

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 22, 2013 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Edward P. Ploszay Claudia Sarbit Derek Dabee Ric Dela Cruz Teresa Jaworski Cory Juan Bill McGowan Richard Sawka	Chairperson Vice-Chairperson Trustee Trustee Trustee Trustee Trustee Trustee
IN ATTENDANCE	Brian O'Leary Gwen Birse Lydia Hedrich Edie Wilde Wayne Shimizu Donna Herold	Superintendent Assistant Superintendent Assistant Superintendent Assistant Superintendent Secretary-Treasurer Administrative Assistant
REGRETS	Evelyn Myskiw	Trustee

Trustee Ploszay in the Chair.

The meeting was called to order at 6:07 p.m.

MINUTES

Approved the minutes of Regular Board Meeting of Monday, April 8, 2013.

12-115 – Approval of the Agenda

McGowan / Juan

That the agenda for this meeting be approved as listed.

Carried

12-116 – Moved to Committee of the Whole at 6:08 p.m.

McGowan / Sawka

That the Board move into Committee of the Whole.

Carried

Trustee Sarbit in the Chair.

OFFICERS' REPORT

- Trustee Jaworski reported on developments arising from collective bargaining.
- Superintendent O'Leary commented on SOTA and MTS.

12-117 – Early Retirement Incentive Plan Agreement

Jaworski / Juan

Approved that the Board offer the Educational Assistants of Seven Oaks an early retirement incentive plan. Carried

- Trustee Juan reported on the recent MSBA Regional meeting.

SUPERINTENDENTS' PERSONNEL REPORT

12-118 – Superintendents' Personnel Report

Sawka / Juan

That the Superintendents' Personnel Report be ratified. Carried

TEACHER APPOINTMENTS

Appointed the following to Teacher-General (Permanent) teaching contracts effective April 22, 2013:

Sacha Amaladas, full-time (1.00)	Denise Maynard, full-time (1.00)
Megan Brett, full-time (1.00)	Majda Miljkovic, full-time (1.00)
Vanessa Cabral, full-time (1.00)	Aaron Millar Usiskin, full-time (1.00)
Ashley Enns-Nadeau, full-time (1.00)	Chloe Plamondon, full-time (1.00)
Catherine Flynn, full-time (1.00)	Debra Rarog, part-time (.40)
Graham Forsyth, full-time (1.00)	Heidi Reimer, full-time (1.00)
Arielle Gaudet, full-time (1.00)	Robert Richmond, full-time (1.00)
Monica Gupta, full-time (1.00)	Maximino Santiago, full-time (1.00)
Izzeddin Hawamda, full-time (1.00)	Melanie Sharp, full-time (1.00)
Kimberly James, full-time (1.00)	Cindy Shields, full-time (1.00)
Jennifer Jones, full-time (1.00)	Raminder Singh, full-time (1.00)
Joanne Keeler, full-time (1.00)	Kristyn Single, full-time (1.00)
Chenelle Labossière, part-time (.50)	Jennifer Streilein, full-time (1.00)
Ari Leibl, full-time (1.00)	Nerissa Umali, full-time (1.00)
Anna Lerner, full-time (1.00)	Barbara Warbanski, part-time (.50)
John Mantolino, full-time (1.00)	Gavin Winchar, full-time (1.00)
Nowell Marzo, full-time (1.00)	Jennifer Zaretski, full-time (1.00)

Superintendents' Personnel Report

- Appointed Valery Czarnecki to a full-time (1.00) Limited Teacher-General (Term) contract effective May 6, 2013 to June 28, 2013.
- Appointed Blake Ilchyna to a full-time (1.00) Limited Teacher-General (Term) contract effective September 3, 2013 to June 27, 2014.
- Appointed Matthew MacLeod to a part-time (.50) Limited Teacher-General (Term) contract effective April 29, 2013 to June 28, 2013.

SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following to Substitute Teacher contracts effective the 2012-2013 school year:

Jordanna Cornish

Robert Esposito

Laurie Tyndall

TEACHER LEAVES OF ABSENCE

Granted the following leaves of absence, without pay, effective the 2013-2014 school year:

Allison Arnason (.23)

Angela Belot (.50)

Lyndsay Christianson (.50)

Cheryl Deans (.50)

Colleen Herosian (.50)

Jaclyn Loganberg (.50)

Amanda Martin (1.00)

Suzy Martins (.50)

Melissa Rioux (.50)

Mary Robertson (1.00)

Alberta Rusak (.50)

Rosanne Sarkany (.50)

Laura Toppazzini-Bazan (.50)

Lisa Wicklund-Whiteside (.33)

- Granted Esther Hershfield a part-time (.50) leave of absence, without pay, effective September 3, 2013 to December 31, 2013.

TEACHER MATERNITY AND PARENTAL LEAVES

Granted the following maternity and parental leaves:

- Andrea Wilson, effective September 3, 2013 to June 27, 2014.
- Charlotte Zajac, effective September 3, 2013 to September 1, 2014.

TEACHER DEFERRED SALARY LEAVE

Granted Michelle Hawula deferred salary leave effective the 2016-2017 school year.

DIRECTOR OF PROGRAMMING - WAYFINDERS

Appointed Meghan Loewen-Cook to the position of Director of Programming, Wayfinders, effective April 22, 2013.

EDUCATIONAL ASSISTANT APPOINTMENTS

Appointed the following to full-time (6.5 hours per day) Educational Assistant positions:

- Erin Cunningham, effective April 8, 2013.
- Harinder Mann, effective April 8, 2013.
- Luba Martchenko, effective April 10, 2013.

HVAC MECHANIC APPOINTMENT

Appointed Mark (Nick) Astbury to the position of full-time (8 hours per day) HVAC Mechanic effective April 15, 2013.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- 2013 High School Graduations.
- Standard Aero Plant Visit.

12-119 – MCM Architects – Victory School Daycare

Jaworski / McGowan

That the Board approve the design of MCM Architects for the Victory School Daycare and request approval from PSFB to move to construction documents.

Carried

ITEMS OF INFORMATION

- Ministerial Award for Maples Collegiate Commons.
- Approval of Amber Trails Award of Tender.
- Bockstael Construction – Letter of Approval.
- Maples Collegiate Chiller Replacement Approval.
- WCB Client Profile Summary Report to March 31, 2013.
- School Incident Reports, September to December, 2012.
- Gender Gaps in Education Update.

Trustee Ploszay in the Chair.

Trustee Dela Cruz here entered the meeting at 7:31 p.m.

Trustee Dabee here entered the meeting at 7:32 p.m.

12-120 – Fundraising Events

Sarbit / Dela Cruz

Approved that the Board support fundraising events of allied and partner organizations whose work has a direct and demonstrable benefit to the students and community of Seven Oaks School Division. Where appropriate the Board should invite the participation of staff whose work relates to the work of the allied or partner organization. Carried

12-121 – University of Winnipeg Fourth Annual I “Heart” U of W Dinner

McGowan / Juan

Approved that the Board purchase a corporate table (10) and invite staff from our high schools and Wayfinders to join two Trustee representatives and a Superintendent. Carried

12-122 – 2013-2014 School Year Calendar

McGowan / Jaworski

Approved that the school calendar for the 2013-2014 school year be approved with September 3 and 4, 2013 being orientation days for Kindergarten to Grade 8 schools. Carried

12-123 – Threat Assessment Protocol

Dela Cruz / Dabee

That Trustees Juan, Sawka, McGowan and Superintendent Brian O’Leary attend the meeting sponsored by Pembina Trails School Division on Threat Assessment, May 1st, 2013, 7:00 p.m. at the Pembina Trails Board Office, 181 Henlow Bay. Carried

12-124 – TJ’s Gift Foundation

Dela Cruz / Juan

That the Board purchase a corporate table (10) for TJ’s Gift Gala, with tickets to be allocated to staff and students involved in drug and alcohol education and counselling in our schools. Carried

SPECIAL ORDER

8:00 p.m. Aboriginal Education Policy Presentation: Mary Courchene, Elder in Residence; Rebecca Chartrand, Aboriginal Education Teacher Team Leader; Sherri Denysuik, Vice-Principal, Edmund Partridge Community School.

12-125 – Policy IDAAD – Aboriginal Education

Jaworski / Dabee

That Policy IDAAD - Aboriginal Education be approved for inclusion in the Policy Manual. **Carried**

CONSENT AGENDA**12-126 – Consent Agenda**

Dela Cruz / Juan

That the Consent Agenda be approved. **Carried**

Master Roofing Ltd. Certificate of Payment No. 5

That Certificate of Payment No. 5 for the Maples Collegiate Roof Phase 2 project in the amount of \$219,006.20 be paid to Master Roofing Ltd.

Statutory Holdback on Master Roofing Ltd. Certificate of Payment No. 5

That the Statutory Holdback on Certificate of Payment No. 5 for the Maples Collegiate Roof Phase 2 project in the amount of \$16,911.68 be paid to the SOSD/Master Roof-447 Maples Roof Phase II account.

Number Ten Architectural Group Invoice No. 11817

That Invoice No. 11817 for the Maples Collegiate Commons Addition project in the amount of \$80,490.10 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 11821

That Invoice No. 11821 for the Garden City Collegiate Science Lab project in the amount of \$56.06 be paid to Number Ten Architectural Group.

SMS Engineering Ltd. Invoice No. 49019

That Invoice No. 49019 for the Maples Collegiate Chiller Replacement (Geothermal) project in the amount of \$8,189.20 be paid to SMS Engineering Ltd.

CONSENT AGENDA

Stantec Consulting Invoice No. 751983

That Invoice No. 751983 for the Modular Classrooms 2012 (Portables 45, 46, 47 FY12) project in the amount of \$1,323.53 be paid to Stantec Consulting.

12-127 – Policy GABBA – Confined Space Entry

Dabee / Jaworski

Approved that revised Policy GABBA - Confined Space Entry be approved for inclusion in the Policy Manual. **Carried**

12-128 – Policy GABBA-R – Safety Permit: Confined Spaced Entry

Dabee / Jaworski

Approved that Policy GABBA-R - Safety Permit: Confined Space Entry be approved for inclusion in the Policy Manual. **Carried**

12-129 – Policy GABBA-R1 – Safety Form: Worksite Hazard Analysis

Dabee / Jaworski

Approved that Policy GABBA-R1 - Safety Form: Worksite Hazard Analysis be approved for inclusion in the Policy Manual. **Carried**

12-130 – Policy GABD – Hot Work Safety Policy

Dabee / Jaworski

Approved that revised Policy GABD - Hot Work Safety Policy be approved for inclusion in the Policy Manual. **Carried**

12-131 – Policy GCI – Support Staff Evaluation

Dabee / Jaworski

Approved that revised Policy GCI - Support Staff Evaluation be approved for inclusion in the Policy Manual. **Carried**

12-132 – Educational Leave

McGowan/Juan

Approved that Educational Leave be granted to the following:

- Tanya Kohut and Sari Rosenberg - R.F. Morrison School - 38 days
- Heather Graham - Constable Edward Finney School - 15 days
- Charlene Eckert, Heather Eckton, Krysta Pooley, Stephan Carson, Bryan

Goods, Cara Kolt and Shelley Torz - Edmund Partridge Community School, West Kildonan Collegiate, Garden City Collegiate, H.C. Avery School, West St. Paul School - 14 days

- Lindsay Brown - Maples Collegiate - 15 days
- Michelle Janzic - Maples Collegiate - 5 days
- Chris Wigglesworth – École Riverbend Community School - 25 days
- Aboriginal Education Group - Victory School - 14.5 days
- Aboriginal Resources Review Committee - Constable Edward Finney School - 18 days
- Kirk Baldwin - Met School, Garden City Collegiate, West Kildonan Collegiate, Maples Collegiate -13.5 days

CORRESPONDENCE

- Dairy Farmers of Manitoba: H.C. Avery School 15 year participant in the Dairy Farmers of Manitoba School Milk Program.
- Floyd Martens, President, Manitoba School Boards Association: Resolution SB-01-13 - Child Care Centres in Schools.
- MERN Fall/Winter Newsletter.
- Fran Frederickson, Chair of the Board, Interlake School Division: Letter to Nancy Allan support the Safe and Inclusive Schools initiative (Bill 18).
- Canadian School Boards Association: CSBA elects Michael McEvoy, British Columbia School Trustees Association as the new President.
- Canadian School Boards Association: Response TOAANDC - Initiated Consultations on Proposed First Nations Education Legislation.
- Cindy Zoppa, MCM Architects Inc.: Invitation to Pre-Qualify General Contractors for the Victory School Daycare project.
- Community Legal Education Association: Public Legal Education Award.
- Manitoba News Release: April 18, 2013 - Allan Recognizes Educators for their Creativity, Innovation, Effectiveness. Celebration of Excellence in Teaching Awards Part of Education Week: Minister.
- Lord Selkirk School Division: Secretary-Treasurer advertisement.
- Take Pride Winnipeg Heads to Washington D.C.: Elwick's trip to Washington D.C.
- Nancy Allan, Minister of Education: Manitoba Education support school division participation in Tell Them From Me survey.
- The Selkirk Journal, Thursday, March 28, 2013: Notices of Public Hearings regarding Zoning By-law amendments.
- Labour Relations, Manitoba School Boards Association: CPI, Unemployment Rate, Regional Trends - Update April 2013.
- Nancy Allan, Minister of Education: Thanking the Division for support of Bill 18, The Safe and Inclusive Schools Act.
- R. John Weselake, A/Executive Director, Public Schools Finance Board: Seven Oaks School Division - 2013 Portable Program - West St. Paul School and École Belmont.

CORRESPONDENCE

- R. John Weselake, A/Executive Director, Public Schools Finance Board: Maples Collegiate Institute, Chillers & Cooling Tower Replacement - Project Support.
- Nancy Allan, Minister of Education: Maples Collegiate successful applicant for Education for Sustainable Development Grant (ESD).
- Pembina Trails School Division: Community Report.
- Gary Swanson, Community Resource Coordinator, Winnipeg Community Sport Policy: Winnipeg Community Sport Policy.
- Winnipeg Foundation: Working Together - Spring 2013 issue.
- Upword, Issue 1, Edition 2013.

12-133 – Moved to Committee of the Whole at 8:54 p.m.

Dela Cruz / Juan

That the Board move into Committee of the Whole.

Carried

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Heritage Language Programs.

The meeting adjourned at 8:59 p.m.

Chairperson

Secretary-Treasurer