

MINI MINUTES

October 17, 2011

At its Regular Meeting of Monday, October 17, 2011 the Seven Oaks School Division Board of Trustees:

- Received as Information: Collective Bargaining Update, MSBA Regional Meeting Update, Financial Statements - Period Ending June 30, 2011, Personnel Matters, Amber Trails School Update, Internationally Educated Teachers, MSBA Call for 2012 Resolutions, 2010/2011 School Books Review Report, Manitoba Public Insurance Safety Program, Workplace Safety and Health Steering Committee 2010-2011 Annual Report, Community Centre Usage and Upgrades, Manitoba School Insurance, School Drop-off Safety Concerns, Provincial Funding, Administrators' Conference Update / Ethical Leadership.
- Appointed Paul Anderson to the position of Director of Operations effective December 1, 2011.
- Appointed Fran Taylor to the position of Director of the Seven Oaks Adult Learning Centre effective January 9, 2012.
- Appointed the following to Limited Teacher-General (Term) contracts: Dana Clayton, part-time (.50) effective October 31, 2011 to June 29, 2012; Bev Eccles, full-time (1.00) effective October 17, 2011 (indefinite); Sharon Kaye, full-time (1.00) effective October 3, 2011 (indefinite).
- Appointed the following to Substitute Teacher contracts effective the 2011-2012 school year: Rajwant Bagri, Justin Bretecher, Kristen Bromilow, Dana Brown, Alaina Irwin, Michaela Knispel, Syd Korsunsky, Paula Potosky, Leanne Romaniuk.
- Granted leaves of absence, without pay to Natalie Trudeau, part-time (.33) effective the 2011-2012 school year; Ian Quinn, part-time (.50) effective January 9, 2012 to April 30, 2012; Carrie Chick, part-time (.50) effective September 6, 2011 to February 6, 2012.
- Appointed the following to Paraprofessional positions: Grace Cammarata, full-time (1.00) effective October 18, 2011; Karen Finkel, full-time (1.00), effective October 4, 2011; Shannon Kohut, full-time (1.00), effective October 3, 2011; Kyle McCartney, full-time (1.00), effective September 6, 2011; Crystal Radocaj, full-time (1.00), effective October 11, 2011; Samira Ramiulo, full-time (1.00), effective October 11, 2011; Catherine Stevenson, part-time (.50), effective October 3, 2011.
- Appointed Kasia James to the position of full-time (1.00) Volunteer Coordinator, Bright Futures, effective October 11, 2011.
- Rescinded Superintendents' Personnel Report Motion #11B-018 – Natalie Trudeau, part-time (.30) leave of absence, without pay, effective the 2011-2012 school year.
- Approved that the Chairperson of the Board forward a copy of the Division's June 30, 2011 Financial Statements and Auditor's Supplementary Report to Manitoba Education.
- Approved that the Board designate a portion of its accumulated surplus for the following projects:
 - \$ 140,600 for 2010-11 School carry forward,
 - \$ 138,000 for 2010-11 Board/SOTA PD carry forward,

- \$ 70,600 for 2010-11 Administrators PD carry forward,
- \$ 60,000 for City of Winnipeg – River Ridge servicing costs,
- \$ 80,000 for Riverbend playground,
- \$ 267,800 for Swinford soccer field,
- \$ 90,000 for Architectural studies,
- \$ 117,000 for New Classrooms - furniture,
- \$ 237,700 for Maples Collegiate - track, and
- \$3,900,000 for various capital projects.
- Approved for payment:
 - Invoice No. 3637 for the Victory Site Daycare project in the amount of \$6,827.63 be paid to Prairie Architects Inc.
 - Invoice No. 3653 for the Victory Site Daycare project in the amount of \$9,558.68 be paid to Prairie Architects Inc.
 - Invoice No. 3672 for the Victory Site Daycare project in the amount of \$8,193.15 be paid to Prairie Architects Inc.
 - Invoice No. 3687 for the Victory Site Daycare project in the amount of \$2,731.05 be paid to Prairie Architects Inc.
 - Invoice No. 3712 for the Victory Site Daycare project in the amount of \$11,379.38 be paid to Prairie Architects Inc.
 - Invoice No. 116409 for the Maples Sports Field project in the amount of \$24,414.08 be paid to Shelmerdine Ltd.
 - 7-1/2% Statutory Holdback on Invoice No. 116409 for the Maples Sports Field project in the amount of \$2,583.50 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.
- Correspondence received from:
 - Nancy Allan, Minister of Education: Proclamation - Manitoba School Library Day.
 - Heather Demetriooff, Associate Director, MSBA: Call for workshop and student entertainment proposals 2012 Convention.
 - MSBA Executive Highlights - Monday, October 3, 2011.
 - Evergreen School Division Press Release: 2011-2012 Chair and Vice-Chair of the Board.
 - MSBA Risk Management: Electrical Transformers.
 - MSBA e-bulletin - October 12, 2011.
 - Rick Dedi, Executive Director, Public Schools Finance Board: Victory School Stand-alone Childcare, The Public Schools Finance Board and Seven Oaks School Division Invoice August 31, 2011.
 - Chris Hagen, Senior Field Officer, Pupil Transportation Unit, Manitoba Education: School Bus Safety Week - October 17-21, 2011 - "I See the Driver - the Driver Sees Me".
 - Jennifer Esau, Administrative Assistant, MSBA: 2011-2012 Manitoba School Boards Association Membership.
 - Gary Gervais, Chair, Louis Riel School Board: Co-hosting the National Gay Straight Alliance Summit in 2015 with Seven Oaks School Division, Winnipeg School Division and the Canadian Museum for Human Rights.
 - Robert Rivard, President, MSBA: Discussion Paper: School Review Processes.
 - Garden City Collegiate Threads Committee: Thank you card and copy of "Threads" Literary Magazine.