

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 12, 2009, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Claudia Sarbit	Chairperson
	Evelyn C. Myskiw	Vice-Chairperson
	Gary J. Fogg	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant
<b>REGRETS</b>	Bill McGowan	Trustee
	Duane Brothers	Assistant Superintendent

Trustee Sarbit in the Chair.

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The meeting was called to order at 6:07 p.m.

**MINUTES**

Approved the minutes of Regular Board Meeting of Monday, December 1, 2008 as amended.

**09-078 – Approval of the Agenda**

Ruggles/Ploszay

That the agenda for this meeting be amended by adding to No. 3 Committee of the Whole (f) (1) Trustee Ploszay, (2) Trustee Juan, (3) Trustee Jaworski, (4) Trustee Myskiw, will bring items forward. Carried

**COMMITTEE OF THE WHOLE**

**09-079 – Moved into Committee of the Whole at 6:10 p.m.**

**COMMITTEE OF THE WHOLE**

Jaworski/Fogg

That the Board move into Committee of the Whole.

**Carried**

Trustee Myskiw in the Chair.

**SPECIAL ORDER – 6:15 p.m.**

Seven Oaks School Division Workplace, Safety & Health Program presented by Cliff Meder, Director of Operations; Wayne Shimizu, Secretary-Treasurer; Norma McCormick, Corporate Health Works.

**OFFICERS' REPORT**

There were no reports.

**SUPERINTENDENTS' PERSONNEL REPORT**

**09-080 – Superintendents' Personnel Report**

Ruggles/Juan

That the Superintendents' Personnel Report be ratified.

**Carried**

**ADMINISTRATIVE ASSISTANT RETIREMENT**

Norma Gwizon gave notice of intent to retire effective December 27, 2008.

**LIBRARY TECHNICIAN RETIREMENT**

Sandra Graham gave notice of intent to retire effective December 27, 2008.

**SECRETARY RETIREMENT**

Teresa Rumley gave notice of intent to retire effective December 27, 2008.

**SUPERINTENDENTS' REPORT**

The following matters were received as information:

## **SUPERINTENDENTS' REPORT**

- Request to Public Schools Finance Board for portables at:
  - A.E. Wright Community School
  - École Riverbend Community School

Trustee Sarbit in the Chair.

## **CORRESPONDENCE**

### **09-081 – 2009-2010 School Bus Purchase**

Juan/Ruggles

That the Board sign the Agreement not to participate in the Central Tender process for the 2009-2010 school bus purchase between the Government of Manitoba and the Seven Oaks School Division. **Carried**

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- MAST “School Board Work” Communications Campaign - Seven Oaks School Division submitted nominations on:
  - First Year University Now
  - Heritage Languages
  - Advancing Community Schools.
- MET Schools Initiative.

### **09-082 – Consent Agenda**

Ruggles/Juan

That the Consent Agenda be approved. **Carried**

#### Cheque Listing – December 2008

That cheques #901346-901782, #90001537-90002050 and #9078-9089 US in the amount of \$4,541,530.89 be approved.

**CONSENT AGENDA**Number Ten Architectural Group Invoice No. 6442

That Invoice No. 6442 for the renovations at Edmund Partridge Community School in the amount of \$33,801.98 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6443

That Invoice No. 6443 for the grooming room at Edmund Partridge Community School in the amount of \$13,852.93 be paid to Number Ten Architectural Group.

Westland Construction Ltd. Certificate of Payment No. 4

That Certificate of Payment No. 4 for the link and renovations at Garden City Collegiate in the amount of \$414,286.76 be paid to Westland Construction Ltd.

Statutory Holdback on Westland Construction Ltd. Certificate of Payment No. 4

That 7½% Statutory Holdback on Certificate of Payment No. 4 for the link and renovations at Garden City Collegiate in the amount of \$31,991.26 be paid to the Seven Oaks School Division/Westland Construction account.

Release of Statutory Holdback to Wheat City Roofing Ltd.

That the 7½% Statutory Holdback in the amount of \$17,686.19 plus accrued interest in relation to the roof replacement and structural reinforcement at Garden City Collegiate West be paid to Wheat City Roofing Ltd. from the Seven Oaks School Division/Wheat City Roofing Ltd. trust account, subject to the approval of the Board's solicitor.

GST on Release of Holdback – Wheat City Roofing Ltd.

That GST on the release of the 7 ½% Statutory Holdback in the amount of \$884.31 in relation to the roof replacement and structural reinforcement at Garden City Collegiate West be paid to Wheat City Roofing Ltd.

Release of Statutory Holdback to Norwin Roofing Ltd.

That the 7½% Statutory Holdback in the amount of \$18,074.25 plus accrued interest in relation to the roof replacement at West St. Paul School be paid to Norwin Roofing Ltd. from the Seven Oaks School Division/Norwin Roofing

## CONSENT AGENDA

Ltd. trust account, subject to the approval of the Board's solicitor.

### GST on Release of Holdback – Norwin Roofing Ltd.

That GST on the release of 7½% Statutory Holdback in the amount of \$903.71 in relation to the roof replacement at West St. Paul School be paid to Norwin Roofing Ltd.

### Release of Statutory Holdback to Ducks Unlimited

That the 7½% Statutory Holdback in the amount of \$2,944.35 plus accrued interest in relation to the Swinford Park Frog Pond be paid to Ducks Unlimited from the Seven Oaks School Division/Ducks Unlimited Canada account, subject to the approval of the Board's solicitor.

### GST on Release of Holdback – Ducks Unlimited

That GST on the release of the 7½% Statutory Holdback in the amount of \$240.95 in relation to Swinford Park Frog Pond be paid to Ducks Unlimited.

## CORRESPONDENCE

- Rick Dedi, Executive Director, The Public Schools Finance Board: Letter from PSFB approving project support for Edmund Partridge Community School Grooming Room.
- News Release Province of Manitoba: 2008 Budget Continues on Steady Track: Selinger.
- MAST: Labour Relations: Update: CPI, Unemployment Rate, Regional Trends.
- George Coupland, Director, Labour Relations, MAST: Workers Compensation Correspondence Revised Position re Clinicians.
- MAST Salary Bulletin: Lakeshore School Division and CUPE Local 3206 Ratified Agreement Correction.
- MAST Salary Bulletin: Lord Selkirk School Division and Lord Selkirk Teachers' Association Agreement-In-Committee.
- MAST Salary Bulletin: The Kelsey School Division and CUPE Local 1596.
- MAST Salary Bulletin: Fort La Bosse School Division and United Food and Commercial Workers Local 832 (Administrative Assistants) Ratified Agreement.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Letter to Jed's Construction Ltd. authorizing the Edmund Partridge Community School Grooming Room Project.

## CORRESPONDENCE

- Doug Hanna, Principal, Number Ten Architectural Group: Fee memo for the addition to Arthur E. Wright School utilizing the relocated portable classrooms from Seven Oaks Middle School.
- Yolande Dupuis, President, MAST: Presidents' Council Award.
- MAST Executive Highlights: December 8, 2008.
- CSBA InfoPicks: PD Events - January 29-31, 2009.
- MAST Notes of Meeting: Tax Increment Financing - Friday, October 3, 2008.
- Carolyn Duhamel, Executive Director, MAST: Bill 4 - the Community Revitalization Tax Increment Financing (TIF) Act.
- George Buri, Chairperson, Brandon School Division Board of Trustees: Endorsement of nomination of Trustee Jim Murray for the position of Vice-President for Boards with 6,000 students or more.
- Addictions Foundation of Manitoba: "Manitoba Students Report More Gambling Via Internet & Computer/Video Games".
- Free Press Article-Sunday, January 4, 2009: Manitobans' Legacy a Better Province - Judy Silver, Ben Zaidman.
- Craig M. Stahlke, Secretary-Treasurer, Pembina Trails School Division: MAST Resolution.
- MECY: Premier's Volunteer Service Award 2009.
- MAST 2009 Region 5 & 6 Regional Meeting: Agenda - January 24, 2009 9:30 a.m.
- MB Education March 31, 2008 Summary Reporting: Letter from Steve Power, Director, Schools Finance Branch dated December 22, 2008 regarding follow up information on results of consolidation of school division financial information with Manitoba Public Accounts.

## ANNOUNCEMENTS

- Informal Board Meeting – Monday, January 19, 2009 – 6:00 p.m.
- Regular Board meeting – Monday, February 2, 2009 – 6:00 p.m.
- Divisional P.D. – Monday, February 9, 2009
- Public Budget Meeting – Monday, February 23, 2009
  - Municipal Counsellors meeting – 5:00 to 7:00 p.m.
  - Public Budget meeting – 7:00 to 9:00 p.m.
- Informal Board Meeting – Monday, March 2, 2009 – 6:00 p.m.
- Regular Budget Meeting – Monday, March 9, 2009 – 6:00 p.m.
- Informal Board Meeting – Monday, March 16, 2009 – 6:00 p.m.
- MAST AGM, March 19 & 20, 2009

**09-083 – Moved to Committee of the Whole at 8:16 p.m.**

Juan/Jaworski

That Board here returned to the Committee of the Whole at 8:16 p.m.

**SUPERINTENDENTS' REPORT**

The following matters were received as information:

- 2009/2010 First Draft Expenditure.
- Island Lake Tribal Council.
- SSQ-Early Intervention Services Proposal for CUPE 731 & SOPA.

**CORRESPONDENCE/INFORMATON REQUESTED BY TRUSTEES**

- Trustee Myskiw
  - Schools of Choice Update.
- Trustee Juan
  - Banners on Schools.
  - Crossing guards at Adsum Drive and Blechner Drive.

**ADJOURNMENT**

The meeting adjourned at 10:38 p.m.

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Chairperson

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Secretary-Treasurer