

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JUNE 14, 2010, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Evelyn C. Myskiw	Vice-Chairperson
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee

IN ATTENDANCE	Brian O’Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

REGRETS	Gary Fogg	Trustee
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Trustee Sarbit in the Chair.

The meeting was called to order at 6:15 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, May 10, 2010 as distributed.

10-155 –Approval of the Agenda

McGowan / Ploszay

That the agenda for this meeting be approved as amended.

Carried

COMMITTEE OF THE WHOLE

10-156 – Moved into Committee of the Whole at 6:19 p.m.

COMMITTEE OF THE WHOLE

Juan / Ruggles

That the Board move into Committee of the Whole.

Carried

Trustee Myskiw in the Chair.

OFFICER'S REPORTS

- Trustee Sawka reported on developments arising from collective bargaining.
- Trustee Ruggles reported on Manitoba School Boards Association Regional Meetings and informed the Board that the CSBA Conference 2014 will be held in Winnipeg.

SUPERINTENDENTS' PERSONNEL REPORT

10-157– Superintendents' Personnel Report

Juan / Ruggles

That the Superintendents' Personnel Report be ratified.

Carried

ADMINISTRATIVE APPOINTMENTS

Appointed the following to full-time (1.00) Administrative positions effective September 7, 2010:

Howard Kowalchuk, Principal, École Seven Oaks Middle School
 Michelle Jean-Paul, Vice-Principal, Garden City Collegiate
 Tony Kreml, Vice-Principal, Garden City Collegiate
 Diane Darrach, Vice-Principal, École Riverbend Community School
 Fay Pahl, Vice-Principal, École Constable Edward Finney School

TEACHER APPOINTMENTS

Appointed the following to Teacher General (Permanent) contracts effective September 7, 2010:

Sara Clarke, full-time (1.00)	Mike Nychuk, full-time (1.00)
Marie-Claude Ferre, full-time (1.00)	Jill Parent, full-time (1.00)
Jennifer Greene, full-time (1.00)	Jeanette Podlesiecki, full-time (1.00)
Nicole Jemielity, full-time (1.00)	Suzana Prazeres, full-time (1.00)

SUPERINTENDENTS' PERSONNEL REPORT

Erin Lees, part-time (.50)	Jasmine Turka, full-time (1.00)
Maria Lamorte, full-time (1.00)	Jeffrey Zylstra, full-time (1.00)
Marshal Mays, full-time (1.00)	Beverly Rosas-Leon, part-time (.75)
Jenny Menard, full-time (1.00)	(Adult Education Centres)

Appointed the following to Limited Teacher General (Term) contracts effective September 7, 2010 to June 30, 2011:

Lisa Ayow, full-time (1.00)	Matthew Medwick, full-time (1.00)
Matthew Bencharski, full-time (1.00)	Matthew Melnyk, part-time (.50)
Michael Bilyk, full-time (1.00)	Jacqueline McDonald, full-time (1.00)
Dana Brown, part-time (.50)	Jill McDonald, full-time (1.00)
Jayne Davey, part-time (.80)	Andrea Misner, full-time (1.00)
Natasha Deen, full-time (1.00)	Jennifer Pasternak, full-time (1.00)
Darcy Dewit, full-time (1.00)	Candice Penner, full-time (1.00)
Lori Dubnicoff, part-time (.50)	Dariusz Piatek, full-time (1.00)
Jason Etienne Nault, full-time (1.00)	Rachelle Regnier, full-time (1.00)
Barbara Gajda, full-time (1.00)	Kevin Rempel, full-time (1.00)
Derek Gebhardt, full-time (1.00)	Steven Serzu, full-time (1.00)
Kiera Gilchrist, part-time (.71)	Melissa Sigvaldason, full-time (1.00)
Katlin Globa, full-time (1.00)	Krysta Pooley, full-time (1.00)
Annette Greene, full-time (1.00)	Paula Potosky, part-time (.50)
Samir Hathout, full-time (1.00)	Nicole Russell, full-time (1.00)
Laurel Howard, part-time (.50)	Rachelle Regnier, full-time (1.00)
Jason Hayward, full-time (1.00)	Ryan Smithson, full-time (1.00)
Beth Johnson, full-time (1.00)	Heather Stephens, full-time (1.00)
Jennifer Jonsson, full-time (1.00)	Lisa Sylvestre, full-time (1.00)
Jenny Kemp, full-time (1.00)	Kim Trudeau, full-time (1.00)
Madelaine Kettner, full-time (1.00)	Heather Valdez, full-time (1.00)
Natalie Koes, full-time (1.00)	Ashley Venables, full-time (1.00)
Ryryan Koleric, full-time (1.00)	Martina Vergata, full-time (1.00)
Kristen Koshelanyjk, full-time (1.00)	Curtis Walker, full-time (1.00)
Corrie Krahn, full-time (1.00)	Chad Wilson, full-time (1.00)
Scott Main, full-time (1.00)	Edward Younger, full-time (1.00)
Suzy Martins, full-time (1.00)	Charlotte Zajac, full-time (1.00)

Appointed the following to Limited Teacher General (term) contracts:

Melanie Barnes, full time (1.00), effective September 7, 2010 to May 22, 2011
Michelle Broder, full-time (1.00), effective September 7, 2010 (indefinite)

SUPERINTENDENTS' PERSONNEL REPORT

Crystal Cousins, full-time (1.00), effective September 7, 2010 to January 28, 2011
 Crystal Cousins, part-time (.50), effective January 29, 2011 to June 30, 2011
 Samantha Evans, full-time (1.00), effective September 7, 2010 to April 17, 2011
 Craig Gawryluk, part-time, (.50), effective September 7, 2010 to December 22, 2010
 Sharon Kaye, part-time (.50), effective September 7, 2010 to December 22, 2010
 Shelly Zulak-Labay, part time (.75) (Adult Education Centres), effective
 September 7, 2010 to January 31, 2011

SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following to substitute teacher contracts effective the 2009-2010 school year:

Christine Ryckman

Amanda Toews

TECHNOLOGY ASSISTANT APPOINTMENTS

Appointed Kevin Harms to the position of Technology Assistant, full-time (1.00), effective June 14, 2010.

Appointed Gerald Klassen to the position of Technology Assistant, full-time (1.00) effective June 21, 2010.

PARAPROFESSIONAL APPOINTMENTS

Appointed the following to full-time (1.00) paraprofessional positions effective September 7, 2010:

Lynn Bunn

Ben Lower

TEACHER LEAVES OF ABSENCE

Granted leave of absence, without pay, effective the 2010-2011 school year to:

Stacey Brown, part-time (.50)

Linda Mercier, full-time (1.00)

Yolanda Buchberger, part-time (.10)

Roman Pilipowicz, full-time (1.00)

Ron Budowski, full-time (1.00)

Sheila Tabak, part-time (.50)

Gordon Fritzsche, full-time (1.00)

Claire Yildirim, part-time (.50)

Tanya Kohut, part-time (.50)

SUPERINTENDENTS' PERSONNEL REPORT

Granted Crystal Wiens a full-time (1.00) leave of absence, without pay, effective February 1, 2011 to June 30, 2011.

Granted Lisa Ayow a full-time (1.00) leave of absence, without pay, effective January 4, 2011 to June 30, 2011.

Granted Colleen Herosian a full-time (1.00) leave of absence, without pay, effective January 6, 2011 to June 30, 2011.

Granted Nancy Charles (Adult Education Centres) a part-time (.75) leave of absence, without pay, effective November 8, 2010 to January 31, 2011 and a part-time (.25) leave of absence, without pay, effective February 1, 2011 to June 30, 2011.

TEACHER MATERNITY / PARENTAL LEAVE

Granted Tara Whiteside maternity and parental leave effective September 7, 2010 to September 5, 2011.

CLINICIAN LEAVES OF ABSENCE

Granted the following leaves of absence, without pay, effective the 2010-2011 school year:

Jennine Scott, part-time (.10)

Warren Persowich, part-time (.20)

PARAPROFESSIONAL LEAVE OF ABSENCE

Granted Maria Cullum a part-time (.50) leave of absence for the 2010-2011 school year to serve as SOPA President.

PARAPROFESSIONAL MATERNITY / PARENTAL LEAVE

Granted Samantha Pratt a full-time (1.00) maternity and parental leave effective the 2010-2011 school year.

TEACHER RESIGNATION

Received notice of intent to resign from her teaching position from Wendy Chase effective June 30, 2010.

SUPERINTENDENTS' PERSONNEL REPORT

PARAPROFESSIONAL RESIGNATIONS

Received notice of intent to resign from their paraprofessional positions effective June 30, 2010 from:

Michael Bilyk

Dan Rogocki

TECHNOLOGY ASSISTANT RESIGNATION

Received notice of intent to resign from his Technology Assistant position from Jonathan De Piero effective May 28, 2010.

PARAPROFESSIONAL RETIREMENT

Received notice of intent to retire from her paraprofessional position from Barbra Sucharov effective June 30, 2010.

CUSTODIAN RETIREMENT

Received notice of intent to retire from her custodian position from Sharon Gunter effective June 30, 2010.

SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded the following Superintendents' Personnel Report motion:

#10-153 – granting Sukhbir Gill a part-time (.50) leave of absence, without pay, effective September 7, 2010 to June 30, 2011.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Public Schools Finance Branch Portable Link Update.
- Amber Trails Update.

10-158 – Land Exchange Agreement between Seven Oaks and Genstar

McGowan / Jaworski

That the Board approve the Land Exchange Agreement between the Seven Oaks

School Division and Genstar Development Company.

Carried

SUPERINTENDENTS' REPORT

The following matters were received as information:

- PWI Employee Life Insurance, Extended Health Care and Dental Renewal.
- Graduation Rates.

Trustee Sarbit in the Chair.

10-159 – Manitoba School Boards Association Fees – July 2010 to June 2011

Juan / Myskiw

That the Board pay its Manitoba Association of School Trustees membership fees in the amount of \$75,373.15 plus 5% GST for the period of July 2010 to June 2011.

Carried

10-160 – Canadian Humanitarian Organization for International Relief

McGowan / Jaworski

That the Board grant \$900 towards the local purchase of needed supplies to support the work of Carol Moar, Special Education Coordinator; Jennine Scott, Psychologist, E.C.S.S. and Alison Wells, Teacher, Margaret Park School with the Canadian Humanitarian Organization for International Relief. Carried

10-161 – Employee Assistance Plan

Ruggles / Sawka

That the Board appoint Blue Cross as the Employee Assistance Plan provider for Seven Oaks School Division (Non-Teaching Staff) effective August 1, 2010.

Carried

10-162 – Bus Tender

Myskiw / Juan

That Maxim Truck and Trailer be awarded the bus tender.

Carried

10-163 – Student Accident Insurance

Sawka / Ruggles

That the Board endorse the MAST Reliable Life Student Accident Insurance Program for the 2010-2011 school year and that we continue to update the link

on the Division's webpage.

Carried

SUPERINTENDENTS' REPORT

Received as information:

- Ward Boundaries.

10-164 – Five Year Capital Plan Update 2011-2012 to 2015-2016

Ruggles / Ploszay

That the Board submit its Five Year Capital Plan Update 2011-2012 to 2015-2016.

Carried

SPECIAL ORDERS

7:30 p.m. Katy Walsh, CLER Policy and Program Analyst; Cathy Horbas, Principal; Jackie Molyneux, Vice-Principal; David Ingram, Teacher – West St. Paul School. Presentation on the Community Led Emissions Reduction Program at West St. Paul School.

10-165 – Community Led Emissions Reduction Program, West St. Paul School

Myskiw / Jaworski

That the Board supports and endorses the Community Led Emissions Reduction Program for the West St. Paul Plan as presented by West St. Paul School.

Carried

CONSENT AGENDA

10-166 – Consent Agenda

Jaworski / Ploszay

That the Consent Agenda be approved.

Carried

Summer Approvals

That the Superintendent or his designate approve the awarding of all tenders and capital payments on a regular basis during the months of July and August and report the approvals at the Regular Board Meeting on Monday, August 30, 2010.

CONSENT AGENDA

West St. Paul School – Religious Exercises

That the request to hold religious exercises at West St. Paul School be received.

Lease Agreement – Croatian Pavilion

That the request to hold the Croatian Pavilion at West Kildonan Collegiate for Folklorama 2010 be received.

Cheque Listing - May 2010

That cheques #2103517-#2103869, #210148-#210160 (US), direct deposit #210004621-#210005132 and pre-authorized debits #201005-#201006 in the amount of \$4,059,675.72 be approved.

Number Ten Architectural Group Invoice No. 7971

That Invoice No. 7971 for Renovations at Edmund Partridge Community School in the amount of \$94.50 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 7972

That Invoice No. 7972 for West St. Paul School Groom Room, Lifts & Ramp in the amount of \$983.78 be paid to Number Ten Architectural Group.

COMMITTEE REPORTS

Policy Committee

10-167 – Policy DJEE – Purchasing Procedures

Ploszay

That revised Policy DJEE - Purchasing Procedures be approved for inclusion in the Policy Manual. Carried

10-168 – Policy GABFA – Chemical and Biological Control Plan

Juan

That Policy GABFA - Chemical and Biological Control Plan be approved for inclusion in the Policy Manual. Carried

10-169 – Policy DJDJ – Hand Held Wireless Communication Device (Cell Phone) Policy

Jaworski

That revised Policy DJDJ - Hand Held Wireless Communication Device (Cell Phone) Policy be approved for inclusion in the Policy Manual. Carried

10-170 – Policy GABAF – Dealing with Emergencies

Ploszay

That Policy GABAF - Dealing with Emergencies be approved for inclusion in the Policy Manual. Carried

10-171 –Policy KG/R – Rental of School Facilities Regulations

Juan

That revised Policy KG/R - Rental of School Facilities be approved for inclusion in the Policy Manual. Carried

10-172 – Policy CGBAF – Accounting Supervisor

Jaworski

That Policy CGBAF - Accounting Supervisor be approved for inclusion in the Policy Manual. Carried

10-173 – Policy CGBAG – Accountant

Ploszay

That revised Policy CGBAG - Accountant be approved for inclusion in the Policy Manual. Carried

Workplace Safety and Health Steering Committee

Received the Workplace Safety and Health Steering Committee 2009-2010 Annual Report.

ITEMS OF INFORMATION

Conference Reports

Suzanne Simpson, Teacher, James Nisbet Community School: 2010 FETC Conference, January 11 to 15, 2010 - Orlando, Florida.

Carol Stankey, Teacher, Edmund Partridge Community School: NCTM Conference, April 21 to 24, 2010 - San Diego, California.

Cory Ruppenthal, Teacher, É.S.O.M.S.: Texas Computer Education Association (TCEA), February 8 to 12, 2010 - Austin, Texas.

Gwen Birse, Principal, ÉSOMS: NCTM 2010 Annual Meeting and Exposition, April 19 to 24, 2010 - San Diego, California.

Diane Darrach, Vice-Principal, École Constable Finney School: NCTM 2010 Connections Linking Concepts and Context, April 19 to 23, 2010 - San Diego, California.

Other Reports

- Garden City Collegiate recipient of an award from Rainbow State for their Chicago performance.
- Victory Celebrating 90 years with a Family BBQ on June 15.
- H.C. Avery Open House.
- Elwick Flood Update.
- Unite to Change Windup.
- Constable Finney Roots of Empathy.

CORRESPONDENCE

- Manitoba Education, School Programs Division: National and International Assessment Activities.
- MSBA e-bulletin June 2, 2010.
- Manitoba Healthy Living, Youth and Seniors: Tessa Vallittu, Danny Gomes - Garden City Collegiate and Robin Quintana, Kristin Coulis - West Kildonan Collegiate. Recipients of a Manitoba Youth Leadership Scholarship.
- Greg Selinger, Premier of Manitoba: Danny Gomes and Tessa Vallittu, Garden City Collegiate - recipients of the Premier's Healthy Living Award for Youth.

CORRESPONDENCE

- MSBA Metro Winnipeg Collective Bargaining Coordinating Meeting: Friday, October 8, 2010 at 12:00 noon.
- Donna Edmundson, Community Grants Administrator, The Winnipeg Foundation: Approval of a grant of \$2500 in support of the Kildonan Youth Activity Centre youth snack program.
- Naomi Kruse, Executive Director, Manitoba Association of Parent Councils: Thank you letter to the Division for sponsoring their Annual General Meeting and Conference on April 23 and 24, 2010.
- Metro Presidents of the Manitoba Teachers' Society: Letters to The Honourable Nancy Allan and Hugh Coburn regarding concern around the safety and well-being of staff and students caused by inclement weather conditions.
- Barb Cerilli, Edmund Partridge Community School: Letter to West Kildonan Legion #30 thanking the Executive for the generous donation of a refrigerator and freezer for the breakfast program at Edmund Partridge School.
- Winnipeg Free Press Article "Garden City Collegiate Celebrates Opening".
- Cliff Meder, Director of Operations, Seven Oaks School Division: Letter to Public Schools Finance Board regarding Modular Classrooms and Link Addition to École Riverbend Community School.
- MSBA - School Board Candidate Information Sessions.
- Rennie Bodi, Consumer Communications Coordinator-Power Smart, Manitoba Hydro: Letter to Cliff Meder, Director of Operations, thanking him for his recent assistance and contribution to the Manitoba Hydro / Global Television series, It's Bigger Than You Think.
- Jamie Krutkevich Slight, President, Seven Oaks Teachers' Association: Thanking the Board for meeting with teachers on May 10, 2010 to discuss supporting student learning.
- Mystery Lake School Division: Job Bulletin for Assistant Superintendent Human Resources, Personnel and Research.
- Victory Family BBQ Celebrating 90 Years of Victory.
- Assembly of Manitoba Chiefs: Legacy of the Indian Residential School System, June 16-19, 2010 - The Forks.
- Communiqués - CMEC Copyright Consortium Pleased with New Federal Copyright Legislation.
- George Coupland, Director, Labour Relations, MSBA: Collective Bargaining Update.
- Public Schools Finance Board - Change of Address.
- Announcement - Schools Finance Branch: Lynne Mavins, the Assistant Director of the Schools Finance Branch will become the Acting Director of

CORRESPONDENCE

- the Branch effective July 5, 2010.
- Rick Dedi, Executive Director, Public Schools Finance Board: Authorizing the Division to proceed with the renovation to add washroom facilities to École Leila North Community School.
- Rick Dedi, Executive Director, Public Schools Finance Board: Authorizing the Division to proceed with the award for the Modular Classrooms and Link addition at École Riverbend Community School with Van Ast Construction Ltd.
- Paul Birston, Manager of Architectural Services, Public Schools Finance Board: Garden City Collegiate - Elevator and Grooming Room.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Garden City Collegiate Addition and Renovation Change Order No. 11.
- Manitoba NewsRelease: Province Announces Groundbreaking for new School in Southwest Manitoba.
- Manitoba NewsRelease: Provinces Reaches Tentative Labour Agreement with Manitoba Nurses.
- Manitoba NewsRelease: Premier Salutes Youth for Leadership in Healthy Living.
- MSBA Labour Relations: Update - CPI, Unemployment Rate, Regional Trends.
- Carolyn Duhamel, Executive Director, MSBA: Manitoba School Boards Association Fees - July 2010 to June 2011.
- Ron Weston, Chair, Merlin Advisory Board: Merlin Partner Program Policy document.
- Jamie Krutkevich Slight, President, SOTA: Seven Oaks Teachers' Association annual fee for 2010-2011.
- C.U.P.E. 949 Officers and Committee Members.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Notice to Terminate Seven Oaks School Division EAP Services Agreement with Shepell-fgi.
- 2010 Seven Oaks School Division Specified Procedures Report: March 31, 2010 Audit - KPMG.
- Coralie Bryant, Executive Director, Manitoba Association of School Superintendents Inc.: Report to The Winnipeg Foundation on the project developing a DVD on the value of Public Education.
- MSBA Travel Accident Insurance: Renewal of the Travel Accident Policy.
- Selkirk Journal - Article: West St. Paul hires new CAO - Brent Olynyk.
- Gina Curatolo, Teacher, Victory School: Thank you card.
- Manitoba Ombudsman, 2009 Annual Report.

CORRESPONDENCE

- Lydia Hedrich, Assistant Superintendent: Thank you for hosting the Long Service / Retirement Dinner.
- West K Shopper Newsletters, May 7 & 14, 2010.
- Jim Rondeau, Minister Healthy Living, Youth and Seniors: Back Off Tobacco (BOT) Resources.
- John Sawchuk, Director of Programs, Adult Learning and Literacy: Adult Learning Centres in Manitoba Annual Report for 2008-2009.
- Education Manitoba, Volume 8, Number 3, May 2010.
- Canadian Education Association: Reducing Class Size: What Do We Know?
- University of Winnipeg Report to the Community June 2010.
- Bus Tender.

ANNOUNCEMENTS

Board Meeting Dates:

Monday, August 30, 2010, 6:00 p.m. - Regular Board Meeting
 Monday, September 13, 2010, 6:00 p.m. - Regular Board Meeting
 Monday, October 18, 2010, 6:00 p.m. - Regular Board Meeting
 Monday, November 1, 2010, 6:00 p.m. - Trustee Orientation
 Monday, November 8, 2010, 6:00 p.m. - Inaugural & Regular Board Meeting
 Monday, November 15, 2010, 6:00 p.m. - Informal Board Meeting

Graduations:

- Maples Collegiate - Tuesday, June 22, 7:00 p.m. – Centennial Concert Hall.
- West Kildonan Collegiate – Wednesday, June 23, 7:00 p.m. – Centennial Concert Hall.
- Garden City Collegiate – Thursday, June 24, 7:00 p.m. – Centennial Concert Hall.

Other Dates:

- Divisional Professional Development – Friday, September 24, 2010
- SAG – Friday, October 22, 2010.
- Elections – Wednesday, October 27, 2010.

ADJOURNMENT

The meeting adjourned at 9:20 p.m.

Chairperson

Secretary-Treasurer