

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JUNE 13, 2011 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Myskiw in the Chair.

---

The meeting was called to order at 6:05 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meetings of Monday, May 9 and May 16, 2011.

**11-130 – Approval of the Agenda**

McGowan / Ploszay

That the agenda for this meeting be approved as amended.

**Carried**

**11-131 – Moved to Committee of the Whole at 6:07 p.m.**

Jaworski / McGowan

That the Board move into Committee of the Whole.

**Carried**

Trustee Ploszay in the Chair.

## OFFICERS' REPORT

- Trustees Jaworski and Sawka reported on developments arising from collective bargaining.
- Trustee Juan reported on the recent MSBA Regional meeting.

## SUPERINTENDENTS' PERSONNEL REPORT

### 11-132 – Superintendents' Personnel Report

Sarbit / Jaworski

That the Superintendents' Personnel Report be ratified.

Carried

### ADMINISTRATIVE APPOINTMENTS

Appointed Theresa Hass-Speirs to the position of full-time (1.00) Special Education Coordinator, effective September 6, 2011.

Appointed Matt Meiers to the position of full-time (1.00) Vice-Principal, École Seven Oaks Middle School, effective September 6, 2011 to June 29, 2012 (one year term).

### ADMINISTRATOR SECONDMENT

Approved the full-time (1.00) secondment of Marcel Bérubé to Manitoba Education, effective September 6, 2011 to June 29, 2012.

### TEACHER APPOINTMENTS

Appointed the following to Teacher-General (Permanent) contracts effective September 6, 2011:

Matthew Bencharski (1.00)

Tina Klein (1.00)

Philip Lapatha (1.00)

Erica Neufeld (1.00)

Rachelle Regnier (1.00)

Kevin Rempel (1.00)

Kristen Van De Laar (1.00)

Appointed the following to Limited Teacher-General (Term) contracts effective September 6, 2011 to June 29, 2012:

Sacha Amaladas (1.00)

Raj-Kiran Brar (1.00)

Samantha Clarke (1.00)

Matthew Durant (1.00)

Craig Gawryluk (1.00)

Nicole Reay (1.00)

Angela Sangster (1.00)

Maximino Santiago (1.00)

Raminder Singh (1.00)

Kristyn Single (1.00)

## **SUPERINTENDENTS' PERSONNEL REPORT**

Erin Gray (1.00)	Jo-Ann Thibedeau-Silver (1.00)
Catherine Hart (1.00)	Aaron Usiskin (1.00)
Karl Hildebrant (1.00)	Sarah Wiebe (1.00)
Lisa Jolly (1.00)	Jennifer Young (1.00)
Navjeet Kambo (1.00)	Jennifer Zaretski (1.00)
Brina Larsen (1.00)	
Michelle Moniz (1.00)	
Debra Rarog (.30)	

Appointed the following to Limited Teacher-General (Term) contracts:

Tara Lyseyko, full-time (1.00), effective October 18, 2011 to June 29, 2012  
 Sean McGillivray, full-time (1.00), effective May 2, 2011 to May 24, 2011  
 Sean McGillivray, part-time (.50), effective May 25, 2011 to June 30, 2011  
 Karen Penner, full-time (1.00), effective May 31, 2011 to June 30, 2011  
 Sandra Roberts, full-time (1.00), effective May 16, 2011 to June 30, 2011  
 Barbara Warbanski, part-time (.50), effective September 6, 2011 to  
 February 3, 2012  
 Kari-Ann White, full-time (1.00), effective September 6, 2011 (indefinite)

### TEACHER LEAVES OF ABSENCE

Granted Leslie Deck a full-time (1.00) leave of absence, as per Article 6.06 of the Board-SOTA Collective Agreement, for the 2011-2012 school year to serve as SOTA President.

Granted Melanie Janzen a full-time (1.00) leave of absence, without pay, effective the 2011-2013 school years.

Granted the following leaves of absence, without pay, effective the 2011-2012 school year:

Angela Belot (.50)	Mia Hoorman (1.00)
Lisa Boisjoli (.50)	Tanya Kohut (.20)
Lyndsay Christianson (.50)	Pat Isaak (.80)
Rena Enns (1.00)	Melissa Rioux (.50)
Kristine Gerhard (1.00)	Diana Tabor (.50)
Colleen Herosian (.50)	

### TEACHER MATERNITY AND PARENTAL LEAVES

Granted Kristin Werenich maternity and parental leave effective October 18, 2011 to October 27, 2012.

## **SUPERINTENDENTS' PERSONNEL REPORT**

Granted Charlotte Zajac maternity and parental leave effective September 2, 2011 to September 1, 2012.

### TEACHER SECONDMENTS

Approved the part-time (.20) secondment of Pat Isaak to the Manitoba Teachers' Society to serve as Past President of the Manitoba Teachers' Society, for a one year term effective the 2011-2012 school year.

Approved the part-time (.20) secondment of Mike Mann to the Manitoba Teachers' Society to serve on the Provincial Executive of the Manitoba Teachers' Society effective the 2011-2013 school years.

### TEACHER RESIGNATIONS

Received notice of intent to resign from the following teachers effective June 30, 2011:

Janet Lee

Jennifer O'Connor

### INSTRUCTOR APPOINTMENTS

Appointed the following to the position of Instructor in the English as an Additional Language program effective April 1, 2011 to March 31, 2012:

Susan Birdwise

Jules Mejia

Kevin Boon

Starr Muckle

Troy Heaps

Vijayaluxmi Shell

Tracy Klassen

### SECRETARY APPOINTMENTS

Appointed the following to secretarial positions:

Gisele Kolodka, full-time (1.00), effective August 29, 2011

Bev Mott, full-time (1.00), effective July 1, 2011

Nola Popowich, part-time (.50), effective August 22, 2011

### SECRETARY LEAVE OF ABSENCE

Granted Ruth Seck a full-time (1.00) leave of absence, without pay, effective the 2011-2012 school year.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### SECRETARY RESIGNATION

Received notice of intent to resign from Natalia Buciora effective June 30, 2011.

### TECHNOLOGY ASSISTANT

Appointed Arne Tolentino to the position of full-time (1.00) Technology Assistant effective June 20, 2011.

### PARAPROFESIONAL LEAVE OF ABSENCE

Granted Maria Cullum a part-time (.50) leave of absence effective the 2011-2012 school year to serve as SOPA President.

Granted the following paraprofessionals full-time (1.00) leaves of absence, without pay, effective the 2011-2012 school year:

Brian Morgan  
Benson Shapiro

Fletcher Smith

### PARAPROFESSIONAL RETIREMENT

Received notice of intent to retire from Darlene Dzogan effective June 30, 2011.

### CUSTODIAN APPOINTMENT

Appointed Gurpinder Dhindsa to a full-time (8 hours per day), on-supply custodian effective May 31, 2011.

## **11-132 – Pedestrian Corridor**

Sarbit / Dabee

Approved that the Board send a letter to City Councillors with the recommendation that the City install a pedestrian corridor at Jefferson Avenue and Maevista Place.

**Carried**

## **SUPERINTENDENTS' REPORT**

- Personnel Matters.
- Orientation Days Update.
- Draft Agenda – Board Retreat.

## **SUPERINTENDENTS' REPORT**

- Survey of Canadian School Boards - Governance and Decision-making.

### **11-133 – Student Accident Insurance**

Sarbit / Dabee

Approved that the Board endorse the Manitoba School Boards Association Reliable Life Student Accident Insurance Program for the 2011-2012 school year and that we continue to update the link on the Division's webpage.

**Carried**

### **11-134 – 2011-2012 Board Calendar**

Jaworski / Dela Cruz

Approved that the Inaugural Board Meeting be held in the 2011-2012 year on September 12, 2011.

**Carried**

Dela Cruz / Sawka

Approved that the Regular Board Meetings be held in the 2011-2012 year on the following dates: September 12, 2011; October 3, 2011; October 17, 2011; November 7, 2011; November 21, 2011; December 12, 2011; January 16, 2012; January 30, 2012; February 6, 2012; March 5, 2012; March 12, 2012; April 9, 2012; April 30, 2012; May 7, 2012; May 28, 2012; June 11, 2012; August 27, 2012.

**Carried**

McGowan / Juan

Approved that the Informal Board Meetings be held for the 2011-2012 year on the following dates: September 19, 2011; October 24, 2011; November 14, 2011; December 5, 2011; January 23, 2012; February 13, 2012; April 16, 2012; May 14, 2012.

**Carried**

Jaworski / Ploszay

Approved that the Public Budget consultation Meeting be held on February 27, 2012.

**Carried**

Dabee / Juan

Approved that the Planning/ Review Retreat be held on June 1 and 2, 2012.

**Carried**

### **11-135 – Five Year Capital Plan Update 2012-2013 to 2016-2017**

Dela Cruz / Ploszay

Approved that the Board submit its Five Year Capital Plan Update 2012-2013

to 2016-2017 to the Public Schools Finance Board.

**Carried**

## **SPECIAL ORDERS**

- 7:30 p.m. Tom Barak, Fundraising Coordinator, Maples Recreation Assoc. Presentation regarding upgrades at Maples and Elwick Community Centre sites.
- 7:45 p.m. CATEP Graduates (Community Aboriginal Teacher Education Program)  
Kim James, Bernadette Smith – First Cohort Graduates and Rebecca Chartrand, Aboriginal Education Divisional Teacher Team Leader.

## **CONSENT AGENDA**

### **11-136 – Consent Agenda**

Jaworski / Sawka

That the Consent Agenda be approved.

**Carried**

#### Summer Approvals

Approved that the Superintendent or his designate approve the awarding of all tenders and capital payments on a regular basis during the months of July and August and report the approvals at the Regular Board Meeting on Monday, August 29, 2011.

#### Cheque Listing – May 2011

Cheques #2113276-#2113644, US\$ cheques #211144-#211161, direct deposits #211005069-#211005767 and pre-authorized debits #201028-#201029 in the amount of \$5,423,010.06 be approved.

#### Number Ten Architectural Group - Invoice No. 9343

Approved that Invoice No. 9343 for the West St. Paul Elevator project in the amount of \$18,734.71 be paid to Number Ten Architectural Group.

## POLICY COMMITTEE

### 11-136 – Policy IKAB – Assessment Policy

Ploszay / Juan

Approved that Policy IKAB – Assessment be included in the Policy Manual.  
Carried

### 11-137 – Policy GAEA-R – Procedures for Handling and Resolution of Complaints

Jaworski / Juan

Approved that Policy GAEA-R – Procedures for Handling and Resolution of Complaints be included in the Policy Manual.  
Carried

### 11-138 – Policy CGCG – Support Staff Personnel Qualifications and Duties Divisional Network Technician: SharePoint

Jaworski / Ploszay

Approved that Policy GCGC Support Staff Personnel Qualifications and Duties Divisional Network Technician: SharePoint be included in the Policy Manual.  
Carried

## NEW BUSINESS

- Trustee Jaworski discussed the possibility of expanding the Summer Programs.

## CONFERENCE REPORTS

Janice Hill, Special Education Coordinator: AERA - Inciting the Social Imagination: Education Research for the Public Good, April 8 to 11, 2011 - New Orleans, Louisiana.

Carol Moar, Special Education Coordinator: Celebrating Linguistic Diversity Conference, April 28 and 29, 2011 - Toronto, Ontario.

David Smeltzer, Seven Oaks Adult Learning Centre: Microcomputers in Education, March 14 to 16, 2011 - Arizona State University.

Angela Bubnowicz, Vice-Principal, École Riverbend Community School: Inciting the Social Imagination (AERA), April 8 to 12, 2011 - New Orleans, Louisiana.



## CONFERENCE REPORTS

Sharon Halldorson, Director, E.C.S.S.: Canadian Association of Speech Language Pathologists and Audiologists Annual Conference, April 27 to 30, 2011 - Montreal, Quebec.

Louise Kneller, Teacher, Forest Park: The Power of Literacy, IRA 56 Annual Convention, May 8 to 11, 2011 - Orlando, Florida.

Anne-Marie Dooner, Vice-Principal, École Leila North Community School: Canadian Society for the Study of Education (CSSE) - ICT / Human Rights, May 27 to 31, 2011 - Fredericton, New Brunswick.

Peter Obendoerfer, Principal, Edmund Partridge Community School: Canadian Society for the Study of Education (CSSE) - ICT / Human Rights, May 27 to 31, 2011 - Fredericton, New Brunswick.

Michelle Jean-Paul and Heather Marks, Vice-Principals, Garden City Collegiate: 2011 Arizona Dropout Prevention Conference, May 2 to 3, 2011 - Phoenix, Arizona.

## OTHER REPORTS

- Trustees Dabee and Juan commented on Arts in the Park.

## CORRESPONDENCE

- Rick Dedi, Executive Director, The Public Schools Finance Board: Science Education Major Capital Program announcement.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Rick Dedi, Executive Director, Public Schools Finance Board, regarding request for Garden City Collegiate Science Lab Renewal under the recently announced Science Education Major Capital Program.
- Michael Willcock, D'Arcy & Deacon LLP: Report on the Amber Trails land exchange between Seven Oaks School Division and Genstar Development Company, which has been substantially completed.
- Gary Freeman, PWI Insurance: Employee Life Insurance, Extended Health Care and Dental - September 1, 2011 Renewal Report.
- Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer, Seven Oaks School Division: 2011-2012 Non-Resident Fees.
- Manitoba School Boards Association Salary Bulletins (Agreement-In-Committee):
  - No. 06-2011 Amendment - Pembina Trails School Division & CUPE 4588 (Custodial & Bus Drivers).
  - No. 08-2011 Flin Flon School Division and The United Steelworkers

## CORRESPONDENCE

- Local 7975 (Clerical/Computer Tech Group).
  - No. 09-2011 Flin Flon School Division and Local 7975 (Custodial/Maintenance Group).
  - No. 10-2011 Flin Flon School Division and the United Steelworkers Union Local 7975 (Educational Assistant Group).
- KMPG LLP, Chartered Accountants: Auditor's Report on the Seven Oaks School Divisions' Schedule of Compensation for the year ended December 31, 2010.
- Labour Relations, Manitoba School Boards Association: Update CPI, Unemployment Rate, Regional Trends.
- Manitoba School Boards Association Salary Bulletin: MSBA Salary Bulletin No.11-2011 River East Transcona School Division and CUPE Local 3873 (Library Technicians) - Ratified Agreement.
- Manitoba School Boards Association: Non-Unionized Non-Teaching Support Staff Survey.
- Chris Nelson, Senior Landscape Architect & Manager of Design, Lombard North Group: Memorandum and revised plan for the proposed Athletic Field Development at 50 Swinford Way.
- Jan Sanderson, CEO, Healthy Child Manitoba: Healthy Child Manitoba's 2011/12 funding allocation.
- Rick Dedi, Executive Director, PSFB: PSFB approval - Maples Collegiate Institute - Roof Replacement (additional project support for fire stopping consultant).
- Rick Dedi, Executive Director, Public Schools Finance Branch: PSFB approval - One additional un-linked portable classroom unit for Belmont School.
- Lynne Mavins, Acting Director, Schools' Finance Branch: Approval of capital reserve for new school site in Amber Trails area.
- MSBA Executive Highlights, June 6, 2011.
- MSBA e-bulletins.
- MSBA Presentation: School Board Leadership for Improving Student Learning: Lessons Learned from the Lighthouse Study - Mary L. Delagardelle.
- Roots of Empathy Recognition: Roots of Empathy Instructors honoured by the Honourable Jim Rondeau: Pat Fulcher, Karen Mozdzen, Maria Mathwig, Cindy Burkett, Rita Globa, Carole McMillan, Cheryl Gaudet.
- Garden City Collegiate 50th Anniversary: Thanking the Board for its contribution in making Garden City's 50<sup>th</sup> Anniversary a success.
- Allison Potter, Assessment Consultant, Manitoba Education: Outstanding contribution of Suchitra Gill, member of the Grade 12 Pre-Calculus Mathematics Test Development Committee.
- Carolyn Duhamel, Executive Director, MSBA: Letter to Marty Snelling, Chairperson, Brandon School Division acknowledging receipt of

## CORRESPONDENCE

correspondence requesting the MSBA Labour Relations Department undertake a comprehensive review of particular aspects of collective bargaining and school operations.

- Brandon School Division: Secretary-Treasurer job bulletin.
- Bernice R. Bowley, Filmore & Riley: Thank you for hard work and assistance in the matter of 4726031 Manitoba Ltd. v. A Stepping Stone Adult Learning Centre.
- Jim Rondeau, Minister of Healthy Living, Youth and Seniors: Manitoba Grants for Innovation in Citizenship Education.
- Darryl Gervais, Director; Instruction, Curriculum and Assessment Branch: Education for Sustainable Development: Kindergarten to Grade 12 Correlation Chart Template and Kindergarten Tool Kit.
- Pauline Clarke, Chief Superintendent, Winnipeg School Division: Thank you to the division for a copy of the monograph "Celebrating Strengths: Aboriginal Students and Their Stories and Success in Schools."
- Nancy Allan, Minister of Education: James Nisbet and Edmund Partridge Community Schools successful applicants for the Education for Sustainable Development (ESD) grants.
- MERN crc: Connecting research to community - Issue 1 - 2010/2011.
- Victory Staff: Appointment of principal to Victory School.
- Cliff Meder, Director of Operations: Modular Classroom Installation Project (seven units).
- Barb Cerilli, Vice-Principal, Edmund Partridge Community School: Thank you for the appointment to Principal, Victory School.
- Siobhan Faulkner, Aboriginal Education Coordinator, Interlake School Division: Thank you for sharing, "Celebrating Strength: Aboriginal Students and Their Stories of Success in Schools."
- Greg Selinger, Premier of Manitoba: Congratulating Sara Castellano, West Kildonan Collegiate, recipient of the Manitoba Youth Leadership Scholarship.
- Carolyn Duhamel, Executive Director, MSBA: Graduation Nation - An invitation to High School Valedictorians.
- MERN: Faculty Seminar: "Reconciliation and Treaty Learning", MTS, December 1 and 2, 2011.
- Chris Thenhaus, Chairperson, OK Before & After Child Care Centres: Interest in continuing a partnership with Seven Oaks to implement the development of an Early Learning and Child Care program in the New Amber Trails School.
- 2010-2011 Youth Smoking Survey: Thank you to the division for the assistance in implementing the 2010-2011 Youth Smoking Survey.
- Nancy Allan, Minister of Education: Greetings on the occasion of the Manitoba Teachers' Society 92<sup>nd</sup> Annual General Meeting of Provincial Council, May 26, 2011.

## CORRESPONDENCE

- U of M Summer Institute: Social Justice-Pedagogy-Technology.
- Clean Air Day 2011 - June 8, 2011.
- Darryl Gervais, Director, Manitoba Education: Grade 12 Biology: A Foundation for Implementation - Updated curriculum for 2011/2012.
- Tom Prins, Coordinator, Manitoba Education: Take Our Kids To Work - Wednesday, November 2, 2011.
- Donna Turner, Chair, Partners in Planning for Healthy Living: 2 Youth Health Survey in fall 2012.
- Manitoba Healthy Choice Fundraiser.
- Blue Cross Group Agreement: Blue Cross Group Agreement for Supplemental Health Benefits.
- Thank you card from Edie, Will & James Wilde.
- Manitoba Teachers' Society 2009-2010 Annual Report.
- Manitoba Conservation: Beach Safety for Groups.
- Education Manitoba: Volume 9, Number 2, May 2011.
- Safe Work: \$2,000 Reasons to be SAFE.
- Darryl Gervais, Director, Manitoba Education: Grade 11 History of Canada Poster.

### 11-139 – Maples Recreation Association Inc.

Dela Cruz / McGowan

Approved that the Board supports the Maples Recreation Association Inc. request for \$26,000 (BCI Finishing Funds 2011 Proposal) for upgrades at the Elwick site. Carried

## ADJOURNMENT

The meeting adjourned at 9:58 p.m.

---

Chairperson

---

Secretary-Treasurer