

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JUNE 13, 2016 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:04 p.m.

MINUTES

Approved the minutes of the Regular Board meeting of Monday, May 16, 2016.

16-171 Approval of the Agenda

Ploszay / Santos

That the agenda for this meeting be approved as listed.

CARRIED

MINUTE OF SILENCE

The Board observed a minute of silence in memory of Ken Burrton, retired Assistant Superintendent; Garon Cochrane, Student, West Kildonan Collegiate and for the victims of the Orlando tragedy.

16-172 Moved to Committee of the Whole at 6:06 p.m.

Myskiw / McFarlane

That the Board move into Committee of the Whole.

CARRIED

Trustee Dabee in the Chair.

SUPERINTENDENTS' PERSONNEL REPORT

16-173 Superintendents' Personnel Report

Jaworski / Santos

That the Superintendents' Personnel Report be ratified.

CARRIED

SUPERINTENDENTS' PERSONNEL REPORT

ADMINISTRATIVE APPOINTMENTS

Amy Carpenter was appointed to the position of Vice-Principal, École Riverbend Community School effective September 6, 2016.

Mark Gilchrist was appointed to the position of Vice-Principal, A.E. Wright Community School effective September 6, 2016.

Thomas Gross was appointed to the position of Vice-Principal, Maples Collegiate effective September 6, 2016.

Teresa Hass-Speirs was appointed to the position of Student Support Services Director effective September 6, 2016.

Beth Heimbecker was appointed to the position of Principal, O.V. Jewitt Community School effective September 6, 2016.

Jenny Hughes was appointed to the position of Vice-Principal, École Leila North Community School effective September 6, 2016.

Elliot MacDonald was appointed to the position of Vice-Principal, Edmund Partridge Community School effective September 6, 2016.

Fatumah Mbabaali was appointed to the position of Principal, Collicutt School effective September 6, 2016.

Jennifer McGowan was appointed to the position of Student Support Services Director effective September 6, 2016.

Tannis Nishibata-Chan was appointed to the position of Vice-Principal, Margaret Park School effective September 6, 2016.

Manoj Nowrang was appointed to the position of Vice-Principal, O.V. Jewitt Community School effective September 6, 2016.

PERSONNEL REPORT

Harpreet Panag was appointed to the position of Vice-Principal, O.V. Jewitt Community School effective September 6, 2016.

Howard Ryant was appointed to the position of Principal, École Riverbend Community School effective September 6, 2016.

TEACHER APPOINTMENTS

The following were appointed to Limited Teacher General (Term) contracts effective September 6, 2016 to June 30, 2017:

Ofelia Aguilar (1.00)	Simon Hon (1.00)
Laura Ali (1.00)	Laurel Howard (.50)
Signe Armstrong (1.00)	Juan Jimenez (1.00)
Amandeep Badhan (1.00)	Birinda Kamonyo (1.00)
Darcy Bartley (1.00)	Nicole Lavalle (1.00)
Jaclyn Braun (1.00)	Aaron Levere (1.00)
Alma Brigole (1.00)	Angela Malis (.50)
Kim Cao (1.00)	Rowena Matilla (1.00)
Kelly Collins (1.00)	Teri McKay (1.00)
Maria Cordova (1.00)	Sonya Morrisette (1.00)
Wendy Coveney (1.00)	Samira Ramilo (1.00)
Billie-Jo Cross (1.00)	Shivram Raveendrabose (1.00)
Jackie Cunningham (1.00)	Sarah Reilly (1.00)
Meghan Da Silva (1.00)	Scott Reimer (.50)
Nadine De Roquigny (1.00)	Andrew Ridd (1.00)
Jillian Dempsey (1.00)	Melissa St. Mars (1.00)
Carrie Doerksen (1.00)	Carissa Schettler (.60)
Jenna Firth (1.00)	Niki Simard (1.00)
Lianne Fournier (1.00)	Carrie Snelling (1.00)
Kimberley Guimond (1.00)	Steven Sprang (1.00)
Tim Gysel (1.00)	Maribeth Tabanera (1.00)
Christian Hall (1.00)	Vanessa Tallaire (1.00)
Jaspal Hanjra (1.00)	Denise Tom (1.00)
Catherine Haworth (1.00)	Russell Wallace (1.00)
Jennifer Henry (1.00)	Shawn Wedge (1.00)
Nancy Hilderman (1.00)	

The following were appointed to Limited Teacher General (Permanent) contracts effective September 6, 2016:

Ralph Abetria (1.00)	Cara Gulay (1.00)
Jennifer Babcock (1.00)	Jude Gosselin (1.00)
Stephen Barkman (1.00)	Holly Hunter (1.00)
Joshua Bergmann (.50)	Elfren Ray Raqui (1.00)

PERSONNEL REPORT

Shannon Braun (1.00)	Heidi Reimer (.50)
Daniela Catanese (1.00)	Kirstine Reyes (1.00)
Alanna De Luca (1.00)	Alyssa Talbot (1.00)
Lindsay Dewit (1.00)	Ashley Taylor (.50)

Jasdeep Bhangu was appointed to a part-time (.50) Limited Teacher-General contract (Term) effective September 6, 2016 to December 22, 2016.

Jamie Carpenter was appointed to a part-time (.60) Limited Teacher-General contract (Term) effective May 17, 2016 (indefinite).

Brenda Charach was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 (indefinite).

Anthony Fiorrentino was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective November 28, 2016 to June 30, 2017.

Tim Gysel was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective May 17, 2016 to June 30, 2016.

Jennifer Jonasson was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to December 22, 2016.

Emily Laird was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to December 22, 2016.

Amritpal Lotey was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to February 2, 2017.

Henry Marie was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to December 2, 2016.

Kristen Parkin was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to May 16, 2017.

Marites Penano was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to November 25, 2016.

Elizabeth Schachter was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to February 3, 2017.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to substitute teacher contracts effective the 2015-2016 school year:

PERSONNEL REPORT

Tammy Antoski
 Avery Eramchuk
 Cassandra Giesbrecht
 Samantha Hancox
 Caitlin Matewish

Kaitlin Pasishnik
 Victoria Saciuk
 Niki Simard
 Emma Waters-Wolfe
 Gina Wedel

TEACHER MATERNITY/PARENTAL LEAVES

Jessica Forsman was granted maternity/parental leave effective August 24, 2016 to August 24, 2017.

Lindsay Wepler was granted maternity/parental leave effective September 6, 2016 to September 5, 2017.

TEACHER LEAVE OF ABSENCES

The following teachers were granted part-time leave of absences without pay for the 2016-2017 school year:

Barb Bottle (.10)
 Lindsay Christianson (.50)
 Jennifer Greening (.50)
 Catherine Johnson (.50)

Suzie Martins (.50)
 Christine Miron (.50)
 Mary Robertson (.50)

Jeffrey Cieszcecki was granted a full-time (1.00) leave of absence, as per Article 6.05 of the Board-SOTA Collective Agreement, for the 2016-2017 school year to serve as SOTA President.

Catherine Hart was granted a full-time (1.00) leave of absence, as per Article 6.05 of the Board-SOTA Collective Agreement, for the 2016-2017 school year to serve as SOTA Vice-President.

CLINICIAN APPOINTMENT

Megan Bamburak was appointed to a part-time (.80) Limited Teacher-General (Term) contract effective September 6, 2016 (indefinite).

Carol Ballen was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 6, 2016 (indefinite).

Ivanna Lukie was appointed to a full-time (1.00) Limited Teacher-General contract (Term) effective September 6, 2016 to June 30, 2017

PERSONNEL REPORT

EXECUTIVE ASSISTANT APPOINTMENT

Linda Blahut was appointed to the position of executive assistant, full-time (7 hours per day) effective August 8, 2016.

INTERNSHIP SPECIAL PROJECT APPOINTMENT

Lorraine Maciboric was appointed to the position of internship special project, part-time (.50) effective September 6, 2016.

EDUCATIONAL ASSISTANT APPOINTMENT

Jennifer Rosenbaum was appointed to a full-time (6.5 hours per day) educational assistant (Permanent) contract effective September 6, 2016.

Sonia Eidse was appointed to a full-time (6.5 hours per day) educational assistant contract effective September 6, 2016.

EDUCATION ASSISTANT MATERNITY/PARENTAL LEAVE

Justyna Orlov was granted maternity/parental leave effective September 6, 2016 to September 5, 2017.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Nigel Van Aert Pattrosson was granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 6, 2016 to April 28, 2017.

EDUCATION ASSISTANT RESIGNATION

Federico Vidad gave notice of intent to resign effective June 30, 2016.

TECHNOLOGY APPOINTMENT

Harry Diaz was appointed to the position of IT technician full-time (1.00) effective July 4, 2016.

CUSTODIAN APPOINTMENT

Siraj Siddiqui was appointed to the position of custodian, full-time, (8 hours per day) effective June 6, 2016.

Brody Sikora was appointed to the position of custodian, full-time, (8 hours per day) effective May 30, 2016.

DIVISIONAL UPDATE

The following matters were received as information:

- Personnel Matters.
- Draft Board Retreat Agenda.
- Canada 150 Fund.
- Ward Boundaries Update.
- Specialized Services for Children and Youth Centre.
- Senior Administrator Review Process.
- Battle of Seven Oaks National Historic Site Improvement Project Unveiling.

SPECIAL ORDER

6:45 p.m. Seven Oaks Performing Arts Centre Feasibility Study
Norm Velnes

16-174 Seven Oaks Performing Arts Centre Project

Jaworski / Santos

That subject to Public Schools Finance Board approval the Board proceed to tender the Seven Oaks Performing Arts Centre project. CARRIED

16-175 2016-2017 Musical Instrument Repair and Service

Cameron / Ploszay

That the Board award the 2016-2017 Musical Instrument Repair and Service Invitation for Bids for woodwind and brass instruments to Accord Musical Instrument Repair on the basis of lowest acceptable bid. CARRIED

Jaworski / Santos

That the Board award the 2016-2017 Musical Instrument Repair and Service Invitation for Bids for percussion instruments to Quest Musique on the basis of lowest acceptable bid. CARRIED

Cameron / Myskiw

That the Board award the 2016-2017 Musical Instrument Repair and Service Invitation for Bids for stringed instruments to Quest Musique on the basis of low bid. CARRIED

16-176 2016-2017 Custodial Supplies

Myskiw / Ploszay

That Busy Bee Sanitary Supplies, Swish Maintenance Ltd. and Wesclean Equipment and Cleaning Supplies be awarded portions of the Cleaning Supplies Tender as indicated on the attachment on the basis of lowest acceptable bid. CARRIED

16-177 Amber Trails Balanced School Day

Myskiw / McFarlane

That the Board supports Amber Trails Community School's request to the Honourable Ian Wishart to continue with the Balanced School Day for the 2016-2017 school year.

CARRIED

16-178 A.E. Wright Community School Balanced School Day

Jaworski / Dabee

That the Board supports A.E. Wright Community School's request to the Honourable Ian Wishart to continue with the Balanced School Day for the 2016-2017 school year.

CARRIED

16-179 By-Law No. 3-2016 – Second Reading

Ploszay / Dabee

That By-Law No. 3-2016 for the purpose of borrowing the sum of \$3,418,100 Dollars and of issuing a Debenture and/or Promissory Note be given second reading.

CARRIED

16-180 By-Law No. 3-2016 – Third and Final Reading

McFarlane / Cameron

That By-Law No. 3-2016 for the purpose of borrowing the sum of \$3,418,100 Dollars and of issuing a Debenture and/or Promissory Note be given third and final reading, be signed and sealed.

CARRIED

16-181 By-Law No. 4-2016 – First Reading

Ploszay / Cameron

That By-Law No. 4-2016 for the purpose of authorizing financing options in the amount of \$1,650,000.00 to fund term debt related to 2990 McPhillips Street be given first reading.

CARRIED

SUPERINTENDENT'S REPORT

The following matter was received as information:

- All Inclusive Playground information.

ADMINISTRATIVE REPORT**16-182 Administrative Report**

Ploszay / Dabee

That the Administrative Report be approved.

CARRIED

ADMINISTRATIVE REPORT

Stantec Consulting Invoice No. 1068773

That Invoice No. 1068773 towards the A. E. Wright Roofing project in the amount of \$16,915.50 be paid to Stantec Consulting.

M. Block & Associates Invoice No. W-2016-068

That Invoice No. W-2016-068 towards the Edmund Partridge Elevator project in the amount of \$417.38 be paid to M. Block & Associates.

Parkwest Projects Ltd. Invoice No. EP-COP#7R

That Invoice No. EP-COP#7R for the Edmund Partridge Elevator project in the amount of \$133,649.94 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 7R

That the 7.5% Statutory Holdback on Certificate of Payment No. 7R for the Edmund Partridge Elevator project in the amount of \$10,320.46 be paid to SOSD/Parkwest-450-EP Elevator/Grooming Room.

M. Block & Associates Invoice No. W-2016-069

That Invoice No. W-2016-069 towards the Garden City Collegiate Skill Build project in the amount of \$1,355.81 be paid to M. Block & Associates.

KGS Group Consulting Eng. Invoice No. 74877

That Invoice No. 74877 towards the Leila North Boiler Replacement project in the amount of \$1,841.66 be paid to KGS Group Consulting Eng.

Prairie Architects Inc. Invoice 4833

That Invoice No. 4833 towards the Maples Elevator project in the amount of \$1,886.17 be paid to Prairie Architects Inc.

Normandeau Roofing Ltd. Invoice No. 10586

That Invoice No. 10586 towards the R.F. Morrison Roof Replacement project in the amount of \$6,741.00 be paid to Normandeau Roofing Ltd.

M. Block & Associates Invoice No. W-2016-070

That Invoice No. W-2016-070 towards the École Rivière-Rouge project in the amount of \$472.50 be paid to M. Block & Associates.

ADMINISTRATIVE REPORT

Trek Geotechnical Invoice No. 16-113

That Invoice No. 16-113 towards the R.F. Morrison Day Care project in the amount of \$6,930.00 be paid to Trek Geotechnical.

Gardon Construction Ltd. Invoice No. MAP-ELEV-COP#4

That Invoice No. MAP-ELEV-COP#4 for the Maples Elevator project in the amount of \$45,515.69 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 4

That the 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Maples Elevator project in the amount of \$3,514.73 be paid to SOSD/Gardon-458-Maples Elevator.

M. Block & Associates Invoice No. W-2016-058

That Invoice No. W-2016-058 towards the Maples Elevator project in the amount of \$609.00 be paid to M. Block & Associates.

QCA Building Envelope Ltd. Invoice No. 1271

That Invoice No. 1271 towards the Gardon City Collegiate Skill Build project in the amount of \$3,465.00 be paid to QCA Building Envelope Ltd.

Canotech Consultants Ltd. Invoice No. GCTAA-COP#6

That Invoice No. GCTAA-COP#6 for the Garden City Collegiate Skill Build project in the amount of \$478,434.10 be paid to Canotech Consultants Ltd.

Statutory Holdback on Certificate of Payment No. 6

That the 7.5% Statutory Holdback on Certificate of Payment No. 6 for the Garden City Collegiate Skill Build project in the amount of \$36,944.72 be paid to SOSD/Canotech Consult-459-GCC Skill Build.

Number Ten Architectural Group Invoice No. 15516

That Invoice No. 15516 for the Garden City Collegiate Reno Phase II project in the amount of \$4,833.00 be paid to Number Ten Architectural Group.

QCA Building Envelope Ltd. Invoice No. 1270

That Invoice No. 1270 towards the Edmund Partridge Elevator project in the amount of \$1,785.00 be paid to QCA Building Envelope Ltd.

ADMINISTRATIVE REPORT

Dyregrov Robinson Inc. Invoice No. 6252

That Invoice No. 6252 for the Garden City Collegiate Performing Arts Centre project in the amount of \$525.00 be paid to Dyregrov Robinson Inc.

Prairie Architects Inc. Invoice 4813

That Invoice No. 4813 towards the École Rivière-Rouge project in the amount of \$14,135.55 be paid to Prairie Architects Inc.

COMMITTEE REPORTS

- Workplace Safety and Health Steering Committee:
 - 2015-2016 Annual Report
 - 2015-2016 Serious Accident Report
 - 2015-2016 Violent Incident Report
- Educational Leave Committee Report
- Board / Student Liaison Committee Report

CONFERENCE REPORTS

- Deborah Alby, Psychologist, E.C.S.S. National Association of School Psychologists (NASP) Conference, February 10 to 23, 2016 - New Orleans, Louisiana.
- Amber Anderson, Teacher, Elwick Community School. Bridging the Hearts and Minds of Youth Conference, February 26 to 28, 2016 - San Diego, California.
- Shelley Biggar, Teacher, École Leila North Community School. Assistive Technology Industry Association Annual Conference, February 4 to 7, 2016 - Orlando, Florida.
- Daniel Buchanan, Psychologist, E.C.S.S. National Association of School Psychologists (NASP) Conference, February 10 to 23, 2016 - New Orleans, Louisiana.
- Dana Crawford, Teacher, Elwick Community School. Bridging the Hearts and Minds of Youth Conference, February 26 to 28, 2016 - San Diego, California.
- Alanna De Luca, Teacher, H.C. Avery School. Learning and the Brain: Shaping Student Mindsets, February 10 to 13, 2016 - San Francisco, California.
- Samantha Evans, Teacher, R.F. Morrison School. Future of Education Technology Conference, January 13 to 15, 2016 - Orlando, Florida.
- Graham Forsyth, Teacher, Edmund Partridge School. Active Living Research Conference, January 31 to February 3, 2016 - Clearwater, Florida.
- Mike Galenda, Teacher, A.E. Wright School. Active Living Research Conference, January 31 to February 3, 2016 - Clearwater, Florida.

CONFERENCE REPORTS

- Robert Hodgins, Teacher, Elwick School. Chicago Midwest Clinic for Music Education, December 16 to 18, 2015 - Chicago, Illinois.
- Kathleen Lukas, Teacher, Forest Park School. Share the Wealth - Physical Education Conference, January 21 to 23, 2016 - Jekyll Island, Georgia.
- Jess Mohr, Teacher, École Leila North Community School. Reading for the Love of It, February 18 to 19 - Toronto, Ontario.
- Orah Moss, Teacher, West Kildonan Collegiate. Humanities and Education Research Association Conference, March 23 to 26, 2016 - New Orleans, Louisiana.
- Ben Nein, Teacher, Amber Trails Community School. FETC 2016: Failure, Creation and STEM, January 13 to 15, 2016 - Orlando, Florida.
- Chloé Plamondon, Teacher, Maples Collegiate. 2015 Midwest Clinic Conference Report, December 16 to 19, 2016 - Chicago, Illinois.
- Art Zuke, Teacher, West Kildonan Collegiate. 2015 Midwest Band Clinic, October 16 to 19, 2015 - Chicago, Illinois.
- Angela Bubnowicz, Vice-Principal, West St. Paul School. National Council of Teachers of Mathematics 2016 Annual Meeting & Exposition, April 13 to 16, 2016 - San Francisco, California.
- Fatumah Mbabaali, Acting Principal, Riverbend School. AERA, April 8 to 12, 2016 - Washington, D.C.

OTHER REPORTS

- Trustee Cameron reported on the Children in Nature Conference she recently attended in St. Paul, Minnesota.

CORRESPONDENCE

- Brian O'Leary, Superintendent, Seven Oaks School Division. Letter to Kelly Harris, Executive Director, Richardson Foundation regarding the proposed Seven Oaks Performing Arts Centre to be located at Garden City Collegiate.
- St. James Assiniboia News Release. Brooklands School Community Garden.
- Swan Valley School Division. Superintendent / CEO job posting.
- Frontier School Division - Special Announcement. Marg Janssen appointed to position of Assistant Superintendent, English Language Arts and Mathematics effective August 15, 2016.
- Ken Cameron, President, Manitoba School Boards Association. Free Online Resources for All Divisional Staff and School Volunteers regarding *Respect in Schools* Program.
- Manitoba School Boards Association - June 1, 2016 e-bulletin.
- Park West School Division News Release. Ms. Dorelle Fulton appointed to the position of Secretary-Treasurer effective July 1, 2016.
- Don Labossiere, Director, Environmental Compliance and Enforcement. Decommissioning Plan for the West St. Paul School Wastewater Treatment Plant.
- Division's Financial Information as at and for the year ended March 31, 2016.

CORRESPONDENCE

- KPMG LLP Chartered Accountants. Auditor's Report on the Seven Oaks School Divisions' Schedule of Compensation for the year ended December 31, 2015.
- Canada 150 Fund.
- Jamie Kozak, Prairie Architects Inc. R.F. Morrison Change Order No. 21.
- Melissa McAlister, Prairie Architects Inc. Maples Collegiate Change Order No. 2.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate Change Order No. 21, 22 and 23.
- Melissa McAlister, Prairie Architects Inc. Maples Collegiate Change Directive No. 1.
- Kelly Henderson, Manager Finance & Administration, Manitoba School Boards Association. Pension Plan for Non-Teaching Employees of Public School Boards in Manitoba - 2015 Annual Report.
- Gaylene Magnowski, Data Coordinator, Manitoba Education and Training. School code assigned to Maples MET School.
- Liaison Meeting with Councillor Brian Mayes.
- Jeff Cieszecki, SOTA President. 2016-2017 Annual Fee approved.
- Randy Bradley. Proposal to rename on of Seven Oaks Schools in honour of Anne Frank.
- Winnipeg School Division. Canadian Experiences and Alternatives to Property Taxes.
- City of Winnipeg. Removal of existing antenna system located at 2230 Main Street before the end of the year.
- Ian Wishart, Minister of Education and Training. Education for Sustainable Development Grant 2016-2017.
- Roy Seidler, Executive Director, MASBO. Letter of Commendation of Gaylene Schroeder-Nishimura upon completion of her one-year term as President of the Executive Board of the Manitoba Association of School Business Officials.

The meeting adjourned at 8:50 p.m.

Claudia Sarbit
Chairperson

Wayne Shimizu
Secretary-Treasurer