

**Manitoba**   
Education and Advanced Learning

Schools' Finance Branch  
511-1181 Portage Avenue  
Winnipeg, Manitoba R3G 0T3

**SEVEN OAKS SCHOOL DIVISION**

830 POWERS STREET  
WINNIPEG, MANITOBA R2V 4E7

**FRAME BUDGET**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

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**2016/17 FRAME BUDGET**

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## EXPENSE DEFINITIONS

**Operating Fund** - consists of the nine functions defined below:

**Function 100** - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

**Function 200** - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

**Function 300** - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

**Function 400** - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

**Function 500** - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

**Function 600** - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

**Function 700** - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

**Function 800** - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

**Function 900** - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**OPERATING FUND  
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2017

**Revenue**

Provincial Government	95,276,206
Federal Government	906,000
Municipal Government - Property Tax	40,809,844
- Other	-
Other School Divisions	1,090,000
First Nations	442,000
Private Organizations and Individuals	1,102,900
Other Sources	53,000
	139,679,950

**Expenses**

Regular Instruction	82,222,229
Student Support Services	23,018,694
Adult Learning Centres	912,240
Community Education and Services	2,152,150
Divisional Administration	3,887,176
Instructional and Other Support Services	5,499,936
Transportation of Pupils	3,768,736
Operations and Maintenance	13,585,514
Fiscal	2,460,750
	137,507,425

Current Year Operating Surplus (Deficit)	2,172,525
Net Transfers from (to) Capital Fund	(2,172,525)
Net Current Year Surplus (Deficit)	0

**OPERATING FUND - REVENUE DETAIL  
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2017

**Funding of Schools Program**

Base Support		
Instructional	20,609,072	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	641,694	
Information Technology	663,084	
Library Services	983,931	
Student Services	3,691,326	
Counselling and Guidance	887,677	
Professional Development	417,101	
Physical Education	265,125	
Occupancy	<u>3,649,995</u>	31,809,005
Categorical Support		
Transportation	1,079,447	
Board and Room	-	
Special Needs: Coordinator/Clinician	802,118	
Special Needs: Level 2	1,949,400	
Special Needs: Level 3	3,311,071	
Senior Years Technology Education	494,038	
English as an Additional Language	819,475	
Aboriginal Academic Achievement (included BSSAP)	359,500	
Aboriginal and International Languages	17,716	
French Language Education	427,500	
Small Schools	-	
Enrolment Change	436,025	
Northern Allowance	-	
Early Childhood Development Initiative	146,652	
Literacy and Numeracy	855,592	
Education for Sustainable Development	<u>16,100</u>	10,714,634
Equalization		25,520,772
Additional Equalization		4,111,702
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	231,540	
Technology Education Equipment Replacement	103,900	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	335,440
		<u>72,491,553</u>

**OPERATING FUND - REVENUE DETAIL  
PROVINCE OF MANITOBA (CONT'D)**

Budget for the Year Ending June 30, 2017

**Other Department of Education and Advanced Learning**

Non-Resident	-	
Shared Services	-	
Special Needs	-	
Institutional Programs	-	
Nursing Supports (URIS)	25,000	
Substitute Fees	-	
General Support Grant	2,100,000	
Education Property Tax Credit	12,464,990	
Tax Incentive Grant	5,352,779	
Smaller Classes Initiative (K-3)	1,050,071	
Community Schools	80,000	
Healthy Schools Initiative	27,300	
Learning to Age 18 Coordinator	-	
Other: <a href="#">Career Development Initiative</a>	93,313	
<a href="#">First Year Now</a>	150,000	
<a href="#">Provincial Test Marking</a>	10,000	
_____		
_____		
_____		
_____		21,353,453

**Other Provincial Government Departments (Not including GBE's)**

Employment Programs	17,200	
Adult Learning Centres	436,000	
Other: <a href="#">Children &amp; Youth Opportunities - Bright Futures</a>	878,000	
<a href="#">Children &amp; Youth Opportunities - Lighthouse</a>	12,000	
<a href="#">Healthy Child Mb - Early Years Coalition</a>	88,000	
_____		
_____		
_____		1,431,200

<b>Funding of Schools Program (previous page)</b>	<u>72,491,553</u>
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<b>TOTAL PROVINCIAL GOVERNMENT REVENUE</b>	<u><u>95,276,206</u></u>
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**OPERATING FUND - REVENUE DETAIL  
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2017

<b>Federal Government</b>			
Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:	<u>Citizenship &amp; Immigration - Settlement Program</u>	900,000	
	<u>Employment Programs</u>	4,000	
	<u>GST Rebate</u>	2,000	
			906,000
<b>Municipal Government</b>			
Special Requirement	58,627,613		
Less: Education Property Tax Credit	(12,464,990)		
Less: Tax Incentive Grant	<u>(5,352,779)</u>	40,809,844	
Other:		-	40,809,844
<b>Other School Divisions</b>			
Tuition Fees		-	
Transfer Fees		1,078,000	
Residual Fees		12,000	
Transportation of Pupils		-	
Other:		-	
			1,090,000
<b>First Nations</b>			
Tuition Fees		442,000	
Transportation of Pupils		-	
Other:		-	
			442,000
<b>Private Organizations and Individuals (Includes GBE's)</b>			
Regular Tuition		10,000	
International Tuition		-	
Continuing Education		20,000	
Other Tuition:	<u>Summer School</u>	25,000	
Food Service		-	
Government Business Enterprises (GBE's)		9,000	
Other:		-	
	<u>Bus Pass</u>	303,800	
	<u>Facilities Rentals</u>	391,000	
	<u>Parking</u>	160,000	
	<u>Fees: Summer Programs, EDGE, Admin.</u>	34,100	
	<u>Wayfinders</u>	150,000	
			1,102,900
<b>Other Sources</b>			
Interest		51,000	
Donations		-	
Other:	<u>Equipment sales</u>	2,000	
			53,000
<b>TOTAL NON-PROVINCIAL GOVERNMENT REVENUE</b>			<u>44,403,744</u>

**OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT**

Budget for the Year Ending June 30, 2017

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2017	2016
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	67,729,720	18,864,020	693,730	1,475,760	2,496,830	2,949,690	2,085,130	6,904,230		103,199,110	98,035,300
Employees Benefits and Allowances	5,563,010	2,705,030	62,810	267,390	416,770	461,330	524,530	1,523,920		11,524,790	10,700,570
Services	1,955,899	1,077,444	138,700	31,600	882,076	876,976	471,876	4,396,074		9,830,645	10,347,315
Supplies, Materials and Minor Equipment	6,107,600	146,700	17,000	377,400	91,500	1,090,940	687,200	761,290		9,279,630	7,730,778
Short Term Loan Interest and Bank Charges									250,000	250,000	250,000
Bad Debt Expense									-	0	0
Transfers	866,000	225,500	0	0	0	121,000	0	0	(PAYROLL TAX) 2,210,750	3,423,250	3,301,880
<b>TOTALS</b>	<b>82,222,229</b>	<b>23,018,694</b>	<b>912,240</b>	<b>2,152,150</b>	<b>3,887,176</b>	<b>5,499,936</b>	<b>3,768,736</b>	<b>13,585,514</b>	<b>2,460,750</b>	<b>137,507,425</b>	<b>130,365,843</b>



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 100**

Budget for the Year Ending June 30, 2017

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	6,052,380					6,052,380	
330	Instructional - Teaching	0	33,349,831		3,459,305	18,906,934	56,533,420	
350	Instructional - Other		1,520,330		64,040	753,030	2,337,400	
360	Technical, Specialized and Service						0	
370	Secretarial, Clerical and Other	2,492,250					2,492,250	
390	Information Technology	314,270					314,270	
	Total Salaries	8,858,900	34,870,161	0	3,523,345	19,659,964	67,729,720	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	964,100	2,870,800		209,350	1,470,490	5,563,010	
5-6XX	SERVICES							
510	Professional, Technical and Specialized	47,000	225,550			32,000	304,550	
520	Communications	179,294	3,000				182,294	
540	Travel and Meetings	15,800	15,500		50	200	39,250	
560	Tuition		313,000				421,200	
570	Printing and Binding	15,000					15,000	
580	Insurance and Bond Premiums		9,000				9,000	
590	Maintenance and Repair Services		178,680		8,000	56,285	249,665	
610	Rentals		77,100				77,100	
630	Advertising						0	
640	Dues and Fees		74,400			2,000	76,400	
650	Professional and Staff Development	30,700					30,700	
680	Information Technology Services	550,740					550,740	
	Total Services	838,534	896,230	0	8,050	90,485	1,955,899	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		1,462,755		58,515	631,245	2,304,515	
740	Curricular and Media Materials		450,020		37,860	246,980	741,860	
760	Minor Equipment		969,300		13,000	301,140	1,296,340	
780	Information Technology Equipment	252,135	1,256,175		5,500	246,075	1,764,885	
	Total Supplies, Materials & Minor Equipment	252,135	4,138,250	0	114,875	1,425,440	6,107,600	
95X-99	TRANSFERS							
960	School Divisions		647,000		63,000	59,000	866,000	
980	Organizations, Individuals and Other Entities						0	
	Total Transfers	0	647,000	0	63,000	59,000	866,000	
<b>TOTALS</b>		10,913,669	43,422,441	0	3,918,620	22,705,379	82,222,229	

\* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

\*\* includes multi-track schools.

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 200**

Budget for the Year Ending June 30, 2017

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	293,560	106,080			125,980		525,620
330	Instructional - Teaching			326,940		4,372,790	2,754,450	7,454,180
350	Instructional - Other			166,030	9,211,750			9,377,780
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	108,780						108,780
380	Clinician		1,397,660					1,397,660
390	Information Technology							0
	Total Salaries	402,340	1,503,740	492,970	9,211,750	4,498,770	2,754,450	18,864,020
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	58,610	110,030	50,480	2,009,700	293,200	183,010	2,705,030
5-6XX	SERVICES							
510	Professional, Technical and Specialized		100,000	167,100	390,000		359,600	1,016,700
520	Communications	3,100	25,744					28,844
540	Travel and Meetings	14,000	8,000				1,000	23,000
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services			5,000				5,000
610	Rentals							0
630	Advertising							0
640	Dues and Fees		900					900
650	Professional and Staff Development	2,000						2,000
680	Information Technology Services		1,000					1,000
	Total Services	19,100	135,644	172,100	390,000	0	360,600	1,077,444
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		17,000	51,000	5,500		400	73,900
740	Curricular and Media Materials			8,250	5,000	1,550	1,000	15,800
760	Minor Equipment		4,000	23,500	500	700	500	29,200
780	Information Technology Equipment		7,800	20,000				27,800
	Total Supplies, Materials & Minor Equipment	0	28,800	102,750	11,000	2,250	1,900	146,700
95X-99	TRANSFERS							
960	School Divisions			55,500				55,500
980	Organizations, Individuals and Other Entities			170,000				170,000
	Total Transfers	0	0	225,500	0			225,500
<b>TOTALS</b>		480,050	1,778,214	1,043,800	11,622,450	4,794,220	3,299,960	23,018,694

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<b>ADULT LEARNING CENTRES</b>		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory	115,000		115,000
330	Instructional - Teaching		449,540	449,540
350	Instructional - Other		90,440	90,440
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other	38,750		38,750
390	Information Technology			0
	Total Salaries	153,750	539,980	693,730
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	26,000	36,810	62,810
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services	6,480		6,480
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services		2,500	2,500
610	Rentals		97,370	97,370
620	Property Taxes	30,350		30,350
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development		2,000	2,000
680	Information Technology Services			0
	Total Services	36,830	101,870	138,700
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies		2,500	2,500
740	Curricular and Media Materials		11,500	11,500
760	Minor Equipment		3,000	3,000
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	17,000	17,000
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
<b>TOTALS</b>		216,580	695,660	912,240

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**OPERATING FUND - EXPENSE DETAIL: FUNCTION 400**

Budget for the Year Ending June 30, 2017

<b>COMMUNITY EDUCATION AND SERVICES</b>		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
<b>3XX SALARIES</b>						
320	Executive, Managerial and Supervisory		70,880	50,310		121,190
330	Instructional - Teaching		250,000	340,000		590,000
350	Instructional - Other	60,000		302,330	327,320	689,650
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other	13,300	50,320			63,620
380	Clinician					0
390	Information Technology	11,300				11,300
	Total Salaries	84,600	371,200	692,640	327,320	1,475,760
<b>4XX EMPLOYEES BENEFITS AND ALLOWANCES</b>						
			57,240	117,400	92,750	267,390
<b>5-6XX SERVICES</b>						
510	Professional, Technical and Specialized			1,400	3,000	4,400
520	Communications			500		500
540	Travel and Meetings			400	1,200	1,600
570	Printing and Binding	24,000				24,000
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising	1,100				1,100
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	25,100	0	2,300	4,200	31,600
<b>7XX SUPPLIES, MATERIALS &amp; MINOR EQUIPMENT</b>						
710	Supplies		197,150	102,250	67,000	366,400
740	Curricular and Media Materials				11,000	11,000
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	197,150	102,250	78,000	377,400
<b>95X-99 TRANSFERS</b>						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
<b>TOTALS</b>		109,700	625,590	914,590	502,270	2,152,150

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**OPERATING FUND - EXPENSE DETAIL: FUNCTION 500**

Budget for the Year Ending June 30, 2017

DIVISIONAL ADMINISTRATION		10	20	30	50	
		BOARD OF	INSTRUCTIONAL	BUSINESS AND	MANAGEMENT	
CODE	OBJECT \ PROGRAM	TRUSTEES	MANAGEMENT & ADMINISTRATION	ADMINISTRATIVE SERVICES	INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	187,390				187,390
320	Executive, Managerial and Supervisory		491,880	475,400	70,400	1,037,680
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		370,350	622,190	12,850	1,005,390
390	Information Technology				266,370	266,370
	Total Salaries	187,390	862,230	1,097,590	349,620	2,496,830
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	42,350	103,840	218,980	51,600	416,770
5-6XX	SERVICES					
510	Professional, Technical and Specialized		56,000	210,000		266,000
520	Communications	10,800	5,000	39,126	4,000	58,926
540	Travel and Meetings	9,000	22,800	86,850	2,000	120,650
570	Printing and Binding		25,000	12,000		37,000
580	Insurance and Bond Premiums			78,000		78,000
590	Maintenance and Repair Services			7,000		7,000
610	Rentals			4,000		4,000
630	Advertising		22,000	3,000		25,000
640	Dues and Fees	110,000	7,500	6,900		124,400
650	Professional and Staff Development	54,000	5,000	17,000	10,000	86,000
680	Information Technology Services	6,000	2,700	2,000	64,400	75,100
	Total Services	189,800	146,000	465,876	80,400	882,076
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies		30,000	20,000		50,000
740	Curricular and Media Materials					0
760	Minor Equipment		12,000	17,300		29,300
780	Information Technology Equipment		1,000	11,200		12,200
	Total Supplies, Materials & Minor Equipment	0	43,000	48,500	0	91,500
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
<b>TOTALS</b>		<b>419,540</b>	<b>1,155,070</b>	<b>1,830,946</b>	<b>481,620</b>	<b>3,887,176</b>

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**OPERATING FUND - EXPENSE DETAIL: FUNCTION 600**

Budget for the Year Ending June 30, 2017

<b>INSTRUCTIONAL AND OTHER SUPPORT SERVICES</b>		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	77,370					77,370
330	Instructional - Teaching		283,040		460,120		743,160
350	Instructional - Other			1,197,580		828,740	2,026,320
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other		32,080			70,760	102,840
390	Information Technology						0
	Total Salaries	77,370	315,120	1,197,580	460,120	899,500	2,949,690
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	5,270	26,800	251,820	3,920	173,520	461,330
5-6XX	SERVICES						
510	Professional, Technical and Specialized				14,000	75,000	89,000
520	Communications		3,700	1,566			5,266
540	Travel and Meetings		3,000				3,000
560	Tuition						0
570	Printing and Binding			2,000			2,000
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services			24,950			24,950
610	Rentals			700			700
630	Advertising						0
640	Dues and Fees			500			500
650	Professional and Staff Development			8,500	686,360		694,860
680	Information Technology Services			56,700			56,700
	Total Services	0	6,700	94,916	700,360	75,000	876,976
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		1,500	4,000	900	785,000	791,400
740	Curricular and Media Materials			285,440			285,440
760	Minor Equipment			5,500			5,500
780	Information Technology Equipment			8,600			8,600
	Total Supplies, Materials & Minor Equipment	0	1,500	303,540	900	785,000	1,090,940
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities					121,000	121,000
	Total Transfers					121,000	121,000
<b>TOTALS</b>		<b>82,640</b>	<b>350,120</b>	<b>1,847,856</b>	<b>1,165,300</b>	<b>2,054,020</b>	<b>5,499,936</b>

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**OPERATING FUND - EXPENSE DETAIL: FUNCTION 700**

Budget for the Year Ending June 30, 2017

<b>TRANSPORTATION OF PUPILS</b>		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	143,170					143,170
350	Instructional - Other						0
360	Technical, Specialized and Service		1,858,600				1,858,600
370	Secretarial, Clerical and Other	83,360					83,360
390	Information Technology						0
	Total Salaries	226,530	1,858,600		0	0	2,085,130
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	44,880	479,650				524,530
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications	5,576	3,100				8,676
540	Travel and Meetings	2,200					2,200
570	Printing and Binding						0
550	Transportation of Pupils		100,500	195,000		8,000	303,500
580	Insurance and Bond Premiums		52,000				52,000
590	Maintenance and Repair Services	2,000	75,000				77,000
610	Rentals		500				500
630	Advertising						0
640	Dues and Fees	1,000					1,000
650	Professional and Staff Development	7,000	20,000				27,000
680	Information Technology Services						0
	Total Services	17,776	251,100	195,000	0	8,000	471,876
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	4,000	650,000				654,000
740	Curricular and Media Materials						0
760	Minor Equipment	2,000	7,000				9,000
780	Information Technology Equipment	4,200	20,000				24,200
	Total Supplies, Materials & Minor Equipment	10,200	677,000		0	0	687,200
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge		(375,000)			375,000	0
	Total Transfers	0	(375,000)	0	0	375,000	0
<b>TOTALS</b>		299,386	2,891,350	195,000	0	383,000	3,768,736

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**OPERATING FUND - EXPENSE DETAIL: FUNCTION 800**

Budget for the Year Ending June 30, 2017

<b>OPERATIONS AND MAINTENANCE</b>		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	328,780					328,780
360	Technical, Specialized and Service		6,157,690	38,640	160,750	86,520	6,443,600
370	Secretarial, Clerical and Other	131,850					131,850
390	Information Technology						0
	Total Salaries	460,630	6,157,690	38,640	160,750	86,520	6,904,230
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	85,950	1,388,900	8,450	27,280	13,340	1,523,920
5-6XX	SERVICES						
510	Professional, Technical and Specialized	20,000	66,000			100,000	186,000
520	Communications	14,276	400		1,998		16,674
530	Utility Services		2,035,900		110,600		2,146,500
540	Travel and Meetings	1,000	2,900				3,900
570	Printing and Binding						0
580	Insurance and Bond Premiums		173,000	20,000	6,500		199,500
590	Maintenance and Repair Services	1,100	582,000	750,000	31,000	229,000	1,593,100
610	Rentals						0
620	Property Taxes		79,000		86,200	39,500	204,700
630	Advertising						0
640	Dues and Fees	4,200					4,200
650	Professional and Staff Development	12,500	29,000				41,500
680	Information Technology Services						0
	Total Services	53,076	2,968,200	770,000	236,298	368,500	4,396,074
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	6,500	580,590		13,000	15,000	615,090
740	Curricular and Media Materials	500					500
760	Minor Equipment	5,000	114,500			25,000	144,500
780	Information Technology Equipment	1,200					1,200
	Total Supplies, Materials & Minor Equipment	13,200	695,090	0	13,000	40,000	761,290
960	School Divisions						
999	Recharge						0
<b>TOTALS</b>		612,856	11,209,880	817,090	437,328	508,360	13,585,514



### OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2017

**Transfers to Capital Fund**

Category "D" School Buildings	85,000	
Bus Reserve	-	
Bus Purchases	517,000	
Other Vehicles	-	
Furniture/Fixtures & Equipment	-	
Computer Hardware & Software	290,525	
Assets Under Construction	-	
Other: <u>Debenture - Garden City Collegiate, MET, Land</u>	1,204,000	
<u>Buildings - Capital shortfall</u>	76,000	
		2,172,525

**Less: Transfers from Capital Fund**

	-	
		0

**Net Transfers to (from) Capital Fund** 2,172,525

### CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2017

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment	807,525		807,525
Software			-
<b>Total</b>	807,525	-	807,525

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

**STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS**

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2016
<b>REGULAR INSTRUCTION</b>	
English Language - Single Track	6,496.5
Francais - Single Track	-
French Immersion - Single Track	581.0
Dual Track	
- English Language	2,430.0
- Francais	-
- French Immersion	1,157.0
- Other Bilingual	<u>132.5</u>
Senior Years Technology Education	<u>210.0</u>
<b>TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS</b>	<u><u>11,007.0</u></u>

<b>TRANSPORTATION OF PUPILS</b>	
TRANSPORTED STUDENTS (September 30)	2,743
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	882,929
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	583,246
LOADED KILOMETERS (For the period ended June 30)	415,722

**FULL TIME EQUIVALENT PERSONNEL EMPLOYED**

For the 2016/17 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	52.00	4.40	1.00	2.00	8.10	0.50	2.00	3.50	73.50
330	Instructional - Teaching	652.10	91.20	8.00			2.50			753.80
350	Instructional - Other	55.48	231.82		12.62		36.60			336.52
360	Technical, Specialized and Service							39.30	112.25	151.55
370	Secretarial, Clerical and Other	52.50	2.00	0.80	1.25	16.25	2.00	1.50	2.50	78.80
380	Clinician		17.10							17.10
390	Information Technology	5.25				3.75				9.00
<b>TOTALS (excluding Trustees)</b>		817.33	346.52	9.80	15.87	28.10	41.60	42.80	118.25	1,420.27
510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis									1.40	
310 TRUSTEES										9.00

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**CALCULATION OF ADMINISTRATION COSTS  
AS A PERCENTAGE OF TOTAL EXPENSES**

**Administration Costs**

Divisional Administration, Function 500	3,887,176
Less: Liability Insurance	78,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>3,809,176 (A)</u>

**Expense Base**

Total Operating Expenses	137,507,425
Plus: Transfers to Capital	2,172,525
Less: Adult Learning Centres, Function 300	912,240
	<u>138,767,710 (B)</u>

**Percentage (A) / (B)** 2.75%

**Maximum Allowable Percentage** 3.50%

Calculation of **Maximum Allowable Percentage**:  
 If F.T.E. Enrolment is 5,000 or over = 3.50%  
 If F.T.E. Enrolment is 1,000 or less = 4.25%  
 If F.T.E. Enrolment is between 1,000 and 5,000, calculated as:  
 3.5% + (5,000 – division enrolment X 0.0001875%) to a maximum of 4.25%  
 5.0% limit for Northern divisions

**Self-Funded Expenses (fully offset by incremental revenues):**

**Foreign Student Programs**

Expenses <sup>(1)</sup>	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue <sup>(2)</sup>	<u>-</u>

**Self-Administered Pension Plans**

Expenses <sup>(1)</sup>	
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue <sup>(2)</sup>	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.