

MINI MINUTES

August 29, 2011

At its Regular Meeting of Monday, August 29, 2011 the Seven Oaks School Division Board of Trustees:

- Received as Information: Collective Bargaining Update, MSBA Regional Meeting Update, Personnel Matters, MASS and MPI School Zone Safety Pilot Program, Community Mobilization Against Gangs, Bus Safety Issues, Student Information System, Youth Action Centres, El Sistema Program.
- Appointed Fran Taylor to the position of Acting Director of the Seven Oaks Adult Learning Centre, full-time (1.00) effective September 6, 2011 (indefinite).
- Appointed Fortunato Lim to the position of Acting Vice-Principal of Maples Collegiate, full-time (1.00) effective September 6, 2011 (indefinite).
- Appointed Lindsay Turbett to a part-time (.50) Teacher General (Permanent) contract effective September 6, 2011.
- Appointed the following to Limited Teacher-General (Term) contracts effective September 6, 2011 to June 29, 2012:

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| Cheryl Bain (.50) | John Mantolino (1.00) |
| Stephen Barkman (1.00) | Nowell Marzo (1.00) |
| Michael Bilyk (1.00) | Chantal Morin (1.00) |
| Vanessa Cabral (1.00) | Jenna Ouellette (1.00) |
| Marina Einis (1.00) | Heidi Reimer (.50) |
| Michael Fingas (1.00) | Eddie Revilla (1.00) |
| Marek Glowacki (1.00) | Cindy Shields (1.00) |
| Monica Gupta (1.00) | Sandra Smith (1.00) |
| Michael Hall (1.00) | Jennifer Streilein (1.00) |
| Saul Henteleff (1.00) | Jagdeep Toor (1.00) |
| Jennifer Jones (1.00) | Nerissa Umali (1.00) |
| Ari Leibl (.50) | Karen Warner (.50) |
| Krista Lyon (1.00) | Roby Yeung (1.00) |
| Mary Jane MacLennan (1.00) | |
- Appointed the following to Limited Teacher-General (Term) contracts:
 - Andrew Hildebrand, full-time (1.00), effective September 6, 2011 to April 2, 2012
 - Anna Lerner, full-time (1.00), effective September 6, 2011 to December 22, 2011
 - Matthew Melnyk, full-time (1.00), effective September 6, 2011 to December 22, 2011
 - Robert Richmond, full-time (1.00), effective September 6, 2011 to February 3, 2012
 - Jennifer Stewart, full-time (1.00), effective September 6, 2011 (indefinite)
- Granted the following leaves of absence, without pay, effective 2011-2012 school year: Edna Andres (.50), Lisa Ayow (.50), Yolanda Buchberger (.10), Kim Corlett

(1.00), Sheryl Peltz (.50), Rosanne Sarkany (.50), Kelly Hunter (1.00), Jodi-Lee Stuart (1.00), Cole Summers (.50).

- Granted Raylin Kirsch a full-time (1.00) leave of absence, without pay, effective January 9, 2012 to September 3, 2012.
- Received notice of intent to retire from Martyn Doran, teacher, effective June 30, 2011; Maxine Swick, teacher, effective March 12, 2012; Geri Mandziuk, paraprofessional, effective September 6, 2011; Francoise Cameron, library technician, effective August 31, 2011.
- Appointed Kenneth Allison to the position of building manager, full-time (1.00), effective August 29, 2011.
- Appointed Shelly Smith and Barbara Wray to the positions of part-time (.50) school secretary effective August 29, 2011.
- Appointed the following to the positions of full-time (1.00) student parent support workers: Corey Coker, effective July 13, 2011; Kadija Ibrahim, effective August 16, 2011; Erin Visch-Krahn, effective July 13, 2011.
- Received notice of intent to resign from Julia Florek, student parent support worker, effective July 30, 2011 and Kevin Harms, technology assistant, effective August 26, 2011.
- Appointed the following to the position of part-time bus drivers (4 hours per day): Clint Grzebeniak, effective June 24, 2011 and Roland Hoppenheit, effective June 16, 2011.
- Appointed Hasan Dzinic to the position of full-time (1.00) carpentry/masonry journeyman tradesperson effective August 29, 2011.
- Appointed Edmond Dadak to the position of full-time (8 hours per day) custodian effective July 11, 2011.
- Appointed Dayna Pingatore to the position of full-time (1.00) paraprofessional effective March 30, 2011.
- Rescinded the following Superintendents' Personnel Report Motion #11-109 – Dayna Pingatore, appointment to a full-time (1.00) paraprofessional position effective September 6, 2011.
- Approved that By-Law No. 3-2011 for the borrowing of monies for current operating purposes be given first reading.
- Approved that the Board suspend its regular order of business in order to give second and third reading to By-Law No. 3-2011 for the borrowing of monies for current operating purposes.
- Approved that By-Law No. 3-2011 for the borrowing of monies for current operating purposes be given second reading.
- Approved that By-Law No. 3-2011 for the borrowing of monies for current operating purposes be given third and final reading, be signed and sealed.

- Approved that By-Law No. 4-2011 for the purpose of borrowing the sum of \$2,364,700.00 for ten (10) Portable Classrooms:
 - Five (5) at École Leila North Community School (\$1,182,400),
 - Two (2) at École Riverbend Community School (\$472,900.00), and
 - Three (3) at James Nisbet Community School (\$709,400.00)
 be given first reading.
- Approved that the Seven Oaks School Division participate in a partnership with Egale Canada, other school divisions and the Manitoba Human Rights Museum to host the 2015 National GSA Summit.
- Approved that the Board consider making a pledge or one-time donation to support the Seven Oaks General Hospital Foundation Inc.'s Innovation in Healthcare fundraising initiative.
- Received the request to hold religious exercises at West St. Paul School.
- Approved for payment:
 - Cheques #2113645-#2114057, US\$ cheques #211162-#211177, direct deposits #211005768-#211006562 and pre-authorized debits #201030-#201031 in the amount of \$4,091,100.52.
 - Cheques #2120000-#2120159, US\$ cheques #212000-#212004, direct deposits #2120000-#2120274 and pre-authorized debits #201032-#201035 in the amount of \$2,337,530.12.
 - Invoice No. 1123-01 for the Maples Collegiate Roof Replacement project in the amount of \$4,172.97 be paid to Affinity Firestop Consultants.
 - Invoice No. 7920 for the Constable Edward Finney School Roof project in the amount of \$173.25 be paid to Agassiz Consulting Group Inc.
 - Invoice No. 8083 for the Constable Edward Finney School Roof project in the amount of \$346.50 be paid to Agassiz Consulting Group Inc.
 - Invoice No. B5760485089SOM2 for the ÉSOMS Ventilation Upgrade Phase II project in the amount of \$2,100.00 be paid to Appin Associates.
 - Certificate of Payment No. 1 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$21,341.60 be paid to East Side Ventilation.
 - 7-1/2% Statutory Holdback on Certificate of Payment No. 1 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$1,545.00 be paid to the SOSD/East Side Ventilation-ÉSOMS Ventilation II account.
 - Certificate of Payment No. 2 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$139,849.63 be paid to East Side Ventilation.
 - 7-1/2% Statutory Holdback on Certificate of Payment No. 2 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$10,137.38 be paid to East Side Ventilation.
 - Certificate of Payment No. 1 for the Multiple Portable Relocation project in the amount of \$28,950.43 be paid to Falcon Creek Industries Inc.

- 7-1/2% Statutory Holdback on Certificate of Payment No. 1 for the Multiple Portable Relocation project in the amount of \$2,235.56 be paid to the SOSD/Falcon Creek 439 Multi-Portable account.
- Certificate of Payment No. 1 for the West St. Paul Elevator project in the amount of \$190,974.22 be paid to Gardon Construction Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 1 for the West St. Paul Elevator project in the amount of \$14,747.04 be paid to the SOSD/Gardon 438 West St. Paul Elevator account.
- Certificate of Payment No. 1 for the West St. Paul Grooming Room project in the amount of \$87,781.86 be paid to J & J Penner Construction Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 1 for the West St. Paul Grooming Room project in the amount of \$6,778.52 be paid to the SOSD/J & J Penner 432 West St. Paul Grooming Room account.
- Invoice No. 656-11 for the Swinford Park Soccer Field-Swinford Way project in the amount of \$730.07 be paid to Lombard North Group.
- Invoice No. 661/11 for the Swinford Park Soccer Field-Swinford Way project in the amount of \$655.17 be paid to Lombard North Group.
- Invoice No. 685-11 for the Maples Collegiate Athletic Track & Field project in the amount of \$1,497.48 be paid to Lombard North Group.
- Invoice No. 31852 for the Maples Collegiate Roof Drainage project in the amount of \$5,460.00 be paid to MCW/AGE Consulting.
- Invoice No. 32707 for the Maples Collegiate Roof Drainage project in the amount of \$2,835.00 be paid to MCW/AGE Consulting.
- Invoice No. 32708 for the Maples Collegiate Roof Drainage project in the amount of \$1,092.00 be paid to MCW/AGE Consulting.
- Invoice No. 32939 for the Maples Collegiate Roof Drainage project in the amount of \$2,730.00 be paid to MCW/AGE Consulting.
- Release of Holdback Interest on the GCCI East Steam Heating project in the amount of \$501.19 be paid to National Refrigeration & Heating.
- Certificate of Payment No. 1 for the Constable Edward Finney School Roof in the amount of \$35,936.25 be paid to Norwin Roofing Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 1 for the Constable Edward Finney School Roof in the amount of \$2,775.00 be paid to the SOSD/Norwin Roofing 437 Finney Roof account.
- Invoice No. 9439 for the West St. Paul Elevator project in the amount of \$11,914.77 be paid to Number Ten Architectural Group.
- Invoice No. 9454 for the GCCI West Grooming Room & Elevator project in the amount of \$1,265.67 be paid to Number Ten Architectural Group.
- Invoice No. 9505 for the West St. Paul Grooming Room project in the amount of \$5,184.78 be paid to Number Ten Architectural Group.

- Invoice No. 9517 for the West St. Paul Elevator project in the amount of \$12,963.73 be paid to Number Ten Architectural Group.
- Certificate of Payment No. 7 for the GCCI West Grooming Room & Elevator project in the amount of \$40,223.06 be paid to Park West Projects Ltd.
- Holdback Payment Certificate HB-1 for the GCCI West Grooming Room & Elevator project in the amount of \$48,655.81 be paid to Park West Projects Ltd.
- Certificate of Payment No. 8 for the Garden City Collegiate West HVAC project in the amount of \$72,059.13 be paid to Randall Plumbing & Heating Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 8 for the Garden City Collegiate West HVAC project in the amount of \$5,216.64 be paid to the SOSD/Randall Plumbing 433 GCCIW HVAC account.
- Certificate of Payment No. 9 for the Garden City Collegiate West HVAC project in the amount of \$4,713.80 be paid to Randall Plumbing & Heating Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 9 for the Garden City Collegiate West HVAC project in the amount of \$341.25 be paid to the SOSD/Randall Plumbing 433 GCCIW HVAC account.
- 7-1/2% Statutory Holdback in the amount of \$164,033.89 plus accrued interest in relation to the Garden City Collegiate West Steam Heating & Unit Ventilator Replacement be paid to Randall Plumbing & Heating Limited, subject to the approval of the Board's solicitor.
- Invoice No. 116223 for the Maples Collegiate Track & Athletic Field project in the amount of \$92,903.52 be paid to Shelmerdine Ltd.
- Received conference reports from:
 - Deborah Alby, Clinician, Educational & Clinical Support Services: National Association of School Psychologists 2011 Annual Convention, February 22 to 25, 2011 - San Francisco, California.
 - Karen Vaarmeyer, Teacher, Garden City Collegiate: National Council of Teachers of Mathematics Regional Conference and Exposition, October 28 to 29, 2010 - New Orleans, Louisiana.
 - Shannon Tatchell, Teacher, Garden City Collegiate: National Council of Teachers of Mathematics Regional Conference and Exposition, October 28 to 29, 2010 - New Orleans, Louisiana.
 - Stacey Kwiatkoswki, Teacher, Garden City Collegiate: National Council of Teachers of Mathematics Regional Conference and Exposition, October 28 to 29, 2010 - New Orleans, Louisiana.
 - Gizele Neduzak, Teacher, Margaret Park School: The Wonder of Learning - 100 Languages of Children Traveling Exhibit, September 30 to October 3, 2010 - Chicago, Illinois.
 - Susan Quinn, Teacher, Forest Park School: International Reading Association Conference, May 8 to 11, 2011 - Orlando, Florida.

- Correspondence received from:
 - Brian P. O'Leary, Superintendent, Seven Oaks School Division: Letter to Dr. Gerald Farthing regarding Programming for New School in Amber Trails.
 - Dena Arnold & Guy Desmarias, Teachers, Garden City Collegiate: Intent to organize a French Immersion trip to Europe during Spring Break 2013.
 - Jean Oliver, Chair, Board of Trustees, Lord Selkirk School Division: Requesting the Honourable Nancy Allan to provincially support the purchase of a modern student information system for school divisions in the province.
 - MTS Disability Benefits Plan: Premium rates for 2011-2012.
 - Barbara Haddow, President, Manitoba Association of Resource Teachers: Informing the Division of the roles of Marianna Kiva, PD Chairperson and Fay Pahl, AOLFM Liaison.
 - Gary Draper, Chairman of the Board, Fort La Bosse School Division: Vehicular traffic that fails to stop for school buses and the Manitoba Judicial System.
 - Community Mobilization Against Gangs Conference: September 7 & 8, 2011 - Delta Winnipeg.
 - Cliff Meder, Director of Operations: Letter to Paul Birston, PSFB regarding tenders for the West St. Paul School Elevator and Lift.
 - Jim Rondeau, Minister of Healthy Living, Youth and Senior: Thank you to West Kildonan Collegiate in its continued support of the S.W.A.T. program in Manitoba.
 - Free Press Article: Top musicians give free music lessons: Winnipeg Free Press, Thursday, July 7, 2011: El Sistema pilot project at Elwick School, joint effort between the Seven Oaks School Division and the Winnipeg Symphony Orchestra.
 - Carolyn Duhamel, Executive Director, MSBA: PISA Information and Members' Session - September 30.
 - Nancy Allan, Minister of Education: École Riverbend Community School's request to adopt the Balanced School Day.
 - Robert Rivard, President, MSBA: Association Strategic Priorities for the three-year period 2011-2014.
 - Literacy Partners of Manitoba: June 2011 E-News.
 - Jean Oliver, Chair of the Board, Lord Selkirk School Division: Support of the recent correspondence from the Fort La Bosse School Division regarding vehicular traffic that fails to stop for school buses.
 - Manitoba High Schools Athletic Association: Increase zone fees by \$1.00 per registered Grade 9 to 12 student in every MHSAA member school for the 2012-2013 school year.
 - Carolyn Duhamel, Executive Director, MSBA: New Publication - School Boards Matter to Everyone.

- Manitoba News Release: June 14, 2011 - Province Announces New Gym Projects Under \$50-Million, Five-Year Active Schools Fund.
- Manitoba News Release: June 29, 2011 - Minister Announces First Schools to Benefit from \$25-Million Science-Lab Fund.
- Dino Altieri, Acting Director, Aboriginal Education Directorate: Building Student Success with Aboriginal Parents (BSSAP) Fund - year-end reporting process for 2010-11 BSSAP projects and funding allocations for 2011-12.
- Kelly Henderson, CGA - Manager Finance and Administration, Manitoba School Boards Association: MUST Fund Fee Assessments effective July 1, 2011 and final individual board assessment schedule based on September 2010 actual FTEs as provided by Manitoba Education.
- Carolyn Duhamel, Executive Director, Manitoba School Boards Association: Manitoba School Boards Association Fees - July 2011 to June 2012.
- Labour Relations, Manitoba School Boards Association: Salary Bulletin No. 13-2011 Brandon School Division and CUPE Local 737 (Custodial, Maintenance, Transportation, Secretarial/Clerical, Library and Educational Assistants) Ratified Agreement.
- Labour Relations, Manitoba School Boards Association: Collective Bargaining Update, June 24, 2011.
- Dave Tate, CFO, The Manitoba Teachers' Society: Memo regarding 2011-2012 MTS Membership Fee and daily MTS fee for substitutes.
- Barb Warrack, Production Chair, Arts in the Park/Plein d'arts au parc 2011: Thank you to the Board and Superintendents for their support of this divisional bi-annual arts festival.
- WCB Client Profile Summary Report: WCB Client Profile Summary Report to June 30, 2011.
- South St. Andrews Secondary Plan: A Secondary Plan is being developed to guide future growth and development in the South St. Andrews area. A Community Workshop will be scheduled for the Fall of 2011. Information will be posted on the R.M. of St. Andrews website: www.rmofstandrews.com .
- Ken McKim, Project Management Coordinator, Planning, Property & Development Dept., City of Winnipeg: Link to the bid package and construction drawings for the Old Kildonan Sports Courts projects (at Elwick Community School, Garden City Collegiate and Maples Collegiate): http://www.winnipeg.ca/MatMgt/FolderContents.asp?FOLDER_NAME=393-2011&YEAR=2011 .
- Ron Lemieux, Minister of Local Government: Announcing new Provincial Planning regulation, which came into effect on June 20, 2011 and replaces the Provincial Land Use Policies regulation 184/94.

- Rick Dedi, Executive Director, Public Schools Finance Board: West St. Paul School - Stair Crawler Portion of Elevator, Lift and Grooming Room.
- Rick Dedi, Executive Director, Public Schools Finance Board: West St. Paul School - Elevator, Lift and Grooming Room.
- R. John Weselake, Deputy Executive Director, Public Schools Finance Board Maples Collegiate Institute - Roof Replacement Phase 1.
- Rick Dedi, Executive Director, Public Schools Finance Board: Victory School Stand-alone Childcare, The Public Schools Finance Board and Seven Oaks School Division Invoice May 31, 2011.
- Rick Dedi, Executive Director, Public Schools Finance Board: Victory School Stand-alone Childcare - Enermodel recommended to provide Best Practice Commissioning.
- Rick Dedi, Executive Director, Public Schools Finance Board: Proposed Amber Trails School - Consultant Selection - Prairie Architects Inc.
- Grant Wichenko, P.Eng., Appin Associates: Seven Oaks Middle School Ventilation System Upgrade - Phase II - Change Orders #1, #3 and #4.
- Lombard North Group (1984) Ltd.: Change Order #1 - Swinford Park Athletic Field Development: Shelmerdine Contract.
- Lombard North Group (1984) Ltd.: Change Order #3 - Maples Collegiate: Shelmerdine Landscaping Contract.
- Lynne Mavins, Schools Finance Branch: Notice regarding non-vested accumulated sick leave. Following discussions between Provincial Comptroller's Office and Office of the Auditor General, Provincial Summary Financial Statements now required to recognize a liability (if material) beginning with March 31, 2012 statements.
- Winnipeg Symphony Orchestra: Memorandum of Understanding between the Seven Oaks School Division and Winnipeg Symphony Orchestra Inc. for the period of September 1, 2011 to June 29, 2012 (to develop El Sistema-inspired children's orchestra program in Winnipeg).
- Carolyn Duhamel, Executive Director, MSBA: October 4 Provincial Elections.
- Coalition on Physical Punishment of Children and Youth: Updates on Canadian and international developments.
- Nancy Allan, Minister of Education: French Second Language Revitalization Program 2011-2012.
- Long Service/Retirement Dinner Thank You Cards Received From: Doris Koroscil, Teacher, O.V. Jewitt; Dianne Edwards, Community Coordinator, Victory; Cathy Ratuski, Teacher, Riverbend; Sharon Corr, Teacher, James Nisbet; Heather Chennells, Paraprofessional, Governor Semple; Marli Lerner, School Secretary, Maples Collegiate; Janet Schindell, Teacher, Garden City

- Collegiate; Marilyn Margolese, Paraprofessional, Edmund Partridge; Brian Boychuk, Teacher, Forest Park.
- o Nancy Allan, Minister of Education: Manitoba's Celebration of Excellence in Teaching - 2011-2012 Minister's Awards.