

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JUNE 16, 2008 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Bill McGowan	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Gary J. Fogg	Trustee
	Teresa Jaworski	Trustee
	Evelyn C. Myskiw	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O’Leary	Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Doris Arnason	Administrative Assistant
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair

The meeting was called to order at 6:05 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, May 26, 2008 as distributed.

AGENDA

08-142 – Approval of the Agenda

Ruggles/Fogg
That the Agenda for this meeting be approved.

Carried

Trustee Myskiw here entered the meeting at 6:06 p.m.

Trustee Sarbit here entered the meeting at 6:07 p.m.

08-143 – Commendation – Betty Ash – Assistant Superintendent

Moved/Seconded Unanimously by all Board Members

WHEREAS Betty Ash has been an exemplary employee of the Seven Oaks School Division since September, 1971 distinguishing herself as a teacher, school administrator and superintendent; and

WHEREAS Betty Ash has always worked to benefit the children, staff and community of Seven Oaks; and

WHEREAS Betty Ash exemplifies the values and mission of the Seven Oaks School Division and her leadership and passion has greatly enriched our community of learners;

THEREFORE BE IT RESOLVED that we thank Betty Ash for her service and contribution to the division; and

BE IT FURTHER RESOLVED that we wish Betty Ash the long, healthy and happy retirement she so richly deserves.

08-144 – Commendation – Doris Arnason – Administrative Assistant

Moved/Seconded Unanimously by all Board Members

WHEREAS Doris Arnason has been an exemplary employee of the Seven Oaks School Division since August, 1986 serving both in schools and in the division office; and

WHEREAS Doris Arnason has always worked to benefit the children, staff and community of Seven Oaks; and

WHEREAS Doris Arnason has brought outstanding qualities of sensitivity, patience, competence and dedication to her work for the Seven Oaks School Division;

THEREFORE be it resolved that we thank Doris Arnason for her service and contribution to the division; and

BE IT FURTHER RESOLVED that we wish Doris Arnason the long, healthy and happy retirement she so richly deserves.

COMMITTEE OF THE WHOLE

08-145 – Moved into Committee of the Whole at 6:11 p.m.

Myskiw/Ploszay

That the Board here move into Committee of the Whole at 6:11 p.m.

Carried

COMMITTEE OF THE WHOLE

Trustee Sarbit in the Chair.

OFFICERS' REPORT

There were no reports.

SUPERINTENDENTS' PERSONNEL REPORT

08-146 – Superintendents' Personnel Report

Sawka/Ruggles

That the Superintendents' Personnel Report be ratified.

Carried

ADMINISTRATOR APPOINTMENTS

The following were appointed to full time (1.00) administrative positions effective September 2, 2008:

Sandee Deck, Vice-Principal, H. C. Avery School

Anna Mangano, Vice-Principal, Margaret Park School

Ricki Valcourt, Vice-Principal, Victory School

TEACHER APPOINTMENTS

The following were appointed to Teacher General (permanent) teaching contracts effective September 2, 2008:

Lainie Rosner (.60)

The following were appointed to Limited Teacher-General (term), contracts effective September 2, 2008 to June 30, 2009:

Jennifer Declercq (1.00)

Michael Nychuk (.66)

Jennifer O'Connor (.40)

Jeanette Podlesiecki (1.00)

Katrina Suppes (1.00)

Lisa Wicklund (1.00)

Evan Williams (1.00)

SUPERINTENDENTS' PERSONNEL REPORT

The following were appointed to Limited Teacher-General (term), contracts:
 Gordon Campbell (.50), effective September 2, 2008 to January 31, 2009
 Nicolette Dirks (1.00), effective September 2, 2008 to January 31, 2009
 Brent Leschyson (1.00), effective September 2, 2008 to January 31, 2009
 Kristin Schroeder (1.00), effective October 10, 2008 to June 30, 2009
 Alisa Wiebe (1.00), effective November 15, 2008 to June 30, 2009

SECRETARIAL APPOINTMENTS

The following were appointed to part time secretarial positions effective the start of the 2008-2009 school year:

Maria Pirrie (.57) Bonnie Pollreis (.50)

CUSTODIAN APPOINTMENT

Jeff Ottenbreit was appointed to the position of full time (1.00) on supply custodian effective May 27, 2008.

TEACHER LEAVES OF ABSENCE

The following were granted full time leaves of absence, without pay, effective the 2008-2009 school year:

Theresa Hyrich Bernadette Schimnowski

TEACHER MATERNITY AND PARENTAL LEAVE

The following teachers were granted maternity leave:
 Stacey Brown, effective November 27, 2008 to November 27, 2009
 Lindsay Hawrylyshen, effective the 2008-2009 school year.

CLINICIAN MATERNITY AND PARENTAL LEAVE

Chantal Wiebe was granted maternity and parental leave from her psychologist position effective the 2008-2009 school year.

SUPERINTENDENTS' PERSONNEL REPORT

PARAPROFESSIONAL LEAVES OF ABSENCE

The following paraprofessionals were granted leaves of absence, without pay, effective the 2008-2009 school year:

Corall Grant (.50) Daniel Rogocki (1.00) Clifford Weekes (1.00)
James Plischke (1.00) Susan Vance (.20)

TEACHER RETIREMENT

Chuck Duboff gave notice of intent to retire from his teaching position effective January 31, 2009.

TEACHER RESIGNATION

Lee Block gave notice of intent to resign from her teaching position effective June 30, 2008.

CUSTODIAN RESIGNATION

Igor Podgurski gave notice of intent to resign from his custodian position effective June 25, 2008.

SUPERINTENDENTS' PERSONNEL REPORT MOTIONS

The following Superintendents' Personnel Report motions were rescinded:

#04-71- granting Bernadette Schimnowski a deferred salary leave effective January 1, 2009 to June 30, 2009.

#08-123 - appointing Michael Nychuk to a part time (.50), Limited Teacher-General (term) contracts effective September 2, 2008 to June 30, 2009

The following matters were received as information:

- Personnel Matters.
- Portable at Leila North.
- IPSA.
- Riverbend.

CORRESPONDENCE

The Board received as information the Special Audit procedures for reporting of

March 31, 2008 Financial Information as required under PSAB.

The Board received as information correspondence from Anne Longston, Assistant Deputy Minister, Manitoba Education, Citizenship and Youth regarding the Interdivisional Program for Students with Autism (IPSA) regarding the potential closure of the program.

08-149 – O.K. Before & After School Child Care Centres Inc.

Jaworski/Ruggles

That the Board approve the O.K. Before & After School Child Care Centres Inc.'s request for a one year rent exemption for their impending Kindergarten program at O.V. Jewitt School opening September 2008. Carried

08-150 – Donation to the Seven Oaks Education Foundation in memory of Benjamin Zaidman

Myskiw/Fogg

That the Board donate \$3,000 to the Seven Oaks Education Foundation Inc. in memory of Benjamin Zaidman and his dedicated service to the students, parents and community of Seven Oaks School Division. Carried

08-151 – Donation to the Seven Oaks Education Foundation in honour of the retirement of Betty Ash

Ruggles/Ploszay

That the Board donate \$3,700 to the Seven Oaks Education Foundation Inc. In honour of the retirement of Betty Ash and her dedicated services to the students, parents and community of Seven Oaks School Division. Carried

08-152 – Donation to the Seven Oaks Education Foundation in honour of the retirement of Doris Arnason

Sawka/Sarbit

That the Board donate \$2,200 to the Seven Oaks Education Foundation Inc. in honour of the retirement of Doris Arnason and her dedicated service to the students, parents and community of Seven Oaks School Division. Carried

08-153 – Garden City Collegiate Link Addition

Fogg/Sarbit

That the Board approve Westland construction as the successful bidder for the

construction of the Garden City Collegiate link addition, and that alternate prices numbers :

2 – deletion of base and upper cabinets in administration and gym offices (-\$18,100);

3 – provision of VCT tile in some rooms (-\$6,500);

4 – replacement of extruded insulation with polyisocyanurate insulation in the roof (-\$8,000);

8 – add a weak concrete mix for the crawl space floor (+\$5,000);

9 – use FSC wood (+\$15,000);

be accepted as recommended by Number Ten Architectural Group for inclusion in the award of the contract.

Carried

08-154 – By-Law 4-2008

Ruggles/Ploszay

That By-Law 4-2008 to authorize borrowing of monies to meet expenses related to the construction of a link addition at Garden City Collegiate Institute and to provide for temporary financing be given first reading.

Carried

08-155 – Team Manitoba – North American Indigenous Games 2008

Jaworski/Myskiw

That the Seven Oaks School Division provide support in the amount of \$300.00 each to students who have been chosen to participate on Team Manitoba – North American Indigenous Games 2008:

Shelby Stranger – West Kildonan Collegiate

Claudia Anderson – École Seven Oaks Middle School

Justine Hill – École Seven Oaks Middle School

Brett Doerksen – H.C. Avery Middle School

Kaitlyn McBurney-Flett – West Kildonan Collegiate

Christopher Beevor – Maples Collegiate

Carried

08-156 – Five Year Capital Plan Update

Ploszay/Fogg

That the board submit its Five Year Capital Plan Update 2009-2010 to 2013-2014.

Carried

Trustee McGowan in the Chair.

SPECIAL ORDERS

- 7:30 p.m. Students and staff from École Leila North Community School – PAWS presentation (Pride and Action in Winnipeg Schools).
- 8:00 p.m. Hope Springman, representative for Joy Smith, MP, Kildonan-St. Paul – Presentation to Board to put forward her position on new school division protocol for Graduation ceremonies.
- 8:30 p.m. Ashok Athavale – Presentation to thank the Board for support to the United Nations Association in Canada (Winnipeg) – Annual High School Human Rights Conference.

08-147 – Consent Agenda

Ploszay/Jaworski

That the Consent Agenda be approved.

Carried

CONSENT AGENDA

Summer Approvals

That the Superintendent or his designate approve the awarding of all tenders and capital payments on a regular basis during the months of July and August and report the approvals at the regular Board Meeting on Monday, August 25, 2008.

Cheque Listing

That cheques #803350-#803616, #80003933-#80004244 and #8140-#8158 US in the amount of \$2,625,304.02 be approved.

Release of Statutory Holdback-Wheat City Roofing Ltd.

That the 7 ½% Statutory Holdback in the amount of \$48,433.11 plus accrued interest in relation to the high roof replacement at Garden City Collegiate be paid to Wheat City Roofing Ltd. from the Seven Oaks School Division/Wheat City trust account, subject to the approval of the Board’s Solicitor.

CONSENT AGENDA

GST on Release of Statutory Holdback – Wheat City Roofing Ltd.

That GST on the release of 7 ½% Statutory Holdback in regards to the roof replacement at Garden City Collegiate West be paid to Wheat City Roofing Ltd.

RESCIND MOTION 08-127 Renewal of Lease – R.F. Morrison Before and After School Program

That the Board rescind the May 26, 2008 Motion No. 08-127 that the Board sign a lease for the year September 1, 2008 to June 30, 2009 with R.F. Morrison Before and After School Program for the rental of the gymnasium, including storage facility in the gymnasium area at R.F. Morrison School at a rental fee of \$148.60 per month.

Renewal of Lease – Seven Oaks Child Day Care Centre Inc.

Recommended Action: That the Board sign a lease for the year September 1, 2008 to June 30, 2009 with Seven Oaks Child Day Care Centre Inc. for the rental of the gymnasium, including storage facility in the gymnasium area at R.F. Morrison School at a rental fee of \$148.60 per month.

Bockstael Construction Certificate of Payment #20

That Certificate of Payment #20 for construction costs at West Kildonan Collegiate in the amount of \$22,238.58 be paid to Bockstael Construction.

Christie Lysack, Linda Marchinko, Co-Chairs, Class of '78 – 30 year Reunion

That the Board approve the rental of Garden City Collegiate's school gym for Friday, October 10, 2008 from 5:00 p.m. until 1:00 a.m. at no cost and approve permission to have a cash bar for the Garden City Collegiate Class of '78 – 30 year reunion.

Invoice No. 355-08 – Lombard North Group – West Kildonan Collegiate

That Invoice No. 355-08 for development costs at West Kildonan Collegiate in the amount of \$6,869.47 be paid to Lombard North Group.

Invoice No. 3848 – Wheat City Roofing – Garden City Collegiate West

That Invoice No. 3848 for roofing costs at Garden City Collegiate West in the amount of \$25,851.40 be paid to Wheat City Roofing Ltd.

Statutory Holdback on Wheat City Roofing – Garden City Collegiate West

That 7 ½% Statutory Holdback on Invoice No. 3848 for roofing costs at Garden City Collegiate West in the amount of \$1,996.25 be paid to Seven Oaks School Division ITF Wheat City Roofing Ltd.

CONSENT AGENDA

Invoice No. 5843 – Number Ten Architectural Group – Professional Fees - Garden City Collegiate Link

That Invoice No. 5843 for professional fees in regard to the link addition at Garden City Collegiate in the amount of \$10,689.87 be paid to Number Ten Architectural Group.

Bockstael Construction Release of Holdback – West Kildonan Collegiate

That the release of 7 ½% holdback of Certificate of Payment #20 on the West Kildonan Collegiate project in the amount of \$1,717.26 be paid to Bockstael Construction Ltd.

Invoice No. 5833 – Number Ten Architectural Group – Professional Fees West Kildonan Collegiate

That Invoice No. 5833 for professional fees in regards to the West Kildonan Collegiate project in the amount of \$14,679.62 be paid to Number Ten Architectural Group.

Invoice No. 5839 – Number Ten Architectural Group – Professional Fees – Edmund Partridge Community School

That Invoice No. 5839 for professional fees in regard to the renovations at Edmund Partridge Community School in the amount of \$8,396.01 be paid to Number Ten Architectural Group.

West St. Paul School 60th Anniversary Reunion

The Board approved an advance of \$2,000 to the West St. Paul 60th Anniversary Committee to assist them in planning their 60th Anniversary celebration. The advance is to be repaid after the conclusion of the celebration.

COMMITTEE REPORTS

Trustees received as information the 2007-2008 Annual Report of the Workplace Safety and Health Steering Committee.

CONFERENCE REPORTS

- Arden Hill, Teacher, Maples Collegiate: UCDA Design Education Summit: Understanding Our Students, May 28-31, 2008, Illinois.
- Terry Hass-Speirs, Teacher, H.C. Avery School: Eric Jensen's Learning Brain Expo, January 18-21, 2008, San Francisco, California.
- Erina Risbey, Teacher, Elwick School and Mary Lynn Berti, Teacher,

CONFERENCE REPORTS

- Margaret Park School: Encore! National Orff Conference, April 24-27, Edmonton, Alberta.
- Verland Force, Principal, Elwick School: AERA 2008 Annual Meeting, March 24-28, 2008, New York.

- Karen Hartikainen, Principal, Forest Park School: CAP Conference, May 13-16, 2008, St. John's Nfld.
- Murray Goldenberg, Teacher, Maples Collegiate: Celebrating Linguistic Diversity Annual Conference, Toronto, Ontario.
- Karen Romanoff, Teacher, A.E. Wright School: 53rd Annual International Reading Association Conference, May 4-8, Atlanta, Georgia.

OTHER REPORTS

- Financial Statement Summary/Revenue/Expense Report ending May 31, 2008.
- Financial Statement Summary/Balance Sheet ending May 31, 2008.
- O.V. Jewitt Middle Years Student Group 2007/2008, ending June, 2008.

CORRESPONDENCE

- News Release: Maples Marchers met at Legislative Building by Minister of Education.
- News Release: Proposed amendments would double the cost of living adjustment for retired teachers.
- Number Ten Architectural Group: Change Order #25, West Kildonan Collegiate.
- Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer: Non-Resident Fees 2008-2009.
- Wayne Shimizu, CMA, Secretary-Treasurer: Correspondence sent to Mr. Rick Dedi, Director, Public Schools Finance Board regarding Garden City Collegiate Institute Link Addition.
- Cynthia J.C. Ryan, West St. Paul School Parent Association Committee: Religious Exercises – 2008-2009 School Year, West St. Paul School.
- MAST: Executive Highlights – Monday, June 2, 2008.
- Kevin Dyck, Chair, Garden Valley School Division: Garden Valley School Division written submission regarding Bill 28.
- MAST: Bill 28, Strengthening Local Schools Act, Draft, May, 2008.
- Canadian School Board Association: CSBA Infopicks – May 26, 2008 and BSBA Infopicks – May 30, 2008.
- Karen Carey, Chair, Sunrise School Division Board of Trustees:

CORRESPONDENCE

- Implementation of Grade 11/12 Physical Education Programming for the 2008-2009 school year.
- Linda Buchanan, Chair, Kelsey School Division Board of Trustees: Written submission to Law Amendments Review Hearings on Bill 28.

- Helen Robinson-Settee, Director, Aboriginal Education Directorate, Manitoba Education, Citizenship & Youth: Building Student Success with Aboriginal Parents (BSSAP) Fund.
- Patricia Powell, Administrative Assistant, Manitoba Education, Citizenship and Youth: Focus on the Future: A Parent and Student Guide to Senior Years Grad Requirements.
- Jannice Moore, President, The Governance Coach.
- Africa: Communities in Action Resource Kit.
- News Release: Workers Compensation Coverage.
- Manitoba Teachers Society: Dates for the Special Area Group (SAG) Conference.
- Public Schools Finance Board: Garden City (East) Replacement Steam Heating System.
- Public Schools Finance Board: Portables at the Old West Kildonan Collegiate.
- Public Schools Finance Board: Portable to Leila North.
- Government of Canada: Confirmation of Reduced Employment Insurance Premiums for CUPE 731.
- Government of Canada: Confirmation of Reduced Employment Insurance Premiums for SOTA and support staff.
- Jacques Dorge, Acting Director, Curriculum Development and Implementation Branch: Focus on the Future: A Parent and Student Guide to Senior Years Graduation Requirements (French Immersion Program).
- Oran Moss, SOTA President: Annual SOTA dues.
- Interlake School Division: Presentation to the Law Amendments Review Committee on Bill 28 – The Strengthening Local Schools Act.
- MAST: Carolyn Duhamel, Executive Director, Letter to Shirley Fontaine, Manager of First Nations Education Institutional Development.
- The Honourable Peter Bjornson, Minister of Education, Citizenship and Youth: Bill 2, Bill 24, Bill 28.
- Faralee Wilson, Schools Physical Activity Coordinator, Manitoba Physical Education Teachers Association: Quality Physical Education and New/Innovative Programs to Benefit All – TOBA Award for 2008: Arthur E. Wright Community School, Collicutt School, Governor Semple School, Leila North Community School.
- Aileen Najduch, Jacques Dorge, Directors, Instruction Curriculum and Assessment: ESRI Geographic Information Systems (GIS) Software for K-12 Schools.
- Brandon School Division: Submission to the Law Amendments Review Committee on Bill 28 – The Strengthening Local Schools Act, June 2008.

- MAST: Extending Workers Compensation Coverage.
- Kevin Sie, KPMG Chartered Accountants: Salary Disclosure Statement of Seven Oaks School Division for the year ending December 31, 2007.
- Newsletters received from: A.E. Wright Community School, École Belmont School, Collicutt School, École James Nisbet School, École Leila North School, Margaret Park School, O.V. Jewitt School, R.F. Morrison School, École Seven Oaks Middle School, Victory School, West St. Paul School.

ANNOUNCEMENTS

- Board Meeting Dates:
 - Regular Board Meeting, Monday, August 25, 2008 – 6:00 p.m.
 - Regular Board Meeting, Monday, September 8, 2008 – 6:00 p.m.
 - Inaugural Board Meeting, Monday, September 8, 2008 – 7:30 p.m.
 - Informal Board Meeting, Monday, September 15, 2008 – 6:00 p.m.
 - Regular Board Meeting, Monday, September 22, 2008 – 6:00 p.m.
- Graduation Ceremonies:
 - Monday, June 23, 2008 – 7:00 p.m. – Centennial Concert Hall – 555 Main Street – Garden City Collegiate.
 - Tuesday, June 24, 2008 – 7:00 p.m. – Centennial Concert Hall – 555 Main Street – Maples Collegiate.
 - Wednesday, June 25, 2008 – 7:00 p.m. – Centennial Concert Hall – 555 Main Street – West Kildonan Collegiate.

08-148 – Moved to Committee of the Whole at 9:10 p.m.

Sawka/Fogg

That Board here returned to the Committee of the Whole at 9 :10 p.m.

The Board discussed the presentation by Hope Springman, representative to Joy Smith, MP, Kildonan-St Paul.

ADJOURNMENT

The meeting adjourned at 9:25 p.m.

Chairperson

Secretary-Treasurer

:dlh\minutes\June 16, 2008
August 20, 2008