

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, DECEMBER 1, 2008, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Claudia Sarbit	Chairperson
	Evelyn C. Myskiw	Vice-Chairperson
	Gary J. Fogg	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O’Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair.

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The meeting was called to order at 6:13 p.m.

**MINUTES**

Approved the minutes of Regular Board Meeting of Monday, November 17, 2008 as amended.

**08B-054 – Approval of the Agenda**

Ruggles/McGowan

That the agenda for this meeting be amended by adding to No. 3 Committee of the Whole (7) TAA Students from Edmund Partridge going to West Kildonan Collegiate; No. 11 Items of Information move (b) Other Reports – Board Chairs and Vice-Chairs, Trustee Myskiw to (a) (3) Conference Reports ; No. 11 Items of Information (4) National Child Forum – Trustee Juan. **Carried**

**COMMITTEE OF THE WHOLE**

**08B-055 – Moved into Committee of the Whole at 6:19 p.m.**

Fogg/Sawka

That the Board move into Committee of the Whole.

**Carried**

Trustee Myskiw in the Chair.

**OFFICERS' REPORT**

There were no reports.

**SUPERINTENDENTS' PERSONNEL REPORT**

**08B-056 – Superintendents' Personnel Report**

Sawka/McGowan

That the Superintendents' Personnel Report be ratified.

**Carried**

**TEACHER APPOINTMENTS**

The following were appointed to Limited Teacher-General (term) contracts:

Richard Ford (1.00), effective November 24, 2008 (indefinite)

Erin LaFoy (1.00), effective October 1, 2008 (indefinite)

Matthew Melnyk (1.00), effective November 24, 2008 (indefinite)

**SUBSTITUTE TEACHER APPOINTMENTS**

The following were appointed to Substitute Teacher contracts effective the 2008-2009 school year:

Melanie Austin

Maria Manacsca

Barbara Quinlan-Haynes

**CUSTODIAN RESIGNATION**

Fania Gershkovich gave notice of intent to resign from her custodian position effective November 30, 2008.

**BUS DRIVER RETIREMENT**

Marie Barry gave notice of intent to retire from her bus driver position effective November 10, 2008.

#### CUSTODIAN RETIREMENT

Eileen Milum gave notice of intent to retire from her custodian position effective December 31, 2008.

The following matters were received as information:

- Personnel Matters.
- Cooperation with the Winnipeg School Division Board.
- Administrators' P.D. Conference Overview.
- Engaged Learner Conference Overview.
- What Did You Do In School Today (WDYDIST) Conference Overview.
- Bright Futures Program Update.
- Sunny Mountain Daycare Proposal.
- Field Trips.
- Island Lake Tribal Council Proposal.

Trustee Sarbit in the Chair.

#### **08B-057 – Dawn Wilson, Julie DePaula, Maples Collegiate, Co-Chairs, Manitoba Student Leadership Conference**

Jaworski/Sawka

That the request from Maples Collegiate to host the Manitoba Student Leadership Conference, September 10 to 12, 2009 be approved.

Carried

#### **08B-058 – Manitoba High Schools Athletic Association – Trustee Summit**

Ruggles/Juan

That the Division register a team consisting of two trustees and the Superintendent to attend the Manitoba High Schools Athletic Association Trustee Summit on Thursday, February 12, 2009.

Carried

#### **08B-059 – Agreement with Number Ten Architectural Group**

Juan/Ruggles

That the Board sign the Agreement with Number Ten Architectural Group for the Edmund Partridge Community School renovation and addition. Carried

### **08B-060 – Agreement with Number Ten Architectural Group**

Myskiw/Jaworski

That the Board sign the Agreement with Number Ten Architectural Group for the Garden City Collegiate West elevator and grooming room. Carried

### **08B-061 – Agreement with Number Ten Architectural Group**

Ploszay/Fogg

That the Board sign the Agreement with Number Ten Architectural Group for the Edmund Partridge Community School grooming room. Carried

### **08B-062 – Agreement with Number Ten Architectural Group**

Jaworski/Juan

That the Board sign the Agreement with Number Ten Architectural Group for the Garden City Collegiate new addition and renovation. Carried

### **08B-063 – By-Law No. 5-2008**

McGowan/Myskiw

That By-Law No. 5-2008 for the purpose of door openers and grooming room-Constable Edward Finney (\$243,600.00), roof replacement-West St. Paul (\$196,900.00), Centennial Wing demolition-West Kildonan Collegiate (\$280,000.00), replace steam heating system-Garden City Collegiate (\$442,400.00), addition and renovation-West Kildonan Collegiate (\$42,200.00), replacement school-Riverbend (\$2,148,100.00), roof replacement and roof structure upgrade-Garden City Collegiate (\$982,500.00) be given first reading.

### **08B-064 – Consent Agenda**

Ruggles/Ploszay

That the Consent Agenda be approved.

Carried

### **CONSENT AGENDA**

Appin Associates Invoice No. B5316.485.077

That Invoice No. B5316.485.077 for the Margaret Park School Condenser Replacement in the amount of \$75.29 be paid to Appin Associates.

National Refrigeration Heating Ltd. Invoice No. 16346

That Invoice No. 16346 for the Garden City Collegiate East steam heating system replacement in the amount of \$206,681.99 be paid to National Refrigeration Heating Ltd.

Statutory Holdback on National Refrigeration Heating Ltd. Invoice No. 16346

That 7 1/2% Statutory Holdback on Invoice No. 16346 for the Garden City Collegiate East steam heating system replacement in the amount of \$14,962.50 be paid to the Seven Oaks School Division/National Refrigeration Account.

Norwin Roofing Ltd. Invoice No. 13520

That Invoice No. 13520 for the West St. Paul School roof in the amount of \$35,855.29 be paid to Norwin Roofing Ltd.

Statutory Holdback on Norwin Roofing Ltd. Invoice No. 13520

That 7 1/2% Statutory Holdback on Invoice No. 13520 for the West St. Paul School roof in the amount of \$2,699.25 be paid to the Seven Oaks School Division/Norwin Roofing Ltd. Account.

Norwin Roofing Ltd. Invoice No. 13539

That Invoice No. 13539 for the West St. Paul School roof in the amount of \$4,856.25 paid to Norwin Roofing Ltd.

Statutory Holdback on Norwin Roofing Ltd. Invoice No. 13539

That 7 1/2% Statutory Holdback on Invoice No. 13539 for the West St. Paul School roof in the amount of \$375.00 be paid to the Seven Oaks School Division/Norwin Roofing Ltd. Account.

Number Ten Architectural Group Invoice No. 6304

That Invoice No. 6304 for the Garden City Collegiate link in the amount of \$6,596.74 be paid to Number Ten Architectural Group.

**CONSENT AGENDA**

Paragon Industries Ltd. Certificate of Payment No. 4

That Certificate of Payment No. 4 for the Centennial School demolition in the amount of \$9,712.50 be paid to Paragon Industries Ltd.

Statutory Holdback on Paragon Industries Ltd. Certificate of Payment No. 4

That 7 1/2% Statutory Holdback on Certificate of Payment No. 4 for the Centennial School demolition in the amount of \$750.00 be paid to the Seven Oaks School Division/Paragon Industries Ltd. Account.

Stantec Consulting Invoice No. 338913

That Invoice No. 338913 for the relocation of the Centennial School portable to Leila North School in the amount of \$4,410.00 be paid to Stantec Consulting.

Westland Construction Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the Garden City Collegiate link and renovation in the amount of \$549,528.85 be paid to Westland Construction Ltd.

Statutory Holdback on Westland Construction Ltd. Certificate of Payment No. 3

That 7 1/2% Statutory Holdback on Certificate of Payment No. 3 for the Garden City Collegiate link and renovation in the amount of \$42,434.66 be paid to the Seven Oaks School Division/Westland Construction Ltd. Account.

Wheat City Roofing Ltd. Invoice No. 4419

That Invoice No. 4419 for the Garden City Collegiate West high roof replacement in the amount of \$9,533.69 be paid to Wheat City Roofing Ltd.

Statutory Holdback on Wheat City Roofing Ltd. Invoice No. 4419

That 7 1/2% Statutory Holdback on Invoice No 4419 for the Garden City Collegiate West high roof replacement in the amount of \$736.19 be paid to the Seven Oaks School Division/Wheat City Roofing Ltd. Account.

Wheat City Roofing Ltd. Invoice No. 4420

That Invoice No. 4420 for the Garden City Collegiate West high roof replacement in the amount of \$971.25 be paid to Wheat City Roofing Ltd.

**CONSENT AGENDA**

Statutory Holdback on Wheat City Roofing Invoice No. 4420

That 7 1/2% Statutory Holdback on Invoice No. 4420 for the Garden City Collegiate West high roof replacement in the amount of \$75.00 be paid to the Seven Oaks School Division/Wheat City Roofing Ltd. Account.

### **08B-065 – Policy DJEJ – Payment Procedures**

Ploszay/Juan

That Policy DJEJ - Payment Procedures be approved for deletion from the Policy Manual.

Policy DJEJ will be replaced by Policy DK - Payment of Accounts.

### **08B-066 – Policy DK-JHB – Student Activities Fund Management**

Ploszay/Jaworski

That Policy DK-JBH Student Activities Fund Management be approved for deletion from the Policy Manual.

This policy has been separated into two separate policies, School Fundraising Activities would become Policy DKA and the Annual Review of School Funds would become Policy DIA. Policy DKA has been held for more discussion. Policy DIA follows below with a recommendation for inclusion to the Policy Manual.

### **08B-067 – Policy DIA – Annual Review of School Funds**

Ploszay/Juan

That Policy DIA - Annual Review of School Funds be approved for inclusion in the Policy Manual.

This policy replaces the Annual Review of School Fund Account Systems portion of the existing Policy JHB-DK.

### **08B-068 – Policy DK- Payment of Accounts**

Ploszay/Jaworski

That Policy DK be approved for inclusion in the Policy Manual.

This policy replaces the existing Policy DJEJ.

**ITEMS OF INFORMATION**

**CONFERENCE REPORTS**

- Education for Sustainable Development – Trustees Ruggles and Jaworski.
- Community Engagement – Trustees McGowan, Myskiw and Juan.
- Board Chairs and Vice-Chairs – Trustee Myskiw.
- National Child forum – Trustee Juan.

## **CORRESPONDENCE**

- MAST: Newspaper Clippings: November 5 to 19, 2008.
- Vicki Klassen, Executive Director, Seven Oaks General Hospital Foundation Inc.: Thank you for supporting the hospital's annual dinner.
- Adrienne Silver, Marketing, Event Manager, United Way: Thank you for support of the United Way's 2008 Campaign Kick-Off - Plane Pull 5: UNITED.
- Carolyn Duhamel, Executive Director, MAST: MAST Pension Plan - School Boards' Fiduciary Duty.
- Cliff Meder, Director of Operations, Maintenance Transportation & Custodial Services: Letter to Public Schools Finance Board-Edmund Partridge Community School Grooming Room Renovation.
- Cliff Meder, Director of Operations, Maintenance Transportation & Custodial Services: Letter to Westland Construction Ltd. École Leila North Community School Portable Classroom Relocation.
- Kerri Irvin-Ross, Minister of Healthy Living & Peter Bjornson, Minister of Education Citizenship & Youth: Healthy Schools Initiative Funding.
- MAST Salary Bulletin: Lakeshore School Division and The Lakeshore Teachers' Association Agreement in Committee.
- MAST Arbitration Bulletin: Rolling River School Division and The Rolling River Teachers' Association of the Manitoba Teachers' Society Re: Student Services Co-ordinator Grievance.
- Bob Craddock, Director, Workers Compensation Board: Workers Compensation Board School Coverage Revised Effective January 1, 2009. Previously we were advised that clinicians would be covered by WCB effective January 2009. This letter is now advising they will be excluded.

## **CORRESPONDENCE**



- News Release: Empty Classrooms Put To Good Use With Creation of 10 Child-Care Centres.
- MAST Salary Bulletin: The Mystery Lake School District and The Mystery Lake Teachers' Association Ratified Agreement.
- MAST: Labour Relations Update: CPI, Unemployment Rate, Regional Trends.
- Bernie Gowryluk Retirement Celebration - December 15, 2008 - West Kildonan Collegiate, 4:00 p.m.
- The Times - November 20, 2008: "School Division Installs Cameras on Buses" by Avi Saper.
- Architecture: "A magazine for public and institutional administrators".

#### **ANNOUNCEMENTS**

- Regular Board Meeting – Monday, December 15, 2008 – 6:00 p.m.
- Regular Board Meeting – Monday, January 12, 2009 – 6:00 p.m.
- Informal Board Meeting – Monday, January 19, 2009 – 6:00 p.m.
- Regular Board meeting – Monday, February 2, 2009 – 6:00 p.m.
- Divisional P.D. – Monday, February 9, 2009.

#### **8B-069 – Moved to Committee of the Whole at 8:47 p.m.**

Juan/Fogg

That Board here returned to the Committee of the Whole at 8:47 p.m.

#### **SUPERINTENDENTS' REPORT**

The following matters were received as information:

That the Informal Board Meeting scheduled for Monday, December 8, 2008 be cancelled and items on the Agenda be moved to the Regular Board Meeting on December 15, 2008 (Summer programs at Maples Collegiate and Elwick School, EAL Classes at Maples Collegiate, Bright Futures, Technology).

- MAST Resolutions.
- 2009-2010 Budget.

#### **SUPERINTENDENTS' REPORT**

Trustee McGowan here left the meeting at 9:33 p.m.

- Edmund Partridge TAA students.
- Constructivism.
- Follow-Up MAST Regional Fall Meeting 2008.

### **ADJOURNMENT**

The meeting adjourned at 9:49 p.m.

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Chairperson

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Secretary-Treasurer

December 1, 2008  
2008-2009\2008-2009 Minutes\DEC1 08MIN.doc