

# MINI MINUTES

August 30, 2010

At its Regular Meeting of Monday, August 30, 2010 the Seven Oaks School Division Board of Trustees:

- Observed a minute of silence in memory of Agnes Benjamin, Paraprofessional, A.E.Wright School.
- Received as Information: Collective Bargaining Update, 50<sup>th</sup> Anniversary DVD Update, Post Graduation Plans / Graduation, Portables Update (Leila North, Riverbend, James Nisbet and A.E. Wright), Speed Watch Program, Scholarships and Bursaries (Business Community), Beautification of our Schools, use of Emergency Codes in Schools, Acceleration of Students.
- Appointed the following to full-time (1.00) administrative positions effective September 7, 2010:
  - Jackie Molyneux, Acting Principal, Forest Park School (indefinite)
  - David Ingram, Acting Vice-Principal, West St. Paul School (indefinite).
- Appointed the following to Teacher General (Permanent) teaching contracts effective September 7, 2010: Elizabeth Armstrong, full-time (1.00); Regan Bruce, full-time (1.00); Vanessa Burridge, full-time (1.00); Jessica Dilts, full-time (1.00); Nicolette Dirks, full-time (1.00); Robin Dow, full-time (1.00); Beth Johnson, full-time (1.00); Erin Lees, full-time (1.00); Stacey Los, full-time (1.00); Erin Murphy, full-time (1.00); Britt Stromberg, full-time (1.00); Lisa Wicklund Whiteside, full-time (1.00); Alisa Wiebe, full-time (1.00).
- Appointed the following to Limited Teacher General (Term) contracts effective September 7, 2010 to June 30, 2011: Melanie Bartelings, full-time (1.00); May Bolisay, full-time (1.00); Lindsey Brown, full-time (1.00); Jennifer Chwartacki, full-time (1.00); Graeme Crawford, full-time (1.00); Jamie Gilbert, full-time (1.00); Johanna Hildebrand, part-time (.50); Bryant Huynh, full-time (1.00); Julia Krahn, full-time (1.00); Jenna Marks, part-time (.50) Kristya Matwichyna, full-time (1.00); Niall McFadyen, full-time (1.00); Jean McLeod, full-time (1.00); Kristy Merkl, full-time (1.00); Dave Misir, full-time (1.00); Erin Niznick, full-time (1.00); Stephen Oberheu, full-time (1.00); Robert Page, full-time (1.00); Shirley Parker-Creasy, full-time (1.00); Anthony Ramos, full-time (1.00); Tannis Silver, full-time (1.00); Ava Thompson, full-time (1.00); Jagdeep Toor, full-time (1.00); Becky Walter, full-time (1.00); Karen Warner, part-time (.50); Beau Wilks, full-time (1.00); Roby Yeung, full-time (1.00).
- Appointed the following to Limited Teacher General (Term) contracts:
  - Alan Ahow, full-time (1.00), effective September 7, 2010 to October 29, 2010
  - Jo Fredericks, full-time (1.00), effective September 7, 2010 to March 25, 2011
  - Catherine Hart, part-time (.50), effective September 7, 2010-indefinite

- John Holmes, part-time (.50), effective September 7, 2010 to December 22, 2010
- Sharon Nowrang, full-time (1.00), effective September 7, 2010-indefinite
- Patricia Ullyot, part-time (.50), effective September 7, 2010 to December 22, 2010
- Appointed Sheila Zalluski to a part-time (.50) Limited Teacher General (Term) contract (ECSS) effective September 7, 2010 to June 30, 2011.
- Appointed the following to full-time paraprofessional positions effective September 7, 2010: Virginia Bobrowski, full-time (1.00); Jenna Firth, full-time (1.00); Jeff Herold, full-time (1.00); Stephanie Montour, full-time (1.00); Ian Quinn, full-time (1.00); Ingrid Tomiak, full-time (1.00)
- Appointed Chris Rossong to a part-time (4 hours per day) paraprofessional position effective June 17, 2010.
- Appointed Michele Stevenson to a part-time (4 hours per day) paraprofessional position effective June 21, 2010.
- Appointed Jodi Kryschuk to a full-time position of Divisional Network Technician: SharePoint, effective July 5, 2010.
- Appointed the following to part-time (.50) school secretary positions effective September 7, 2010: Joanna Clowater, Tara Ginter, Cindy Zdrill.
- Appointed Jimmy Krahn to a part-time (4 hours per day) bus driver position effective August 30, 2010.
- Granted leaves of absence, without pay, effective 2010-2011 school year to the following teachers: Jennifer Arjoon, part-time (.50); Sopear Chhin, part-time (.29); Bobbi-Lynn Haegeman, part-time (.20); Yolanda Papini-Pollock, part-time (.25); Bernadette Schimnowski, full-time (1.00); Joni Tesoro, full-time (.100).
- Granted Jennifer Arjoon a full-time (1.00) leave of absence, without pay, effective April 3, 2010 to June 30, 2010.
- Granted Warren Persowich (ECSS) a part-time (.20) leave of absence, without pay, effective the 2010-2011 school year.
- Granted Cole Summers, paraprofessional, a part-time (.50) leave of absence, without pay, effective the 2010-2011 school year and Vijayaluxmi Shell, paraprofessional, a part-time (.50) leave of absence, without pay effective September 7, 2010 to November 19, 2010.
- Received notice of intent to resign from Andrew Goosen, electrician, effective August 6, 2010; Daniel Vicente, paraprofessional, effective June 30, 2010; and Carrie-Jean Wilkins, school secretary, effective August 3, 2010.
- Received notice of intent to retire from Joyce Kehler, bus driver, effective June 30, 2010 and Dianne Edward, community coordinator, effective June 30, 2010.
- Rescinded the following Superintendents' Personnel Report motions:
  - #10-157 – appointing Beth Johnson to a full-time (1.00) Limited Teacher General (Term) contract effective September 7, 2010 to June 30, 2011.

- #10-153 – appointed Annette Alix Roussin to a part-time (.90) permanent teaching contract (Clinician) effective September 7, 2010.
- #10-157 – appointing Erin Lees to a part-time (.50) permanent teaching contract effective September 7, 2010.
- Approved that Regular Board Meetings be held in the 2010 (prior to Trustee Elections) on September 13, 2010 and October 18, 2010.
- Approved that a Trustee Orientation Meeting be held on November 1, 2010.
- Approved that the Inaugural and Regular Board Meetings be held on November 8, 2010.
- Approved the proposed terms and conditions for the Garden City Collegiate Tennis Courts Joint use Agreement with the City of Winnipeg.
- Approved the 2010-2011 Divisional Plan.
- Approved the request of the Seven Oaks Education Foundation to obtain a liquor permit for Garden City Collegiate for a staff social on September 24, 2010.
- Approved that the Board rescind the May 10, 2010 Motion No.10-151 that the Board sign a lease for the year July 1, 2010 to June 30, 2011 with the Manitoba Association of School Business Officials for the rental of office space at the Ben Zaidman Educational Resource Centre at a rental fee of \$72.92 per month.
- Approved for payment:
  - Cheques #2103870-#2104305, #210161-#210176 (US\$), direct deposit #210005133-#210005902, and pre-authorized debits #201007-201008 in the amount of \$8,088.826.59.
  - Cheques #2110000-#2110150, #210177-#210179 (US\$), direct deposit #211000000-#211000315, and pre-authorized debits #21009-21010 in the amount of \$1,730,869.12.
  - Invoice No. B5575485054 for the SOMS Ventilation Upgrade in the amount of \$9,323.41 be paid to Appin Associates.
  - Invoice No. B5625485054 for SOMS Ventilation Upgrade in the amount of \$10,693.65 be paid to Appin Associates.
  - Invoice No. B5626485054 for SOMS Ventilation Upgrade in the amount of \$2,301.76 be paid to Appin Associates.
  - Invoice No. B5630485059 for the Garden City West HVAC project in the amount of \$129,283.95 be paid to Appin Associates.
  - Invoice No. B5627485077 for the Margaret Park School Condenser Replacement project in the amount of \$910.45 be paid to Appin Associates.
  - Certificate of Payment No. 6 for the Margaret Park Condenser Replacement project in the amount of \$12,431.78 be paid to Derksen Plumbing & Heating.
  - GST on the Release of Holdback for the Margaret Park Condenser Replacement project in the amount of \$1,405.48 be paid to Derksen Plumbing & Heating.

- Invoice No. J022667B for the balance of the Statutory Holdback for the SOMS Ventilation Upgrade project in the amount of \$48,302.71 be paid to East Side Ventilation.
- GST on Invoice No. J022667B for the balance of the Statutory Holdback for the SOMS Ventilation Upgrade project in the amount of \$4,045.28 be paid to East Side Ventilation.
- Invoice No. 556-10 for Amber Trails Land Exchange in the amount of \$11,550.00 be paid to Lombard North Group.
- Invoice No. 8044 for Renovations at Edmund Partridge Community School in the amount of \$1,958.40 be paid to Number Ten Architectural Group.
- Invoice No. 406483 for GCCI West Roof Replacement /Reinforcement Phase 2 in the amount of \$4,286.10 be paid to Stantec Consulting.
- 7-1/2 Statutory Holdback on Holdback Payment Certificate No.18 for the Garden City Link and Addition project in the amount of \$314,452.85 be paid to Westland Construction Ltd.
- GST on Holdback Payment Certificate No.18 for the Garden City Link and Addition project in the amount of \$15,656.10 be paid to Westland Construction Ltd.
- Approved that the Board write a letter to the Department of Education recommending that LED tail lights and signal lights be mandatory on all school buses with a copy of the motion to the Manitoba School Boards Association.
- Received Conference Reports from:
  - Karen Mozdzen, Teacher, H.C. Avery School - Canadian Counselling and Psychotherapy Association, Counselling: What's on the Horizon, May 11 to 14, 2010 - Charlottetown, Prince Edward Island.
  - Pamela Bosiuk-Franklin, Jennifer Harrison, Barbara Di Curzio, Teachers - Maples Collegiate - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
  - Charlotte Livingston, Teacher, Maples Collegiate - Council of Exceptional Children, April 21 to 24, 2010 - Nashville, Tennessee.
  - Jillian Bjornson, Teacher, Arthur E. Wright School - "Learning and the Brain" Conference, February 18 to 20, 2010 - San Francisco, California.
  - Jennifer Greene, Teacher, H.C. Avery School - MART - Dealing with Difficult People, May 14, 2010 - Winnipeg, Manitoba.
  - Maureen Justice-Dupuis, Teacher, H.C. Avery School - National At-Risk Education Network Conference, February 16 to 18, 2010 - Panama City Beach, Florida.
  - Karen Kowalchuk, Teacher, Forest Park School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.

- Richard Lupu, Teacher, A.E. Wright Community School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Chris McNulty, Teacher, Forest Park School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Colleen Singbeil, Speech-Language Pathologist, Educational & Clinical Support Services - Closing the Gap, October 2008, Minneapolis, Minnesota.
- Jennifer Erickson, Teacher, Forest Park School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Beth Albers-Jones, Teacher, Constable Finney School - Mind the Gap: Print, New Media, Art - Grand Forks, North Dakota.
- David Ingram, Teacher, West St. Paul School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Rosemary Martel, Teacher, Edmund Partridge Community School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Roswitha Nowak, Teacher, École Leila North Community School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Joyce Nault, Teacher, École Leila North Community School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Rick Kraychuk, Teacher, Edmund Partridge Community School - Canadian Counselling and Psychotherapy Association 2010 Annual Conference, May 11 to 14, 2010 - Charlottetown, PEI.
- Angela Bubnowicz, Vice-Principal, Riverbend; Karen Hartikainen, Principal, Forest Park - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Carol Matsumoto, Teacher, Governor Semple School - NCTM 2009 Annual Meeting and Exposition, April 22 to 25, 2009 - Washington, D.C.
- Sabrina Slessor, Teacher, Forest Park School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Sonja Wiens, Teacher, Constable Finney School - Unite 2010: 21<sup>st</sup> Annual National Conference of Carl Orff Canada, April 29 to May 2, 2010 - Winnipeg, Manitoba.
- Hasmita Trivedi, Teacher, Riverbend School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Regan Bruce, Teacher, H.C. Avery - National Council of Teachers of Mathematics - Regional Conference and Exposition, November 4 to 6, 2009 - Minneapolis, Minnesota.
- Valerie O'Leary, Teacher, H.C. Avery School - National At-Risk Education Network (NAREN) Annual National Conference - Panama City, Florida.

- John-Luke Racciatti, Teacher, É.S.O.M.S. - The Midwest Band Clinic, December 15 to 18, 2009 - Chicago, Illinois.
- Leslie Deck, Teacher, Victory School - National Council of Teachers of Math Conference, April 21 to 24, 2010 - San Diego, California.
- Lindsay Brown, Teacher, Maples Collegiate - National Council of Teachers of English Convention, November 19 to 24, 2009 - Philadelphia, PA.
- Received correspondence from:
  - Rick Dedi, Executive Director, Public Schools Finance Board: Land Exchange Agreement among Seven Oaks School Division, Genstar Development Company and 5423571 Manitoba Ltd.
  - Hugh Coburn, President, Manitoba School Boards Association: Letter to Honourable Nancy Allan thanking her for meeting on June 7.
  - MSBA Executive Highlights, June 7, 2010.
  - MSBA e-bulletin, June 16, 2010.
  - MSBA e-bulletin, June 30, 2010.
  - Nancy Allan, Minister of Education: Tax Incentive Grant (TIG).
  - David Yeo, Director, Education Administration Services, MECY: MECY (in consultation with Manitoba Health) and with a diminished threat of recurrence of H1N1, is advising of the discontinuation of reporting absenteeism on websites.
  - R. Kachur, City Clerk, City of Winnipeg: Our Winnipeg Plan - First Reading - By-law No. 67/2010.
  - Hugh Coburn, President, MSBA: New requirements regarding procedures for controlling visitor access to child care centres.
  - All Aboard: Manitoba's Poverty Reduction Strategy.
  - Howard Ryant, Heritage Language Principal: 2010 Heritage Language Classes.
  - Ron Lemieux, Minister of Local Government: Funding for West St. Paul School's Local Climate Change Action Plan.
  - Gaylene Schroeder-Nishimura, Seven Oaks School Division: 2010-2011 Non-Resident Fees.
  - Lynne Mavins, Acting Director, Schools' Finance Branch: Chris Anderson will be rejoining the Schools' Finance Branch effective July 5, 2010 as the Acting Assistant Director.
  - Rick Dedi, Executive Director, PSFB: Changes to Capital Reserve Policy, approved by PSFB on June 17, 2010.
  - MB News Release: June 29, 2010 - School Capital Projects to Focus on Renovations, Upgrades: Allan.
  - Rick Dedi, Executive Director, PSFB: École Riverbend Community School Modular Classrooms - Tender Award.
  - Rick Dedi, Executive Director, PSFB: École Leila Community School - Interior Renovation to develop new washroom facilities - Approval to proceed to Design.

- Rick Dedi, Executive Director, PSFB: Garden City Collegiate - Elevator and Grooming Room.
- R. John Weselake, Deputy Executive Director, PSFB: École Leila Community School - Interior Renovation to develop new washroom facilities - Approval to proceed to Design.
- Cliff Meder, Director of Operations, SOSD: Garden City Addition & Renovation - Change Orders No. 14 & 15, 16 & 17.
- Michael Willcock, D'Arcy & Deacon LLP: Land Exchange between Seven Oaks School Division and 5423571 Manitoba Ltd. - mortgage has been discharged on Status of Title.
- Art Elias, Western Financial Group: Manitoba Schools Insurance (MSI) July 1, 2010 Renewals.
- Keith Thomas, Risk Manager, Manitoba School Boards Association: 2010-2011 Voluntary Student Accident Insurance.
- Labour Relations, Manitoba School Boards Association: CPI, Unemployment Rate and Regional Trends updates for June, July and August 2010.
- Gonzalo Pizarro, MECY, Schools' Finance Branch: Allocation of Tax Incentive Grant between the Division and the DSFM.
- George Buri, Chairperson, Board of Trustees, Brandon School Division: Copy of letter from Brandon School Division to Mr. Hugh Coburn, President, MSBA.
- George Buri, Chairperson, Board of Trustees, Brandon School Division: Copy of letter from Brandon School Division Board of Trustees to Hugh Coburn, President, MSBA, regarding the impact on school divisions should they lose the ability to tax.
- George Buri, Chairperson, Board of Trustees, Brandon School Division: Copy of letter from Brandon School Division Board of Trustees to the Honourable Greg Selinger, Premier, Province of Manitoba, regarding the taxation of school property.
- George Buri, Chairperson, Board of Trustees, Brandon School Division: Copy of letter from Brandon School Division Board of Trustees to Hugh Coburn, President, MSBA, regarding the PSFB Five-Year Capital Plan.
- Heather Demetriooff, Associate Director, MSBA: MSBA will be conducting an additional school board candidate information session via web-conference this September.
- Ralph Ramore, Disability Claims & Rehabilitation Administrator, Manitoba Teachers' Society: MTS Disability Benefits Plan - Notice of Premium Rates for the 2010/2011 School Year (unchanged from 2009/2010).
- Glen Endler, PSFB Accountant: Schedule of Operational Advances for 2010/2011.

- Wayne Shimizu, Secretary-Treasurer, SOSD: Copy of letter to Shelmerdine Ltd. advising they have been awarded the tender for the Maples Collegiate Track and Athletic Field Development project.
- Heather Colquhoun, Coordinator, Accounting & Consolidations, SFB: FRAME Report - 2008/2009 Actual.
- Lyndonna Schilling, FRAME Accountant, SFB: Tender Limit Regulation, Section 70 - Purchasing Procedures amended to set the tender limit at \$50,000.
- Thank You Cards for the Retirement / Long Service Dinner Received from: Barbra Sucharov, Paraprofessional – Retired; Donna Cohen, Teacher – Retired; Elaine Hardie, School Secretary – Retired; Maureen Justice-Dupuis, Teacher - Retired.
- Carol Moar, Jennine Scott, Alison Wells: Thank you card for donation for resources for children and families in Ethiopia.
- Beyond Borders Media Awards: Friday, November 19, 2010 - Fort Garry Hotel.
- Book: Seven Oaks Unite to Change Earth Day Summit 2010.
- MASS: Building an Assessment Future with Purpose in Mind.
- Education Canada Summer 2010: Article: High School Graduation: An Alternative by Brian O'Leary.
- 16<sup>th</sup> Annual Manitoba Labour Law Review.
- Mary Troszko, Executive Director Community Legal Education Association: 2009/2010 Annual Report.
- Council for Early Child Development: The Science of Early Child Development.
- Statement of the Winnipeg Roundtable to the Council of the Federation: August 4, 2010 - The Provincial and Territorial Road to Poverty Eradication.
- Heather Colquhoun, Coordinator, MECY Schools' Finance Branch: FRAME Reports based on the 2008/2009 school division financial statements.
- Catherine Taylor, Associate Professor, Faculty of Education, U of W: First National Climate Survey on Homophobia in Canadian Schools.
- Martin Grady, Zoning and Permits Administrator, City of Winnipeg: Notice of Appeal against DAV 10-123713/C on Thursday, September 9, 2010 at 9:00 a.m., Council Building, 510 Main Street.