

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 13, 2010, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Claudia Sarbit	Chairperson
	Evelyn C. Myskiw	Vice-Chairperson
	Gary Fogg	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee

<b>IN ATTENDANCE</b>	Brian O’Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene-Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair.

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The meeting was called to order at 6:02 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, August 30, 2010 as distributed.

**AGENDA**

**10-183 –Approval of the Agenda**

Ploszay / Juan

That the agenda for this meeting be approved as amended.

**Carried**

**COMMITTEE OF THE WHOLE**

**10-184 – Moved into Committee of the Whole at 6:05 p.m.**

Jaworski / Ruggles

That the Board move into Committee of the Whole.

Carried

Trustee McGowan enters the meeting here at 6:05 p.m.

Trustee Myskiw in the Chair.

**OFFICERS' REPORT**

Trustee Sawka and Ruggles reported on developments arising from collective bargaining.

Trustee Fogg enters the meeting here at 6:10 p.m.

Trustee Ruggles reported on MSBA Regional Meetings.

**SUPERINTENDENTS' PERSONNEL REPORT**

**10-185– Superintendents' Personnel Report**

McGowan / Sawka

That the Superintendents' Personnel Report be ratified.

Carried

TEACHER APPOINTMENTS

Appointed Graeme Crawford to a full-time (1.00) Teacher-General (Permanent) contract effective September 7, 2010.

Appointed the following to Limited Teacher-General (Term) contracts effective September 7, 2010 to June 30, 2011:

Jennifer Hall, full-time (1.00)

Tim Phillips, full-time (1.00)

Marco Lopes, full-time (1.00)

Kevin Van Dongen, full-time (1.00)

Anita Perrett, part-time (.50)

Appointed the following to Limited Teacher-General (Term) teaching contracts:

- Matthew Durant, part-time (.85), effective September 7, 2010 to January 31, 2011.

**SUPERINTENDENTS' PERSONNEL REPORT**

- Cindy Jose, part-time (.50), effective September 7, 2010 to December 22, 2010.
- Helen Lesser, part-time (.50), effective September 7, 2010 (indefinite).

#### TEACHER LEAVES OF ABSENCE

Granted the following leaves of absence, without pay, effective the 2010/2011 school year:

Julie Southam, part-time (.20)                      Natalie Trudeau, full-time (1.00)

#### SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded the following Superintendents' Personnel Report motions:

#10-157 – Appointing Lisa Ayow to a full-time (1.00) Limited Teacher-General (Term) contract effective September 7, 2010 to June 30, 2011.

#10-176 – Appointing Graeme Crawford to a full-time (1.00) Limited Teacher-General (Term) contract effective September 7, 2010 to June 30, 2011.

#### **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- 2010-2011 Enrolment Update.
- Garden City Collegiate Construction Update.

6:30 p.m.                      Audit Planning Report to the Board – Year Ending June 30, 2010: Presentation by KPMG – Romeo Daley and Austin Abas.

The following matters were received as information:

- Update on Portables.
- Divisional Inservice – September 24, 2010.
- Addictions Foundation Update.

### **10-186 – Addictions Foundation of Manitoba**

Jaworski / Juan

That the Board approve the hiring of 2 counsellors from the Addictions Foundation of Manitoba to work with students in the high schools. **Carried**  
Trustee Sarbit in the Chair.

**SPECIAL TIMED ORDER**

7:40 p.m. Carol Moar, Special Education Coordinator; Jennine Scott, Psychologist, E.C.S.S.; and Alison Wells, Teacher, Margaret Park - presentation on their recent Teaching Expedition to Ethiopia – Summer 2010.

**10-187 – United Nations Association in Canada – Winnipeg Branch**

Fogg / Jaworski

That the Board contribute \$1,000.00 to the United Nations Association in Canada Winnipeg Branch in support of their Youth Leadership Programs.

**Carried**

**10-188 – École Riverbend Community School – Playground Tender**

Myskiw / Ruggles

That Playgrounds R Us be awarded the tender for the construction of the new playground structures at École Riverbend Community School on the basis of lowest acceptable bid.

**Carried**

**10-189 – Consent Agenda**

Ruggles / Ploszay

That the Consent Agenda be approved.

**Carried**

**Cheque Listing - August 2010**

That cheques #2110152-#2110282, #211000-#211001 (US\$), direct deposit #211000316-#211000454, and pre-authorized debit #201011 in the amount of \$1,648,578.45 be approved.

**Lease Agreement with Seven Oaks Paraprofessional Association**

Approved that the Board sign a lease agreement for the year October 1, 2010 to June 30, 2011 with the Seven Oaks Paraprofessional Association for the rental of office space at Edmund Partridge Community School at a rental fee of \$70.00 per month.

**CONSENT AGENDA**

Nellie Drozd, Ukraine-Kyiv Pavilion - Request for Folklorama 2011

Approved that the Board direct the administration to prepare a rental agreement for Folklorama 2011 for the Ukraine-Kyiv Pavilion for the use of Maples Collegiate from July 29, 2011 to August 13, 2011.

Appin Associates Invoice No. B5669485059

That Invoice No. B5669485059 for the Garden City West Steam Unit Ventilator project in the amount of \$25,856.78 be paid to Appin Associates.

Number Ten Architectural Group Invoice No. 8143

That Invoice No. 8143 for the Renovations at Edmund Partridge Community School in the amount of \$189.00 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 8234

That Invoice No. 8234 for the Renovations at Edmund Partridge Community School in the amount of \$94.50 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 8154

That Invoice No. 8154 for Garden City West Grooming Room and Elevator in the amount of \$34,467.54 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 8237

That Invoice No. 8237 for Garden City West Grooming Room and Elevator in the amount of \$1,972.05 be paid to Number Ten Architectural Group.

Randall Plumbing & Heating Ltd. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Garden City Collegiate West Steam Heating and Unit Ventilator Replacement Project in the amount of \$373,383.43 be paid to Randall Plumbing & Heating Ltd.

**CONSENT AGENDA**

Statutory Holdback on Randall Plumbing & Heating Ltd. Certificate of Payment No. 1

That 7-1/2% Statutory Holdback on Certificate of Payment No.1 for the Garden City Collegiate West Steam Heating and Unit Ventilator Replacement Project in the amount of \$27,522.85 be paid to the SOSD/Randall Plumbing 433 Garden City West HVAC account.

Randall Plumbing & Heating Ltd. Certificate of Payment No. 2

That Certificate of Payment No. 2 for the Garden City Collegiate West Steam Heating and Unit Ventilator Replacement Project in the amount of \$875,427.19 be paid to Randall Plumbing & Heating Ltd.

Statutory Holdback on Randall Plumbing & Heating Ltd. Certificate of Payment No. 2

That 7-1/2% Statutory Holdback on Certificate of Payment No. 2 for the Garden City Collegiate West Steam Heating and Unit Ventilator Replacement Project in the amount of \$63,810.27 be paid to the SOSD/Randall Plumbing 433 Garden City West HVAC account.

Von Ast Construction (2003) Inc. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Riverbend Modular and Link in the amount of \$108,262.13 be paid to Von Ast Construction (2003) Inc.

Statutory Holdback on Von Ast Construction (2003) Inc. Certificate of Payment No. 1

That 7-1/2% Statutory Holdback on Certificate of Payment No. 1 for the Riverbend Modular and Link in the amount of \$8,360.01 be paid to the SOSD/Von Ast Const 426 RB Mod/Link account.

Westland Construction Certificate of Payment No. 19

That Certificate of Payment No. 19 for the Garden City Collegiate Link & Renovations project in the amount of \$182,335.81 be paid to Westland Construction.

**CONSENT AGENDA**

Statutory Holdback on Westland Construction Certificate of Payment No. 19

That 7-1/2 Statutory Holdback on Certificate of Payment No. 19 for the Garden City Collegiate Link & Renovations project in the amount of \$14,079.99 be paid to the SOSD/Westland Construction account.

**NEW BUSINESS**

Trustee Jaworski offered accolades to all the Division's summer programs.

**ITEMS OF INFORMATION**

**CORRESPONDENCE**

- Manitoba News Release - September 8, 2010: Province Welcomes Students, Staff to 2010-2011 School Year.
- S1 to GRAD Statistics, September 1998 to June 2010.
- Carolyn Duhamel, Executive Director, MSBA: Use of School Facilities as Polling Stations for Provincial Election - October 4, 2011.
- Patricia Sattelberger, Chairperson, Flin Flon School Division: Letter of support wherein the Brandon School Division requested that the Government consider exempting school divisions from property taxes.
- MSBA - Learning Opportunities - 2010-2011 Calendar of Events.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Garden City Collegiate West Steam Heating and Unit Ventilator Replacement, Change Orders #4, #5, #6, #7, #8 and #9.
- Rick Dedi, Executive Director, Public Schools Finance Board: École Leila North Community School - Interior Renovation to develop new washroom facilities - Approval to award Tender.
- Carolyn Duhamel, Executive Director, MSBA: Member Satisfaction Survey Results.
- Manitoba Healthy Living, Youth and Seniors - Healthy Child Manitoba: This October schools across Manitoba have been invited to participate in International Walk to School Month (IWALK).
- Thank You Cards from the student participants in MY Camp.

**ANNOUNCEMENTS**

**Board Meeting Dates:**

Monday, October 18, 2010, 6:00 p.m. - Regular Board Meeting.

Monday, November 1, 2010, 6:00 p.m. - Trustee Orientation.

Monday, November 8, 2010, 6:00 p.m. - Inaugural and Regular Board Meeting.

**Other Dates:**

- Friday, September 24, 2010 - Divisional Professional Development – Garden City Collegiate.
- Friday, September 24, 2010 – 8:00 p.m. to 1:00 a.m. – SOEF “Get Back” Social – Garden City Collegiate.
- October 13 to 15, 2010, Brandon - Admin Retreat.
- Friday, October 22, 2010 – SAG.
- Wednesday, October 27, 2010 - Elections.

**10-190 – Moved to Committee of the Whole at 8:46 p.m.**

Ploszay / Juan

That the Board here returned to the Committee of the Whole at 8:46 p.m.

Carried

Trustee Myskiw in the Chair.

**10-191 – Disposition of 2729 McPhillips Street**

McGowan / Fogg

Approved that the Board forward all proposals received to the Public Schools' Finance Board (PSFB) and recommend the acceptance of the bid from 5896836 MB LTD in the amount of \$204,000 for the property known as 2729 McPhillips Street (parcels A and B, plan 29162 WLTO, in RI 26 Parish of Kildonan) and that the PSFB allow the school division to retain all of these monies for capital project use.

Carried

The following matters were received as information:

- Trustee Election Brochures.
- Seven Oaks Education Foundation – 2010 Scholarships.

**10-192 – Natural Gas**



Ruggles / Ploszay

Approved that the Board exercise the early termination clause of our contract with Direct Energy Marketing Limited and allow administration to negotiate for the supply of primary natural gas with another vendor. Carried

Trustee McGowan left the meeting here at 9:14 p.m.

**10-193 – Re-cycling**

Juan / Jaworski

Approved that the Board approve administration to implement a mixed re-cycling program within the school division. Carried

Currently the Division uses BFI for its refuse disposal. BFI offers a re-cycling program where-by classrooms would have blue boxes and the recycling from the blue boxes would be transferred to 95 gallon re-cycling containers that would be emptied once a week. The cost for blue boxes and bins is approximately \$11,000 and the annual pick up cost would be approximately \$14,000.

**ADJOURNMENT**

The meeting adjourned at 9:18 p.m.

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Chairperson

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Secretary-Treasurer