

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, MAY 9, 2011 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>REGRETS</b>	Ric Dela Cruz	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Myskiw in the Chair.

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The meeting was called to order at 6:00 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, April 25, 2011.

Trustee McGowan here entered the meeting at 6:01 p.m.

**11-116 – Approval of the Agenda**

Juan / McGowan

That the agenda for this meeting be approved as amended.

**Carried**

**11-117 – Moved to Committee of the Whole at 6:02 p.m.**

McGowan / Jaworski

That the Board move into Committee of the Whole at 6:02 p.m.

**Carried**

Trustee Sawka here entered the meeting at 6:04 p.m.

Trustee Ploszay in the Chair.

### **OFFICERS' REPORT**

- Trustees Dela Cruz, Jaworski and Sawka reported on developments arising from collective bargaining.
- Trustee Juan reported on the recent MSBA Regional meeting.

### **SUPERINTENDENTS' PERSONNEL REPORT**

## **11-118 – Superintendents' Personnel Report**

Jaworski / McGowan

That the Superintendents' Personnel Report be ratified.

**Carried**

### TEACHER APPOINTMENTS

Appointed the following to full-time (1.00) Teacher-General (Permanent) contracts effective September 6, 2011:

Jacqueline McDonald

Beau Wilks

Appointed Majda Milijkovic to a full-time (1.00) Limited Teacher-General (Term) contract effective September 6, 2011 to June 29, 2012.

### SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following to Substitute Teacher contracts effective the 2010-2011 school year:

George Khalil

Susanne Klueppel

### TEACHER LEAVE OF ABSENCE

Granted Linda Mercier a full-time (1.00) leave of absence, without pay, effective the 2011-2012 school year.

### TEACHER MATERNITY AND PARENTAL LEAVES

Granted Dena Arnold maternity and parental leave effective June 10, 2011 to April 1, 2012.

## **SUPERINTENDENTS' PERSONNEL REPORT**

Granted Jasmin Cavanaugh maternity and parental leave effective June 1, 2011 to June 1, 2012

### TEACHER RESIGNATION

Received notice of intent to resign from Maria Lamorte effective June 30, 2011.

### TEACHER RETIREMENT

Received notice of intent to retire from Carman Bradford effective June 30, 2011.

### CUSTODIAN RESIGNATION

Received notice of intent to resign from Randall Barrett effective May 7, 2011.

### PARAPROFESSIONAL RETIREMENT

Received notice of intent to retire from Marilyn Margolese effective June 30, 2011.

### STUDENT PARENT SUPPORT WORKER RESIGNATIONS

Received notice of intent to resign from Landon Gibson effective May 7, 2011 and Laura Kathler effective May 6, 2011.

## **SUPERINTENDENTS' REPORT**

- Personnel Matters.
- Maintenance Compound Break In.
- Riverbend Soccer Field.
- Meeting with River East Transcona School Board.
- Orientation Days.
- Board Retreat – May 27 & 28, Gimli.
- Hugh McFadyen Meeting Update.
- High School Commencement Dates.
- MSBA Board Visitations.
- Modular Classroom Site Installation Project.
- Substitute Teachers.
- Smoking Policy.
- Adult Education Programs.
- Solicitation of Businesses.
- Graduation – Student Surveys.

## **SUPERINTENDENTS' REPORT**

- Elwick School Insurance Claim update.
- Heritage Language Program.

### **11-119 – Establishment of a Reserve for New School in Amber Trails**

McGowan / Juan

Approved that the Board request permission from the Schools' Finance Branch (SFB) to establish a reserve for the new school in the Amber Trails area.

**Carried**

### **11-120 – Osvita Foundation Inc.**

Sarbit / Jaworski

Approved that the Board support the Osvita Foundation Dinner by sending a group representing the Division including R.F. Morrison School.

**Carried**

### **11-121 – Major Work Class Reunion 2011 Committee**

McGowan / Dabee

Approved that the request of the 2011 Major Work Class Reunion 2011 Committee for use of a school bus and tour of Victory School and Edmund Partridge Community Schools be granted for Saturday, September 3, 2011.

**Carried**

### **11-122 – Mondetta Charity Foundation**

Juan / Ploszay

Approved that the division contribute up to \$5,000 to support the travel costs of two teachers from Kamwokya Primary School to visit Arthur E. Wright School in the 2011-2012 school year.

**Carried**

## **CONSENT AGENDA**

### **11-123 – Consent Agenda**

Ploszay / Sawka

That the Consent Agenda be approved.

**Carried**

#### **Soirée française – Wine & Cheese**

Rescind Motion #11-105: That the Board approve the request to host a "Soirée française" Wine and Cheese event, May 4th, 2011 from 4:00 p.m. to 6:30 p.m.

## **CONSENT AGENDA**

in the Library at École Leila North Community School (cash bar).

Soirée française – Wine & Cheese

Approved the request to host a "Soirée française" Wine & Cheese event, Thursday, October 6, 2011 from 4:00 p.m. to 6:30 p.m. in the Library at École Leila North Community School (cash bar).

Cheque Listing - April 2011

Cheques #2113024-#2113275, US\$ cheques #211129-#211143, direct deposits #211004605-211005068, and pre-authorized debits #201026-#201027 in the amount of \$1,164,912.05 be approved.

Laufman Reprographics Invoice No. 51887

Invoice No. 51887 for tender printing costs for the Multiple Modular Classroom Relocation project in the amount of \$868.28 be paid to Laufman Reprographics.

Renewal of Lease - Maples Day Care

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with Maples Day Care for the rental of day care space at École Constable Edward Finney School at a rental fee of \$1,746.00 per month.

Renewal of Lease - Seven Oaks Teachers' Association

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with Seven Oaks Teachers' Association for the rental of office space at Ben Zaidman Educational Resource Centre at a rental fee of \$115.00 per month.

Renewal of Lease - Sugar-N-Spice Kiddie Haven Inc.

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with Sugar-N-Spice Kiddie Haven Inc. for the rental of day care space at École Riverbend Community School at a rental fee of \$2,025.00 per month.

Renewal of Lease - Sugar-N-Spice Kiddie Haven Inc. School Age Program

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Sugar-N-Spice Kiddie Haven Inc. School Age Program for the rental of the mini-gymnasium at École Riverbend Community School at a rental fee of

**CONSENT AGENDA**

\$161.60 per month.

Renewal of Lease - Sugar-N-Spice Kiddie Haven Inc.

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with Sugar-N-Spice Kiddie Haven Inc. for the rental of day care space at West Kildonan Collegiate at a rental fee of \$4,182.00 per month.

Renewal of Lease - O.K. Before and After School Child Care Centres Inc.

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with O.K. Before and After School Child Care Centres Inc. for the rental of the mini-gymnasiums at A.E. Wright Community School, École Constable Finney School, Elwick Community School and O.V. Jewitt Community School at a rental fee of \$161.60 per month per site.

Renewal of Lease - O.K. Before and After School Child Care Centres Inc.- Kindergarten Child Care

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with O.K. Before and After School Child Care Centres Inc. - Kindergarten Child Care Program for the rental of day care space at O.V. Jewitt Community School at a rental fee of \$450.00 per month.

Renewal of Lease - Belmont Before and After School Program

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Belmont Before and After School Program for the rental of the gymnasium, music room and kindergarten room at Belmont School at a rental fee of \$161.60 per month.

Renewal of Lease - Collicutt Before and After School Program

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Collicutt Before and After School Program for the rental of gymnasium space at Collicutt School at a rental fee of \$161.60 per month.

Renewal of Lease - Little Dipper Montessori Nursery

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Little Dipper Montessori Nursery for the rental of day care space at Collicutt School at a rental fee of \$660.60 per month.

**CONSENT AGENDA**

Renewal of Lease - Seven Oaks Child Care Centre Inc.

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Seven Oaks Child Care Centre Inc. for the rental of the gymnasium, including storage facility in the gymnasium area at R.F. Morrison School at a rental fee of \$161.60 per month.

Renewal of Lease - Kidi-Garden Day Nurseries Inc.

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Kidi-Garden Day Nurseries Inc. for the rental of the gymnasium, mini-gymnasium and library at Victory School at a rental fee of \$161.60 per month.

Renewal of Lease - Kidi-Garden Day Nurseries Inc.

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with Kidi-Garden Day Nurseries Inc. for the rental of Seven Oaks School, 172 Smithfield Avenue at a rental fee of \$2,605.75 per month.

Renewal of Lease - YM-YWCA of Winnipeg Before and After School Program

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with YM-YWCA of Winnipeg Before and After School Program for the rental of the mini-gymnasium at West St. Paul School at a rental fee of \$161.60 per month.

Renewal of Lease - Sunny Mountain Day Care Centre (1985) Inc.

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with Sunny Mountain Day Care Centre (1985) Inc. for the rental of the computer room and library at Governor Semple School at a rental fee of \$491.25 per month.

Renewal of Lease - Aleph Bet Child Life Enrichment Program - Margaret Park Satellite Site

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Aleph Bet Child Life Enrichment Program - Margaret Park Satellite Site for the rental of day care space at Margaret Park School at a rental fee of \$745.20 per month.

**CONSENT AGENDA**

Renewal of Lease - Aleph Bet Child Life Enrichment Program - Forest Park Satellite Site

That the Board sign a lease for the year September 1, 2011 to June 30, 2012 with Aleph Bet Child Life Enrichment Program - Forest Park Satellite Site for the rental of day care space at Forest Park School at a rental fee of \$161.60 per month.

Renewal of Lease - Manitoba Association of School Superintendents

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with the Manitoba Association of School Superintendents for the rental of office space at the Ben Zaidman Educational Resource Centre at a rental fee of \$457.75 per month.

Renewal of Lease - Seven Oaks Paraprofessional Association

That the Board sign a lease for the year July 1, 2011 to June 30, 2012 with the Seven Oaks Paraprofessional Association for the rental of office space at Edmund Partridge Community School at a rental fee of \$75.00 per month.

**CONFERENCE REPORTS**

Shannon Plischke, Teacher, Edmund Partridge School: National Teachers of Science Association (NSTA), March 9 to 13, 2011 - San Francisco, California.

**OTHER REPORTS**

- Trustee Jaworski reported on the Science Renewal Project.
- Trustee Myskiw and Dabee reported on the Asian Heritage Society of Manitoba Fundraising Dinner.
- Trustee Juan reported on the 15<sup>th</sup> Annual Maples Unity March.
- Trustee Myskiw reported on the James Nisbet Community School Smart Board presentation and the West St. Paul Eco-Fair, May 18<sup>th</sup> at the Sunova Centre.

**CORRESPONDENCE**

- Cliff Meder, Director of Operations, Seven Oaks School Division: Modular Classroom Site Installation Project for Belmont, A.E. Wright, École Leila

**CORRESPONDENCE**



North and O.V. Jewitt Schools.

- Erin Selby, Minister of Advanced Education and Literacy: Operating Grants for Adult Education Centres, Seven Oaks.
- Saskatchewan School Boards Association: National Aboriginal Trustees Gathering.
- Manitoba Round Table for Sustainable Development: 2011 Manitoba Excellence in Sustainability Awards to recognize and honour people, projects and ideas that successfully turn the principles and guidelines of sustainable development into lasting achievements.
- Robyn Avery, Executive Director, Aleph-Bet Child Life Enrichment Program Inc.: Expanding child care services in Seven Oaks.
- Justin Rempel, Labour Relations Consultant, Manitoba School Boards Association: MUST Fund Committee approval.
- Labour Relations Divisional Mail, Manitoba School Boards Association: Salary Bulletin No. 06-2011, Pembina Trails School Division and CUPE Local 4588 Agreement-in-Committee.
- Heather Carriere, Associate, Mercer: The Manitoba Teachers' Society Short Term Disability Plan 2011 renewal letter and premium statement.
- Workers' Compensation Board: Client Profile - Summary Report to March 31, 2011.
- J. Kent Reid, President, Manitoba Association of School Business Officials: Thank you for hosting MASBO office space.
- Marty Snelling, Chairperson, Board of Trustees, Brandon School Division: Copy of letter sent to Manitoba School Boards Association requesting review of teacher prep time, length of school day and individual class time for all Manitoba School Divisions.
- Manitoba News Release: May 3, 2011 - Province Introduces Legislation that would Ensure Serious Bullying Incidents are Reported: Allan.
- Art Quinney, Chair, Active Healthy Kids Canada: 2011 Healthy Kids Canada Report Card on Physical Activity for Children and Youth.
- Carolyn Duhamel, Executive Director, MSBA: Revised draft copy of School Board Member Handbook for review and comments.
- MASS Journal, Spring 2011.
- MALT Library Technician of the Year Award: Congratulations to Alice Klumper, Library Technician, Edmund Partridge Community School - 2010/2011 MALT Library Technician of the Year!

## **ADJOURNMENT**

The meeting adjourned at 8:13 p.m.

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Chairperson

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Secretary-Treasurer