

MINI MINUTES

November 7, 2011

At its Regular Meeting of Monday, November 7, 2011 the Seven Oaks School Division Board of Trustees:

- Approved the following commendation for retiring Director of Operations Cliff Meder:

WHEREAS Cliff Meder has been an exemplary employee of Seven Oaks School Division since October 8, 1976; and

WHEREAS Cliff has served the Division faithfully in many capacities from Custodian to Director of Operations; and

WHEREAS Cliff has always given his best to support the children, employees and community of Seven Oaks; and

WHEREAS Cliff has worked diligently to ensure that the Schools of Seven Oaks are well planned and well maintained places for learning and working;

THEREFORE BE IT RESOLVED that we thank Cliff Meder for his service and contribution to the Division; and

BE IT FURTHER RESOLVED that we wish Cliff Meder the long, healthy and happy retirement he so richly deserves.

- Received as information: Collective Bargaining Update, MSBA Regional Meeting Update, Personnel Matters, Vacant Parkdale Site in St. Andrews, Manitoba Labour Board - Case No. 315/11/LRA, Steve Nash Youth Basketball Development Program, Sistema Winnipeg Program at Elwick Community School, Workers Compensation Board Summary to September 30, 2011.
-
- Received notice of intent to retire From Phil McBurney, Director, Adult Education Centre, effective June 29, 2012 and Deanne Downey, Paraprofessional, effective October 26, 2011.
- Appointed the following to Limited Teacher-General (Term) contracts: Cheryl Baine, part-time (.33), effective October 25, 2011 (indefinite); Daniel Buchanan, part-time (.30), effective November 7 2011 to December 5, 2012; Vicki Coleman, full-time (1.00), effective October 25, 2011 to June 29, 2012; Dan Kammerlock, full-time (1.00), effective October 31, 2011 to June 29, 2012; Brennan Stadnyk, full-time (1.00) effective December 15, 2011 (indefinite).
- Appointed the following to Substitute Teacher contracts effective the 2011-2012 school year: Eric Cable, Vicki Coleman, Shannon Derksen, Leah Frost, Reetu Kalsi, Joanna Krzyzelewski, Ari Leibl, Nerisa Miao, Anthony Ramos, Kelly Waite, Krista Wilson, Kelly Wright.
- Granted Stav Gamliel a full-time (1.00) leave of absence, without pay, effective January 9, 2012 to June 30, 2013.
- Approved the full-time (1.00) secondment of Gabe Kraljevic to Manitoba Education, Citizenship and Youth to serve as a consultant for Grades 9 to 12 Mathematics and Science in the Instruction, Curriculum and Assessment Branch, effective February 6, 2012 to June 28, 2013.

- Approved the full-time (1.00) secondment of Barbara Tascona to The Government of Manitoba represented by the Minister of Healthy Living, Youth and Seniors to provide services to the Students Working Against Tobacco (S.W.A.T.) program effective February 6, 2012 to June 30, 2012.
- Appointed the following to full-time (1.00) paraprofessional positions effective October 24, 2011: Erlene Cabaguio, Patrick Dwyer, Cynthia Kelpin; and Joseph Sebastian effective October 5, 2011.
- Appointed the following: Jo-Anne Thompson, full-time Library Technician, effective October 24, 2011; Dieter Klein, part-time, 4 hours per day, effective October 17, 2011; Karen Loeb, instructor, English as an Additional Language program effective October 17, 2011 to December 22, 2011; Kathy Kerr, instructor, English as an Additional Language program effective September 14, 2011 to June 30, 2012; Hayley Leydier, instructor, English as an Additional Language program, effective April 1, 2011 to December 22, 2011; Sally Nelson, part-time (15 hours per week) Neighbourhood Immigrant Settlement Worker, effective October 19, 2011 to March 31, 2012; Michelle MacIver, full-time Student Parent Support Worker, effective October 31, 2011; Awit Marcelino, full-time Student Parent Support Worker, effective October 31, 2011.
- Received notice of intent to resign from Ron Campbell, Bus Driver, effective November 25, 2011; Matthew Castro, Custodian, effective October 14, 2011; Erin Visch-Krahn, Student Parent Support Worker, effective October 27, 2011.
- Approved that the Board ratify the 2011 - 2014 Agreement in Committee with the Educational Assistants of Seven Oaks (formerly named Seven Oaks Paraprofessional Association).
- Approved that the Board write to the City of Winnipeg to request an exchange of lands at École Leila North Community School and a financial contribution to the sports field re-orientation.
- Approved That By-Law No. 5-2011 for the purpose of borrowing the sum of \$2,478,900.00 for Ventilation Upgrade at École Seven Oaks Middle School (\$783,500), Modular Classroom Installation Project at Belmont, Leila North, A.E. Wright and O.V. Jewitt Community Schools (\$273,900), Grooming Room, Elevator and Lift at West St. Paul School (\$672,000), Roof Replacement at Maples Collegiate (\$677,000), Elevator and Grooming Room at Garden City Collegiate (\$82,600) and adjustment for increased Manitoba Hydro Boiler Incentive Rebate on Steam Unit Ventilator Replacement at Garden City Collegiate (-\$10,100) be given first reading.
- Approved that a new school bus be purchased from Maxim Truck and Trailer on the basis of low bid.
- Approved that the Board grant École Riverbend Community School permission to host a Wine and Cheese event on Thursday, December 15, 2011 from 3:45 p.m. to 6:30 p.m. (cash bar).
- Approved that the Board grant Collicutt School permission to host a Retirement Celebration to honour Robert Holmes on Friday, December 16, 2011 from 4:30 p.m. to 7:00 p.m. (cash bar).
- Approved for payment:
 - Cheques #2120579-#2120859 and #298-#311, US\$ cheques #212022-#212031, direct deposits #20120900-#20121404 and pre-authorized debits #201045-#201052 in the amount of \$2,982,820.95.

- Invoice No. 1123-04 for the Maples Roof Phase 1 in the amount of \$1,054.70 be paid to Affinity Firestop Consultants.
- Invoice Number No. 141799 for the new Amber Trails School public consultation meeting in the amount of \$2,473.26 be paid to Canad Inns Destination Centre Garden City.
- Invoice No. 624311 for the Maples Roof Phase 1 project in the amount of \$1,050.00 be paid to D.K. Bennett & Associations.
- Invoice No. 625411 for the Maples Roof Phase 1 project in the amount of \$787.50 be paid to D.K. Bennett & Associations.
- Certificate of Payment No. 5 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$161,299.99 be paid to East Side Ventilation.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 5 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$11,887.34 be paid to the SOSD/East Side Ventilation-ÉSOMS Ventilation II account.
- Certificate of Payment No. 3 for the West St. Paul Elevator project in the amount of \$156,668.44 be paid to Gardon Construction Ltd.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the West St. Paul Elevator project in the amount of \$12,097.95 be paid to the SOSD/Gardon 438 West St. Paul Elevator account.
- Falcon Creek Industries Inc. Certificate of Payment No. 3 for the Multiple Portable Relocation in the amount of \$226,643.13 be paid to Hill Sokalski Walsh Trippier LLP for deposit into their trust account with handling of said funds to be exactly as directed by Michael Willcock, D'Arcy & Deacon LLP in his letter delivered October 26, 2011 to Derek Olson, Hill Sokalski Walsh Trippier LLP.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the Multiple Portable Relocation in the amount of \$17,501.40 be paid to the SOSD/Falcon Creek 439 Multiple Portable account.
- Invoice No. 9888 for the West St. Paul Elevator project in the amount of \$5,010.46 be paid to Number Ten Architectural Group.
- Certificate of Payment No. 3 for Maples Roof Phase 1 in the amount of \$186,856.46 be paid to Oakwood Roofing and Sheet Metal.
- 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for Maples Roof Phase 1 in the amount of \$14,429.07 be paid to the SOSD/Oakwood Roof-442 Maples Roof Phase 1 account.
- Invoice No. 116409-1 for the Maples Sports Field project in the amount of \$2,396.29 be paid to Shelmerdine Ltd.
- Statutory Holdback on Invoice No. 116409-1 for the Maples Sports Field project in the amount of \$253.57 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
- Invoice No. 116527 for the Maples Sports Field project in the amount of \$61,370.66 be paid to Shelmerdine Ltd.
- Statutory Holdback on Invoice No. 116527 for the Maples Sports Field project in the amount of \$6,494.25 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
- Invoice No. 116551 for the Maples Sports Field project in the amount of \$110,300.49 be paid to Shelmerdine Ltd.

- Statutory Holdback on Invoice No. 116551 for the Maples Sports Field project in the amount of \$11,672.01 be paid to the SOSD/Shelmerdine Ltd 001-Maples Field account.
- Invoice No. 116552 for the Maples Sports Field project in the amount of - \$4,804.38 be credited to Seven Oaks School Division by Shelmerdine Ltd.
- Statutory Holdback on Shelmerdine Ltd. Invoice No. 116552 for the Maples Sports Field project in the amount of -\$508.40 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
- Certificate of Payment No. 8 (Final Billing) for the Riverbend Modular and Link in the amount of \$2,100.00 be paid to Von Ast Construction (2003) Inc.
- Invoice No. 11818 for the Maples Sports Field project in the amount of \$16,803.50 be paid to W & M Professional Gym.
- Received conference reports from:
 - Sonja Wiens, Teacher, Constable Finney School: "The Wonder of Learning - the Hundred Languages of Children", October 1 to 3, 2010 - Chicago, Illinois.
 - Tracey Baker, Teacher, Edmund Partridge School: National Middle Years Association Conference, November 4 to 6, 2010 - Baltimore, Maryland.
 - Diane Cameron, Teacher, James Nisbet School: "The Wonder of Learning - the Hundred Languages of Children", October 1 to 3, 2010 - Chicago, Illinois.
 - Arla Parker, Teacher, A.E. Wright School: Benchmarks of Historical Thinking - A Framework for Assessment in Canada, July 4 to 9, 2011 - Vancouver, British Columbia.
 - Sabrina Slessor, Teacher, Forest Park School: IRA Conference, May 8 to 11, 2011 - Orlando, Florida.
 - Fortunato Lim, Acting Vice-Principal, Maples Collegiate: National At Risk Education Network Conference, February 21 to 24, 2011 - Panama City, Florida.
- Correspondence received from:
 - Leigh-Anne Bowles, Youth Relations Manager, United Way of Winnipeg: Recipients from Seven Oaks for the United Way Student Community Service Award for 2011.
 - Carolyn Duhamel, Executive Director, MSBA: 2010-2011 Committee Member Survey Results.
 - Robert Rivard, President, MSBA: Letter of congratulations to the Honourable Greg Selinger and colleagues on recent electoral success.
 - Newsletter: Wayfinders - a Bright Futures Program: Launching of Bright Futures new program name and logo.
 - Roby Yeung, Ava Thompson, Teachers, Garden City Collegiate: Student trip to Cusco, Peru - Spring Break 2013.
 - Manitoba News Release - October 26, 2011: Smaller Classes in Early Years to Benefit Children, Families -Allan.
 - MPI École Riverbend School Hands-up Survey Results: School Zone Safety Pilot Project.
 - September 30, 2011 Enrolment Report - Revised October 25, 2011.
 - Darryl Gervais, Director - Instruction, Curriculum Assessment Branch: Arts Education Framework of Outcomes.
 - Carol Bellringer, Auditor General: Senior Management Expenses Audit.
 - MSBA Labour Relations: October Update - CPI, Unemployment Rate and Regional Trends.

- Linda Baker, Client Service Manager, Western Financial Group Insurance Solutions: 2010-11 Annual Financial Report on the operation of the Manitoba Schools Insurance program.
- Honourable Nancy Allan, Minister of Education: School Bus Safety Week - October 17 to 21, 2011.
- Heather Carriere, Mercer: Manitoba Teachers' Society implemented a change to the Short Term Disability Plan effective September 1, 2011.
- Brenda Venuto, Teacher's Retirement Allowances Fund: New Requirements for Data Certification.
- Rick Dedi, Executive Director, Public Schools Finance Board: Amber Trails School, The Public Schools Finance Board and Seven Oaks School Division Invoice September 30, 2011.
- Paul Birston, Manager of Architectural Services, The Public Schools Finance Board: Maples Collegiate Institute - Roof Replacement Phase 1.
- The Selkirk Journal, Thursday, October 27, 2011: DeRocco, Hailstone help team win silver.
- Jan Sanderson, Chief Executive Officer, Healthy Child Manitoba: Seven Oaks Early Years Coalition to receive an increase in their annual grant allocation.
- Carol Peters, President, Manitoba Physical Education Teachers' Association: Thank you to Evelyn Myskiw for bringing greetings to MPETA SAGE 2011 Conference and for the use of Maples Collegiate for host site.
- Manitoba's Celebration of Excellence in Teaching - Minister's Awards.
- 6th Annual Girlz jam.
- Lynette Plett, Executive Director, Advanced Education and Literacy: First Annual Report for the Manitoba Adult Literacy Strategy, including a summary of the Manitoba Adult Literacy Program and the 7th Annual Report for Adult Learning Centres in Manitoba.
- Nancy Allan, Minister of Education: Love Me . . . Love Me Not . . . Bookmarks.
- Education Manitoba, Volume 10, Number 1 - October 2011.
- John Tooth, Coordinator, Instructional Resources Unit: Book "Gifts" distributed to every Grade 1 student in Manitoba.