

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 28, 2013 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

|                      |                   |                          |
|----------------------|-------------------|--------------------------|
| <b>PRESENT</b>       | Edward P. Ploszay | Chairperson              |
|                      | Claudia Sarbit    | Vice-Chairperson         |
|                      | Derek Dabee       | Trustee                  |
|                      | Ric Dela Cruz     | Trustee                  |
|                      | Teresa Jaworski   | Trustee                  |
|                      | Cory Juan         | Trustee                  |
|                      | Bill McGowan      | Trustee                  |
|                      | Evelyn Myskiw     | Trustee                  |
|                      | Richard Sawka     | Trustee                  |
| <b>IN ATTENDANCE</b> | Brian O'Leary     | Superintendent           |
|                      | Gwen Birse        | Assistant Superintendent |
|                      | Edie Wilde        | Assistant Superintendent |
|                      | Wayne Shimizu     | Secretary-Treasurer      |
|                      | Donna Herold      | Administrative Assistant |

Trustee Ploszay in the Chair.

---

The meeting was called to order at 6:05 p.m.

**MINUTES**

Approved the minutes of Regular Board Meetings of Monday, December 10, 2012.

**12-074 – Approval of the Agenda**

Juan / Dabee

That the agenda for this meeting be approved as amended.

**Carried**

**12-075 – Moved to Committee of the Whole at 6:06 p.m.**

McGowan / Myskiw

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

## **OFFICERS' REPORT**

- Trustee Dela Cruz and Sawka reported on developments arising from collective bargaining.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **12-076 – Superintendents' Personnel Report**

Jaworski / Dela Cruz

That the Superintendents' Personnel Report be ratified.

Carried

### ADMINISTRATIVE APPOINTMENT

Appointed Missy Penner to the position of Acting Vice-Principal, Garden City Collegiate, effective February 4, 2013 to June 28, 2013.

### TEACHER APPOINTMENTS

Appointed the following to full-time (1.00) Limited Teacher-General (Term) contracts:

Marley Dewar, effective January 17, 2013 (Indefinite)

Tabitha Noordman, effective December 20, 2012 to February 8, 2013

### SUBSTITUTE TEACHER APPOINTMENT

Appointed Wendy Wightman to a substitute teacher contract effective the 2012-2013 school year.

### TEACHER MATERNITY AND PARENTAL LEAVES

Granted maternity and parental leave to the following:

Kimberley McCallum, effective May 13, 2013 to May 12, 2014

Jolene McFadyen-Nein, effective May 3, 2013 to February 21, 2014

Granted parental leave to Jeffrey Zylstra effective February 19, 2013 to March 1, 2013.

### TEACHER RETIREMENTS

Received notice of intent to retire from the following:

Bonnie Hailstone, effective December 31, 2013

## **SUPERINTENDENTS' PERSONNEL REPORT**

Gary Tavener, effective June 28, 2013

### **TEACHER RESIGNATION**

Received notice of intent to resign from Suzanne Simpson effective June 28, 2013.

### **EDUCATIONAL ASSISTANT APPOINTMENT**

Appointed Melody Planidin to a full-time (6.5 hours per day) position effective January 7, 2013.

### **EDUCATIONAL ASSISTANT MATERNITY AND PARENTAL LEAVE**

Granted maternity and parental leave to Shanna Cote effective January 25, 2013 to January 31, 2014.

### **EDUCATION ASSISTANT RESIGNATION**

Received notice of intent to resign from Chris Rossong effective February 5, 2013.

### **BUS DRIVER APPOINTMENT**

Appointed Humberto Bernardo to a part-time (4 hours per day) position effective February 25, 2013.

### **CUSTODIAN APPOINTMENT**

Appointed Darren Farion to a full-time (8 hours per day) position effective January 21, 2013.

### **CUSTODIAN RESIGNATION**

Received notice of intent to resign from Sheldon Klein effective January 28, 2013.

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- Meeting with the Minister Update.
- 2013-2014 Budget Update.

**7:15 p.m. Julie Horbal, Digital Marketing Manager, ChangeMakers**  
Presentation: Board Project Plan.

Trustee Ploszay in the Chair.

## **12-077 – Ninth Annual Aboriginal Education Research Forum**

Sarbit / Juan

Approved that the Seven Oaks School Division support the Ninth Annual Aboriginal Education Research Forum "Shawane DagoSiwin" as a \$1,000 corporate sponsor. **Carried**

### **CONSENT AGENDA**

## **12-078 – Consent Agenda**

Dela Cruz / McGowan

That the Consent Agenda be approved. **Carried**

### Amber Trails School Building Envelope Commissioning

That the Division agree with the Public Schools Finance Board recommendation and award the building envelope commissioning tender for Amber Trails School to QCA Building Envelope Ltd. on the basis of low bid.

### Pre-Authorized Debit Expenditure Listing November 2012

That pre-authorized debits #201157-#201161 and #201164 in the amount of \$163,646.30 be approved.

### Agassiz Consulting Group Ltd. Invoice No. 8863

That Invoice No. 8863 for the Maples Collegiate Roof Phase 2 project in the amount of \$187.90 be paid to Agassiz Consulting Group Ltd.

### Number Ten Architectural Group Invoice No. 11639

That Invoice No. 11639 for the Maples Collegiate Commons Addition project in the amount of \$26,849.09 be paid to Number Ten Architectural Group.

### Prairie Architects Inc. Invoice No. 3996

That Invoice No. 3996 for the new Amber Trails School in the amount of \$69,814.51 be paid to Prairie Architects Inc.

## COMMITTEE REPORTS

### Policy Committee

#### 12-079 – Policy BBBA: Duties of Board Members

Dabee / Sawka

That revised Policy BBBA: Duties of Board Members be approved for inclusion in the Policy Manual.

**Carried**

### Educational Leave Committee

Myskiw / Jaworski

That Educational Leave be granted to the following:

- Manoj Nowrang - Maples Collegiate - 12 day
- S. Arden Hill - Maples Collegiate - 6 days
- O.V. Jewitt School - 9 days
- Fran Taylor, Seven Oaks Adult Learning Centre - 10 days
- Heather Graham - Constable Edward Finney School - 15 days
- Barbara Gajda - Garden City Collegiate - 2 days
- R.F. Morrison School - 30 days
- Charlene Eckert - Edmund Partridge, West Kildonan, H.C. Avery, West St. Paul - 42 days
- Allison Waskul, Lauren Henry, Suzi Prazeres - Seven Oaks Middle, Leila North - 15 days
- Kirk Baldwin - Met School, Garden City, West Kildonan, Maples - 18 days
- Roby Yeung, Alan Woo - Garden City Collegiate - 10 days
- West St. Paul School - 6 days
- James Nisbet School - 16 days
- David Smeltzer - Seven Oaks Adult Learning Centre - 5 days
- Melissa Rogers - A. E. Wright School - 8 days
- Constable Edward Finney School - 16 days
- Jillian Bjornson - A. E. Wright School - 10 days
- Jeanette Podlesiecki - James Nisbet School - 12 days
- Edmund Partridge & O.V. Jewitt Schools - 18 days
- Victory School - 17 days

### ITEMS OF INFORMATION

Trustee Sarbit discussed recent news stories regarding Cyber-bullying.

### CORRESPONDENCE

- Robert Rivard, President, MSBA: Letter to the Honourable Stan Struthers,

## CORRESPONDENCE

Minister of Finance, regarding the 2013 provincial budget.

- Marc Proulx, Public Education Coordinator, Winnipeg Fire Paramedic Service: Fire Safety Initiative Targets Grade 3 Students.
- Kelvin Goertzen, MLA Steinbach, Opposition Education Critic: Manitoba Legislature introduced a number of Bills in fall session that will directly impact Manitoba's education system.
- Treaty Relations Commission of Manitoba: Understanding and Implementing the United Nations Declaration of the Rights of Indigenous Peoples (UNDRIP) workshop - January 30, 2013.
- Take the React to Racism Challenge.
- Nancy Allan, Minister of Education: Music Month: Celebrating Music in Manitoba Schools - April 2013.
- Lieutenant Governor's Medal for Literacy: Call for Nominations 2013.
- Winnipeg Water and Waste Department: Notice of Upcoming Work in Seven Oaks Neighbourhood.
- Leading & Learning Conference: February 14 to 15, 2013 - Canad Inns Polo Park.
- ASCD Manitoba: Upcoming workshops.
- Lou Gervino, Superintendent, Winnipeg Transit Department: New Winnipeg Transit Automatic Fare Collection System (AFCS).
- Tim Austin, Acting Manager of Taxation & Finance: 2013 Notice of Tax Requirements.
- Winnipeg Planning, Property & Development Department: Proposed subdivision and rezoning on land located at Amber Trails, Phase 6 - North & South side of Templeton Avenue and East of Ritchie Street.
- Labour Relations, Manitoba School Boards Association: CPI, Unemployment Rate, Regional Trends update - January 2013.
- Joanna Blair, Director, Program and Student Services Branch: Every Day, Bullying Hurts Another Child (Brochure).
- The Manitoba Teacher, January/February 2013 - Volume 91, Number 4.
- Darryl Gervais, Director - Instruction, Curriculum and Assessment Branch: From Apology to Reconciliation: Residential School Survivors - A Resource for Grade 9 and 11 Social Studies in Manitoba (DVD) and From Apology to Reconciliation: Residential School Survivors - A Guide for Grades 9 and 11 Social Studies Teachers in Manitoba.

### **12-080 – Moved to Committee of the Whole at 8:07 p.m.**

Myskiw / Juan

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

The following matters were received as information:

- 2013-2014 Budget Update.
- 2013-2014 Transportation Fees Update.
- Inner City Science Centre Tour Update.

## **12-081 – Developing a Conflict of Interest Policy**

Jaworski / McGowan

Approved that the development of a Conflict of Interest Policy be referred to the Policy Committee. Carried

Correspondence Received for Information:

- Workers' Compensation Board: Client Profile – Summary Report to December 31, 2012.
- Educational Assistants of Seven Oaks – Short Term and Long Term Disability Renewal 2013.

The meeting adjourned at 9:04 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer