

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 29, 2012 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Evelyn Myskiw	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Ploszay in the Chair.

The meeting was called to order at 6:02 p.m.

MINUTES

Approved the minutes of Regular Board Meetings of Monday, September 24, 2012 and Monday, October 22, 2012.

12B-038 – Approval of the Agenda

Juan / Jaworski

That the agenda for this meeting be approved as amended.

Carried

12B-039 – Moved to Committee of the Whole at 6:03 p.m.

Myskiw / Sawka

That the Board move into Committee of the Whole.

Carried

Trustee Sarbit in the Chair.

Trustee Juan updated the Board on the MSBA Regional meeting.

SUPERINTENDENTS' PERSONNEL REPORT

12B-040 – Superintendents' Personnel Report

Jaworski / Juan

That the Superintendents' Personnel Report be ratified.

Carried

TEACHER APPOINTMENT

Appointed Carrie Lundy to a full-time (1.00) Limited Teacher-General (Term) contract effective September 17, 2012 to June 28, 2013.

SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following (see attached list) to Substitute Teachers contracts effective the 2012-2013 school year.

TEACHER LEAVE OF ABSENCES

Granted Leslie Deck a full-time (1.00) leave of absence, as per Article 6.06 of the Board-SOTA Collective Agreement, for the 2012-2013 school year to serve as SOTA President.

Granted the following leaves of absence, without pay, effective September 4, 2012 to June 28, 2013:

Lisa Ayow, part-time (.50)	Caelin Philippot, part-time (.50)
Lyndsay Christianson, part-time (.50)	Suzanne Simpson, full-time (1.00)
Tanya Kohut, part-time (.20)	

TEACHER MATERNITY AND PARENTAL LEAVE

Granted maternity and parental leave to Diana Tabor, effective November 7, 2012 to November 7, 2013.

EDUCATIONAL ASSISTANT APPOINTMENTS

Appointed the following to Educational Assistant positions:

Jeffrey Bousquet, full-time (6.5 hours per day), effective September 17, 2012

SUPERINTENDENTS' PERSONNEL REPORT

Stacey Conolly, part-time (4 hours per day), effective September 4, 2012
 Birinda Kamonyo, full-time (6.5 hours per day), effective October 3, 2012
 Eli Shapira, full-time (6.5 hours per day), effective October 11, 2012
 Chantale Thioux-Asselin, full-time (6.5 hours per day), effective September 6, 2012

EDUCATIONAL ASSISTANT LEAVES OF ABSENCES

Granted the following leaves of absences, without pay:

Heather La Liberte, part-time (.40) effective September 4, 2012 to June 28, 2013
 Peter Makadi, full-time (1.00), effective October 3, 2012 to December 31, 2012

SECRETARY TERMINATION

Terminated the employment of Karen Barra effective October 23, 2012.

CUSTODIAN APPOINTMENT

Appointed Kyle Fright to a full-time (8 hours per day) Custodial position effective October 22, 2012.

CUSTODIAN RESIGNATION

Received notice of intent to resign from Manuel Tobar, effective October 13, 2012.

BUS DRIVER LEAVE OF ABSENCE

Granted Andrew Matwyczuk a part-time (56.25) leave of absence, without pay, effective April 1, 2013 to November 1, 2013.

INSTRUCTOR APPOINTMENTS – ENGLISH AS AN ADDITIONAL LANGUAGE PROGRAM

Appointed the following to Indefinite Term Instructor positions:

Kelly Dyck, effective September 26, 2012
 Rowena Matilla, effective September 19, 2012
 Gafur Turgunbaev, effective September 19, 2012

CHILD CARE APPOINTMENTS

Appointed the following to Child Care positions effective September 4, 2012:

SUPERINTENDENTS' PERSONNEL REPORT

Lindsay Grant, full-time (35 hours per week)
Rheanan Tyler, part-time (17.5 hours per week)

NEIGHBORHOOD IMMIGRANT SETTLEMENT WORKER APPOINTMENT

Appointed Rowena Hernandez to the position of part-time (.60) Neighbourhood Immigrant Settlement Worker effective October 15, 2012 and to part-time (.40) term position effective October 15, 2012 to June 28, 2013.

SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded the following Superintendents' Personnel Report Motion:

#12B-025 – Granting Heather La Liberte a full-time (1.00), leave of absence, without pay, effective September 4, 2012 to June 28, 2013.

6:27 p.m. Financial Statements, Period Ending June 30, 2012

Presentation: Wayne Shimizu, Secretary-Treasurer; Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer; Brian O'Leary, Superintendent; Alvin Catamisan and Rob Kowalchuk, KPMG.

Trustee Dela Cruz here entered the meeting at 6:39 p.m.

12B-041 – 2012 Financial Statements

Juan / McGowan

Approved that the Chairperson of the Board forward a copy of the Division's June 30, 2012 Financial Statements and Auditor's Supplementary Report to Manitoba Education.

Carried

12B-042 – Accumulated Surplus Designation

McGowan / Dabee

That the Board designate a portion of its accumulated surplus for the following projects:

- \$356,100 for 2011-12 School carry forward,
- \$190,681 for 2011-12 Board/SOTA PD fund carry forward,
- \$103,916 for 2011-12 Administrators PD carry forward,
- \$650,000 for Fibre connectivity, and
- \$1,025,000 for new school construction.

Carried

Received as information:

- 2011-2012 Executive Summary.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Disposition of Vacant Surplus Property.
- MSBA Call for 2013 Resolutions.
- Informal Board Meeting Follow-Up.

12B-043 – Capital Planning – Maples Collegiate Commons

Jaworski / Dela Cruz

Approved that the Board approve the transfer of \$6,000,000.00 to the Capital Fund to establish the Capital Reserve for the Maples Collegiate Institute Commons Area. Carried

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Student Assessment by Psychologists.
- Workers Compensation Board – Client Profile Summary Report to September 30, 2012.
- University of Manitoba – Seven Oaks Studies in CTL Cohort.
- Falcon Creek Industries Update.
- MUST Fund Deductible Increase.
- Elwick Skating Program.
- Summer School Fees.
- O.V. Jewitt Playground.
- Manitoba Centre for Health Policy – How Are Manitoba's Children Doing? Report.

Trustee Ploszay in the Chair.

7:30 p.m. Summer Programs Presentation

Cindy Burkett – Coordinator

BEEP Elwick, BEEP Margaret Park, EAL Program, MY Camp, Wayfinders Summer School and Wayfinders Summer Program.

12B-044 – 2012-2013 Divisional Plan

Dabee / Sawka

Approved the 2012-2013 Divisional Plan.

Carried

12B-045 – By-Law No. 6-2012

Juan / Jaworski

Approved that By-Law No. 6-2012 for the purpose of borrowing the sum of \$698,900.00 dollars for the purpose of the École Constable Edward Finney Roof Replacement (\$16,700.00), Maples Collegiate Roof Replacement (\$587,100.00), and West St. Paul Grooming Room, Elevator and Lift (\$95,100.00) be given first reading.

Carried

Superintendents' Report

- Received and reviewed the 2011-2012 School Books Review Report.

CONSENT AGENDA

12B-046 – Consent Agenda

Sarbit / Dela Cruz

That Item "A – R.F. Morrison School's 50th Anniversary CD Recording Project" be removed from the Consent Agenda for discussion and remaining Consent Agenda be approved.

Carried

September 2012 Expenditure Listing

That cheques #2130393-#2130629 and #515-#528, US\$ cheques #213009-#213021, direct deposits #20130717-#20131038, and pre-authorized debits #201132-201152 in the amount of \$2,502,559.52 be approved.

Affinity Firestop Consultants Invoice No. 1205-03

That Invoice No. 1205-03 for the Maples Roof Phase 2 project in the amount of \$630.00 be paid to Affinity Firestop Consultants.

Affinity Firestop Consultants Invoice No. 1211-01

That Invoice No. 1211-01 for the Maples Roof Phase 2 project in the amount of \$3,150.00 be paid to Affinity Firestop Consultants.

CONSENT AGENDAAgassiz Consulting Group Ltd. Invoice No. 8730

That Invoice No. 8730 for the Maples Roof Phase 2 project in the amount of \$1,691.08 be paid to Agassiz Consulting Group Ltd.

Master Roofing Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the Maples Roof Phase 2 project in the amount of \$293,317.50 be paid to Master Roofing Ltd.

Statutory Holdback on Master Roofing Ltd. Certificate of Payment No. 3

That the Statutory Holdback on Certificate of Payment No. 3 for the Maples Roof Phase 2 project in the amount of \$22,650.00 be paid to the SOSD/Master Roof-447 Maples Roof Phase II account.

Mayer's Contract Interior Ltd. Certificate of Payment No. 2

That Certificate of Payment No. 2 for the Garden City Collegiate Science Lab project in the amount of \$22,663.38 be paid to Mayer's Contract Interior Ltd.

Statutory Holdback on Mayer's Contract Interior Ltd. Certificate of Payment No. 2

That the Statutory Holdback on Certificate of Payment No. 2 for the Garden City Collegiate Science Lab project in the amount of \$1,750.07 be paid to the SOSD/Mayer's Contract-446 GCCI Science Lab account.

Mayer's Contract Interior Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the Garden City Collegiate Science Lab project in the amount of \$18,523.20 be paid to Mayer's Contract Interior Ltd.

Statutory Holdback on Mayer's Contract Interior Ltd. Certificate of Payment No. 3

That the Statutory Holdback on Certificate of Payment No. 3 for the Garden City Collegiate Science Lab project in the amount of \$1,430.36 be paid to the SOSD/Mayer's Contract-446 GCCI Science Lab account.

Number Ten Architectural Group Invoice No. 11181

That Invoice No. 11181 for the Maples Common Addition project in the amount of \$30,615.39 be paid to Number Ten Architectural Group.

CONSENT AGENDA

Number Ten Architectural Group Invoice No. 11184

That Invoice No. 11184 for the Garden City Collegiate Science Lab project in the amount of \$3,126.22 be paid to Number Ten Architectural Group.

Prairie Architects Inc. Invoice No. 3936

That Invoice No. 3936 for the Amber Trails School project in the amount of \$65,144.41 be paid to Prairie Architects Inc.

SMS Engineering Ltd. Invoice No. 48402

That Invoice No. 48402 for the Maples Chiller - Geothermal project in the amount of \$49,135.77 be paid to SMS Engineering Ltd.

Von Ast Construction (2003) Inc. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Portables 45, 46, 47 FY12 project in the amount of \$285,544.81 be paid to Von Ast Construction (2003) Inc.

Statutory Holdback on Von Ast Construction (2003) Inc. Certificate of Payment No. 1

That the Statutory Holdback on Certificate of Payment No. 1 for the Portables 45, 46, 47 FY12 project in the amount of \$22,049.79 be paid to the SOSD/Von Ast 445 Port 45,46,47 FY12 account.

Von Ast Construction (2003) Inc. Certificate of Payment No. 22

That Certificate of Payment No. 2 for the Portables 45, 46, 47 FY12 project in the amount of \$238,488.36 be paid to Von Ast Construction (2003) Inc.

Statutory Holdback on Von Ast Construction (2003) Inc. Certificate of Payment No. 2

That the Statutory Holdback on Certificate of Payment No. 2 for the Portables 45, 46, 47 FY12 project in the amount of \$17,034.88 be paid to the SOSD/Von Ast 445 Port 45,46,47 FY12 account.

12B-047 – R.F. Morrison School’s 50th Anniversary CD Recording Project

Sarbit / Sawka

That the Board approve the use of Seven Oaks School Division’s charitable

registration number by R.F. Morrison School for fundraising efforts to help offset the costs involved in the production of R.F. Morrison School's 50th Anniversary CD recording project. **Carried**

CONFERENCE REPORTS

Michele Slipec, Teacher, A.E. Wright School: Hawaii International Conference on Education, January 5 to 8, 2012 - Hawaii, USA.

Murray Stardom, Teacher, Maples Collegiate: Flipped Conference 2012, June 19 to 21, 2012 - Chicago, Illinois.

Rosemarie Todaschuk, Teacher, H.C. Avery / R.F. Morrison: The National Conference of Carl Orff Canada, April 19 to 22, 2012 - Vancouver, British Columbia.

Britt Hainstock, Teacher, Maples Collegiate: Flipped conference 2012, June 19 to 21, 2012 - Chicago, Illinois.

CORRESPONDENCE

- R. Kachur, City Clerk, City of Winnipeg: Rezoning - North of Templeton between Ritchie Street and Pipeline Road.
- Evergreen School Division - Press Release: Judith Cameron elected in Ward 3 Bi-election.
- West Kildonan Collegiate: West Kildonan Collegiate Spring Music trip, April 25 to 30, 2013 - Banff, Alberta.
- Take Our Kids to Work – November 7, 2012.
- MSBA e-bulletin October 10, 2012.
- Winnipeg Free Press Article: Disabled youth earn experience, job skills: Students from Seven Oaks in SCE LifeWorks program.
- Leigh-Anne Bowles, Youth United Manager, United Way of Winnipeg: Recipients of the 2011/2012 United Way Student Community Service Award: Garden City Collegiate - Ness Medina, Maples Collegiate - Jasleen Sandhu, West Kildonan Collegiate - Alexa Hoy.
- Nancy Allan, Minister of Education: Proclamation: Manitoba School Library Day.
- Tania Liba, Office of the Mayor: Acknowledging receipt of Division letter regarding the initiative in reducing school speed zones.
- Nancy Allan, Minister of Education: Recipients of the Eco-Globe Recognition program: Garden City Collegiate, Maples Collegiate, Met School, West Kildonan Collegiate, West St. Paul School.
- MERN Fall Forum - Equity in Education, November 9, 2012.
- Nancy Allan, Minister of Education: Manitoba's Celebration of Excellence in Teaching - 2012-2013 Minister's Awards.

CORRESPONDENCE

- CSBA Newsletter.
- Leslie Deck, President, Seven Oaks Teacher's Association: SOTA council dues for 2012-2013 school year.
- Manitoba News Release: September 27, 2012 - New Grants Allow Students to Learn From Scientists: Allan.
- Manitoba News Release: September 28, 2012 - Province Announces Minimum Wage to Increase to \$10.25 per hour Oct. 1.
- Manitoba News Release: October 1, 2012 - Province Releases First Quarter Financial Report, Update on In-Year Spending Reductions.
- Nancy Allan, Minister of Education: School Bus Safety Week - October 22-26, 2012.
- Paul Birston, Manager of Architectural Services, The Public Schools Finance Board: Maples Collegiate Institute - Roof Replacement Phase 1.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Dr. Gerald Farthing, Chairperson, Public Schools Finance Board, regarding Project No. SO PAT MA 2012 1 - Amber Trails New K-8 School.
- Rick Dedi, Executive Director, The Public Schools Finance Board: Seven Oaks School Division - Proposed Amber Trails School - Approval to Proceed to Construction Documents.
- Selkirk and District Planning Area Board: Notice of Hearing, RM of West St. Paul - Subdivision S12-2415 (proposed 2-lot subdivision at 3669 Main Street).
- Labour Relations, Manitoba School Boards Association: October 2012 Update - CPI, Unemployment Rate & Regional Trends.
- Joy Moorhead, Education Administration Services Branch, Manitoba Education: 2012-2013 K-3 Class Size Initiative - approval.
- Wendy Shaw, Coordinator, Accounting & Consolidations, Schools' Finance Branch, Manitoba Education: FRAME Report 2012/13 Budget.
- "American Girl" - Thank you for use of West Kildonan Collegiate for filming.
- Riverbend School Staff: Thank you card for flower arrangement - loss of colleague Karen Hosegood.
- Ed Alexiuk, Retired Teacher, Maples Collegiate: Thank you card for Retirement Dinner in June.
- wt - Working Together: A Magazine of The Winnipeg Foundation.

The meeting adjourned at 9:30 p.m.

Chairperson

Secretary-Treasurer