

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 25, 2010, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Evelyn C. Myskiw	Vice-Chairperson
	Gary J. Fogg	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
IN ATTENDANCE	Brian O’Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant
REGRETS	Richard Sawka	Trustee

Trustee Sarbit in the Chair.

The meeting was called to order at 6:04 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, January 11, 2010.

Trustee Ruggles and Trustee Sarbit here entered the meeting at 6:05 p.m.

10-070 – Approval of the Agenda

Fogg/Ploszay

That the agenda for this meeting be approved as amended.

Carried

COMMITTEE OF THE WHOLE

10-071 – Moved into Committee of the Whole at 6:08 p.m.

Jaworski/Juan

That the Board move into Committee of the Whole.

Carried

Trustee McGowan here entered the meeting at 6:10 p.m.

Trustee Myskiw in the Chair.

CHAIRPERSON'S REPORT

Trustee Sarbit reported on recent conversation with the Honourable Nancy Allan.

OFFICERS' REPORT

Trustee Ruggles reported on bargaining issues raised at the Region 5 & 6 Manitoba School Boards Association meeting.

SUPERINTENDENTS' PERSONNEL REPORT

10-072 – Superintendents' Personnel Report

Ruggles/Juan

That the Superintendents' Personnel Report be ratified.

Carried

TEACHER APPOINTMENTS

Appointed Heidi Hanzmann Lashewicz to a part-time (.83) Teacher-General (permanent) contract effective January 25, 2010.

Appointed the following to Limited Teacher-General (term) contracts:

Jennifer Pasternak, full-time (1.00), effective February 1, 2010 to June 30, 2010

Matthew Molinski, full-time (1.00), effective February 5, 2010 (indefinite)

Maxa Sawyer, full-time (1.00), effective January 5, 2010 (indefinite)

CLINICIAN APPOINTMENT

Appointed Annette Alix Roussin to a part-time (.90) Limited Teacher General

SUPERINTENDENTS' PERSONNEL REPORT

(Term) contract effective February 1, 2010 to June 30, 2010

PARAPROFESSIONAL APPOINTMENTS

Appointed the following to paraprofessional positions:

Kathleen Beattie, part-time (.50), effective January 7, 2010
Sylvia Furtado, full-time (1.00), effective January 25, 2010

CUB PROGRAM COORDINATOR APPOINTMENT

Appointed Jeff Cieszcecki to the position of Coordinator of the College and University Bound (CUB) Program, full-time (1.00), effective February 1, 2010

KYAC PROGRAM COORDINATOR APPOINTMENT

Appointed Christine Rigey to the position of Program Coordinator with the Kildonan Youth Activity Centre, full-time effective January 11, 2010

TEACHER SECONDMENT

Approved the secondment of Chris Carman to Manitoba Education, Citizenship and Youth as Consultant for Mathematics in the Instruction, Curriculum and Assessment Branch, full-time (1.00), effective July 1, 2010 to June 30, 2012

TEACHER MATERNITY AND PARENTAL LEAVES

Granted Maternity Leave to:

Judy Gravito Forbes effective April 5, 2010 to October 31, 2010
Mary Robertson effective April 30, 2010 to May 1, 2011

PARAPROFESSIONAL LEAVE OF ABSENCE

Granted Landon Duchon a full-time (1.00) leave of absence, without pay, effective January 4, 2010 to December 31, 2010

TEACHER RETIREMENTS

Received notice of intent to retire from: Pamela Baldaro, effective February 28, 2010 and Mary Ann Fowler, effective March 26, 2010.

SUPERINTENDENTS' PERSONNEL REPORT

Received notice of intent to retire effective June 30, 2010 from:

Janette Andrejowich	Candace Propp
Murray Goldenberg	Tom Schmidt
Jim Nein	Andrea Bell Stuart
Joanne O'Leary	

BUS DRIVER RETIREMENT

Received notice of intent to retire from Judie McFarland-Spak effective January 5, 2010

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Portables Update.

SPECIAL ORDERS

6:30 P.M. Dave Palubeski, President, Lombard North Group.
Update on Amber Trails Land Exchange.

10-073 – Memorandum of Understanding and Letter of Agreement

McGowan/Fogg

That the Board sign the Memorandum of Understanding and Letter of Agreement with 5423571 Manitoba Ltd. for the exchange of lands plus \$170,000.

Carried

10-074 – Exchange of Lands

Ruggles/Jaworski

That the Board recommend that the Public Schools' Finance Board approve the exchange of lands between the Division and 5423571 Manitoba. **Carried**

Trustee Sarbit in the Chair

10-075 – Transportation Fees for the 2010-2011 School Year

Fogg/Juan

That the 2010/11 transportation fees for non-eligible students be as follows:

\$420 for grades K-5 students;
\$470 for grades 6-8 students;
\$500 for grades 9-12 students.

That the fee for families with more than one child, Kindergarten to Grade 8, riding the bus be reduced by \$100 for the second child and that the maximum family fees be set as follows:

\$740 for two or more K-5;
\$790 for one K-5 and one 6-8;
\$840 for two or more grades 6-8;
\$820 for one K-5 and one grades 9-12;
\$870 for one grades 6-8 and one grades 9-12; and
\$1,000 for two or more grades 9-12.

Carried

10-076 – 2010-2011 School Bus Tender Purchase

Juan/McGowan

That the Board sign the Agreement not to participate in the Central Tender Process for the 2010-2011 school bus purchase between the Government of Manitoba and the Seven Oaks School Division.

Carried

10-077 – Board Calendar

Jaworski/Myskiw

That an Informal Board meeting on Tuesday, February 2, 2010 at 6:00 p.m. be added to the 2009-2010 Board Calendar.

Carried

SUPERINTENDENTS' REPORT

The following matters were received as information:

- 2010-2011 First Draft Budget.

CONSENT AGENDA

10-078 – Consent Agenda

Jaworski/Juan

“Item A-Croatian Pavilion” be removed from the Consent Agenda for discussion and the remaining Consent Agenda Items be approved.

Carried

Appin Associates Invoice No. B5488485054

That Invoice No. B5488485054 for Seven Oaks Middle School Ventilation System Upgrade in the amount of \$2,897.41 be paid to Appin Associates.

Appin Associates Invoice No. B5489485077

That Invoice No. B5489485077 for the Margaret Park Condenser Replacement in the amount of \$2,068.06 be paid to Appin Associates.

Number Ten Architectural Group Invoice No. 7451

That Invoice No. 7451 for Garden City Collegiate Link in the amount of \$6,376.29 be paid to Number Ten Architectural Group.

East Side Ventilation Certificate of Payment No. 6

That Certificate of Payment No. 6 for the Seven Oaks Middle School Ventilation System Upgrade in the amount of \$42,088.01 be paid to East Side Ventilation.

Statutory Holdback on East Side Ventilation Certificate of Payment No. 6

That 7-1/2% Statutory Holdback on Certificate of Payment No. 6 for the Seven Oaks Middle School Ventilation System Upgrade in the amount of \$3,046.92 be paid to the SOSD/East Side 411 SOMS Ventilation account.

Number Ten Architectural Group Invoice No. 7453

That Invoice No. 7453 for Renovations at Edmund Partridge Community School in the amount of \$2,381.03 be paid to Number Ten Architectural Group.

CONSENT AGENDA

Number Ten Architectural Group Invoice No. 7455

That Invoice No. 7455 for GCCI West Groom Room and Elevator in the amount of \$10,089.29 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7458

That Invoice No. 7458 for the Sunny Mountain Daycare Feasibility Study in the amount of \$5,662.74 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7459

That Invoice No. 7459 for the Riverbend Feasibility Study in the amount of \$6,583.70 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7460

That Invoice No. 7460 for the Amber Trails Feasibility Study in the amount of \$3,485.31 be paid to Number Ten Architectural Group.

Regent Construction Certificate of Payment No. 7

That Certificate of Payment No. 6 for GCCI West Roof Replacement/Reinforcement Phase 2 in the amount of \$35,076.76 be paid to Regent Construction Inc.

Statutory Holdback on Regent Construction Certificate of Payment No. 6

That 7-1/2% Statutory Holdback on Certificate of Payment No. 6 for GCCI West Roof Replacement/Reinforcement Phase 2 in the amount of \$2,708.63 be paid to the SOSD/Regent Construction-GCCI West Roof Reinforcement Phase 2 account.

Stantec Consulting Invoice No. 421256

That Invoice No. 421256 for GCCI West Roof Replacement/Reinforcement Phase 2 in the amount of \$5,838.12 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 422597

That Invoice No. 422597 for Riverbend/AEW Portables in the amount of

CONSENT AGENDA

\$3,515.93 be paid to Stantec Consulting.

Westland Construction Certificate of Payment No. 12

That Certificate of Payment No. 12 for Renovations at Edmund Partridge Community School in the amount of \$37,200.21 be paid to Westland Construction.

Statutory Holdback on Westland Construction Certificate of Payment No. 12

That 7-1/2% Statutory Holdback on Certificate of Payment No. 12 for Renovations at Edmund Partridge Community School in the amount of \$2,872.60 be paid to the SOSD/Westland Construction-EP Renovation 410 account.

Westland Construction Certificate of Payment No. 15

That Certificate of Payment No. 15 for GCCI Link & Renovations in the amount of \$255,561.98 be paid to Westland Construction.

Statutory Holdback on Westland Construction Certificate of Payment No. 15

That 7-1/2% Statutory Holdback on Certificate of Payment No. 15 for GCCI Link & Renovations in the amount of \$19,734.52 be paid to Westland Construction.

Lombard North Group Invoice No. 518

That Invoice No. 518 for the Amber Trails Land Exchange in the amount of \$10,385.45 be paid to Lombard North Group.

Lombard North Group Invoice No. 519

That Invoice No. 519 for the Amber Trails Land Exchange in the amount of \$6,532.16 be paid to Lombard North Group.

10-079 – Croatian Pavilion

Fogg/Myskiw

That the Board direct the administration to prepare a rental agreement for

Folklorama 2010 for the Croatian Pavilion for the use of West Kildonan Collegiate from August 2, 2010 to August 7, 2010. Carried

10-080 – Policy GABH – Contractor Safety Requirements

Jaworski/Juan

That Policy GABH - Contractor Safety Requirements be changed to Policy GABHA - Contractor Safety Requirements. Carried

10-081 – Policy GABJ-R1 – Guide to Investigating Workplace Incidents

Ploszay/Jaworski

That Policy GABJ-R1 - Guide to Investigating Workplace Incidents be changed to Policy GABJ-R2 - Guide to Investigating Workplace Incidents. Carried

10-082 – Policy GABA – Confined Space Entry

Juan/Jaworski

That Policy GABA - Confined Space Entry be changed to Policy GABBA - Confined Space Entry. Carried

10-083 – Policy GABE – Dangerous Work Refusal Procedure

Ploszay/Jaworski

That revised Policy GABE - Dangerous Work Refusal Procedure be approved for inclusion in the Policy Manual. Carried

10-084 – GABA – Statement of Workplace Safety and Health Responsibilities

Juan/Jaworski

That Policy GABA - Statement of Workplace Safety and Health Responsibilities be approved for inclusion in the Policy Manual. Carried

10-085 – GABE-R – Work Refusal Report

Jaworski/Ploszay

That Policy GABE-R - Work Refusal Report be approved for inclusion in the Policy Manual. Carried

10-086 – GABEE – Right to Refuse Dangerous Work – Procedures to Follow and Investigation of Work Refusal

Ploszay/Juan

That Policy GABEE - Right to Refuse Dangerous Work - Procedures to Follow and Investigation of Work Refusal be approved for inclusion in the Policy Manual. Carried

10-087 – GABEF – Investigation into Refusal to Work, Dangerous Occurrences and Accidents

Jaworski/Ploszay

That Policy GABEF - Investigation into Refusal to Work, Dangerous Occurrences and Accidents be approved for inclusion in the Policy Manual. Carried

10-088 – GABH – Contractor Safety Program

Juan/Ploszay

That Policy GABH - Contractor Safety Program be approved for inclusion in the Policy Manual. Carried

10-088 – GABH-R – Ongoing Maintenance Contractors Yearly Safety Agreement

Jaworski/Ploszay

That Policy GABH-R - Ongoing Maintenance Contractors Yearly Safety Agreement be approved for inclusion in the Policy Manual. Carried

10-089 – GABJ – Guide to Investigating Accidents

Ruggles/Juan

That Policy GABJ – Guide to Investigating Accidents be postponed to the next Regular Board meeting. Carried

CONFERENCE REPORTS

Lucy Batista, Kim McCallum, Eva Moszkiewicz, Pamela Onchulenko - Teachers, O.V. Jewitt School: National Middle School Association 36th Annual Conference, Indianapolis, IN, November 5-7, 2009.

CONFERENCE REPORTS

Jolene McFadyen, Teacher, Governor Semple School: Voices from the Land: Integrating Writing Skills with Art and Technology, Dingman's Ferry, Pennsylvania, October 24-25, 2009.

Noreen Bidder, Teacher, H.C. Avery: NCTM Conference, Minneapolis, Minnesota, 2009.

Karen Sansregret, Speech-Language Pathologist, ECSS: Closing the Gap - 26th Annual Conference, Bloomington, Minnesota, October 16-18, 2008.

Tom Schmidt, Teacher, West Kildonan Collegiate: 2009 Historica High School History Teacher's Canadian Battlefields Study Tour, New Brunswick, July 7-18, 2009.

Art Zuke, Teacher, West Kildonan Collegiate: 63rd Annual Midwest Clinic - An International Band and Orchestra Conference, December 15-19, 2009, Chicago.

CORRESPONDENCE

- Linda S. Cayer, Board Officer, Manitoba Labour Board: SOTA application seeking Amendment to Certificate No. MLB-6028 issued January 14, 2003, by including Substitute Teachers in the Bargaining Unit.
- Wayne Shimizu, Secretary Treasurer, Seven Oaks School Division: Offer to Purchase 267 Kingsbury Avenue from Winnipeg Habitat for Humanity Inc.
- Lord Selkirk School Division News Release: Retirement of Gail Bagnall, Superintendent, effective June 30, 2010.
- Jamie Krutkevich Slight, SOTA President: Letter to Honourable Nancy Allan regarding the Department of Education's continuation of the Tax Incentive Grant.
- The Manitoba Middle Years Association Journal: Articles: Middle Years Camp and Girlz Jam 2009-The Power of Being a Girl, by Sandee Deck.
- Canadian Centre for Policy Alternatives Manitoba Office: AGM and Report on the Manitoba Economy: 2010 by Fletcher Baragar - Thursday, January 28, 2010 at 7:00 p.m., Millennium Library.
- Nancy Allan, Minister of Education; Music Month: Celebrating Music in Manitoba Schools - April 2010.
- Mystery Lake School Division - Superintendent/CEO Bulletin.
- MSBA - e-bulletins: January 7 & 20, 2010.
- Marilyn Sequire, Chair, Louis Riel School Board: Board's unqualified endorsement of Trustee Hugh Coburn for the position of President of the

CORRESPONDENCE

- Manitoba School Boards Association.
- Cliff Meder, Director of Operations: Letter to RM of West St. Paul regarding concerns of the West St. Paul School's sewage treatment plant and its operation.
- Cliff Meder, Director of Operations: Garden City Collegiate Additions and Renovations, Change Order No. 8.
- Robyn Gray, Consultant, STRATA Benefits Consulting Inc.: SOPA Renewal Rates, effective Feb.1, 2010.
- Helen Robinson-Settee, Director, Aboriginal Education Directorate: Manitoba Education's continued support and funding for Community Schools Partnership Initiative project at Elwick Community School.
- Steve Nicholson, Safety and Health Officer, MB Labour, Workplace Safety & Health Division: Re-Inspection Report following January 12, 2010 review.
- Judy Dandridge, Past President, SSAAM: Janice Hill, Special Needs Coordinator, serve as Second Vice President of SSAAM (Student Services Administrators' Association of Manitoba).
- Nancy Allan, Minister of Education: Continuation of the Low Cost Bike Helmet Initiative.
- Manitoba News Release: January 14, 2010: Governments Invest in Winnipeg's Recreational Infrastructure.
- Manitoba News Release: January 15, 2010: Wowchuk Announces Pre-Budget Consultations in Numerous Manitoba Communities in Coming Weeks.
- Keith Thomas, Risk Manager, Manitoba School Boards Association: Re Hab the Lab workshops, program targets school chemistry labs.
- Manitoba School Boards Association, Salary Bulletin: Garden Valley School Division and Garden Valley Teachers' Association Ratified Agreement.
- Manitoba School Boards Association, Salary Bulletins: 01-2010 Fort La Bosse School Division and UFCW 832 (Bus Drivers) - First Collective Agreement; 02-2010 Pine Creek School Division and Pine Creek Teachers' Association - Ratified Agreement; 03-2010 Winnipeg School Division and Winnipeg Teachers' Association - Ratified Agreement.
- Manitoba School Boards Association, Labour Relations: Update: CPI, Unemployment Rate and Regional Trends.
- Tim Austin, City of Winnipeg Assessment and Taxation Department: 2010 Notice of Tax Requirements.
- Marc Lemoine, Deputy City Clerk, City of Winnipeg: Estimated 2010 General Civic Election Costs.
- MASS: School Boards for the 21st Century: Keeping the Public in Public

CORRESPONDENCE

Education.

- CEA's 2009 Education Research Review.
- 2008-2009 CEA Annual Report - From Ideas to Action.
- The Manitoba Teacher: January/February 2010.
- Bright Futures January 2010 Newsletter.

ANNOUNCEMENTS

Board Meeting Dates:

Tuesday, February 2, 2010 - Informal Board

Monday, February 8, 2010 - Regular Board

Monday, February 22, 2010 - Public Budget Meeting - Garden City Collegiate

5:00 p.m. - Dinner - Conference Room

7:00 p.m. - Budget Meeting - Commons

Monday, March 1, 2010 - Regular Board

Monday, March 8, 2010 - Informal Board

Thursday, March 11, 2010 - Regular Budget

Other Dates:

- Garden City Commons - Grand Opening Monday, March 15, 2010.
- MAST AGM March 18-20, 2010.

10-090 – Moved to Committee of the Whole at 8:27 p.m.

McGowan/Juan

That the Board here returned to the Committee of the Whole at 8:27 p.m.

Trustee Myskiw in the Chair.

The following matters were received as information:

- Provincial Bargaining.
- 2010-2011 First Draft Budget.
- Trustee Myskiw nominated to remain on the MUST Fund Committee for a two year term.
- Trustee Ruggles nominated for Regional 5 Director position.
- Seven Oaks Finance Resolution motion was passed and carried.

COMMITTEE OF THE WHOLE

- Student Improvement and Student Success.
- History of Budget by Departments since 2006-2007.
- Pembina Trails Resolution.
- West St. Paul Sewage Treatment Plant.
- Met School Update.
- Bright Futures Update.
- Reggio Update.
- SOTA Budget meeting.
- Unite to Change Summit.
- Maples Collegiate / Maples Community Centre – new track, football field and soccer pitch.

ADJOURNMENT

The meeting adjourned at 9:25 p.m.

Chairperson

Secretary-Treasurer