

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 31, 2011 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>REGRETS</b>	Bill McGowan	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Eddie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Myskiw in the Chair.

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The meeting was called to order at 6:00 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, January 17, 2011.

**11-054 – Approval of the Agenda**

Dabee / Juan

That the agenda for this meeting be approved as listed.

**Carried**

**11-055 – Moved to Committee of the Whole at 6:01 p.m.**

Jaworski / Sawka

That the Board move into Committee of the Whole at 6:01 p.m.

**Carried**

Trustee Ploszay in the Chair.

### **SPECIAL ORDER**

6:02 p.m. Corey Myco, and Julie Horbal – ChangeMakers.  
Technology Review.

### **OFFICERS' REPORT**

- Trustees Dela Cruz and Jaworski and Sawka reported on developments arising from collective bargaining.
- Trustee Juan reported on MSBA Regional meeting.

### **SUPERINTENDENTS' PERSONNEL REPORT**

## **11-056 – Superintendents' Personnel Report**

Jaworski / Sawka

That the Superintendents' Personnel Report be ratified.

Carried

### TEACHER APPOINTMENTS

Appointed the following to Limited Teacher-General (Term) contracts:

Jeannine Beattie, full-time (1.00), effective February 7, 2011 to June 30, 2011  
Danielle Deck, part-time (.50), effective February 7, 2011 to June 30, 2011  
Michelle Dombek, full-time (1.00), effective January 18, 2011 to June 30, 2011  
Craig Gawryluk, full-time (1.00), effective February 8, 2011 to June 30, 2011  
Navjeet Kambo, full-time (1.00), effective February 1, 2011 to June 30, 2011  
Syd Korsunsky, full-time (1.00), effective January 24, 2011 (indefinite)  
Anna Lerner, full-time (1.00), effective January 17, 2011 to March 25, 2011  
Andrea Mair, part-time (.50), effective February 7, 2011 to June 30, 2011  
John Mantolino, part-time (.50) effective February 1, 2011 to June 30, 2011  
Michelle Poirier, full-time (1.00), effective February 7, 2011 to June 30, 2011  
Sumit Sharda, full-time (1.00), effective February 7, 2011 to June 30, 2011

### ACCOUNTING SUPERVISOR APPOINTMENT

Appointed Barb Thiessen to the position of Accounting Supervisor, full-time (1.00), effective February 7, 2011.

### COMMUNITY COORDINATOR APPOINTMENTS

Appointed the following to the position of Community Coordinator effective January 10, 2011:

## **SUPERINTENDENTS' PERSONNEL REPORT**

Donna Giesbrecht, part-time (.75)	Debbie Talling, part-time (.75)
David Mathers, full-time (1.00)	Veronica Thiffeault, part-time (.75)
Marielle Meades, part-time (.75)	Christine Turnbull, part-time (.79)
Cheryl Rajfur, half-time (.50)	Marianne Van Aert, part-time (.63)

### TEACHER LEAVE OF ABSENCE

Granted Mary Robertson a full-time (1.00) leave of absence, without pay, effective May 2, 2011 to June 30, 2011.

### TEACHER MATERNITY/PARENTAL LEAVE OF ABSENCE

Granted Chris Buffie parental leave effective February 7, 2011 to March 4, 2011.

### PARAPROFESSIONAL LEAVE OF ABSENCE

Granted Roberta Abraham a full-time leave of absence, without pay, effective January 22, 2011 to June 30, 2011.

### PARAPROFESSIONAL MATERNITY/PARENTAL LEAVES OF ABSENCE

Granted Sylvia Furtado maternity and parental leave effective February 7, 2011 to February 7, 2012.

Granted Rob Wrigley parental leave effective January 10, 2011 to June 30, 2011.

### ADMINISTRATOR RETIREMENT

Received notice of intent to retire from Eunice Pratt, administrator, effective June 30, 2011.

### SECRETARY RETIREMENT

Received notice of intent to retire from Judy Carpenter, school secretary, effective June 30, 2011.

### PARAPROFESSIONAL RETIREMENT

Received notice of intent to retire from Theresa Wojciechowski, paraprofessional, effective February 4, 2011.

## **SUPERINTENDENTS' REPORT**

- Personnel Matters.

### **11-057 – Transportation Fees for the 2011-2012 School Year**

Dela Cruz / Sarbit

Approved that the 2011/12 Transportation Fees for non-eligible students be as follows:

- \$430 for Grades K-5 students.
- \$480 for Grades 6-8 students.
- \$510 for Grades 9-12 students.

That the fee for families with more than one child, Kindergarten to Grade 8, riding the bus be reduced by \$100 for the second child and that the maximum family fees be set as follows:

- \$760 for two or more K-5.
- \$810 for one K-5 and one 6-8.
- \$860 for two or more Grades 6-8.
- \$840 for one K-5 and one Grades 9-12.
- \$890 for one Grades 6-8 and one Grades 9-12.
- \$1,020 for two or more grades 9-12.

**Carried**

### **11-058 – 2011-2012 School Bus Purchase Agreement**

Juan / Dabee

Approved that the Board sign the Non-Participation Agreement provided by Manitoba Education, opting out of the Central Tender Process for the 2011-2012 school bus purchase.

**Carried**

### **11-059 – Rescind Motion 10B-030 Proposed Terms and Conditions for Lease Agreement between the City & SOSD**

Jaworski \ Ploszay

Approved that the Board rescind the November 29, 2010 Motion No. 10B-030 approving the Proposed Terms & Conditions for a Lease Agreement between the City of Winnipeg and Seven Oaks School Division, for a portion of Adsum Park for a running track and football field at Maples Collegiate.

**Carried**

## **11-060 – Proposed Terms & Conditions for Lease Agreement between the City and Seven Oaks School Division**

Sarbit / Juan

Approved that the Proposed Terms & Conditions with revised Plan No.12641/3 (to reduce the size of the leased area) for a Lease Agreement between the City of Winnipeg and Seven Oaks School Division for a portion of Adsum Park for the running track and athletic field at Maples Collegiate be approved.

Carried

## **11-062 – Garden City Collegiate 50<sup>th</sup> Anniversary**

Sawka / Dela Cruz

Approved that the Board purchase a full page ad in the Garden City Collegiate Reunion Program (\$200) bringing greetings from the Board of Trustees.

Carried

### **CONSENT AGENDA**

## **11-063 – Consent Agenda**

Dela Cruz / Sawka

That the Consent Agenda be approved.

Carried

### **CONSENT AGENDA**

#### Number Ten Architectural Group Invoice No. 8704

Invoice No. 8704 for the Garden City Collegiate West Grooming Room and Elevator project in the amount of \$1,545.53 be paid to Number Ten Architectural Group.

#### Number Ten Architectural Group Invoice No. 8831

Invoice No. 8831 for the Garden City Collegiate West Grooming Room and Elevator project in the amount of \$3,086.41 be paid to Number Ten Architectural Group.

#### Park West Projects Ltd. Certificate of Payment No. 5

Certificate of Payment No. 5 for the Garden City Collegiate West Grooming Room and Elevator project in the amount of \$89,821.65 be paid to Park West Projects Ltd.

## CONSENT AGENDA

### Statutory Holdback on Park West Projects Certificate of Payment No. 5

7-1/2% Statutory Holdback on Certificate of Payment No. 5 for the Garden City Collegiate West Grooming Room and Elevator project in the amount of \$6,936.04 be paid to the SOSD/Park West 425 GCCI Elevator Grooming Room account.

### Randall Plumbing & Heating Ltd. Certificate of Payment No. 6

Certificate of Payment No. 6 for the Garden City Collegiate West HVAC project in the amount of \$100,006.93 be paid to Randall Plumbing & Heating Ltd.

### Statutory Holdback on Randall Plumbing & Heating Certificate of Payment No. 6

That 7-1/2% Statutory Holdback on Certificate of Payment No. 6 for the Garden City Collegiate West HVAC project in the amount of \$7,239.88 be paid to the SOSD/Randall Plumbing 433 Garden City Collegiate West HVAC account.

### Von Ast Construction (2003) Inc. Certificate of Payment No. 5

Certificate of Payment No. 5 for the Riverbend Modular and Link in the amount of \$168,944.41 be paid to Von Ast Construction (2003) Inc.

### Statutory Holdback on Von Ast Construction (2003) Inc. Certificate of Payment No. 5

7-1/2% Statutory Holdback on Certificate of Payment No. 5 for the Riverbend Modular and Link in the amount of \$13,045.90 be paid to the SOSD/Von Ast Construction - Riverbend Modular and Link 426 account.

## POLICY COMMITTEE

### **11-064 – Policy GA – Workplace Safety and Health**

Jaworski / Juan

That revised Policy GA - Workplace Safety and Health be approved for inclusion in the Policy Manual.

**Carried**

### **11-065 – Policy GAEA – Respectful Workplace Policy**

Ploszay / Jaworski

That Revised Policy GAEA - Respectful Workplace be approved for inclusion in the Policy Manual.

**Carried**

## POLICY COMMITTEE

### 11-066 – Policy GAB – Hazard Identification and Control Plan

Ploszay / Jaworski

That Policy GAB - Hazard Identification and Control Plan be approved for inclusion in the Policy Manual. Carried

### 11-067 – Policy GAH – Plan for Training Workers and Supervisors in Safe Work Practices and Procedures

Juan / Ploszay

That Policy GAH - Plan for Training Workers and Supervisors in Safe Work Practices and Procedures be approved for inclusion in the Policy Manual. Carried

### 11-068 – Policy GAK – Workplace Safety and Health Program Evaluation

Jaworski / Ploszay

That Policy GAK - Workplace Safety and Health Program Evaluation be approved for inclusion in the Policy Manual. Carried

## CORRESPONDENCE

- Nancy Allan, Minister of Education: Common non-instruction days for all schools within each school division.
- MASS letter to Minister Ashton - Traffic within School Zones: Letter from Paul Cuthbert, President, MASS to Honourable Steve Ashton, Minister of Infrastructure and Transportation, regarding traffic safety in school zones.
- David Palubeski, Lombard North Group: Summary of outstanding payments due from the Macdonald/Geal lands.
- Workers Compensation Rate Survey 2011.
- Tim Austin, City of Winnipeg Assessment and Taxation Department: 2011 Notice of Tax Requirements due by March 15, 2011.
- Jamie Krutkevich Slight, SOTA President: Personal Leave.
- Peter Obendoerfer, President, Manitoba Middle Years Association: Use of Edmund Partridge Community School for SAG 2011 for Middle Years Professional Development.
- MSBA e-bulletin January 26, 2011.
- MSBA Long Service Trustee Award: Nomination of Richard Sawka for the 2011 Long Service Trustee Award.
- Nancy Allan, Minister of Education: Working group to look at options to improve school bus safety.

## CORRESPONDENCE

- Cliff Meder, Director of Operations, Seven Oaks School Division: Tenders for the West St. Paul School Grooming Room.
- Cliff Meder & Jamie Krutkevich-Slight, Co-Chairs, Workplace Safety & Health Committee: Letter of commendation to the Automotive Shop at Maples Collegiate.
- Eunice Pratt, Principal, Victory School: Intent to retire at the end of the 2010-2011 school year and a thank you to the Board and Superintendents' Team for the opportunities and support over the years.
- Jamie Krutkevich Slight, SOTA President: Block Funding Pilot Project.
- Nancy Allan, Minister of Education: Low Cost Bike Helmet Initiative.
- Saskatchewan School Boards Association: Job Bulletin - Executive Director / CEO.
- Nancy Allan, Minister of Education: Music Month Celebrating Music in Manitoba Schools - April 2011.
- 2011-2012 Funding Announcement.
- MSBA School Board Leadership: Presentation: Preserving Local Voice in Public Education Matters, January 2011.

### **11-069 – Moved to Committee of the Whole at 8:15 p.m.**

Sawka / Sarbit

That the Board here returned to the Committee of the Whole at 8:15 p.m.

Carried

- Personnel Matters.
- Ken Spencer Award – Met School.
- 2011-2012 Budget.
- Capital Needs.
- Block Funding Pilot Project.
- Margaret Park Hebrew Bilingual Program.
- Sunny Mountain Day Care.
- MSBA Trustee Indemnity Survey.
- Personal Leave.
- Police Officers in Schools.
- Funded Students.
- A.E. Wright Teacher Supports.



**ADJOURNMENT**

The meeting adjourned at 9:50 p.m.

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Chairperson

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Secretary-Treasurer