

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 13, 2015 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
ELECTRONICALLY	Diane Cameron	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:01 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, March 16, 2015 as distributed.

14-119 Approval of the Agenda

Dabee / Ploszay

That the agenda for this meeting be approved as amended.

Carried

14-120 Moved to Committee of the Whole at 6:05 p.m.

Ploszay / Santos

That the Board move into Committee of the Whole.

Carried

Trustee Dabee in the Chair.

OFFICER'S REPORTS

Trustees Jaworski and Sawka reported on developments arising from collective bargaining.

Trustee Sarbit here leaves the meeting.

SUPERINTENDENTS' PERSONNEL REPORT

14-121 Superintendents' Personnel Report

Jaworski / Sawka

That the Superintendents' Personnel Report be ratified.

Carried

ADMINISTRATIVE APPOINTMENT

Nancy Janelle was appointed to the position of Acting Principal, MET School effective January 5, 2015 to June 30, 2015.

TEACHER APPOINTMENTS

The following were appointed to Teacher General (Permanent) contracts effective April 13, 2015:

Pamela Boen (1.00)	Jordan Laidlaw (.64)
Reuben Boulette (1.00)	Anabela Luis (1.00)
Jennifer Bouskill (1.00)	Lynnea Luna (1.00)
Marlee Bragg (1.00)	Jay MacDonald (1.00)
Gilli Braunstein (1.00)	Nerisa Miao (1.00)
Rory Brett (1.00)	Erin Nieuwenburg (1.00)
Dana Brown (1.00)	Caeli Rollins (1.00)
Melanie Clendenan (1.00)	Claire Semchuk (1.00)
Holly Cobb (1.00)	Megan Sigvaldason (1.00)
Megan Czemerlys (1.00)	Andriana Tarasiuk (1.00)
Melissa Diamond (1.00)	Kelcie Terrick (1.00)
Tara Ewanchuk (1.00)	Aaron Tryon (1.00)
Gisaya Gahungu (1.00)	Evan Victoruk (1.00)
John Holmes (1.00)	Jennifer Wilson (.50)
Dustin Hughes (1.00)	JoAnn Wright (1.00)

Birinda Kamonyo was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective April 6, 2015 to June 30, 2015.

PERSONNEL REPORT

Helen Lagace was appointed to a full-time (1.00) Teacher General (Permanent) teaching contract effective March 27, 2015.

Lauren Schellenberg was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 to June 30, 2016.

Diane Thuot-MacDonald was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective March 9, 2015 to May 1, 2015.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2014-2015 school year:

John Ehikhametalor
Robert Holmes

Sadia Naseem
Elyse Vezina

TEACHER LEAVE OF ABSENCES

The following were granted leaves of absence, without pay, effective the 2015-2016 school year:

Jaime Carpenter (1.00)
Midas Gonzales (1.00)
Jeffery Larson (1.00)

Scott Main (1.00)
Jennifer Magnus (1.00)

TEACHER MATERNITY AND PARENTAL LEAVES

Erin Lees was granted maternity and parental leave effective September 4, 2015 to September 2, 2016.

Tina Plett was granted maternity and parental leave effective September 8, 2015 to June 30, 2016.

Murray Stardom was granted parental leave effective April 13, 2015 to June 22, 2015.

Trisha Volk was granted maternity and parental leave effective June 13, 2015 to June 30, 2016.

Curtis Walker was granted parental leave effective September 8, 2015 to June 30, 2016.

PERSONNEL REPORT

EDUCATIONAL ASSISTANT LEAVE OF ABSENCES

Greta Latham was granted a leave of absence, part-time (3.25 hours per day), without pay, effective September 8, 2015 to June 30, 2016.

Samantha Pratt was granted a leave of absence, part-time (3.25 hours per day), without pay, effective September 8, 2015 to June 30, 2016.

Ian Quinn was granted a leave of absence, full-time (6.5 hours per day), without pay, effective April 20, 2015 to April 20, 2016.

CUSTODIAN APPOINTMENT

Sebastian Nicolasora was appointed to the position of Custodian, full-time, (8 hours per day) effective March 23, 2015.

MAINTENANCE APPOINTMENT

Gregory Shupenia was appointed to the position of HVAC-R Technician, full-time, (8 hours per day) effective April 6, 2015.

BUS DRIVER RESIGNATION

Amarjit Bhullar gave notice of intent to resign effective March 27, 2015.

MAINTENANCE RETIREMENT

Peter Romanyk gave notice of intent to retire effective December 31, 2015.

Trustee Sarbit here returns to the meeting.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- 2013-2014 FRAME Report.

7:00 p.m. Lorraine Maciboric, Director of Partnerships.

Trustee Sarbit in the Chair.

SPECIAL ORDERS

7:30 p.m. Interlake Boundary Catchment Presentation

Glenda Cerqueira and Loren Hart, Residents, West St. Paul.

14-122 Divisional French Immersion Social Occasion Permit

Ploszay / Santos

That the Board approve the request of the Divisional French Immersion Committee to apply for a Social Occasion Permit for a Wine and Cheese Event at Garden City Collegiate on April 24th, 2015. **Carried**

14-123 Balanced School Day – Constable Finney

Jaworski / Sawka

That the Board supports Constable Edward Finney School's request to the Honourable Peter Bjornson to implement the Balanced School Day for the 2015-2016 school year. **Carried**

14-124 Five Year Capital Plan Update 2016-2017 to 2021-2022

Sawka / McFarlane

That the Board submit its Five Year Capital Plan Update 2016-2017 to 2021-2022 to The Public Schools Finance Board as amended. **Carried**

Consent Agenda

14-125 Consent Agenda

Myskiw / Santos

That the Consent Agenda be approved. **Carried**

Bockstael Construction Ltd. Certificate of Payment No. 20

That Certificate of Payment No. 20 for the Maples Collegiate Commons Addition project in the amount of \$41,677.06 be paid to Bockstael Construction Ltd.

Statutory Holdback on Certificate of Payment No. 20

That the 7.5% Statutory Holdback on Certificate of Payment No. 20 for the Maples Collegiate Commons Addition project in the amount of \$3,218.31 be paid to the Seven Oaks School Division/Bockstael 449 account.

Release of Holdback to Canotech Consultants Ltd.

That the Statutory Holdback in the amount of \$162,337.47 plus taxes and

CONSENT AGENDA

accumulated interest in relation to the Garden City Collegiate East Wall/Roof Replacement project be paid to Canotech Consultants Ltd., subject to the approval of the Board's solicitor.

Release of Holdback to Master Roofing Ltd.

That the Statutory Holdback in the amount of \$110,264.20 plus taxes and accumulated interest in relation to the Maples Collegiate Roof Replacement Phase 2 project be paid to Master Roofing Ltd., subject to the approval of the Board's solicitor.

Nor-Tec Group Invoice No. W030515

That Invoice No. W030515 for the new Amber Trails school project in the amount of \$19,385.96 be paid to Nor-Tec Group.

Hoffer Wilkinson & Associates Ltd. Invoice No. 2150017

That Invoice No. 2150017 for the Precinct E Land Purchase in the amount of \$4,042.50 be paid to Hoffer Wilkinson & Associates Ltd.

D'Arcy & Deacon LLP Invoice No. 18462

That Invoice No. 18462 for the Precinct E Land Purchase in the amount of \$6,644.44 be paid to D'Arcy & Deacon LLP.

Deposit # 1 - Precinct E Land Purchase

That Deposit #1 for the Precinct E Land Purchase in the amount of \$100,000.00 be paid to Chapman Goddard Kagan in trust.

Deposit # 2 - Precinct E Land Purchase

That Deposit #2 for the Precinct E Land Purchase in the amount of \$100,000.00 be paid to Chapman Goddard Kagan in trust.

Loewen Mechanical Ltd. Certificate of Payment No. 12

That Certificate of Payment No. 12 for the Maples Geothermal project in the amount of \$11,200.00 be paid to Loewen Mechanical Ltd.

Number Ten Architectural Group Invoice No. 13549

That Invoice No. 13549 for the Elwick Elevator and Grooming Room project in the amount of \$17,659.75 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 13656

That Invoice No. 13656 for the Elwick Elevator and Grooming Room project in the amount of \$2,266.70 be paid to Number Ten Architectural Group.

CONSENT AGENDANumber Ten Architectural Group Invoice No. 13725

That Invoice No. 13725 for the Elwick Elevator and Grooming Room project in the amount of \$6,986.73 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 13849

That Invoice No. 13849 for the Elwick Elevator and Grooming Room project in the amount of \$12,146.63 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 13932

That Invoice No. 13932 for the Elwick Elevator and Grooming Room project in the amount of \$17,202.39 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 14249

That Invoice No. 14249 for the Elwick Elevator and Grooming Room project in the amount of (\$31,123.12) be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 13550

That Invoice No. 13550 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$12,154.10 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 13658

That Invoice No. 13658 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$4,046.06 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 13726

That Invoice No. 13726 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$2,524.42 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 14248

That Invoice No. 14248 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$45,157.35 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 14141

That Invoice No. 14141 for the MET School Relocation project in the amount of \$11,036.26 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 14250

That Invoice No. 14250 for the MET School Relocation project in the amount of \$15,111.77 be paid to Number Ten Architectural Group.

Gardon Construction Ltd. Certificate of Payment No. 7

That Certificate of Payment No. 7 for the MET School relocation project in the amount of \$151,855.42 be paid to Gardon Construction Ltd.

CONSENT AGENDA

Statutory Holdback on Certificate of Payment No. 7

That the 7.5% Statutory Holdback on Certificate of Payment No. 7 for the MET School relocation project in the amount of \$11,726.28 be paid to the Seven Oaks School Division/Gardon 456 account.

Prairie Architects Inc. Invoice No. 4543

That Invoice No. 4543 for the new École Rivière-Rouge project in the amount of \$13,858.37 be paid to Prairie Architects Inc.

POLICY COMMITTEE

14-126 Policy GCDANA – Paraprofessional (Attendance)

Ploszay / Dabee

That Policy GCDANA - Paraprofessional (Attendance) be approved for deletion from the Policy Manual.

Carried

14-127 Policy GCDAI – Paraprofessional (Career Choices)

Ploszay / McFarlane

That Policy GCDAI Paraprofessional (Career Choices) be approved for deletion from the Policy Manual.

Carried

14-128 Policy EDDB/JGGA – Student Transportation Services

Ploszay / McFarlane

That revised Policy EDDB/JGGA - Student Transportation Services be approved for inclusion in the Policy Manual.

Carried

14-129 Policy GCDAS – Support Staff Personnel Qualification and Duties: School Secretary

Ploszay / Dabee

That revised Policy GCDAS Support Staff Personnel Qualifications and Duties: School Secretary be approved for inclusion in the Policy Manual.

Carried

14-130 Policy GCDAP - School Secretary Purchasing/Accounting

Ploszay / McFarlane

That Policy GCDAP - School Secretary Purchasing/Accounting be approved for deletion from the Policy Manual.

Carried

14-131 Policy GCDAQ – School Secretary Student Services

Ploszay / Dabee

That Policy GCDAQ - School Secretary Student Services be approved for deletion from the Policy Manual.

Carried

14-132 Policy GCDAR – Assistant School Secretary High School

Ploszay / McFarlane

That Policy GCDAR - Assistant School Secretary High School be approved for deletion from the Policy Manual.

Carried

14-133 Policy GCDAT School Secretary (With Assistant) Elementary or Middle Years

Ploszay / Dabee

That Policy GCDAT - School Secretary (With Assistant) Elementary or Middle years be approved for deletion from the Policy Manual.

Carried

14-134 Policy GCDAU – Assistant School Secretary Elementary or Middle Years

Ploszay / McFarlane

That Policy GCDAU - Assistant School Secretary Elementary or Middle Years be approved for deletion from the Policy Manual.

Carried

CORRESPONDENCE

- Honourable Peter Bjornson, Minister of Education. Response to Seven Oaks concerns regarding Provincial funding.
- MSBA 51st Annual Convention - 2015 Record of Proceedings.
- School Survey Information. Rental Facilities, Intergenerational Education, Pilot Fitness & Health.
- YMCA Alternative Suspension.
- Gerald Farthing, Deputy Minister, Education and Advanced Learning. Honourable Peter Bjornson, Minister of Education and Advanced Learning - convening a Task Force on Special Needs Funding in Manitoba.
- Andrea Lawson, Project Leader, Public Schools Finance Board. Maples Collegiate Science Labs Authorization to Proceed to Tender.
- Evergreen School Division. Roza Gray appointed Superintendent and CEO effective August 4, 2015.
- Brandon School Division. Assistant Superintendent of Schools Bulletin.
- George Coupland, Director, Labour Relations, Manitoba School Boards

- Association. Protecting Canadians from Online Crime Act.
- Winnipeg Police Association. 91st Annual Winnipeg Police Association Charity Ball.
- Gerard Lesage, Active Executive Director, Public Schools Finance Board. Annual Report of The Public Schools Finance Board for the period ending June 30, 2014.
- Carolyn Duhamel, Executive Director, Manitoba School Boards Association. Land Use Planning Guide for School Sites.
- Summary of Students Transferring Out of Home Division - School of Choice & Program Not Offered.
- Carolyn Duhamel, Executive Director, Manitoba School Boards Association. Religious exercises and religious instruction in schools.
- Manitoba School Boards Association. CPI Update February 2015.
- Kish Modha, Mondetta Charity Foundation. New classrooms at Kamwokya School and Shoe Project.
- Erma Chapman, Chief Executive Officer, Macdonald Youth Services. Youth Resource Centre/Shelter Program.
- Keith Thomas, Risk Manager, Manitoba School Boards Association. School Fire Drills and Lockdowns.
- Craig Bachynski, Number Ten Architectural Group. Maples Collegiate Commons Change Order # 74. MET School Change Order # 13, 14, 15 and 17.
- Manitoba School Boards Association. Arbitration Bulletin # 1-2015 RE: Maternity Leave Top-Up.
- CVE Brochure: Electrical Trades Technology.
- Marymount Messenger - Spring 2015.

14-135 Moved to Committee of the Whole at 8:36 p.m.

Santos / Ploszay

That the Board move into Committee of the Whole.

Carried

Trustee Dabee in the Chair.

Following matters were discussed:

- JH Bruns Collegiate, Louis Riel School Division – Inside Out Course.
- STOP!T Program.
- Zero Based Budgeting.
- Interlake Boundary.

ADJOURNMENT

The meeting adjourned at 9:30 p.m.

Claudia Sarbit
Chairperson

Wayne Shimizu
Secretary-Treasurer