

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 17, 2011 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Myskiw in the Chair.

The meeting was called to order at 6:06 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, October 3, 2011.

11B-025 – Approval of the Agenda

Ploszay / McGowan

That the agenda for this meeting be approved as amended.

Carried

11B-026 – Moved to Committee of the Whole at 6:12 p.m.

Jaworski / Juan

That the Board move into Committee of the Whole.

Carried

Trustee Ploszay in the Chair.

OFFICERS' REPORT

- Trustees Jaworski and Sawka reported on developments arising from collective bargaining.
- Trustee Juan reported on the recent MSBA Regional meeting.

6:26 p.m. Financial Statements, Period Ending June 30, 2011
 Presentation: Wayne Shimizu, Secretary-Treasurer; Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer; Brian O'Leary, Superintendent; Alvin Catamisan and Austin Abas, KPMG.

11B-027 – June 30, 2011 Financial Statements

Sarbit / Juan

Approved that the Chairperson of the Board forward a copy of the Division's June 30, 2011 Financial Statements and Auditor's Supplementary Report to Manitoba Education. Carried

11B-028 – Accumulated Surplus Designation

Jaworski / Sawka

Approved that the Board designate a portion of its accumulated surplus for the following projects:

- \$ 140,600 for 2010-11 School carry forward,
- \$ 138,000 for 2010-11 Board/SOTA PD carry forward,
- \$ 70,600 for 2010-11 Administrators PD carry forward,
- \$ 60,000 for City of Winnipeg – River Ridge servicing costs,
- \$ 80,000 for Riverbend playground,
- \$ 267,800 for Swinford soccer field,
- \$ 90,000 for Architectural studies,
- \$ 117,000 for New Classrooms - furniture,
- \$ 237,700 for Maples Collegiate - track, and
- \$3,900,000 for various capital projects. Carried

SUPERINTENDENTS' PERSONNEL REPORT

11B-029 – Superintendents' Personnel Report

Dabee / Sarbit

That the Superintendents' Personnel Report be ratified. Carried

SUPERINTENDENTS' PERSONNEL REPORT

ADMINISTRATIVE APPOINTMENTS

Appointed Paul Anderson to the position of Director of Operations effective December 1, 2011.

Appointed Frances Taylor to the position of Director of the Seven Oaks Adult Learning Centre, full-time (1.00) effective January 9, 2012.

TEACHER APPOINTMENTS

Appointed Dana Clayton to a part-time (.50) Limited Teacher-General (Term) contract effective October 31, 2011 to June 29, 2012.

Appointed Bev Eccles to a full-time (1.00) Limited Teacher-General (Term) contract effective October 17, 2011 (indefinite).

Appointed Sharon Kaye to a full-time (1.00) Limited Teacher-General (Term) contract effective October 3, 2011 (indefinite).

SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following teachers to Substitute Teacher contracts effective the 2011-2012 school year:

Rajwant Bagri	Michaela Knispel
Justin Bretecher	Syd Korsunsky
Kristen Bromilow	Paula Potosky
Dana Brown	Leanne Romaniuk
Alaina Irwin	

TEACHER LEAVE OF ABSENCE

Granted Natalie Trudeau a part-time (.33) leave of absence, without pay, effective the 2011-2012 school year.

PARAPROFESSIONAL APPOINTMENTS

Appointed the following to Paraprofessional positions:

- Grace Cammarata, full-time (1.00), effective October 18, 2011.
- Karen Finkel, full-time (1.00), effective October 4, 2011.
- Shannon Kohut, full-time (1.00), effective October 3, 2011.

SUPERINTENDENTS' PERSONNEL REPORT

- Kyle McCartney, full-time (1.00), effective September 6, 2011.
- Crystal Radocaj, full-time (1.00), effective October 11, 2011.
- Samira Ramilo, full-time (1.00), effective October 11, 2011.
- Catherine Stevenson, part-time (.50), effective October 3, 2011.

PARAPROFESSIONAL LEAVE OF ABSENCE

Granted Ian Quinn a part-time (.50) leave of absence, without pay, effective January 9, 2012 to April 30, 2012.

CHILD CARE COORDINATOR LEAVE OF ABSENCE

Granted Carrie Chick a part-time (.50) leave of absence, without pay, effective September 6, 2011 to February 6, 2012.

VOLUNTEER COORDINATOR – BRIGHT FUTURES APPOINTMENT

Appointed Kasia James to the position of full-time (1.00) Volunteer Coordinator with the Bright Futures program, effective October 11, 2011.

SUPERINTENDENTS' PERSONNEL REPORT MOTIONS

Rescinded the following Superintendents' Personnel Report motion:

#11B-018–Natalie Trudeau leave of absence, part-time (.30), without pay, effective the 2011-2012 school year.

Trustee Myskiw in the Chair.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- MSBA Call for 2012 Resolutions.
- 2010-2011 School Books Review Report.
- Manitoba Public Insurance – Teaching School Zone Safety Program.

CONSENT AGENDA

11B-030 – Consent Agenda

Dela Cruz / Ploszay

That Item F - Shelmerdine Ltd. Invoice No. 116409 and Item G - Statutory

CONSENT AGENDA

Holdback on Shelmerdine Ltd. Invoice No. 116409 be removed from the Consent Agenda for discussion and the remaining Consent Agenda be approved. **Carried**

Prairie Architects Inc. Invoice No. 3637

That Invoice No. 3637 for the Victory Site Daycare project in the amount of \$6,827.63 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 3653

That Invoice No. 3653 for the Victory Site Daycare project in the amount of \$9,558.68 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 3672

That Invoice No. 3672 for the Victory Site Daycare project in the amount of \$8,193.15 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 3687

That Invoice No. 3687 for the Victory Site Daycare project in the amount of \$2,731.05 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 3712

That Invoice No. 3712 for the Victory Site Daycare project in the amount of \$11,379.38 be paid to Prairie Architects Inc.

11B-031 – Consent Agenda Items F & G

Sarbit / McGowan

That Item F - Shelmerdine Ltd. Invoice No. 116409 and Item G - Statutory Holdback on Shelmerdine Ltd. Invoice No. 116409 be approved. **Carried**

Shelmerdine Ltd. Invoice No. 116409

That Invoice No. 116409 for the Maples Sports Field project in the amount of \$24,414.08 be paid to Shelmerdine Ltd.

CONSENT AGENDA

Statutory Holdback on Shelmerdine Ltd. Invoice No. 116409

That the 7-1/2% Statutory Holdback on Invoice No. 116409 for the Maples Sports Field project in the amount of \$2,583.50 be paid to the SOSD/Shelmerdine Ltd 001-Maples Field account.

COMMITTEE REPORTS

Workplace Safety and Health Steering Committee, 2010-2011 Annual Report.

ITEMS OF INFORMATION

Trustee Dabee discussed Community Centre usage and Manitoba School Insurance coverage.

CORRESPONDENCE

- Nancy Allan, Minister of Education: Proclamation - Manitoba School Library Day.
- Heather Demetriooff, Associate Director, MSBA: Call for workshop and student entertainment proposals 2012 Convention.
- MSBA Executive Highlights - Monday, October 3, 2011.
- Evergreen School Division Press Release: 2011-2012 Chair and Vice-Chair of the Board.
- MSBA Risk Management: Electrical Transformers.
- MSBA e-bulletin - October 12, 2011.
- Rick Dedi, Executive Director, Public Schools Finance Board: Victory School Stand-alone Childcare, The Public Schools Finance Board and Seven Oaks School Division Invoice August 31, 2011.
- Chris Hagen, Senior Field Officer, Pupil Transportation Unit, Manitoba Education: School Bus Safety Week - October 17-21, 2011 "I See the Driver - the Driver Sees Me".
- Jennifer Esau, Administrative Assistant, MSBA: 2011-2012 Manitoba School Boards Association Membership.
- Gary Gervais, Chair, Louis Riel School Board: Co-hosting the National Gay Straight Alliance Summit in 2015 with Seven Oaks School Division, Winnipeg School Division and the Canadian Museum for Human Rights.
- Robert Rivard, President, MSBA: Discussion Paper: School Review Processes.
- Garden City Collegiate Threads Committee: Thank you card and copy of "Threads" Literary Magazine.

11B-032 – Moved to Committee of the Whole at 8:42 p.m.

McGowan / Sawka

That the Board move into Committee of the Whole.

Carried

Trustee Ploszay in the Chair.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Amber Trails School Update.
- Internationally Educated Teachers.
- Administrators' Conference Update / Ethical Leadership.
- School Drop-off Safety Concerns.
- Provincial Funding.

ADJOURNMENT

The meeting adjourned at 9:33 p.m.

Chairperson

Secretary-Treasurer