

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 16, 2012 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant
<b>REGRETS</b>	Derek Dabee	Trustee

Trustee Myskiw in the Chair.

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The meeting was called to order at 6:03 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, December 12, 2011.

**11-061 – Approval of the Agenda**

Juan / Dela Cruz

That the agenda for this meeting be approved as listed.

**Carried**

**11-062 – Moved to Committee of the Whole at 6:05 p.m.**

Dela Cruz / Sawka

That the Board move into Committee of the Whole.

**Carried**

Trustee Ploszay in the Chair.

## OFFICERS' REPORT

- Trustees Sawka and Jaworski reported on developments arising from collective bargaining.
- Trustee Juan reported on the MSBA Regional meeting.

Trustee McGowan here enters the meeting at 6:16 p.m.

## SUPERINTENDENTS' REPORT

The following matters were received as information:

- 2012-2013 Budget – First Draft.
- 2012 Region 5 & 6 Regional Meeting.

Trustee Myskiw in the chair.

## SUPERINTENDENT'S REPORT

Received as information:

- MSBA 2012 President's Council Award.
- MSBA call for nominations – Premier Award for School Board Innovation.

### 11-063 – MSBA Premier Award for School Board Innovation

McGowan / Dela Cruz

That the Board nominate Maples TV Station – Channel 7 Oaks for the Manitoba School Boards Association for the Premier Award for School Board Innovation. Carried

## CONSENT AGENDA

### 11-064 – Consent Agenda

Juan / Sawka

That the Consent Agenda be approved. Carried

Oksana Bondarchuk, President, Ukrainian Canadian Congress - Manitoba Provincial Council

Approved that the Board direct the administration to prepare a rental agreement for Folklorama 2012 for the Ukraine-Kyiv Pavilion for the use of Maples Collegiate from July 30, 2012 to August 13, 2012.

## **CONSENT AGENDA**

### December 2011 Expenditure Listing

That cheques #2121263-#2121598 and #322-#346, US\$ cheques #212051-#212064, direct deposits #20122244-#20122816 and pre-authorized debits #201059-#201064 in the amount of \$1,926,195.38 be approved.

### D.K. Bennett & Associates Ltd. Invoice No. 616711

That Invoice No. 616711 for the Maples Collegiate Roof Replacement - Phase 1 in the amount of \$1,575.00 be paid to D.K. Bennett & Associates Ltd.

### East Side Ventilation Certificate of Payment No. 7

That Certificate of Payment No. 7 for the ÉSOMS Ventilation Upgrade - Phase II in the amount of \$34,570.01 be paid to East Side Ventilation.

### Statutory Holdback on East Side Ventilation Certificate of Payment No. 7

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 7 for the ÉSOMS Ventilation Upgrade - Phase II in the amount of \$2,566.25 be paid to the SOSD/East Side Ventilation-ÉSOMS Ventilation II account.

### Enermodal Engineering Invoice No. 107292

That Invoice No. 107292 for the Victory School Stand-Alone Day Care in the amount of \$2,877.00 be paid to Enermodal Engineering.

### Gardon Construction Ltd. Certificate of Payment No. 5

That Certificate of Payment No. 5 for the West St. Paul Elevator in the amount of \$102,247.61 be paid to Gardon Construction Ltd.

### Number Ten Architectural Group Invoice No. 10199

That Invoice No. 10199 for the West St. Paul Elevator project in the amount of \$1,006.94 be paid to Number Ten Architectural Group.

### Oakwood Roofing & Sheet Metal Certificate of Payment No. 5

That Certificate of Payment No. 5 for the Maples Collegiate Roof Replacement Phase 1 in the amount of \$80,305.72 be paid to Oakwood Roofing & Sheet Metal.

## **CONSENT AGENDA**

### Statutory Holdback on Oakwood Roofing Certificate of Payment No. 5

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 5 for the Maples Collegiate Roof Replacement Phase 1 in the amount of \$6,201.21 be paid to the SOSD/Oakwood Roof-442 Maples Roof Phase 1 account.

## **CONFERENCE REPORTS**

- Diane Darrach, Vice-Principal, École Riverbend / Darlene Roberts, Vice-Principal, James Nisbet: National Council of Teachers of English, November 17 to 22, 2011 - Chicago, Illinois.
- Yvonne Prairie, Teacher, Belmont School: Congrès de l'Association Canadienne des Professeurs D'Immersion, 3 au 5 novembre 2011, Centre des congrès de Victoria, C.-B.
- Melissa DeLaronde, Teacher, Elwick School: 2011 National Forum on Character Education - Building Ethical Communities, October 19 to 22, 2011 - San Francisco, California.
- Jean McLeod / Rhett Turner, Teachers, Maples Collegiate: Sheltered Instruction Observation Protocol (SIOP) Conference, November 1 to 3, 2011 - Long Beach, California.
- Tanya Kohut, Teacher, R.F. Morrison School: 2011 National Forum on Character Education - Building Ethical Communities, October 19 to 22, 2011 - San Francisco, California.
- Valery Czarnecki, Teacher, Elwick School: 2011 National Forum on Character Education - Building Ethical Communities, October 19 to 22, 2011 - San Francisco, California.
- Vern Zatwarnicki, Teacher, Maples Collegiate: National At Risk Education Network Conference, February 21 to 24, 2011 - Panama City, Florida.

## **ITEMS OF INFORMATION**

- Trustee Myskiw commented on West St. Paul's Pancake Breakfast held on December 22, 2011.
- Trustee Ploszay informed the Board about Adam Brooks, West Kildonan student, who is playing for Team Canada at the Youth Olympic Games in Innsbruck, Austria.
- Trustee Sarbit discussed meeting with the community MLA's.

## **CORRESPONDENCE**

- Carolyn Duhamel, Executive Director, MSBA: Class Size Research.
- Manitoba Healthy Living, Youth and Seniors: Premier's Volunteer Service Award 2012.

## CORRESPONDENCE

- MSBA e-bulletin - January 4, 2012.
- The EDI Teacher Newsletter, Winter 2012.
- Low Cost Bike Helmet Initiative.
- Lieutenant Governor's Medal for Literacy: Call for Nominations.
- Financial Stewardship in Public Education: MASBO Presentation to School Boards - November 25, 2011.
- Kaley Maksymyk, Healthy Schools Consultant: Sixteen schools in Seven Oaks participated in the Healthy Schools Fall 2011 Healthy Relationships Campaign.
- MERN Forum: Respecting People and Place: Connecting Schools and Communities - January 27, 2012.
- Garden City Collegiate Addition: Garden City Collegiate Commons successfully achieves Green Globes Certification.
- Article: What Americans Keep Ignoring About Finland's School Success.
- MBSA Labour Relations: CPI, Unemployment and Regional Trends - December 2011.
- Manitoba News Releases: December 19, 2011 - Province Announces Changes to Employment Standards Code Effective January 1, 2012 and January 9, 2012 - Finance Minister Hosts Pre-Budget Consultations.
- Wendy Shaw, Coordinator, Accounting & Consolidations, Schools' Finance Branch: FRAME Report - 2011/12 Budget.
- Rick Dedi, Executive Director, Public Schools Finance Board: Garden City Collegiate - Science Room Upgrade.
- Stacy Dyck, Number Ten Architectural Group: West St. Paul School Elevator and Renovation - Proposed Change Notice.
- Kelly Goodwin, Number Ten Architectural Group: West St. Paul Elevator - Change Order No. 10.
- Inga Skundberg, Clerk, City of Winnipeg: Community Incentive Grant of \$60,000 - Maples Track and Field Redevelopment.
- The Governance Coach, Vol. 17, No. 1 January 2012.

### **11-065 – Moved to Committee of the Whole at 8:09 p.m.**

Sarbit / Sawka

That the Board move into Committee of the Whole.

**Carried**

Trustee Ploszay in the chair.

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Report.
- 2012-2013 Budget – First Draft.

## **SUPERINTENDENTS' REPORT**

- Maples Collegiate Commons

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **11-066 – Superintendents' Personnel Report**

Jaworski / McGowan

That the Superintendents' Personnel Report be ratified.

**Carried**

### **BUILDING MANAGER APPOINTMENT**

Appointed Robert Huebner to the position of Building Manager, Maples Collegiate, effective January 17, 2012.

### **ADMINISTRATIVE RESIGNATION**

Received notice of intent to resign from Larry Pudavick effective December 31, 2011.

### **TEACHER APPOINTMENTS**

Appointed the following to Limited Teacher-General (Term) contracts:

Carly Korsunsky, full-time (1.00), effective January 9, 2012 to June 29, 2012.

Patrick Bend, full-time (1.00), effective October 31, 2011.

Rebecca Harder, part-time (.60), effective November 17, 2011 (indefinite).

Robert Hodgins, part-time (.50), effective December 12, 2011 (indefinite).

Michele Poirier, full-time (1.00), effective February 6, 2012 to June 29, 2012.

Anthony Ramos, full-time (1.00), effective December 22, 2011 to January 31, 2012.

### **SUBSTITUTE TEACHER APPOINTMENTS**

Appointed the following to Substitute Teacher contracts effective the 2011-2012 school year:

Robert Hodgins

Yared Keleta

Breanne Treyturik

### **TEACHER LEAVES OF ABSENCE**

Granted Cheryl Deans to a part-time (.50) leave of absence, without pay, effective January 9, 2012 to June 29, 2012.

## **SUPERINTENDENTS' PERSONNEL REPORT**

Granted Alberta Rusak to a part-time (.50) leave of absence, without pay, effective September 6, 2011 to June 29, 2012.

### TEACHER MATERNITY AND PARENTAL LEAVE

Granted parental leave to the following:

Ken Hartikainen, effective February 27, 2012 to May 7, 2012.  
 Jayson Henrich, effective February 6, 2012 to April 13, 2012.  
 Benjamin Nein, effective February 6, 2012 to September 3, 2012.  
 Jason Vanderhooft, effective February 7, 2012 to April 17, 2012.

### EDUCATIONAL ASSISTANT APPOINTMENTS

Appointed Audrey Sliworsky to a full-time (1.00) Educational Assistant position effective November 17, 2011.

### EDUCATIONAL ASSISTANT RESIGNATION

Received notice of intent to resign from Karen Finkel effective November 23, 2011.

### SECRETARIAL-CLERICAL APPOINTMENTS

Appointed the following to Secretarial-Clerical positions:

Elizabeth Clayton, part-time (.50), effective December 15, 2011.  
 Alicia Easton, part-time (.50), effective January 9, 2012

### SECRETARIAL-CLERICAL RESIGNATION

Received notice of intent to resign from Michael Nguyen effective December 23, 2011.

## **11-067 – Maples Collegiate Commons**

Sarbit / Juan

That Number TEN Architectural Group be authorized to proceed with the design development of the Maples Commons. **Carried**

## **11-068 – Transportation Fees for 2012 - 2013**

Juan / Sarbit

Approved that the 2012/13 Transportation Fees for non-eligible students be as

follows:

- \$440 for Grades K-5 students.
- \$490 for Grades 6-8 students.
- \$521 for Grades 9-12 students.

That the fee for families with more than one child, Kindergarten to Grade 8, riding the bus be reduced by \$100 for the second child and that the maximum family fees be set as follows:

- \$780 for two or more K-5.
- \$830 for one K-5 and one 6-8.
- \$880 for two or more Grades 6-8.
- \$861 for one K-5 and one Grades 9-12.
- \$911 for one Grades 6-8 and one Grades 9-12.
- \$1,042 for two or more grades 9-12.

**Carried**

The following matters were received as information:

- Public Schools Finance Board Update.
- Seven Oaks Adult Learning Centres / Wayfinders Relocation Update.
- Educational Assistants of Seven Oaks Filing of Application Seeking Name Change.
- WCB Client Profile Summary Report.
- SSQ Policy 59271 Renewal, Educational Assistants of Seven Oaks Renewal Report with Standard Life.
- Aboriginal Curriculum Update.

## **ADJOURNMENT**

The meeting adjourned at 9:00 p.m.

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Chairperson

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Secretary-Treasurer