		2,000	2,000
680	Information Technology Services			0
	Total Services	0	138,700	138,700
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies		2,500	2,500
740	Curricular and Media Materials		11,500	11,500
760	Minor Equipment		3,000	3,000
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	17,000	17,000
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
<b>TOTALS</b>		169,650	639,370	809,020

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**OPERATING FUND - EXPENSE DETAIL: FUNCTION 400**

Budget for the Year Ending June 30, 2016

<b>COMMUNITY EDUCATION AND SERVICES</b>		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX	SALARIES					
320	Executive, Managerial and Supervisory		70,180	40,870		111,050
330	Instructional - Teaching		250,000	241,995		491,995
350	Instructional - Other	60,000		293,340	254,780	608,120
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other	13,150	49,570			62,720
380	Clinician					0
390	Information Technology					0
	Total Salaries	73,150	369,750	576,205	254,780	1,273,885
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	11,430	57,750	100,040	80,610	249,830
5-6XX	SERVICES					
510	Professional, Technical and Specialized			1,400	3,000	4,400
520	Communications			500		500
540	Travel and Meetings			400	1,200	1,600
570	Printing and Binding	24,000				24,000
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising	1,100				1,100
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	25,100	0	2,300	4,200	31,600
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies		213,100	93,490	67,000	373,590
740	Curricular and Media Materials				11,000	11,000
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	213,100	93,490	78,000	384,590
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
<b>TOTALS</b>		<b>109,680</b>	<b>640,600</b>	<b>772,035</b>	<b>417,590</b>	<b>1,939,905</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 500**

Budget for the Year Ending June 30, 2016

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE OBJECT \ PROGRAM		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES						
310	Trustees Remuneration	183,890				183,890
320	Executive, Managerial and Supervisory		475,980	460,240	69,020	1,005,240
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		302,760	609,490	12,640	924,890
390	Information Technology				260,330	260,330
Total Salaries		183,890	778,740	1,069,730	341,990	2,374,350
4XX EMPLOYEES BENEFITS AND ALLOWANCES		41,200	98,520	215,110	50,930	405,760
5-6XX SERVICES						
510	Professional, Technical and Specialized		56,000	210,000		266,000
520	Communications	10,800	5,000	30,500	4,000	50,300
540	Travel and Meetings	9,000	22,800	86,850	2,000	120,650
570	Printing and Binding		25,000	12,000		37,000
580	Insurance and Bond Premiums			68,000		68,000
590	Maintenance and Repair Services			7,000		7,000
610	Rentals			10,200		10,200
630	Advertising		22,000	3,000		25,000
640	Dues and Fees	110,000	7,500	6,900		124,400
650	Professional and Staff Development	54,000	5,000	17,000	10,000	86,000
680	Information Technology Services	6,000	2,700	2,000	96,023	106,723
Total Services		189,800	146,000	453,450	112,023	901,273
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		30,000	20,000		50,000
740	Curricular and Media Materials					0
760	Minor Equipment		12,000	17,300		29,300
780	Information Technology Equipment		1,000	5,000		6,000
Total Supplies, Materials & Minor Equipment		0	43,000	42,300	0	85,300
95X-99 TRANSFERS						
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
Total Transfers		0	0	0		0
<b>TOTALS</b>		<b>414,890</b>	<b>1,066,260</b>	<b>1,780,590</b>	<b>504,943</b>	<b>3,766,683</b>



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 600**

Budget for the Year Ending June 30, 2016

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	75,860					75,860
330	Instructional - Teaching		343,270		441,570		784,840
350	Instructional - Other			1,089,420		798,620	1,888,040
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other		31,460			69,920	101,380
390	Information Technology						0
	Total Salaries	75,860	374,730	1,089,420	441,570	868,540	2,850,120
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	5,120	29,450	234,990	3,520	151,660	424,740
5-6XX	SERVICES						
510	Professional, Technical and Specialized				14,000	78,000	92,000
520	Communications		3,700	1,350		8,600	13,650
540	Travel and Meetings		3,000			2,000	5,000
560	Tuition						0
570	Printing and Binding			2,000			2,000
580	Insurance and Bond Premiums					5,000	5,000
590	Maintenance and Repair Services			26,500			26,500
610	Rentals			1,700		150,800	152,500
630	Advertising					452,820	452,820
640	Dues and Fees			500			500
650	Professional and Staff Development			8,500	679,730	8,000	696,230
680	Information Technology Services			34,515		5,000	39,515
	Total Services	0	6,700	75,065	693,730	710,220	1,485,715
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		1,500	4,000	900	99,500	105,900
740	Curricular and Media Materials			281,120		2,000	283,120
760	Minor Equipment			5,500			5,500
780	Information Technology Equipment			7,600			7,600
	Total Supplies, Materials & Minor Equipment	0	1,500	298,220	900	101,500	402,120
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities					121,000	121,000
	Total Transfers					121,000	121,000
<b>TOTALS</b>		<b>80,980</b>	<b>412,380</b>	<b>1,697,695</b>	<b>1,139,720</b>	<b>1,952,920</b>	<b>5,283,695</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 700**

Budget for the Year Ending June 30, 2016

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	137,800					137,800
350	Instructional - Other						0
360	Technical, Specialized and Service		1,873,735				1,873,735
370	Secretarial, Clerical and Other	82,090					82,090
390	Information Technology						0
	Total Salaries	219,890	1,873,735		0	0	2,093,625
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	43,960	410,320				454,280
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications	5,800	3,100				8,900
540	Travel and Meetings	2,200					2,200
570	Printing and Binding						0
550	Transportation of Pupils		90,000	190,000		8,000	288,000
580	Insurance and Bond Premiums		52,000				52,000
590	Maintenance and Repair Services	2,000	75,000				77,000
610	Rentals	1,200	500				1,700
630	Advertising		0				0
640	Dues and Fees	1,000					1,000
650	Professional and Staff Development	7,000	20,000				27,000
680	Information Technology Services						0
	Total Services	19,200	240,600	190,000	0	8,000	457,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	4,000	630,000				634,000
740	Curricular and Media Materials						0
760	Minor Equipment	2,000	7,000				9,000
780	Information Technology Equipment	3,000	20,000				23,000
	Total Supplies, Materials & Minor Equipment	9,000	657,000		0	0	666,000
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge		(275,000)			275,000	0
	Total Transfers	0	(275,000)	0	0	275,000	0
<b>TOTALS</b>		<b>292,050</b>	<b>2,906,655</b>	<b>190,000</b>	<b>0</b>	<b>283,000</b>	<b>3,671,705</b>



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 800**

Budget for the Year Ending June 30, 2016

<b>OPERATIONS AND MAINTENANCE</b>		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	322,320					322,320
360	Technical, Specialized and Service		5,921,180	37,880	165,390	86,520	6,210,970
370	Secretarial, Clerical and Other	128,860					128,860
390	Information Technology						0
	Total Salaries	451,180	5,921,180	37,880	165,390	86,520	6,662,150
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	84,880	1,174,570	8,320	28,230	13,510	1,309,510
5-6XX	SERVICES						
510	Professional, Technical and Specialized	20,000	58,000			100,000	178,000
520	Communications	14,500			2,400		16,900
530	Utility Services		1,958,500		116,500		2,075,000
540	Travel and Meetings	1,500	2,900				4,400
570	Printing and Binding						0
580	Insurance and Bond Premiums		173,000	20,000	6,500		199,500
590	Maintenance and Repair Services	1,100	582,000	750,000	31,000	229,000	1,593,100
610	Rentals	1,200			2,600		3,800
620	Property Taxes		60,000		105,000	35,000	200,000
630	Advertising						0
640	Dues and Fees	4,200					4,200
650	Professional and Staff Development	12,500	29,000				41,500
680	Information Technology Services						0
	Total Services	55,000	2,863,400	770,000	264,000	364,000	4,316,400
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	6,500	567,850		13,000	15,000	602,350
740	Curricular and Media Materials						0
760	Minor Equipment	5,000	96,500			25,000	126,500
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	11,500	664,350	0	13,000	40,000	728,850
960	School Divisions						
999	Recharge						0
<b>TOTALS</b>		<b>602,560</b>	<b>10,623,500</b>	<b>816,200</b>	<b>470,620</b>	<b>504,030</b>	<b>13,016,910</b>





**STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS**

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2015
<b>REGULAR INSTRUCTION</b>	
English Language - Single Track	6,071.0
Francais - Single Track	-
French Immersion - Single Track	323.0
Dual Track	
- English Language	2,751.0
- Francais	-
- French Immersion	1,288.0
- Other Bilingual	112.0
Senior Years Technology Education	<u>210.0</u>
<b>TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS</b>	<u><u>10,755.0</u></u>

<b>TRANSPORTATION OF PUPILS</b>	
TRANSPORTED STUDENTS (September 30)	2,988
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	837,081
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	584,018
LOADED KILOMETERS (For the period ended June 30)	422,284

**FULL TIME EQUIVALENT PERSONNEL EMPLOYED**

For the 2015/16 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	49.00	4.30	1.00	2.00	8.10	0.50	2.00	3.50	70.40
330	Instructional - Teaching	629.59	86.78	5.75			3.10			725.22
350	Instructional - Other	57.98	224.82		12.12		36.10			331.02
360	Technical, Specialized and Service							38.00	108.24	146.24
370	Secretarial, Clerical and Other	50.50	2.00	0.80	1.25	15.25	2.00	1.50	2.50	75.80
380	Clinician		18.60							18.60
390	Information Technology	5.25				3.75				9.00
<b>TOTALS (excluding Trustees)</b>		<b>792.32</b>	<b>336.50</b>	<b>7.55</b>	<b>15.37</b>	<b>27.10</b>	<b>41.70</b>	<b>41.50</b>	<b>114.24</b>	<b>1,376.28</b>

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		1.40
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310 TRUSTEES		9.00
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**CALCULATION OF ADMINISTRATION COSTS  
AS A PERCENTAGE OF TOTAL EXPENSES**

**Administration Costs**

Divisional Administration, Function 500	3,766,683
Less: Liability Insurance	68,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>3,698,683 (A)</u>

**Expense Base**

Total Operating Expenses	130,365,843
Plus: Transfers to Capital	1,841,000
Less: Adult Learning Centres, Function 300	809,020
	<u>131,397,823 (B)</u>

**Percentage (A) / (B)** 2.81%

**Maximum Allowable Percentage** 3.50%

**Calculation of Maximum Allowable Percentage:**  
 If F.T.E. Enrolment is 5,000 or over = 3.50%  
 If F.T.E. Enrolment is 1,000 or less = 4.25%  
 If F.T.E. Enrolment is between 1,000 and 5,000, calculated as:  
 3.5% + (5,000 – division enrolment X 0.0001875%) to a maximum of 4.25%  
 5.0% limit for Northern divisions

**Self-Funded Expenses (fully offset by incremental revenues):**

**Foreign Student Programs**

<b>Expenses <sup>(1)</sup></b>	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>

**Associated Revenue <sup>(2)</sup>** -

**Self-Administered Pension Plans**

<b>Expenses <sup>(1)</sup></b>	
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>

**Associated Revenue <sup>(2)</sup>** -

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.