

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 13, 2009, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Evelyn C. Myskiw	Vice-Chairperson
	Gary J. Fogg	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O’Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Myskiw in the Chair.

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The meeting was called to order at 6:04 p.m.

**MINUTES**

Approved the minutes of Regular Board Meeting of Monday, March 9, 2009, as listed.

**09-111 – Approval of the Agenda**

Fogg/Juan  
That the agenda for this meeting be approved as amended. **Carried**

**COMMITTEE OF THE WHOLE**

**09-112 – Moved into Committee of the Whole at 6:06 p.m.**

**COMMITTEE OF THE WHOLE**

Fogg/Juan  
That the Board move into Committee of the Whole. **Carried**

Trustee McGowan in the Chair.

## **OFFICERS' REPORT**

Trustees Sawka, Jaworski and Ruggles reported on developments arising from collective bargaining.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **09-113 – Superintendents' Personnel Report**

Ruggles/Fogg

That the Superintendents' Personnel Report be ratified.

Carried

### TEACHER APPOINTMENTS

The following were appointed to Teacher General (permanent) teaching contracts:

Julieta De Paula-Oliveira (1.00), effective March 27, 2009

Thomas Gross (1.00), effective September 8, 2009

Arla Parker (1.00), effective September 8, 2009

The following were appointed to Limited Teacher-General (term) contracts:

Ian Bowie (1.00), effective March 2, 2009 to April 30, 2009

Donna Engel (.50), effective April 6, 2009 (indefinite)

Lorna Meyer (.50), effective April 6, 2009 (indefinite)

Jessica Schwarz (.50), effective February 5, 2009 to March 27, 2009

### SUBSTITUTE TEACHERS

The following were appointed to Substitute Teacher contracts:

May Bolisay	Kuljinder Maan	Nicole Sadler
Lovepree Chahal	Niall McFadyen	Carrie Smith
Lane Collins	Stephanie Miller	Amanda Stone
Annette Greene	Ethelene Muer	Allison Thomas
Kristin Grey	Shirley Parker-Creasy	Jeremy Toscza
Gina Guo	Ashley Porter	Kim Trudeau
Adam Khan	Naomi Reimer	
Chelsea Levy		

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **PARAPROFESSIONAL APPOINTMENTS**

The following were appointed to Paraprofessional positions:

Wendy Anderson, full-time (1.00), effective March 19, 2009

Laurie Cardinal, part-time (4 hours per day), effective April 6, 2009

### **MAINTENANCE TRANSPORTATION & CUSTODIAL SERVICES APPOINTMENTS**

Appointed the following to Maintenance Supervisor positions effective April 13, 2009:

Paul Anderson, full-time (1.00) Assistant Director of Operations

Jeff Harder, full-time (1.00) Coordinator of Maintenance and Custodial Services

Tony Campos, full-time (1.00) Coordinator of Maintenance and Custodial Services

### **ADMINISTRATOR DEFERRED SALARY LEAVE**

Granted Marcel Bérubé deferred salary leave effective the 2013-2014 school year.

### **TEACHER/CLINICIAN LEAVES OF ABSENCE**

Granted the following Leaves of Absence:

Granted Michelle Reimer, full-time (1.00), without pay, effective April 1, 2009 to June 30, 2009.

The following were granted leaves of absence, without pay, effective the 2009-2010 school year:

Yolanda Papini-Pollock (.50)

Nathalie Rousseau (.50)

Cheryl Thorlakson (1.00)

### **TEACHER RETIREMENTS**

Received notice of intent to retire from Joanne Tabor, effective June 30, 2009 and Dianne Harms effective December 31, 2009.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### MATERNITY AND PARENTAL LEAVE

Granted Angelique Khan St. Hilaire maternity leave effective July 10, 2009 to September 6, 2011.

## **SUPERINTENDENTS' REPORT**

The following matters received as information:

- Personnel and Student Matters.
- Negotiation Information.
- Family Leave and Sick Days.

Trustee Myskiw in the Chair.

## **CORRESPONDENCE**

### **09-114 – 2009-2010 School Calendar**

Juan/McGowan

That the school calendar for the 2009/2010 school year be approved with September 8 and 9, 2009 being orientation days for K to 8 schools.

Carried

### **09-115 – By-Law No. 1-2009**

Ruggles/Ploszay

That By-Law No. 1-2009 for the purpose of borrowing the sum of \$901,200.00 and issuing debentures therefore, for the purpose of steam heating system replacement at Garden City Collegiate East (\$397,300.00), portable repairs at Elwick Community School (\$7,700.00), masonry gym walls at Garden City Collegiate (\$14,700.00) and new school and site – West Kildonan Collegiate (\$481,500.00) be given first reading.

Carried

### **09-116 – By-Law No. 2-2009 Annual Borrowing By-Law**

Sawka/Fogg

That By-Law No. 2-2009 for the borrowing of monies for current operating purposes be given first reading.

Carried

## **CORRESPONDENCE**

Jaworski/Ploszay

That the Board suspend its regular order of business in order to give second and third reading to By-Law No. 2-2009 for the borrowing of monies for current operating purposes. **Carried**

McGowan/Juan

That By-Law No. 2-2009 for the borrowing of monies for current operating purposes be given second reading. **Carried**

Ploszay/Jaworski

That By-Law No. 2-2009 for the borrowing of monies for current operating purposes be given third and final reading be signed and sealed. **Carried**

### **SUPERINTENDENTS' REPORT**

The following matters received as information:

- Maples Marsville Link Up – April 21, 2009 from 10:15 to 12:00 noon.
- Maples Unity Group.
- May 14, 2009 – TJ's Gift Benefit Dinner

### **CONSENT AGENDA**

#### **09-117 – Consent Agenda**

Ruggles/Fogg

That the Consent Agenda be approved. **Carried**

#### **Cheque Listing – March 2009**

That cheques #902489-#903073, #90002937-#90003521, and #9110-#9142 in the amount of \$7,527,766.67 be approved.

#### **Karen Mozdzen, SAG Chair, Manitoba School Counsellor's Association**

That the Board grant permission for the Manitoba School Counsellors' Association (MSCA) to host a Wine and Cheese reception on Friday, October 23, 2009 from 3:00 p.m. to 6:00 p.m. in the Theatre at Maples Collegiate (sponsored by Herzing College).

### **CONSENT AGENDA**

Appin Associates Invoice No. B5384.485.077

That Invoice No. B5384.485.077 for the Margaret Park Condenser in the amount of \$546.00 be paid to Appin Associates.

Jed's Construction Ltd. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Edmund Partridge Community School Grooming Room Renovation in the amount of \$27,402.98 be paid to Jed's Construction Ltd.

Statutory Holdback on Jed's Construction Certificate of Payment No. 1

That 7-1/2% Statutory Holdback on Certificate of Payment No. 1 for the Edmund Partridge Community School Grooming Room Renovation in the amount of \$2,116.06 be paid to the Seven Oaks School Division /Jed's Construction 424 EP Groom Room Account.

National Refrigeration Heating Invoice No. 17355

That Invoice No. 17355 for the Garden City Collegiate East steam heating system replacement in the amount of \$113,960.00 be paid to National Refrigeration Heating Ltd.

Statutory Holdback on National Refrigeration Invoice No. 17355

That 7-1/2% Statutory Holdback on Invoice No. 17355 for the steam heating system replacement at Garden City Collegiate East in the amount of \$8,250.00 be paid to the Seven Oaks School Division / National Refrigeration 420 Account.

Number Ten Architectural Group Invoice No. 6663

That Invoice No. 6663 for the Edmund Partridge Grooming Room renovations in the amount of \$3,847.16 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6664

That Invoice No. 6664 for the Riverbend Community School Portables in the amount of \$1,792.33 be paid to Number Ten Architectural Group.

**CONSENT AGENDA**

Number Ten Architectural Group Invoice No. 6665

That Invoice No. 6665 for the Arthur E. Wright Community School Portables in the amount of \$2,840.44 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6682

That Invoice No. 6682 for Garden City Collegiate Link in the amount of \$15,123.07 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6730

That Invoice No. 6730 for the Garden City Collegiate Link in the amount of \$19,466.27 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6731

That Invoice No. 6731 for the Edmund Partridge Grooming Room renovations in the amount of \$12,547.83 be paid to Number Ten Architectural Group.

Stantec Consulting Invoice No. 362471

That Invoice No. 362471 for the Garden City Collegiate West Roof Design Phase 2 in the amount of \$28,149.73 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 362476

That Invoice No. 362476 for the Leila North Portable Relocation in the amount of \$2,405.03 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 368770

That Invoice No. 368770 for the Garden City Collegiate West Roof Reinforcement Design Phase 2 in the amount of \$2,541.06 be paid to Stantec Consulting.

Westland Construction Certificate of Payment No. 2 Edmund Partridge Community School

That Certificate of Payment No. 2 for the Edmund Partridge Community School renovations in the amount of \$27,792.31 be paid to Westland Construction.

**CONSENT AGENDA**

Statutory Holdback on Westland Construction Certificate of Payment No. 2 Edmund Partridge Community School

That 7-1/2% Statutory Holdback on Certificate of Payment No. 2 for the Edmund Partridge Community School Renovations in the amount of \$2,146.13 be paid to the Seven Oaks School Division / Westland Const-EP Renovation 410 Account.

Westland Construction Certificate of Payment No. 3 Edmund Partridge Community School

That Certificate of Payment No. 3 for the Edmund Partridge Community School Renovations in the amount of \$75,375.22 be paid to Westland Construction.

Statutory Holdback on Westland Construction Certificate of Payment No. 3

That 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the Edmund Partridge Community School Renovations in the amount of \$5,820.48 be paid to the Seven Oaks School Division / Westland Const-EP Renov 410 Account.

Westland Construction Certificate of Payment No. 1 Leila North Community School

That Certificate of Payment No. 1 (LN) for the Leila North Portable Relocation in the amount of \$10,275.44 be paid to Westland Construction.

Statutory Holdback on Westland Construction Certificate of Payment No. 1 Leila North Community School

That 7-1/2% Statutory Holdback on Westland Construction Certificate of Payment No. 1 (LN) for the Leila North Portable Relocation in the amount of \$793.47 be paid to the Seven Oaks School Division / Westland Const-LN Port Relc 422 Account.

Westland Construction Certificate of Payment No. 2 Leila North Community School

That Certificate of Payment No. 2 (LN) for the Leila North Portable Relocation in the amount of \$22,682.43 be paid to Westland Construction.

**CONSENT AGENDA**



Statutory Holdback on Westland Construction Certificate of Payment No. 2  
Leila North Community School

That 7-1/2% Statutory Holdback on Westland Construction Certificate of Payment No. 2 for the Leila North Portable Relocation in the amount of \$1,751.54 be paid to the Seven Oaks School Division / Westland Const-LN Port Relc 422 Account.

Westland Construction Certificate of Payment No. 7

That Certificate of Payment No. 7 for the Garden City Collegiate Link in the amount of \$819,828.78 be paid to Westland Construction.

Statutory Holdback on Westland Construction Certificate of Payment No. 7

That 7-1/2% Statutory Holdback on Westland Construction Certificate of Payment No. 7 for the Garden City Collegiate Link in the amount of \$63,307.24 be paid to the Seven Oaks School Division / Westland Construction Account.

Croatian Pavilion-Zagreb – West Kildonan Collegiate

That permission be granted for the Croatian Pavilion-Zagreb to be held at West Kildonan Collegiate during Folklorama, August 9-15, 2009.

**ITEMS OF INFORMATION**

**CONFERENCE REPORTS**

- Howard Kowalchuk and Adair Warren, Vice-Principals, Garden City Collegiate, Met School Visitation, Providence Rhode Island, January 21 to 22, 2009.
- Howard Ryant, Principal, Collicutt School, Building Community with Children – Reggio Emilia Conference, Toronto, February 28 to March 1, 2009.
- Ray Sharp, Divisional Network Supervisor, Dell K to 12 Educational Conference, Austin, Texas, March 9 to 11, 2009.

**OTHER REPORTS**

- Trustee Ruggles reported on San Diego Met School Visitation.
- Trustees Juan and Jaworski reported on the National School Boards Association 69<sup>th</sup> Annual Conference.
- Trustee Sawka reported on the Association of Supervision and Curriculum

Development - Learning Beyond Boundaries Conference.

- Trustee Myskiw reported on the Healthy Buddies Launch at Victory School.
- Trustee Juan informed the Board she was asked to sit on the MAST Multiculturalism Committee.

## **CORRESPONDENCE**

- David Williscroft, Debra Boyko, Dawn Wilson – Teachers, Maples Collegiate: information regarding upcoming trip to France and Italy during Spring Break 2010 with a group of Grade 10, 11, and 12 students.
- CSBA Infopicks: March 6, 2009.
- Dave Yeo, Director, Education Administration Services, MECY: Transitioning between 28, 29 and 30 credit graduation models.
- Sustainability and Education Academy: Education Leader Seminars.
- Hugh Coburn, President, MAST: Response to March 25, 2009 Free Press article.
- Honourable Peter Bjornson, Minister, MECY: Interdivisional Program for Students with Autism.
- H.M. Singh, Associate Secretary, Public Utilities Board: Notice of Public Hearing – Application to Change the Use of Access Driveway from Temporary to Permanent (Residential).
- Keith Thomas, Risk Manager, MAST: Fire Inspections of Schools.
- Carolyn Duhamel, Executive Director, MAST: Association Name Change.
- MAST: Executive Highlights, March 18, 2009.
- Wayne Shimizu, Secretary-Treasurer and Maria Cullum, SOPA President: Seven Oaks School Division extending the services of the Occupational Rehabilitation Group of Canada (ORGOC) to SOPA members.
- Carolyn Duhamel, Executive Director, MAST: Letter to Dr. Jon Young, Faculty of Education for continued support for public schools and school boards in Manitoba.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Tenders for Garden City Collegiate West Roof Replacement and Structural Reinforcement Phase II and letter to Regent Construction Inc. awarding tender.
- R. Appelmans, Secretary-Treasurer, The Winnipeg School Division: Rita Hildahl elected Trustee in by-election.
- Hugh Coburn, President, MAST: Letter to Honourable Peter Bjornson regarding investment in capital construction and infrastructure upgrades.
- David Yeo, Director, MECY: Legislative amendments to Bill 232 (Anaphylaxis Policies) and Bill 11 (The Children's Advocate's Enhanced Mandate Act).
- Marie O'Neill, Associate Deputy Minister, Manitoba Health and Healthy Living: Manitoba School Nutrition Survey.

## **CORRESPONDENCE**

- Manitoba News Releases: 3<sup>rd</sup> Quarter Financial Report, Budget 2009 Invests in Learning and Knowledge, Budget 2009 Charts a Balanced Steady Course, Budget 2009 Keeps Manitoba Deficit Free, Budget 2009 Continues to Reduce Taxes, Speed Limit to Increase on Certain Sections of Twinned Highway.
- Rick Dedi, Executive Director, PSFB: Letter of support for Garden City Collegiate – Structural Repairs and Roof Replacement Phase II, A.E. Wright Portables, Riverbend – Portables, and Margaret Park – Air Cooled Condensing Unit Replacement.
- Rick Dedi, Executive Director, PSFB: 2009-2010 Public Schools Capital Support Program.
- Darryl Gervais, A/Director, MECY: Categorical Grants and School Division Reporting Process.
- City of Winnipeg: 2009 Mill Rates for the Education Support Levy and Special Levy.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Notice of 2009 Tax Requirements.
- Wendy Mackey, Chartier Property Management: Refund cheque in the amount of \$106,943.93 for Seven Oaks School Division's share of the Underground Services and the Traffic Light refund on Ridgecrest Avenue.
- David Palubeski, Lombard North Group: Manitoba Hydro refund of \$21,061.88 for 19 lots on Grady Bend Place.
- MAST: January 24, 2009 AGM minutes.
- MAST Salary Bulletins: Sunrise School Division and the Sunrise Teachers' Association Agreement-in-Committee and Pine Creek School Division and the Canadian Union of Public Employees Local 3344.
- MAST Labour Relations: CPI, Unemployment Rate, Regional Trends update.
- MAST: March 4, 2009 Pension Minutes.
- MASBO: Fiscal Focus, Volume 10, March 2009.
- Seven Oaks School Division Benefit Rates Summary.
- aferhours Education Spring 2009 Brochure.
- Manitoba Association of Parent Councils: AGM meeting and Book of Reports 2008-2009.
- The General Child and Family Services Authority: Progress report on the Changes for Children Initiative.
- Gord Mackintosh – News & Views, Spring 2009.
- University of Manitoba – Centre for Health Policy: The Cost of Hospitalizations in Manitoba.
- 2008 Enrolment Report.
- Articles from Winnipeg Free Press, Globe and Mail and the Gazette.

## **CORRESPONDENCE**

- Congratulatory Correspondence:
  - Brian Humniski, Teacher, Maples Collegiate: awarded the Chef of the Year Award from the Canadian Culinary Federation.
  - Jean Boulet, Constable, Winnipeg Police Service: Recognition of Patrol Supervisors: Michael Ilyniak, 20 Years, R.F. Morrison School; Robin Allary, 10 Years, Forest Park School; Ric Flett, 10 Years, Governor Semple School; Robert Holmes, 5 Years, Collicutt School; Jennifer Greening, 5 Years, James Nisbet Community School; Joanna Montanaro, 5 Years, Victory School.
- Thank you letter received from Gerry Corr, Principal, West Kildonan Collegiate: for presenting the school library with \$250 in order to purchase books relating to Aboriginal Education in recognition of Teacher Appreciation Week.

## **ANNOUNCEMENTS**

- Policy Committee Meeting – Thursday, April 16, 2009 – 1:30 p.m.
- Informal Board Meeting – Monday, April 20, 2009 – 6:00 p.m.
- Regular Board Meeting – Monday, April 27, 2009 – 6:00 p.m.
- Informal Board Meeting – Monday, May 4, 2009 – 6:00 p.m.
- Regular Board Meeting – Tuesday, May 12, 2009 – 6:00 p.m.
- Regular Board Meeting – Monday, June 29, 2009 – 6:00 p.m.
- Regular Board Meeting – Monday, August 31, 2009 – 6:00 p.m.

## **ANNOUNCEMENTS**

### Coaches Appreciation Dinner

Wednesday, June 3, 2009 – Canad Inns Garden City – 5:30 p.m.

### Long Service Retirement Dinner

Wednesday, June 10, 2009 – The Fairmont Winnipeg, Two Lombard Place – 6:30 p.m.

### Board/Superintendent Retreat

Friday, June 12 and Saturday, June 13, 2009 – Lakeview Resort & Gimli Conference Centre, Gimli, Manitoba.

## **ANNOUNCEMENTS**

Graduation Ceremonies

Monday, June 22, 2009 – 7:00 p.m. – Centennial Concert Hall, 555 Main Street  
– West Kildonan Collegiate.

Tuesday, June 23, 2009 – 7:00 p.m. – Centennial Concert Hall, 555 Main Street  
– Garden City Collegiate.

Wednesday, June 24, 2009 – 7:00 p.m. – Centennial Concert Hall, 555 Main  
Street – Maples Collegiate.

**ADJOURNMENT**

The meeting adjourned at 8:23 p.m.

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Chairperson

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Secretary-Treasurer

April 13, 2009  
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