

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JUNE 1, 2015 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:03 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, May 4, 2015 as distributed.

14-149 Approval of the Agenda

Ploszay / Myskiw

That the agenda for this meeting be approved as listed.

Carried

MINUTE OF SILENCE

The Board observed a Minute of Silence in memory of Arvyn Buenviaje, student, Garden City Collegiate.

14-150 Moved to Committee of the Whole at 6:05 p.m.

Santos / Cameron
That the Board move into Committee of the Whole.

Carried

Trustee Dabee in the Chair.

OFFICER'S REPORTS

Trustees Jaworski, Ploszay and Sawka reported on developments arising from collective bargaining.

SUPERINTENDENTS' PERSONNEL REPORT

14-151 Superintendents' Personnel Report

Jaworski / Ploszay
That the Superintendents' Personnel Report be ratified.

Carried

ADMINISTRATIVE APPOINTMENT

Cathy Horbas was appointed to the position of Divisional Teacher Team Leader Advancing Community Schools and Heritage Languages effective September 8, 2015.

TEACHER APPOINTMENTS

Lesley Roy was appointed to a full-time (1.00) Teacher General (Permanent) teaching contract effective September 8, 2015.

The following were appointed to Teacher General (Permanent) teaching contracts effective June 1, 2015:

Jennilee Beaupre (1.00)	Bryan Robertson (1.00)
Reanne Cairns (1.00)	Chelsea Tomchuk (1.00)
Melissa Denoon (1.00)	Terri Willard (1.00)
Tanya Manastersky (1.00)	Vanessa Wall (1.00)

The following were appointed to Limited Teacher-General (term) contracts effective September 8, 2015 to June 30, 2016:

Signe Armstrong (.50)	Roberta Matheson (1.00)
Darcy Bartley (1.00)	Sheri Mota (1.00)
Sara Bittner (1.00)	Sadia Naseem (1.00)

PERSONNEL REPORT

Michelle Bui (1.00)	Swati Prabhakar (1.00)
Ryan Cook (1.00)	Elfren-Ray Raquin (1.00)
Wendy Coveney (1.00)	Melissa St. Mars (1.00)
Alanna De Luca (.75)	Steven Sprange (1.00)
Iryna Deneka (.50)	Maribeth Tabanera (1.00)
Carrie Doerksen (1.00)	Denise Tom (1.00)
Kristin Erickson (1.00)	Prabhpreet Toor (1.00)
Jenna Firth (1.00)	Craig Turner (1.00)
Lianne Fournier (1.00)	Federico Vidad (1.00)
Brittany Lasko (1.00)	Kelly Wright (1.00)
Marisol Manangan (1.00)	

Jennifer Babcock was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 to April 6, 2016.

Ida Hawrylyshen was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 27, 2015 to June 30, 2015.

Sharon Kaye was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective April 27, 2015 (indefinite).

Michelle Kostiw was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 28, 2015 to June 30, 2015.

Erika Mann was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective April 28, 2015 to June 30, 2015.

Riley Sault was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 8, 2015 to June 30, 2015.

Garrett Sutton was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective April 27, 2015 to June 5, 2015.

Elyse Vezina was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 4, 2015 to June 30, 2015.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2014-2015 school year:

Steven Benevides

Avery Kerry

PERSONNEL REPORT

Serena Bobrovich
Asifa Bokhari
Zoe Brittain

Randy Klassen
Tihomira Tchirpanlieva

TEACHER LEAVE OF ABSENCES

Jeffrey Cieszecki was granted a full-time (1.00) leave of absence, as per Article 6.05 of the Board-SOTA Collective Agreement, for the 2015-2016 school year to serve as SOTA President.

Catherine Hart was granted a part-time (.50) leave of absence, as per Article 6.05 of the Board-SOTA Collective Agreement, for the 2015-2016 school year to serve as SOTA Vice-President.

Barbara Bottle was granted a part-time (.10) leave of absence, without pay, effective the 2015-2016 school year.

Suzana Friesen was granted a full-time (1.00) leave of absence, without pay, effective the 2015-2016 school year.

CLINICIAN LEAVE OF ABSENCE

Lisa Dveris was granted a part-time (.50) leave of absence, without pay, effective January 4, 2016 to June 30, 2016.

TEACHER MATERNITY AND PARENTAL LEAVES

Karl Campbell was granted parental leave effective April 4, 2016 to July 30, 2016.

Kristin Chartrand was granted maternity and parental leave effective July 17, 2015 to July 15, 2016.

Julieta DePaula-Oliveira was granted maternity and parental leave effective July 15, 2015 to July 15, 2016.

Heather Graham was granted maternity and parental leave effective July 30, 2015 to April 4, 2016.

Jamie Krutkevich Slight was granted maternity and parental leave effective August 14, 2015 to August 25, 2016.

Nerisa Miao was granted maternity and parental leave effective June 1, 2015 to September 4, 2015.

PERSONNEL REPORT

Nicole Pidhirniak was granted maternity and parental leave effective May 19, 2015 to May 19, 2016.

TEACHER RESIGNATIONS

Heider Reimer gave notice of intent to resign effective June 30, 2015.

Jodi Kravetsky gave notice of intent to resign effective May 27, 2015.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Janis Stern was granted a leave of absence, full-time (6.5 hours per day), without pay, effective September 8, 2015 to June 30, 2016.

EDUCATIONAL ASSISTANT RETIREMENT

Debbie Lamoureux gave notice of intent to retire effective June 30, 2015.

SECRETARY-CLERICAL APPOINTMENTS

Alice Kizuik was appointed to the position of payroll/accounting clerk, full-time (7 hours per day) effective June 8, 2015.

Tara Lavallee was appointed to the position of school secretary, part-time (3.5 hours per day) effective August 31, 2015.

Angie Schers was appointed to the position of school secretary, full-time (7 hours per day) effective August 31, 2015.

CUSTODIAN APPOINTMENT

Mario Buenaobra was appointed to the position of custodian, full-time, (8 hours per day) effective May 19, 2015.

CUSTODIAN RESIGNATION

Michael Chomiak gave notice of intent to resign effective May 8, 2015.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Belmont / École Rivière-Rouge Enrolment

SUPERINTENDENTS' REPORT

- STOP!T Program Update.
- 2016 Board Retreat.
- Vice-Principal Interviews
- Soft Skills.
- Garden City Collegiate Theatre Update.
- School Landscaping.

Trustee Sarbit in the Chair.

PRESENTATION

7:38 p.m. Maples Aboriginal Student Leadership Group

14-152 Margaret Park Balanced School Day

Jaworski / Ploszay

That the Board supports Margaret Park School's request to the Honourable James Allum to extend the Balanced School Day for next five years.

Carried

Administrative Report

14-153 Administrative Report

Myskiw / McFarlane

That the Administrative Report be approved.

Carried

Balance to Close - Precinct E Land Purchase

That the Balance Due on Closing for the Precinct E Land Purchase in the amount of \$2,298,178.18 be paid to D'Arcy & Deacon LLP in trust.

GST Self-Assessment - Purchase of 1340 Templeton Avenue

That the GST Self-Assessment for the Precinct E Land Purchase in the amount of \$122,500.00 be paid to the Receiver General for Canada.

Integrated Design Inc. Invoice No. 3479

That Invoice No. 3479 for the new Amber Trails School project in the amount of \$12,600.00 be paid to Integrated Designs Inc.

Prairie Architects Inc. Invoice No. 4574

That Invoice No. 4574 for the Maples Collegiate Science Lab renovation in the amount of \$4,193.92 be paid to Prairie Architects Inc.

ADMINISTRATIVE REPORT

Number Ten Architectural Group Invoice No. 14318

That Invoice No. 14318 for the Garden City Collegiate Skill Build Addition in the amount of \$1,611.00 be paid to Number Ten Architectural Group.

Parkwest Projects Ltd. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the new École Rivière-Rouge project in the amount of \$311,277.99 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 1

That the 7.5% Statutory Holdback on Certificate of Payment No. 1 for the new École Rivière-Rouge project in the amount of \$24,036.91 be paid to the Seven Oaks School Division/Parkwest Projects account.

Isaac & Denchuk Invoice No. 15-156

That Invoice No. 15-156 for the Precinct E Land Purchase in the amount of \$840.00 be paid to Isaac & Denchuk.

Con-Pro Industries Canada Ltd. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Elwick Elevator/Grooming Room project in the amount of \$195,723.45 be paid to Con-Pro Industries Canada Ltd.

Statutory Holdback on Certificate of Payment No. 1

That the 7.5% Statutory holdback on Certificate of Payment No. 1 for the Elwick Elevator/Grooming Room project in the amount of \$15,113.78 be paid to the Seven Oaks School Division/Con-Pro 453 account.

Renewal of Lease - Maples Day Care

That the Board sign a lease renewal for the July 1, 2015 to June 30, 2016 term with Maples Day Care for the rental of day care space at École Constable Edward Finney School at a rental fee of \$1,802.26 per month.

Renewal of Lease - Educational Assistants of Seven Oaks (EA7oaks)

That the Board sign a lease renewal for the July 1, 2015 to June 30, 2016 term with the Educational Assistants of Seven Oaks for the rental of office space at Edmund Partridge Community School at a rental fee of \$77.42 per month.

Renewal of Lease - Seven Oaks Teachers' Association (SOTA)

That the Board sign a lease renewal for the July 1, 2015 to June 30, 2016 term with Seven Oaks Teachers' Association for the rental of office space at Ben Zaidman Educational Resource Centre at a rental fee of \$118.91 per month.

ADMINISTRATIVE REPORT

Renewal of Lease - Sugar-N-Spice Kiddie Haven Inc.

That the Board sign a lease renewal for the July 1, 2015 to June 30, 2016 term with Sugar-N-Spice Kiddie Haven Inc. for the rental of day care space at École Riverbend Community School at a rental fee of \$2,090.25 per month.

Renewal of Lease - Sugar-N-Spice Kiddie Haven Inc.

That the Board sign a lease renewal for the July 1, 2015 to June 30, 2016 term with Sugar-N-Spice Kiddie Haven Inc. for the rental of day care space at West Kildonan Collegiate at a rental fee of \$4,316.75 per month.

Renewal of Lease - O.K. Before and After School Child Care Centres Inc.

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with O.K. Before and After School Child Care Centres Inc. for the rental of the mini-gymnasiums at A.E. Wright Community School, École Constable Finney School, Elwick Community School and O.V. Jewitt Community School at a rental fee of \$166.80 per month per site.

Renewal of Lease-Sunny Mountain Child Care Centre (1985) Inc.-Belmont Before & After School Program

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with Sunny Mountain Child Care Centres (1985) Inc. - Belmont Before and After School Program for the rental of the gymnasium, music room and kindergarten room at Belmont School at a rental fee of \$166.80 per month.

Renewal of Lease - Collicutt Before and After School Program

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with Collicutt Before and After School Program for the rental of gymnasium space at Collicutt School at a rental fee of \$166.80 per month.

Renewal of Lease - Seven Oaks Child Care Centre Inc.

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with Seven Oaks Child Care Centre Inc. for the rental of the gymnasium, including storage facility in the gymnasium area at R.F. Morrison School at a rental fee of \$166.80 per month.

Renewal of Lease - Kidi-Garden Day Nurseries Inc. - Victory School Site

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with Kidi-Garden Day Nurseries Inc. for the rental of the gymnasium, mini-gymnasium and library at Victory School at a rental fee of \$166.80 per month.

Renewal of Lease - YM-YWCA of Winnipeg Before and After School Program

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with YM-YWCA of Winnipeg Before and After School Program for the rental of the

ADMINISTRATIVE REPORT

mini-gymnasium at West St. Paul School at a rental fee of \$166.80 per month.

Renewal of Lease - Sugar-N-Spice Kiddie Haven Inc. School Age Program

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with Sugar-N-Spice Kiddie Haven Inc. School Age Program for the rental of the mini-gymnasium at École Riverbend Community School at a rental fee of \$166.80 per month.

Renewal of Lease - Aleph Bet Child Life Enrichment Program - Margaret Park Satellite Site

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2015 term with Aleph Bet Child Life Enrichment Program - Margaret Park Satellite Site for the rental of day care space for the before and after school program and half-day kindergarten program at Margaret Park School at a rental fee of \$551.41 per month.

Renewal of Lease - Aleph Bet Child Life Enrichment Program - Forest Park Satellite Site

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with Aleph Bet Child Life Enrichment Program - Forest Park Satellite Site for the rental of day care space for the before and after school program at Forest Park School at a rental fee of \$166.80 per month.

Renewal of Lease - Sunny Mountain Day Care Centre (1985) Inc.

That the Board sign a lease renewal for the July 1, 2015 to June 30, 2016 term with Sunny Mountain Day Care Centre (1985) Inc. for the rental of the kindergarten room and, when available, the computer room and gymnasium at Governor Semple School at a rental fee of \$507.08 per month.

Renewal of Lease - Little Dipper Montessori Nursery

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with Little Dipper Montessori Nursery for the rental of day care space at Collicutt School at a rental fee of \$681.89 per month.

Renewal of Lease - Kidi-Garden Day Nurseries Inc.

That the Board sign a lease renewal for a July 1, 2015 to June 30, 2016 term with Kidi-Garden Day Nurseries Inc. for the rental of Seven Oaks School, 172 Smithfield Avenue at a rental fee of \$2,689.76 per month.

Renewal of Lease - Seven Oaks Sadok

That the Board sign a lease renewal for a September 1, 2015 to June 30, 2016 term with Seven Oaks Sadok for the rental of day care space at R. F. Morrison School at a rental fee of \$724.62 per month.

ADMINISTRATIVE REPORT

Renewal of Lease - Manitoba Association of School Superintendents

That the Board sign a lease renewal for the July 1, 2015 to June 30, 2016 term with the Manitoba Association of School Superintendents for the rental of office space at the Ben Zaidman Educational Resource Centre at a rental fee of \$469.92 per month.

Renewal of Lease - O.K. Before and After School Child Care Centres Inc.

That the Board sign a lease renewal for the September 1, 2015 to June 30, 2016 term with O.K. Before and After School Child Care Centres Inc.- Kindergarten Child Care Program for the rental of day care space at O.V. Jewitt Community School at a rental fee of \$464.50 per month.

POLICY COMMITTEE

14-154 Policy KJED – Donations to Outside Organizations

Ploszay / Dabee

That Policy KJED - Donations to Outside Organizations be approved for inclusion in the Policy Manual. **Carried**

14-155 Policy BBBG – Trustee Use of Division Resources

Ploszay / McFarlane

That Policy BBBG - Trustee Use of Division Resources be approved for inclusion in the Policy Manual. **Carried**

14-156 Policy JH – Student Travel

Ploszay / McFarlane

That revised Policy JH - Student Travel be approved for inclusion in the Policy Manual. **Carried**

EDUCATIONAL LEAVE COMMITTEE

- Educational Leave Report – April 2015.

WORKPLACE SAFETY AND HEALTH

- Steering Committee 2014-2015 Annual Report.
- Serious Accidents Report 2014-2015.
- Violent Incident Report 2014-2015.

CONFERENCE REPORTS

Terry Hass-Speirs, Student Services Coordinator. Council for Exceptional Children - Meeting the Needs of All Learners, April 8 to 11, 2015 - San Diego, California.

Cynthia Dutton, Principal, Margaret Park School. AERA - Towards Justice, April 16 to 21, 2015 - Chicago, Illinois.

Carol Sawka, Vice-Principal, Maples Collegiate. Council for Exceptional Children – Meeting the Needs of All Learners, April 8 to 11, 2015 - San Diego, California.

OTHER REPORTS

- Trustee Myskiw commented on the 2015 Arts in the Park and what a great success it was.

CORRESPONDENCE

- Region 5 Meeting Minutes. Next meeting tentatively set for Saturday, October 31, 2015 - time and location TBA.
- Suicide Postvention. A crisis intervention strategy that follows confirmation of a student suicide.
- Craig Bachynski, Number Ten Architectural Group. MET School Relocation Change Orders # 16 (cancelled), 17R, 18R, 19R and 20R.
- Ron Basarab, Number Ten Architectural Group. Elwick Elevator/Grooming Room Change Orders # 01R, 4, 5, 6, 7, 8, 9, 10 and 12.
- Jamie Kozak, Principal Architect, Prairie Architects Inc. Amber Trails Community School Change Orders # 34R1, 41, 61, 62, 63, 64 and 65.
- Lynette Plett, Executive Director, Manitoba Adult Learning and Literacy
 - Seven Oaks Adult Learning Centre 2015-2016 Funding.
 - Urban Circle Training Centre Inc. 2015-2016 Funding.
 - Adult Education Centres (AEC) Inc. 2015-2016 Funding and MALP Grant.
- Honourable James Allum, Minister of Education and Advanced Learning Approval of balanced school day pilot project for the 2015-2016 school year for Constable Finney School.
- Honourable James Allum, Minister of Education and Advanced Learning. Education for Sustainable Development Grants (ESD) for the 2015/2016 school year: MET School, École Riverbend Community School, West Kildonan Collegiate.
- River East Transcona School Division. Assistant Superintendent Educational Programming bulletin.
- Mountain View School Division Press Release. Appointed of Dan Ward as Assistant Superintendent effective July 1, 2015.
- Darryl Gervais, Manitoba Education, Curriculum and Assessment Branch.

CORRESPONDENCE

- Building Hope: Refugee Learner Narratives (2015).
- Janet Foord, President, Canadian School Boards Association. Letter to Premier Philippe Couillard regarding government's plan to eliminate school board elections in Quebec.
- Ken Cameron, President, Manitoba School Boards Association. Manitoba School Boards Association stance on the Senior Education Tax Rebate.
- Manitoba School Boards Association. Status Update of Manitoba School Boards Association Strategic Priorities 2014-2015.
- Time for Reconciliation. Gathering in support of truth and reconciliation and release of official TRC findings on Indian residential schools, June 2, 2015.
- Canadian School Boards Association Congress Newsletter.
- Turtle Mountain School Division Bulletin. Assistant Superintendent - Student Services.
- Manitoba News Release. Budget 2015 Invests in Expansion at Collège Louis-Riel to Create New Culinary Arts Shops Facility.
- Andrea Lawson, Project Leader, Public Schools Finance Board. Maples Collegiate science labs renovation project support letter.
- Donna Wolfram, President, CUPE Local 949. Executive and committee members for 2015-2016.
- Lindsay Oster, Principal Architect, Prairie Architects Inc. École Rivière-Rouge Change Directive No. 1.
- Melissa McAlister, Principal, Prairie Architects Inc. Maples Collegiate Science Labs Change Order No. 1.
- Seven Oaks Education Foundation Newsletter - Summer 2015.
- Thank You Card from the Buenviaje Family.
- EDspaces. Conference & Expo for Innovative Learning Environments, October 28 to 30, 2015 - New Orleans.

ADJOURNMENT

The meeting adjourned at 8:38 p.m.

Claudia Sarbit
Chairperson

Wayne Shimizu
Secretary-Treasurer